



Monroe County Water Authority

Memorandum

To: Board Members Date: January 5, 2023

From: Nicholas Noce, Executive Director

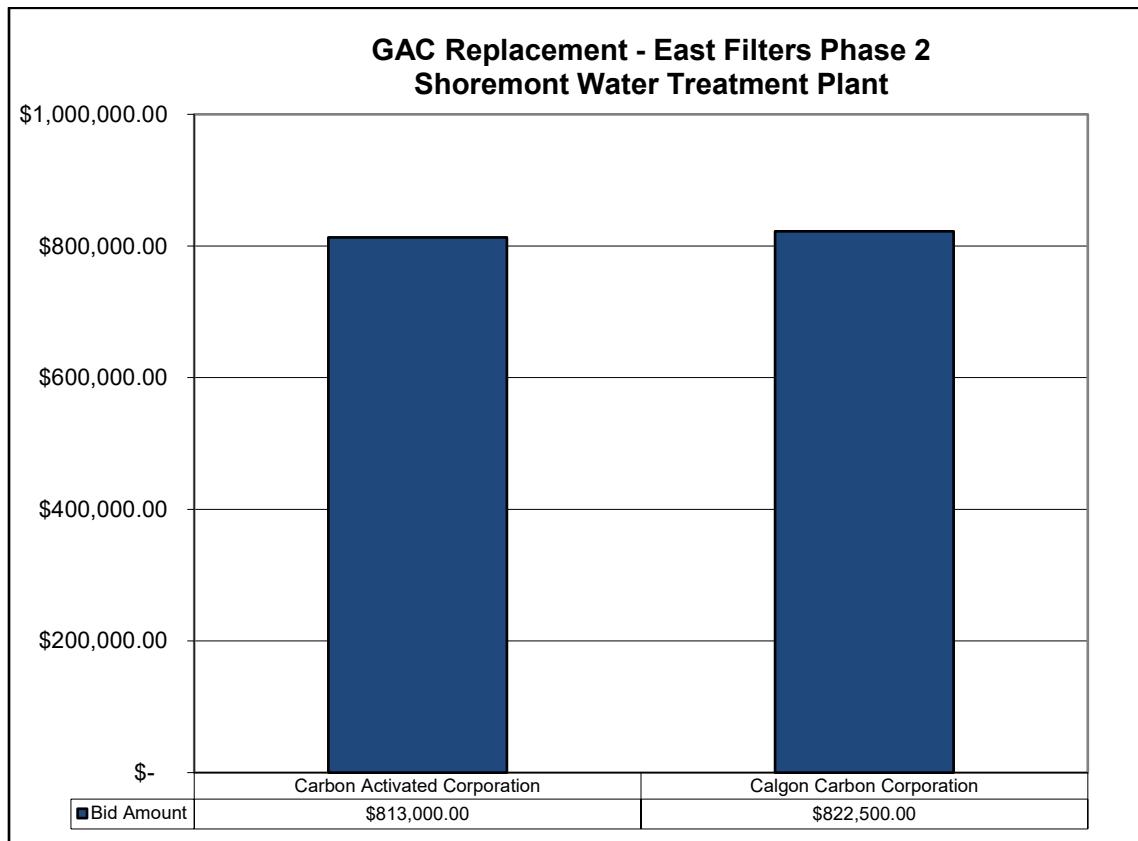
Subject: **Regular Board Meeting – Thursday, January 12, 2023 @ 9:00 a.m.
Board Room, 475 Norris Drive**

AGENDA ITEMS:

1. Personnel Items

- There are items on the Agenda marking the retirements of Douglas Hartman and Marc Magnera. We appreciate their many years of dedicated service to the Authority and wish them happy and fulfilling retirements.
- Title Changes in our Facilities, Fleet and Operations Department for current Laborers to Skilled Laborers. This title change is to give the Authority the ability to attract employees and maintain the current workforce to keep in line with the outside labor conditions.
- Provisional Appointment in our Production Department for Connor Armstrong to the title of Junior Water Quality Control Technician. Connor has most recently been with Monroe County Environmental Services Department working as an Environmental Chemist. Mr. Armstrong interviewed well and will be good fit for the Treatment Plant laboratory. See enclosed memorandum for Chris LaManna.
- Appointment in the Facilities, Fleet and Operations Department of Ryan Quigley to the title of Skilled Laborer. This appointment is to fill a current vacancy. The applicant interviewed favorably and was found to be well suited for the position. See enclosed memorandum from Steve Trotta.
- Appointment of Gregory West to the title of Automotive Mechanic in the Facilities, Fleet and Operations Department. Mr. West has a number of years automotive experience. He interviewed well and will be filling a vacancy in the Vehicle Shop. See enclosed memorandum from Steve Trotta.
- Appointment of Jason Witkowski to the title of Utility Worker in the Engineering Department. Mr. Witkowski holds an Associate degree in Construction Technology and has the necessary skills for this position. This appointment is to fill a current vacancy. See memorandum from Steve Savage.
- Appointment of Larry Magguilli to the title of Deputy Executive Director in Administration, effective January 16, 2023. A Business Continuity Plan establishes a short or long-term plan to document back up personnel for individuals that perform key Authority functions. Therefore, appointing Mr. Magguilli to the Deputy Executive Director position will allow him to take over the Executive Director role, should the incumbent become unavailable, and act for and in place of the Executive Director in day to day operations.

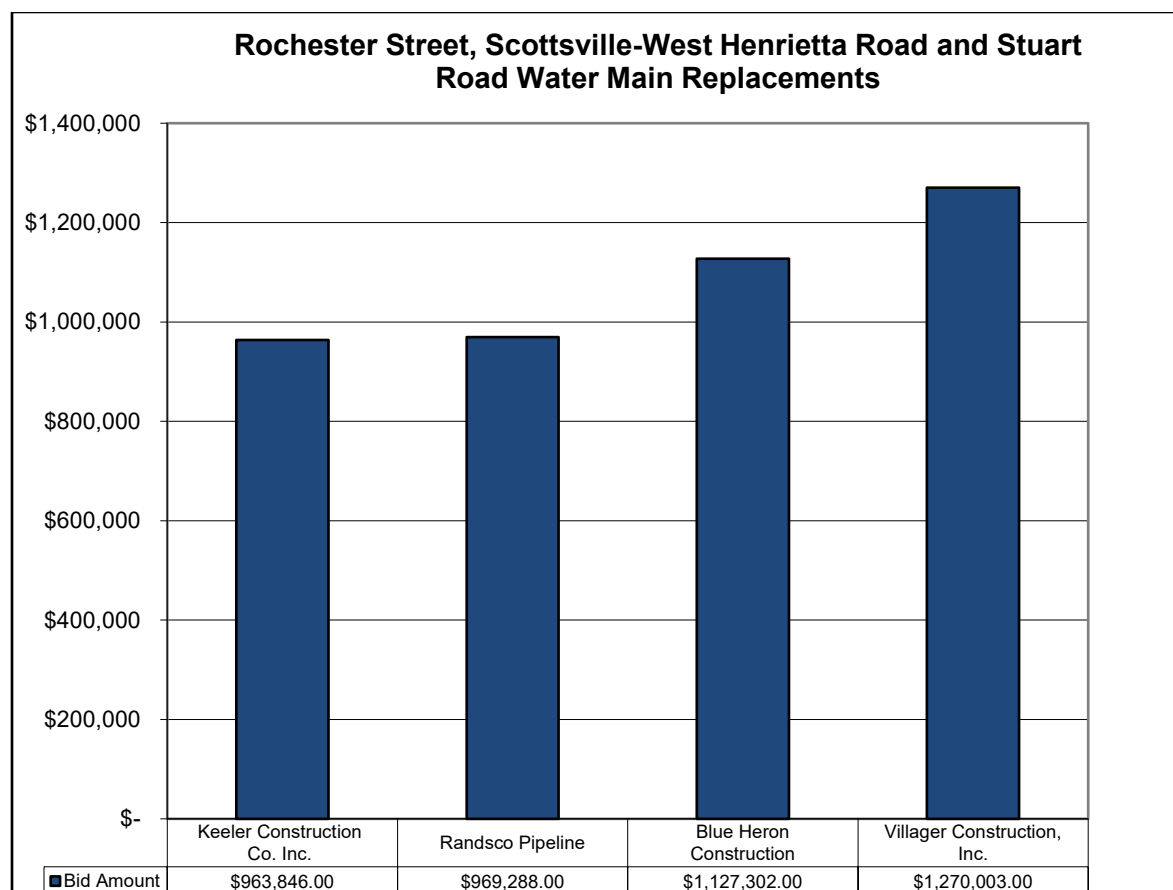
2. There is an item on the Agenda to authorize the award of a unit price contract for Mueller Hydrant Parts from the low responsive, responsible bidder, Core & Main in the bid amount of \$40,822. This is a one-year contract with the option to extend for up to four additional one-year terms upon mutual consent. Bid amount is based on annual estimated quantities and items will be purchased as needed.
3. There is an item on the Agenda to authorize the award of a unit price contract for Kennedy Brand Hydrant Parts from the low responsive, responsible bidder, Core & Main in the bid amount of \$75,287.27. This is a one-year contract with the option to extend for up to four additional one-year terms upon mutual consent. Bid amount is based on annual estimated quantities and items will be purchased as needed.
4. There is an item on the Agenda to authorize the use of the Monroe County Contract for *Collision Repair, Vehicle* for collision repair of MCWA vehicles and equipment in an estimated amount of \$50,000 through the current contract period ending December 31, 2023. Hawk Frame & Axle, Inc. holds the current contract.
5. There is an item on the agenda to authorize a unit price contract for the purchase of Uniforms from low responsive, responsible bidder, Uniform Village, in the bid amount of \$52,103.18; based on estimated quantities. This is a one-year, unit price contract with the option to renew for up to four additional one-year periods upon mutual consent. Recommendation memo and bid tabulation sheets are enclosed for Board review.
6. There is an item on the agenda to authorize a unit price contract for Curb Boxes from the low responsive, responsible bidder, Core & Main in the bid amount of \$89,494. This is a one-year contract with the option to extend for up to four additional one-year terms upon mutual consent. Bid amount is based on estimated quantities and will be purchased as needed. Recommendation memo and bid tabulation are enclosed for Board review.
7. There is an item on the agenda to award a contract to replace the granular activated carbon (GAC) filter media in the Shoremont Water Treatment Plant East odd numbered filters. This contract includes removing and replacing the GAC filter media and providing additional sand media as necessary. Two responsive bids were received. Our recommendation is to award this contract to Carbon Activated Corporation for the bid amount of \$813,000. Carbon Activated Corporation has successfully completed similar work for the Authority in the past, most recently at the Shoremont Water Treatment Plant in 2022.



8. There is an item on the agenda to authorize a blanket order for the purchase of various process instrumentation and radio communication equipment from Ritec Enterprises, Inc. (Ritec). Process instrumentation is utilized for water quality monitoring and control throughout the Authority's treatment and distribution system. Radio communication equipment is utilized in the Authority's supervisory control and data acquisition (SCADA) communication network for monitoring and control of water treatment plants, storage sites, booster pumping stations, and other remote facilities.

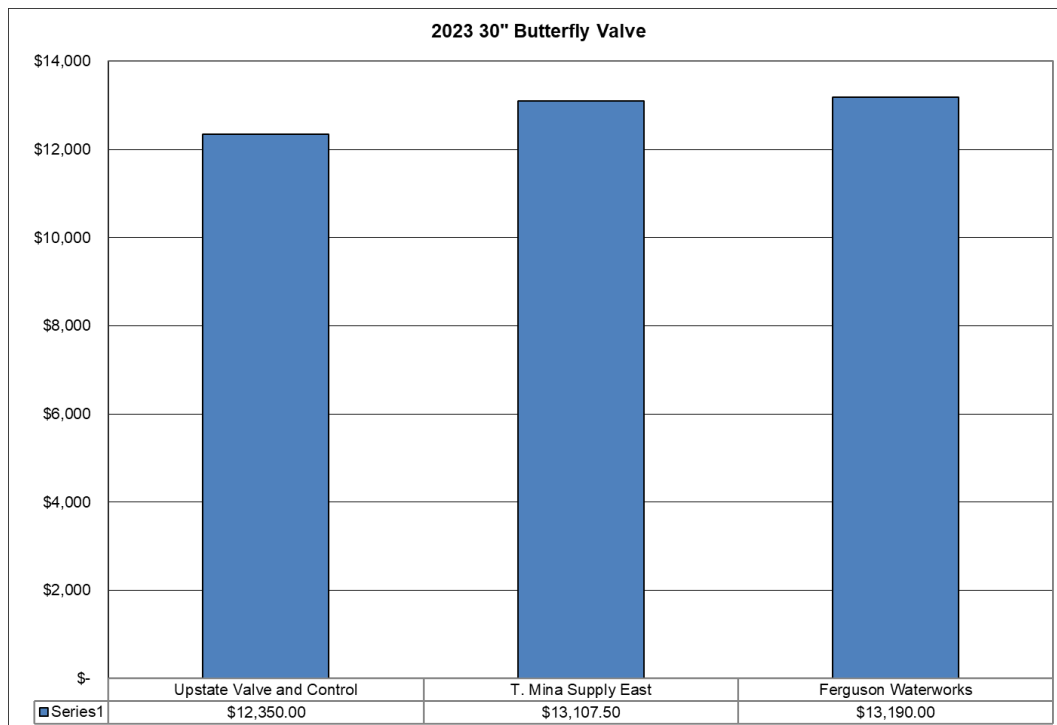
The Authority standardized on Analytical Technology, Inc. (ATI) online amperometric chlorine residual monitoring equipment in December 2022, and standardized on General Electric Industrial Communications LLC MDS (GE MDS) radio equipment in August 2020. Ritec, located in Rochester New York, is the sole authorized dealer in the Authority's service area for ATI and GE MDS equipment.

9. There is an item on the agenda to award a contract for the Rochester Street, Scottsville - West Henrietta Road and Stuart Road Water Main Replacements project in the Town of Chili and Village of Scottsville. The project involves furnishing and installing approximately 3,315 linear feet of 6" ductile iron water main and approximately 1,020 linear feet of 8" ductile iron water main and appurtenances on Rochester Street, Scottsville - West Henrietta Road and Stuart Road. There were four bids submitted. Our recommendation is to award this work to Keeler Construction Co., Inc. in the bid amount of \$963,846.



10. There is an item on the agenda to award a contract for the 2023 30" Butterfly Valve project. This project includes furnishing and delivering a 30" Butterfly Valve that will be installed on the 48-inch transmission main from Shoremont Water Treatment Plant to the Mt. Read Pump Station. The valve replaces an existing cone valve located just south of the Lake Ontario State Parkway and west of Dewey Ave. There were three bids submitted. There were informalities in two of the bids that did not change their ranking. Ferguson Waterworks made exceptions to the bid documents and did not provide a complete bid package and are therefore non-responsive.

Our recommendation is to award this work to the low responsive, responsible bidder, Upstate Valve and Control, Inc. in the bid amount of \$12,350.



11. There is an item on the agenda for the New York State Department of Transportation's (NYSDOT's) Bridge Replacement Project on NY-386 over Black Creek, in the Town of Chili. The Agreement with NYSDOT will allow their contractor to make adjustments to water system facilities as necessary to accommodate the work associated with their project. The work will be completed at no cost to the Water Authority.

12. There is an item on the agenda to authorize an extension of Contract Order for Office Supplies and Copy Paper from W.B. Mason utilizing Monroe County Contract for an additional amount of \$5,000.
13. There is an item on the agenda to authorize a one-year renewal with Amazon Web Services (AWS) through the Standardization of Goods and Services for cloud hosting of the MCWA website and customer portal for an estimated cost of \$30,000.
14. The Authority's Standard Procurement Compliance Resolution.
15. There's a resolution on the agenda to adopt the revised Authority's Purchasing and Procurement Guidelines.

There may be additional items placed on the Agenda not finalized for this mailing.

BOARD DISCUSSION/NOTIFICATION ITEMS

- In Board Folders for Review:
 - Routine Monthly Informational Reports and/or Updates
 - No Sick Time Used in 2021
 - October and November Financials

There may be additional items presented for discussion and/or notification.

NN/dlh

Enclosures

cc: Executive Staff

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
11/30/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
ADMAR SUPPLY CO INC	11/10/22	2024091	EQUIPMENT RENTAL	8441	192601	\$707.00

					sum	\$707.00
AETNA	11/30/22	12/22 HEALTH INS	GROUP #E00067241385	1473	192602	\$38,996.90
	11/30/22	12/22 HEALTH INS	GROUP #E00067241385	5019		\$203.38

					sum	\$39,200.28
AIRGAS USA LLC	10/31/22	9992185340	CYLINDER RENTAL	6441	192603	\$8.06

					sum	\$8.06
ANIXTER INC	07/12/22	554643240	CONNECTORS	6441	192604	\$128.47
	07/12/22	554643241	SUREGROUND KITS	6441		\$35.42
	07/12/22	554643340	GAS TUBE PROTECTORS	6441		\$109.90
	07/18/22	554643452	ADAPTERS	6441		\$27.74
	07/28/22	554644123	CONNECTORS	6441		\$63.15
	08/09/22	554644492	COPPER GRD BUS BARS	6441		\$146.04
	08/29/22	554645492	ANTENNAS	6441		\$159.88
	10/13/22	554645972	HELIAX CABLE 200FT	6441		\$311.99
	10/25/22	554646264	CO DETECTORS	6341		\$363.44
	10/25/22	554646264	CO DETECTORS	8141		\$90.86

					sum	\$1,436.89
ANTHONY MANCUSO	11/30/22	9039990/RFD	RFD/1007 BENNINGTON DR	2624	192605	\$20.38

					sum	\$20.38
ARCADIS US INC	11/10/22	34330778	GENERATOR OPTIMIZATION	281630	192606	\$9,831.44

					sum	\$9,831.44
ASCE MEMBERSHIP	11/21/22	CHRIS KING	2023 ANNUAL DUES	1475	192607	\$275.00

					sum	\$275.00
AVALON DOCUMENT SERVICES	11/07/22	220041	OVERSIZE SETS	7031	* ACH	\$135.55
					*	

					sum	\$135.55
BISON ELEVATOR SERVICE INC	10/01/22	89+152	10/22 ELEV MAINT-WWTP	6442	* ACH	\$110.00
					*	
	10/01/22	89149	10/22 ELEV MAINT - ESOC	8142		\$103.00
	10/01/22	89150	10/22 ELEV MAINT-LWPS	6442		\$118.00
	10/01/22	89151	10/22 ELEV MAINT-SWTPFRT	6442		\$110.00

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
11/30/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
					sum	\$441.00
BLAIR SUPPLY CORP	11/08/22	1258806	TAPPING GREASE	8031	* ACH *	\$263.16
					***** sum	\$263.16
BOB JOHNSON AUTO GROUP	11/21/22	27467	EXHAUST CLAMP	8270	192608	\$22.40
	11/21/22	27484	RADIATOR	8270		\$166.84
					***** sum	\$189.24
CENTRAL ROADWAYS INC	11/07/22	EST #7/RETAINAGE	2022 PAVEMENT REPL WEST	2670	192609	<\$4,388.32>
	11/18/22	ESTIMATE #6	2022 LAWN RESTORATION E	8442		\$19,875.90
	11/18/22	ESTIMATE #6	2022 LAWN RESTORATION E	126101		\$4,483.62
	11/18/22	ESTIMATE #6	2022 LAWN RESTORATION E	126201		\$199.50
	11/18/22	ESTIMATE #6	2022 LAWN RESTORATION E	628007		\$832.77
	11/18/22	ESTIMATE #6	2022 LAWN RESTORATION W	8442		\$21,603.45
	11/18/22	ESTIMATE #6	2022 LAWN RESTORATION W	126101		\$7,942.00
	11/18/22	ESTIMATE #6	2022 LAWN RESTORATION W	126201		\$1,803.45
	11/18/22	ESTIMATE #6	2022 LAWN RESTORATION W	628007		\$1,620.30
	11/18/22	ESTIMATE #6	2022 LAWN RESTORATION W	820809		\$748.00
	11/07/22	ESTIMATE #7	2022 PAVEMENT REPL WEST	8442		\$85,934.91
	11/07/22	ESTIMATE #7	2022 PAVEMENT REPL WEST	126101		\$1,831.50
					***** sum	\$142,487.08
CHEMTRADE CHEMICALS US LLC	11/10/22	93449348	ALUM SULFATE	6134	* ACH *	\$3,312.64
					***** sum	\$3,312.64
CIGNA LIFE INSURANCE COMPANY	11/30/22	DECEMBER 2022	LIFE INSURANCE PREMIUM	1473	192611	\$2,897.21
					***** sum	\$2,897.21
	11/30/22	DECEMBER 2022	LTD INSURANCE PREMIUM	1473	192612	\$507.39
					***** sum	\$507.39
CLASSIC AUTOMATION	11/07/22	22-11235	CABLES	6341	192613	\$240.00
					***** sum	\$240.00
CME ASSOCIATES INC	11/11/22	93144	SOIL SAMPLE TESTING	124801	192614	\$400.00
					***** sum	\$400.00
CORE & MAIN LP	11/04/22	105760	SAW BLADES	8432	192615	\$638.20

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
11/30/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
CORE & MAIN LP	11/04/22	872573	REDUCER	1460	192615	\$160.66
	11/11/22	872691	HYDRANT PARTS	8545		\$1,046.88
					***** sum	\$1,845.74
DEBBIE SUPPLY INC	11/10/22	662967	COPPER/ADAPTERS	8432	192616	\$81.02
	11/14/22	663022	SPRINKLER FITTINGS	8441		\$41.83
					***** sum	\$122.85
DELAGÉ LANDEN FINANCIAL SVC	09/17/22	77611876	10/01-10/31 COPIER LEASE	5031	192617	\$75.94
	09/17/22	77611876	10/01-10/31 COPIER LEASE	6031		\$438.08
	09/17/22	77611876	10/01-10/31 COPIER LEASE	8031		\$379.70
	09/17/22	77611876	10/01-10/31 COPIER LEASE	9031		\$473.28
					***** sum	\$1,367.00
DELL MARKETING LP	11/03/22	10626753586	DELL DVD/RW DRIVES	9432	* ACH *	\$78.00
					***** sum	\$78.00
DENNY'S SITE #8127	11/30/22	9155868/RFD	RFD/911 JEFFERSON RD	2624	192618	\$501.49
					***** sum	\$501.49
DIFORE CONSTRUCTION	12/02/22	7105-DIFIORE	HYD IRR DEP REFUND	2686	192619	\$429.99
					***** sum	\$429.99
DOLOMITE PRODUCTS CO INC	11/12/22	1097090	VARIOUS GRADES OF STONE	8441	192620	\$1,278.26
	11/12/22	1097219	VARIOUS GRADES OF STONE	8441		\$1,885.56
	11/12/22	1097219	VARIOUS GRADES OF STONE	8444		\$893.91
	11/12/22	1097219	VARIOUS GRADES OF STONE	8445		\$905.60
	11/12/22	1097219	VARIOUS GRADES OF STONE	8448		\$906.32
	11/19/22	1098147	VARIOUS GRADES OF STONE	8441		\$1,313.67
	11/19/22	1098147	VARIOUS GRADES OF STONE	8446		\$997.32
	11/19/22	1098147	VARIOUS GRADES OF STONE	126101		\$225.75
					***** sum	\$8,406.39
EMERLING FORD INC	11/09/22	233923	BUMPER ASSY/COVER/BOLTS	8271	192621	\$763.41
	11/09/22	233943	TRANSMISSION TUBE/OIL	8270		\$49.62
	11/21/22	234352	BUMPER/PAD ASY	8270		\$590.31
	11/17/22	234384	HOSE/CABLE/SENSOR ASY	8270		\$271.78
	11/21/22	234415	BRAKE DUST SHIELD	8270		\$20.50
	11/22/22	234664	HOSE	8271		\$40.49
					***** sum	\$1,736.11

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
11/30/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.I. ACCOUNT	CHECK NO.	AMOUNT<CR>
EMPIRE WRECKING COMPANY	12/02/22	716-EMPIRE WKNG	HYD IRR DEP REFUND	2686	192622	\$490.63

					sum	\$490.63
EXCELLUS BLUE CROSS/BLUE SHLD	11/16/22	DECEMBER 2022	COBRA DENTAL ADMIN FEE	5020	192623	\$26.10
	11/16/22	DECEMBER 2022	DENTAL ADMIN FEE	5028		\$44.80
	11/16/22	DECEMBER 2022	DENTAL ADMIN FEE	6028		\$188.18
	11/16/22	DECEMBER 2022	DENTAL ADMIN FEE	7028		\$116.50
	11/16/22	DECEMBER 2022	DENTAL ADMIN FEE	8028		\$349.48
	11/16/22	DECEMBER 2022	DENTAL ADMIN FEE	9028		\$197.14

					sum	\$922.20
EXCELLUS HEALTH PLAN GROUP	11/30/22	DECEMBER 2022	HEALTH INSURANCE PREMIUM	1473	192624	\$27,038.92

					sum	\$27,038.92
FAIRPORT MUNICIPAL COMMISSION	11/23/22	43265	17 ALLEYN'S RISE	6353	192625	\$8.51

					sum	\$8.51
FIVE STAR EQUIPMENT INC	11/10/22	67270	BUCKET LINK	8270	* ACH	\$1,087.85
					*	

					sum	\$1,087.85
FLEETPRIDE	10/06/22	102831958	INDICATOR KIT	8271	192626	\$87.76

					sum	\$87.76
FRONTIER TELEPHONE OF ROCH	11/10/22	442 2000	TELEPHONE SERVICE	5051	192627	\$58.72
	11/10/22	442 2000	TELEPHONE SERVICE	5251		\$23.49
	11/10/22	442 2000	TELEPHONE SERVICE	6051		\$340.59
	11/10/22	442 2000	TELEPHONE SERVICE	7051		\$234.89
	11/10/22	442 2000	TELEPHONE SERVICE	8051		\$187.91
	11/10/22	442 2000	TELEPHONE SERVICE	9051		\$328.86
	11/19/22	538 9535	MUMFORD PUMP STATION	6351		\$86.39
	11/19/22	586 6516	DENISE BPS	6351		\$45.14

					sum	\$1,305.99
GERMAN VALENZUELA	11/30/22	087027/RFD	RFD/37 MARKIE DR W	2624	192628	\$900.00

					sum	\$900.00
GRAINGER	11/09/22	9507487941	BOLTS	8448	192629	\$148.86
	11/09/22	9507944727	TOOL CASE/SCREWS	8432		\$162.63
	11/09/22	9507944727	TOOL CASE/SCREWS	8448		\$321.03
	11/09/22	9508056398	TRAFFIC CONE HOLDER	8270		\$68.67
	11/10/22	9508786853	MIN INC BULBS	6341		\$7.12

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
11/30/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
GRAINGER	11/10/22	9509275989	STEEL IMPACT SOCKETS	8532	192629	\$41.80
	11/10/22	9509275997	STEEL SOCKET SET	8532		\$8.84
	11/14/22	9512826869	VACUUM GAUGES	6441		\$44.52
	11/15/22	9513605585	DISHWASHER DET/HND CLNR	8131		\$139.48
	11/15/22	9513605593	DRILL SET	8432		\$185.07
	11/15/22	9514172460	CABLE TIES	8141		\$96.88
	11/16/22	9514748368	WIRE BRSHS/sockets	8532		\$107.70
	11/16/22	9515471085	DIGITAL CLAMP METER	8232		\$440.04
	11/16/22	9515471085	QUARTZ MH BULBS	8270		\$124.32
	11/16/22	9515471085	TIE DOWN STRAPS	8271		\$137.80
	11/16/22	9516253789	TAPE CARTRIDGES	6341		\$128.62

					sum	\$2,163.38
GRAPA	11/15/22	JEANNE SUVEGES	2022-23 MEMBER DUES	9263	192631	\$60.00

					sum	\$60.00
HACH COMPANY	11/08/22	13327283	LABORATORY SUPPLIES	6231	192632	\$927.50
	11/14/22	13337886	LABORATORY SUPPLIES	6231		\$40.41

					sum	\$967.91
HANES SUPPLY INC	11/11/22	2176289-00	IMPACT WRENCH	8532	* ACH	\$310.00
					*	

					sum	\$310.00
HILLARY GOLDSTEIN	11/30/22	152197/RFD	RFD/33 MAPLE VALLEY CRES	2624	192633	\$136.94

					sum	\$136.94
HILLYARD	09/16/22	604875849	JANITORIAL SUPPLIES	8131	192634	\$72.63
	11/09/22	604934663	JANITORIAL SUPPLIES	6441		\$115.55
	11/09/22	604934703	JANITORIAL SUPPLIES	8131		\$69.42
	11/09/22	604934704	JANITORIAL SUPPLIES	8131		\$70.32
	11/09/22	604934705	JANITORIAL SUPPLIES	8131		\$141.04
	11/09/22	604934706	JANITORIAL SUPPLIES	6432		\$342.57
	11/14/22	604938979	JANITORIAL SUPPLIES	8131		\$78.42
	11/16/22	604941304	JANITORIAL SUPPLIES	8131		\$91.36
	11/16/22	604941868	JANITORIAL SUPPLIES	8131		\$149.14

					sum	\$1,130.45
HOME PRIDE BUILDERS	11/21/22	DEPOSIT REFUND	WRENCH KEY#56 REFUND	2680	192635	\$100.00

					sum	\$100.00
HORIZON SOLUTIONS LLC	10/31/22	5512735-06	MODULES	6441	* ACH	\$2,540.62
					*	

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
11/30/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>

					sum	\$2,540.62
IM US INC	11/10/22	67261	PROPATCH	8441	* ACH *	\$4,151.83

					sum	\$4,151.83
IROQUOIS ROCK PRODUCTS	11/12/22	1089269	VARIOUS GRADES OF STONE	8441	192636	\$417.40
	11/12/22	1089269	VARIOUS GRADES OF STONE	8444		\$203.20
	11/12/22	1089269	VARIOUS GRADES OF STONE	628007		\$300.00

					sum	\$920.60
JACKSON WELDING SUPPLY CO INC	10/31/22	50247224	CYLINDER RENTAL	8271	192637	\$17.92

					sum	\$17.92
JAMES MANCUSO	11/30/22	7109653/RFD	RFD/58 HIDDEN SPRING CIR	2624	192638	\$553.80

					sum	\$553.80
JCI JONES CHEMICALS INC	11/10/22	900309	HYPOCHLORITE SOLUTION	6134	* ACH *	\$6,171.57
	11/10/22	900309	HYPOCHLORITE SOLUTION	6734		\$169.20

					sum	\$6,340.77
JILL ROSATI	11/30/22	063376/RFD	RFD/11 GOLF STREAM DR	2624	192639	\$87.84

					sum	\$87.84
JOHN CASTRONOVA/ROB STORMS	11/23/22	EASEMENT	179 NORRIS DRIVE	1475	192640	\$5,891.32

					sum	\$5,891.32
KEELER CONSTRUCTION CO INC	12/02/22	7098-KEELER CNST	HYD IRR DEP REFUND	2686	192641	\$44.98
	12/02/22	7099-KEELER CNST	HYD IRR DEP REFUND	2686		\$306.50

					sum	\$351.48
KENNETH J LANGLEY	11/30/22	9025119/RFD	RFD/82 LANVALE PARK	2624	192642	\$94.82

					sum	\$94.82
KENWORTH NORTHEAST GROUP INC	11/11/22	63522	ENGINE OIL LEAK REPAIR	8272	* ACH *	\$6,277.74

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
11/30/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>

					sum	\$6,277.74
LASHOMB LAWN & LANDSCAPE INC	11/17/22	DEPOSIT REFUND	WRENCH KEY#24 REFUND	2680	192643	\$100.00

					sum	\$100.00
LEWIS GENERAL TIRES INC	11/04/22	159154	TIRES	8272	192644	\$1,074.16

					sum	\$1,074.16
LIFETIME BENEFIT SOLUTIONS	10/26/22	307078	10/22 FSA ADMIN FEE	5028	192645	\$50.62
	10/26/22	307078	10/22 FSA ADMIN FEE	6028		\$212.62
	10/26/22	307078	10/22 FSA ADMIN FEE	7028		\$131.62
	10/26/22	307078	10/22 FSA ADMIN FEE	8028		\$394.88
	10/26/22	307078	10/22 FSA ADMIN FEE	9028		\$222.76
	11/22/22	307828	11/22 FSA ADMIN FEE	5028		\$50.85
	11/22/22	307828	11/22 FSA ADMIN FEE	6028		\$213.57
	11/22/22	307828	11/22 FSA ADMIN FEE	7028		\$132.21
	11/22/22	307828	11/22 FSA ADMIN FEE	8028		\$396.63
	11/22/22	307828	11/22 FSA ADMIN FEE	9028		\$223.74

					sum	\$2,029.50
MADHAVA MARRI	11/30/22	6106642/RFD	RFD/7 FLOWER DALE CIR	2624	192646	\$205.79

					sum	\$205.79
MASLINE ELECTRONICS	11/07/22	850220	9V LITHIUM BATTERIES	8031	* ACH	\$314.40
					*	

					sum	\$314.40
MCMaster CARR SUPPLY COMPANY	11/23/22	88673406	SHEET METAL SCREWS	6441	192647	\$390.15

					sum	\$390.15
MVP HEALTH CARE	11/09/22	12/22 HEALTH INS	GRP 700101 SUB 001/002	1473	192648	\$338,345.88
	11/09/22	12/22 HEALTH INS	GRP 700101 SUB 001/002	6117		\$1,069.22
	11/09/22	12/22 HEALTH INS	GRP 700101 SUB 001/002	8417		\$855.33

					sum	\$340,270.43
NEPTUNE TECHNOLOGY GROUP INC	11/08/22	699168	METERS	1461	* ACH	\$25,940.00
					*	
	11/11/22	699551	METERS	1461		\$15,876.00

					sum	\$41,816.00

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
11/30/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
NOCO ENERGY CORP - FUELS	10/17/22	12438221	DIESEL FUEL	8273	192649	\$445.55
	10/26/22	12445082	DIESEL FUEL	8273		\$2,757.71
	11/02/22	12450454	DIESEL FUEL	8273		\$742.51
	11/04/22	12452350	DIESEL FUEL	8273		\$2,075.25
	11/07/22	12453374	DIESEL FUEL	8273		\$1,371.99
	11/09/22	12455154	DIESEL FUEL	8273		\$3,152.77
	11/11/22	12457004	DIESEL FUEL	8273		\$1,238.77

					sum	\$11,784.55
NUWAY AUTO PARTS	09/19/22	1126QJ8858	LAWN MOWER OIL	8270	* ACH	\$110.65
					*	

					sum	\$110.65
OIL FILTER SERVICE INC	11/07/22	54353	OIL FILTERS	1466	192650	\$15.84
	11/08/22	54385	AIR FILTERS	1466		\$22.04
	11/10/22	54443	SAW AIR FILTERS	8271		\$155.88
	11/11/22	54486	AIR FILTERS	1466		\$24.28

					sum	\$218.04
PHILIP CORVINO	11/30/22	3031608/RFD	RFD/155 LARKSPUR LN	2624	192651	\$28.85

					sum	\$28.85
POTTER ASSOCIATES INC	11/10/22	274883	O RINGS	8545	* ACH	\$458.64
					*	
	11/17/22	275013	ORIG INV#273210	8545		<\$17.42>

					sum	\$441.22
RAMBOLL AMERICAS ENGINEERING	10/27/22	1940016979	CORROSION CNTL STUDY	6022	192652	\$6,416.50

					sum	\$6,416.50
RAVI ENGINEERING & LAND	11/14/22	50-22-164-03	LEE RD TANK INSPECTION	124340	192653	\$31,685.50

					sum	\$31,685.50
REGIONAL INTERNATIONAL CORP	11/08/22	1174078.02	CEL LIGHT DIAG/ADVISE	8272	* ACH	\$72.50
					*	

					sum	\$72.50
ROBERT PETHICK	11/30/22	9140813/RFD	RFD/41 GRANITE DR	2624	192654	\$13.15

					sum	\$13.15

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
11/30/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
ROCHESTER WINDUSTRIAL	10/21/22	65705 01	BRASS COUPLINGS	1460	192655	\$342.76
	10/28/22	66618 01	ORIG INV#65705 01	1460		<\$23.44>

					sum	\$319.32
ROCRENTS EQUIPMENT SALES	11/08/22	14641	EQUIPMENT RENTAL	8139	192656	\$1,410.50

					sum	\$1,410.50
SCOTT CALIEL	11/30/22	093858/RFD	RFD/106 BROADMOOR TRL	2624	192657	\$819.00

					sum	\$819.00
SHI INTERNATIONAL CORP	11/02/22	B16070246	VIDEO CONFERENCING KIT	9432	192658	\$5,544.77

					sum	\$5,544.77
STONECROP FARM	12/02/22	7100-STONECROP	HYD IRR DEP REFUND	2686	192659	\$405.62

					sum	\$405.62
T MINA SUPPLY	11/08/22	1437607.003	HYDRANT REPAIR KITS	1460	* ACH	\$2,625.24
					*	
	11/08/22	1444862.001	HYDRANT REPAIR KITS	1460		\$1,968.93

					sum	\$4,594.17
THE DAILY RECORD COMPANY-NY	11/08/22	745583870	BIDS/GOODS & SERVICES	8031	192660	\$42.75
	11/08/22	745583945	BIDS/GOODS & SERVICES	7031		\$70.26
	11/08/22	745583948	BIDS/GOODS & SERVICES	7031		\$68.95
	11/08/22	745583957	BIDS/GOODS & SERVICES	7031		\$70.26
	11/17/22	745592167	LEGAL NOTICE	5031		\$92.16
	11/17/22	745592167	LEGAL NOTICE	6031		\$92.15
	11/17/22	745592167	LEGAL NOTICE	7031		\$92.15
	11/17/22	745592167	LEGAL NOTICE	8031		\$92.15
	11/17/22	745592167	LEGAL NOTICE	9031		\$92.15
	11/17/22	745592168	LEGAL NOTICE	5031		\$13.53
	11/17/22	745592168	LEGAL NOTICE	6031		\$13.53
	11/17/22	745592168	LEGAL NOTICE	7031		\$13.53
	11/17/22	745592168	LEGAL NOTICE	8031		\$13.53
	11/17/22	745592168	LEGAL NOTICE	9031		\$13.52

					sum	\$780.62
THRU-WAY SPRING	11/09/22	174998	SALTER MODULE	8270	192662	\$719.65
	11/03/22	175089	CABSHIELD	8270		\$765.00

					sum	\$1,484.65

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
11/30/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
TWOCOAST CONSULTING INC	11/07/22	110722	10/22 DATABASE ADMIN SUP	9422	* ACH *	\$2,665.00
					***** sum	\$2,665.00
UNITED BUSINESS SYSTEMS	11/07/22	541532	COPIER OVERAGES	5031	* ACH *	\$34.50
	11/07/22	541532	COPIER OVERAGES	6031		\$174.57
	11/07/22	541532	COPIER OVERAGES	8031		\$90.36
	11/07/22	541532	COPIER OVERAGES	9031		\$299.19
					***** sum	\$598.62
VERONIN HOMES LLC	11/23/22	25% TAP FEE RFD	455 PARDEE ROAD	3896	192663 *****	\$615.00
					sum	\$615.00
VICTOR EXCAVATING	11/28/22	DME 21-108	REFUND REPAIRS DEPOSIT	2682	192664 *****	\$1,500.00
					sum	\$1,500.00
VILLAGER CONSTRUCTION INC	11/08/22	EST#2/RET RLSE	HARD RD WM REPL	2670	* ACH *	\$26,845.20
	11/08/22	EST#2/RETAINAGE	HARD RD WM REPL	2670		<\$7,275.37>
	11/08/22	ESTIMATE #2	HARD RD WM REPL	103850		\$145,507.50
					***** sum	\$165,077.33
WB MASON CO INC	11/07/22	234033135	ORGANIZER TRAYS/BASKETS	6031	192665	\$61.08
	11/07/22	234037518	DESK CALENDAR	9131		\$4.01
	11/08/22	234073492	TAPE	1470		\$28.26
	11/08/22	234074874	PLANNER	9331		\$12.49
	11/08/22	234077906	POP UP WIPES	8031		\$1,519.60
	11/10/22	234122247	VELO SPINES	7031		\$43.98
	11/10/22	234139373	WIPES/PADS/STENO BOOKS	1470		\$108.46
	11/11/22	234170107	COPY PAPER	1470		\$568.20
					***** sum	\$2,346.08
WEX PAYMENTS INC	11/30/22	003609/RFD	RFD/176 HELEN RD	2624	192666	\$64.69
	11/30/22	014681/RFD	RFD/29 BROOKSIDE DR	2624		\$56.19
					***** sum	\$120.88
WILLIAM S THOMAS JR	11/30/22	7063501/RFD	RFD/3610 ELMWOOD AVE	2624	192667 *****	\$119.37
					sum	\$119.37

MONROE COUNTY WATER AUTHORITY
 VENDOR PAYMENT DETAILS
 VOUCHERS PAYABLE
 11/30/22

Page:

11

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
ZOOM DRAIN	12/02/22	7101-ZOOM DRAIN	HYD IRR DEP REFUND	2686	192668	\$490.63

					sum	\$490.63

sum						\$906,642.12

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/07/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
ALTRA RENTAL & SUPPLY INC	11/04/22	2212940	14" CUT OFF SAW	8132	192669 ***** sum	\$959.99 ----- \$959.99
ANIXTER INC	05/10/22	554641578	GENERAL CABLE	6341	192670 ***** sum	\$409.65 ----- \$409.65
AVALON DOCUMENT SERVICES	11/07/22	220047	OVERSIZE SETS	7031	* ACH *	\$231.30
	10/07/22	220053	OVERSIZE SETS	123615		\$616.00
	10/20/22	220138	OVERSIZE SETS	328005		\$40.50
					***** sum	----- \$887.80
BARBARA ZASO	12/07/22	072147/RFD	RFD/51 ARCHER RD	2624	192671 ***** sum	\$85.55 ----- \$85.55
BENEFACITOR FUNDING CORP	11/29/22	2216513	LABORATORY SERVICES	6228	192672	\$70.00
	11/29/22	2216899	LABORATORY SERVICES	6228		\$80.00
	11/29/22	2216900	LABORATORY SERVICES	6228		\$50.00
	11/28/22	2217278	LABORATORY SERVICES	6228		\$40.00
	11/22/22	2217954	LABORATORY SERVICES	6228		\$120.00
	11/22/22	2217955	LABORATORY SERVICES	6228		\$40.00
					***** sum	----- \$400.00
BLAIR SUPPLY CORP	10/26/22	1256628-2	METER CPLUGS	9341	* ACH *	\$2,164.00
					***** sum	----- \$2,164.00
BOB JOHNSON AUTO GROUP	11/28/22	27477	EXHAUST	8270	192673	\$564.65
	11/28/22	27653	HOSE	8270		\$39.05
	12/01/22	27749	SEAT PAD	8270		\$65.28
					***** sum	----- \$668.98
BUCKPITT & CO INC	11/07/22	18246	PUMP	6441	192674 ***** sum	\$3,092.97 ----- \$3,092.97
CENTRAL ROADWAYS INC	12/01/22	EST #8/RETAINAGE	2022 PAVEMENT REPL EAST	2670	192675	<\$9,163.19>
	12/01/22	EST #8/RETAINAGE	2022 PAVEMENT REPL WEST	2670		<\$9,876.39>
	11/16/22	EST#7/RETAINAGE	2022 PAVEMENT REPL EAST	2670		<\$10,914.28>
	11/16/22	ESTIMATE #7	2022 PAVEMENT REPL EAST	3855		<\$7,000.00>
	11/16/22	ESTIMATE #7	2022 PAVEMENT REPL EAST	3855		<\$3,937.50>
	11/16/22	ESTIMATE #7	2022 PAVEMENT REPL EAST	8442		\$217,813.23

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/07/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
CENTRAL ROADWAYS INC	11/16/22	ESTIMATE #7	2022 PAVEMENT REPL EAST	126101	192675	\$1,095.00
	11/16/22	ESTIMATE #7	2022 PAVEMENT REPL EAST	126101		\$5,585.15
	11/16/22	ESTIMATE #7	2022 PAVEMENT REPL EAST	628007		<\$7.40>
	11/16/22	ESTIMATE #7	2022 PAVEMENT REPL EAST	820803		\$4,737.25
	12/01/22	ESTIMATE #8	2022 PAVEMENT REPL EAST	8442		\$167,389.68
	12/01/22	ESTIMATE #8	2022 PAVEMENT REPL EAST	126101		\$13,933.70
	12/01/22	ESTIMATE #8	2022 PAVEMENT REPL EAST	126201		\$1,250.00
	12/01/22	ESTIMATE #8	2022 PAVEMENT REPL EAST	628007		\$690.30
	12/01/22	ESTIMATE #8	2022 PAVEMENT REPL WEST	8442		\$176,631.21
	12/01/22	ESTIMATE #8	2022 PAVEMENT REPL WEST	126101		\$18,876.20
	12/01/22	ESTIMATE #8	2022 PAVEMENT REPL WEST	628007		\$2,020.50

					sum	\$569,123.46
CITY TREASURER	11/21/22	2906210002	195 NORRIS DR	8153	192677	\$32.35
	11/21/22	2906220002	205 NORRIS DR	8153		\$25.11

					sum	\$57.46
CLA VAL	11/14/22	857246	FLOOR CLEAN STRAINERS	8548	192678	\$524.31

					sum	\$524.31
COLONY HARDWARE CORPORATION	11/16/22	1319522	IMPACT WRENCH	8432	192679	\$369.90
	11/17/22	1322408	BOOT COVERS	9336		\$94.08

					sum	\$463.98
CONCORD ELECTRIC CORP	12/06/22	EST#13/RET RLSE	LOW LIFT SYSTEM UPGRADE	2670	192680	\$39,738.49
	12/06/22	ESTIMATE #13	LOW LIFT SYSTEM UPGRADE	2626		\$3,300.00

					sum	\$43,038.49
CORE & MAIN LP	10/13/22	522359	BRASS	1460	192681	\$1,355.60
	11/18/22	777494	CORPS/CPLUGS	8444		\$216.00

					sum	\$1,571.60
CURB SOLUTIONS INC	11/28/22	3371	08/22;09/22;10/22 MOWING	8142	* ACH	\$34,416.05
					*	

					sum	\$34,416.05
CYNCON EQUIPMENT	11/18/22	90842	TAILGATE SALT SPREADER	8270	192682	\$1,467.00

					sum	\$1,467.00
ERDMAN ANTHONY	11/21/22	63589	ELEC ENGINEERING SERVICE	6022	* ACH	\$1,475.50
					*	

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/07/22

Page:

3

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>

					sum	\$1,475.50
ESC ENVIRONMENTAL	11/04/22	1002841	GRIFFCO CALIBRATION CLMN	6086	192683	\$706.23

					sum	\$706.23
ESTATE OF RICHARD M CARTER	12/07/22	9032908/RFD	RFD/75 ORCHARD HILLS DR	2624	192684	\$54.96

					sum	\$54.96
ESTATE OF THEODORE PARIS	12/07/22	9048041/RFD	RFD/223 WOODCROFT DR	2624	192685	\$14.55

					sum	\$14.55
EVOQUA WATER TECHNOLOGIES LLC	11/30/22	905627140	LABORATORY SUPPLIES	6242	192686	\$720.38

					sum	\$720.38
FEDEX	11/28/22	7 960 02539	DELIVERY FEES	7031	192687	\$28.86

					sum	\$28.86
FERRELLGAS	11/15/22	2029603537	PROPANE	6753	192688	\$198.59

					sum	\$198.59
FIVE STAR EQUIPMENT INC	10/28/22	66983	BACKHOE REPAIR PARTS	8270	* ACH	\$287.68
					*	
	10/28/22	66983	BACKHOE REPAIR PARTS	8270		\$403.07
	10/28/22	66983	BACKHOE REPAIR PARTS	8270		\$762.94
	10/28/22	66983	BACKHOE REPAIR PARTS	8271		\$175.14
	11/16/22	67386	TOOTH/TAIL LAMP	8270		\$292.94
	11/16/22	67387	HY-DRAU OIL	8271		\$301.16
	11/16/22	67391	ORIG INV#66982	8270		<\$229.51>
	11/16/22	67399	COOLANT HOSE	8270		\$88.36

					sum	\$2,081.78
FOREST CREEK EQUITY CORP	12/02/22	DME 21-009	REFUND REPAIRS DEPOSIT	2682	192689	\$1,500.00

					sum	\$1,500.00
FRONTIER TELEPHONE OF ROCH	11/22/22	197 0446	TWIN HILLS BPS	6352	192690	\$246.36
	11/22/22	197 0449	GALLOP RD VAULT DSL	6352		\$246.36
	11/22/22	198 0521	SIP SERVICE - ESOC	5051		\$33.92
	11/22/22	198 0521	SIP SERVICE - ESOC	5251		\$13.57
	11/22/22	198 0521	SIP SERVICE - ESOC	6051		\$196.71
	11/22/22	198 0521	SIP SERVICE - ESOC	7051		\$135.66
	11/22/22	198 0521	SIP SERVICE - ESOC	8051		\$108.53

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/07/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
FRONTIER TELEPHONE OF ROCH	11/22/22	198 0521	SIP SERVICE - ESOC	9051	192690	\$189.93
	11/22/22	198 8610	INTERNET SERVICE	5051		\$23.80
	11/22/22	198 8610	INTERNET SERVICE	5251		\$17.85
	11/22/22	198 8610	INTERNET SERVICE	6051		\$595.00
	11/22/22	198 8610	INTERNET SERVICE	7051		\$214.20
	11/22/22	198 8610	INTERNET SERVICE	8051		\$119.00
	11/22/22	198 8610	INTERNET SERVICE	9051		\$220.15
	11/22/22	464 8153	BEAHAN RD BPS	6351		\$60.11
	11/22/22	599 3111	CORFU WTP	6751		\$204.51
	11/22/22	599 4060	DARIEN BPS	6751		\$104.21
	11/22/22	599 4125	PEMBROKE TANK VALVE HSE	6751		\$65.10
	11/22/22	671 6217	SCRIBNER RD BPS	6351		\$39.24
	11/25/22	865 3413	MT READ BPS	6151		\$29.32
	11/22/22	872 1921	HARRIS RD BPS	6351		\$39.24

					sum	\$2,902.77
GEESE CONTROL OF NY	12/01/22	11119	GEESE CONTROL SERVICES	6442	192693	\$775.00

					sum	\$775.00
GENESEE COUNTY CLERK	11/30/22	FEES/ASSESSMENT	EASEMENT FILING FEES	7098	192694	\$25.00

					sum	\$25.00
GENESEE COUNTY HEALTH DEPT	12/02/22	8409	WATER SAMPLES	6728	192695	\$75.00

					sum	\$75.00
GENESEE COUNTY TREASURER	12/06/22	PERMIT FEE	REED ROAD	628007	192696	\$100.00

					sum	\$100.00
GRAINGER	11/17/22	9517023686	GINDER	8232	192697	\$124.63
	11/17/22	9517616406	TRAILER TONGUE	8132		\$138.22
	11/18/22	9517929460	SOCKET WRENCH	8432		\$149.90
	11/21/22	9520762866	COMPRESSION CONNECTORS	6341		\$25.20
	11/22/22	9521870361	SCREWDRIVERS/BITS	6432		\$31.10

					sum	\$469.05
HACH COMPANY	11/16/22	13344313	LABORATORY SUPPLIES	6231	192698	\$198.52

					sum	\$198.52
HANSON AGGREGATES	10/20/22	672162	CONCRETE	8141	192699	\$585.00

					sum	\$585.00
HENRIETTA FIRE PROTECTION	12/07/22	5594	GAS STATION FRE SYS INSP	5225	192700	\$200.00

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/07/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
					sum	\$200.00
HILLYARD	11/17/22	604943817	JANITORIAL SUPPLIES	8131	192701	\$98.99
	11/17/22	604943818	JANITORIAL SUPPLIES	8131		\$116.54
	11/17/22	604943868	JANITORIAL SUPPLIES	8131		\$179.79

					sum	\$395.32
HOME DEPOT CREDIT SERVICES	11/21/22	6035322541846964	HOME DEPOT PURCHASES	5228	192702	\$89.96
	11/21/22	6035322541846964	HOME DEPOT PURCHASES	6341		\$77.94
	11/21/22	6035322541846964	HOME DEPOT PURCHASES	6432		\$29.74
	11/21/22	6035322541846964	HOME DEPOT PURCHASES	6441		\$491.34
	11/21/22	6035322541846964	HOME DEPOT PURCHASES	8086		\$22.84
	11/21/22	6035322541846964	HOME DEPOT PURCHASES	8141		\$593.90
	11/21/22	6035322541846964	HOME DEPOT PURCHASES	8441		\$103.03
	11/21/22	6035322541846964	HOME DEPOT PURCHASES	9332		\$17.02

					sum	\$1,425.77
HOME PRIDE BUILDERS	12/05/22	RESTORATION REIM	RESTORATIONS REFUND	820612	192703	\$200.00

					sum	\$200.00
HORIZON SOLUTIONS LLC	11/23/22	5620755-00	CONTROLLER/MODULES	6441	* ACH	\$3,119.23
					*	

					sum	\$3,119.23
IMAGE EXPERTS UNIFORMS & SHOES	12/31/21	156905	UNIFORMS	8035	192704	\$99.94
	09/30/22	161539	UNIFORMS	8035		\$40.96
	09/30/22	162012	UNIFORMS	8035		\$406.50
	09/30/22	162015	UNIFORMS	8035		\$142.22
	09/30/22	162017	UNIFORMS	8035		\$574.58
	09/30/22	162021	UNIFORMS	9335		\$100.24
	09/30/22	162023	UNIFORMS	8035		\$269.77
	09/30/22	162026	UNIFORMS	8035		\$434.78

					sum	\$2,068.99
JACQUELINE F COLLIS	12/07/22	7136889/RFD	RFD/1598 GREENSBORO DR	2624	192705	\$48.36

					sum	\$48.36
JAMES WALKER	12/07/22	9145074/RFD	RFD/94 CASTLE RD	2624	192706	\$11.45

					sum	\$11.45
JCI JONES CHEMICALS INC	11/01/22	899657	HYPOCHLORITE SOLUTION	6134	* ACH	\$6,487.41
					*	

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/07/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
JCI JONES CHEMICALS INC	11/14/22	900421	HYPOCHLORITE SOLUTION	6134	* ACH *	\$884.07
	11/15/22	900620	CHLORINE	6134		\$2,000.00
	11/16/22	900707	HYPOCHLORITE SOLUTION	6134		\$6,419.73
	11/17/22	900877	HYPOCHLORITE SOLUTION	6134		\$6,445.11
					***** sum	\$22,236.32
JCSMITH INC	11/15/22	1648311	MCWA SAFETY CONES	8036	192707	\$2,300.00
					***** sum	\$2,300.00
JEFF TAN	12/07/22	9139279/RFD	RFD/37 COACH SIDE LN	2624	192708	\$81.92
					***** sum	\$81.92
JERRY GRAHAM	12/07/22	4030465/RFD	RFD/208 BROOKDALE PARK	2624	192709	\$245.05
					***** sum	\$245.05
JOHNSON NEWSPAPER CORP	11/10/22	10FC7185	LEGAL NOTICE	5031	192710	\$10.42
	11/10/22	10FC7185	LEGAL NOTICE	6031		\$10.42
	11/10/22	10FC7185	LEGAL NOTICE	7031		\$10.42
	11/10/22	10FC7185	LEGAL NOTICE	8031		\$10.41
	11/10/22	10FC7185	LEGAL NOTICE	9031		\$10.41
	11/10/22	E62D7D16	LEGAL NOTICE-WATER RATES	5031		\$69.33
	11/10/22	E62D7D16	LEGAL NOTICE-WATER RATES	6031		\$69.33
	11/10/22	E62D7D16	LEGAL NOTICE-WATER RATES	7031		\$69.33
	11/10/22	E62D7D16	LEGAL NOTICE-WATER RATES	8031		\$69.33
	11/10/22	E62D7D16	LEGAL NOTICE-WATER RATES	9031		\$69.34
					***** sum	\$398.74
JOHNSTONE SUPPLY	11/14/22	12235	IGNITION/THRMST/SOLENOID	6432	192711	\$42.17
	11/14/22	12235	IGNITION/THRMST/SOLENOID	6441		\$140.56
	11/14/22	12235	IGNITION/THRMST/SOLENOID	6541		\$102.87
					***** sum	\$285.60
KAREN COLLINS	12/07/22	8013794/RFD	RFD/8 TERRACE DR	2624	192712	\$42.76
					***** sum	\$42.76
KENWORTH NORTHEAST GROUP INC	11/15/22	276851	EXHAUST SENSOR	8270	* ACH *	\$157.39
	11/15/22	276867	FILTERS	1466		\$129.93
					***** sum	\$287.32

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/07/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
KOVALSKY CARR ELECTRIC SUPPLY	11/16/22	2014316.001	BUSHINGS/COVERS	6086	* ACH *	\$44.44
	11/16/22	2014316.002	MACHINE SCREWS	6086		\$7.31
	10/31/22	50247224/CR	CREDIT FROM ACH 11/22/22	8271		<\$17.92>
					***** sum	\$33.83
LEONE PLUMBING & HEATING INC	12/07/22	8173268/RFD	RFD/268 MARTIN RD	2624	192713 *****	\$29.21
					sum	\$29.21
LEWALTER HARDWOODS INC	11/11/22	8842	SURVEY STAKES	8031	192714	\$1,080.00
	11/11/22	8842	TREE STEAKES	8141		\$700.00
					***** sum	\$1,780.00
M & T BANK%PROKARMA INC-MTB112	12/07/22	9099345/RFD	RFD/1 E MAIN ST	2624	192715 *****	\$99.82
					sum	\$99.82
M&T INSURANCE AGENCY INC	12/01/22	64809	22/23 ADDITL AUTO PREM	1471	192716 *****	\$440.00
					sum	\$440.00
MAYER PAINT & HARDWARE	11/21/22	354785	CERAMIC BULBS	8141	192717	\$14.39
	11/21/22	354798	FASTNERS	8141		\$26.96
	11/22/22	354843	CERAMIC BULBS	8141		\$14.39
					***** sum	\$55.74
MICHELLE ALVES-KINDRED	12/05/22	051863/RFD	RFD/51 CREEKVIEW DR	2624	192718 *****	\$114.78
					sum	\$114.78
MONROE COUNTY DIR OF FINANCE	11/14/22	1800145672	PERMIT FEE/CLKSN PRMA TL	628007	192719	\$150.00
	11/14/22	1800145672	PERMIT FEE/CREEK ST	821008		\$150.00
	11/14/22	1800145672	PERMIT FEE/FIVE MILE LN	628007		\$150.00
	11/14/22	1800145672	PERMIT FEE/HAMLIN CENTER	628007		\$150.00
	11/14/22	1800145672	PERMIT FEE/MILE SQ RD	821009		\$150.00
	11/14/22	1800145672	PERMIT FEE/MILL RD	628007		\$860.00
	11/14/22	1800145672	PERMIT FEE/NORTH RD	628007		\$150.00
	11/14/22	1800145672	PERMIT FEE/SMITH RD	628007		\$150.00
	11/14/22	1800145672	PERMIT FEE/W BLOOMFIELD	628007		\$150.00
	11/14/22	1800145672	PERMIT FEE/WHITLND CTR RD	328012		\$50.00
	11/14/22	1800145672	REVIEW FEE/CLKSN PRMA TL	628007		\$75.00
	11/14/22	1800145672	REVIEW FEE/CREEK ST	821008		\$75.00
	11/14/22	1800145672	REVIEW FEE/FIVE MILE LN	628007		\$75.00
	11/14/22	1800145672	REVIEW FEE/HAMLIN CENTER	628007		\$75.00
	11/14/22	1800145672	REVIEW FEE/MILE SQ RD	821009		\$75.00
	11/14/22	1800145672	REVIEW FEE/MILL RD	628007		\$150.00

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/07/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
MONROE COUNTY DIR OF FINANCE	11/14/22	1800145672	REVIEW FEE/NORTH RD	628007	192719	\$75.00
	11/14/22	1800145672	REVIEW FEE/SMITH RD	628007		\$75.00
	11/14/22	1800145672	REVIEW FEE/W BLOOMFIELD	628007		\$75.00
	11/14/22	1800145672	REVIEW FEE/WHITLND CTR RD	328012		\$50.00

					sum	\$2,910.00
	12/05/22	2023	MAINTENANCE PERMIT	1475	192721	\$900.00

					sum	\$900.00
MONROE TRACTOR & IMPLEMENT CO	11/17/22	88994	HOSE BRACKET	127201	192722	\$319.98
	11/17/22	88994	HOSE BRACKET	127201		\$319.98

					sum	\$639.96
MSC INDUSTRIAL SUPPLY CO INC	11/18/22	59464166	COVERALLS/PAINT	6441	192723	\$430.22

					sum	\$430.22
NCACOMP INC	11/22/22	258	11/09-11/22/22 WK CMP CL	7017	192724	<\$2,609.91>
	11/22/22	258	11/09-11/22/22 WK CMP CL	7017		\$2,721.96
	11/22/22	258	11/09-11/22/22 WK CMP CL	8117		\$2,361.89
	11/22/22	258	11/09-11/22/22 WK CMP CL	8217		\$548.34
	11/22/22	258	11/09-11/22/22 WK CMP CL	8317		\$839.30
	11/22/22	258	11/09-11/22/22 WK CMP CL	8417		\$224.97
	11/22/22	258	11/09-11/22/22 WK CMP CL	8517		<\$26,220.13>
	11/22/22	258	11/09-11/22/22 WK CMP CL	8517		\$28,510.19
	11/22/22	258	11/09-11/22/22 WK CMP CL	8617		\$99.97
	11/22/22	258	11/09-11/22/22 WK CMP CL	9317		<\$1,797.90>
	11/22/22	258	11/09-11/22/22 WK CMP CL	9317		\$1,767.90
	12/06/22	259	11/23-16/06/22 WK CMP CL	6417		<\$50.00>
	12/06/22	259	11/23-16/06/22 WK CMP CL	6417		\$553.00
	12/06/22	259	11/23-16/06/22 WK CMP CL	7017		<\$50.00>
	12/06/22	259	11/23-16/06/22 WK CMP CL	7017		\$105.26
	12/06/22	259	11/23-16/06/22 WK CMP CL	8117		\$4,161.79
	12/06/22	259	11/23-16/06/22 WK CMP CL	8217		\$199.13
	12/06/22	259	11/23-16/06/22 WK CMP CL	8417		\$1,365.63
	12/06/22	259	11/23-16/06/22 WK CMP CL	8517		\$91.56

					sum	\$12,822.95
	12/01/22	54840	12/22 WRK COMP ADMIN FEE	6028	192726	\$264.37
	12/01/22	54840	12/22 WRK COMP ADMIN FEE	7028		\$168.23
	12/01/22	54840	12/22 WRK COMP ADMIN FEE	8028		\$504.70
	12/01/22	54840	12/22 WRK COMP ADMIN FEE	9028		\$264.37

					sum	\$1,201.67
NEPTUNE TECHNOLOGY GROUP INC	11/15/22	699778	METERS	1461	* ACH	\$113,400.00
					*	

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/07/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
NEPTUNE TECHNOLOGY GROUP INC	11/15/22	699806	P-CODERS	9341	* ACH *	\$13,860.00
	11/21/22	700442	ANTENNA ASSY CABLES	9341	***** sum	\$2,200.00 \$129,460.00
NOCO ENERGY CORP - FUELS	11/14/22	12457905	DIESEL FUEL	8273	192727	\$1,001.65
	11/16/22	12459973	DIESEL FUEL	8273		\$1,996.35
	11/18/22	12462073	DIESEL FUEL	8273	***** sum	\$2,437.76 \$5,435.76
NUWAY AUTO PARTS	11/01/22	1122VY1389	HEADLIGHT	8270	* ACH *	\$38.18
	11/01/22	1122VY1462	ABS SENSOR	8270		\$37.80
	11/03/22	1122VY3976	PINON SEAL	8270		\$10.84
	11/03/22	1122VY4081	BATTERY	8270		\$207.47
	11/08/22	1122VY9515	POWERSTEERING PUMP	8270		\$224.28
	11/08/22	1122VY9631	BREAKS	1466		\$162.76
	11/10/22	1122VZ2541	BATTERY	1466		\$106.20
	11/11/22	1122VZ3752	BALL JOINT/TIE RODS	8270		\$187.34
	11/15/22	1122VZ7777	BELT	8270		\$50.70
	11/15/22	1122VZ7881	RETURN-TIE ROD END	8270		<\$45.50>
	11/17/22	1122WA0411	CALIPERS	8270		\$705.05
	11/18/22	1122WA1461	WATER PUMP	8270		\$19.22
	11/21/22	1122WA2560	LED LIGHTS	8270		\$38.00
	11/21/22	1122WA2570	EXHAUST	8271		\$188.00
	11/21/22	1122WA2741	BRAKES	1466		\$612.94
	11/22/22	1122WA5045	TRANSMISSION FLUID	8270		\$57.60
	11/22/22	1122WA5045	TRANSMISSION FLUID	8271		\$57.60
	11/22/22	1122WA5116	WIPER BLADES	8271		\$37.84
	11/22/22	1122WA5152	SHOP SUPPLIES	8271		\$497.60
	11/23/22	1122WA6240	HEAT SHRINK TUBE	8271		\$129.76
	11/28/22	1122WA9337	POWERSTEERING FLUID	8271		\$22.44
	11/28/22	1122WA9341	MARKER LIGHTS	8271		\$30.40
	11/28/22	1122WA9352	WIPER BLADES/HEAT SHRINK	8271		\$178.98
	11/28/22	1122WA9356	REAR END FLUID/ANTIFRZ	8271		\$181.26
	11/29/22	1122WA9765	RETURNS	8270		<\$396.00>
	11/29/22	1122WA9765	RETURNS	8271		<\$188.00>
	11/10/22	1126OK5696	BATTERIES	1466		\$720.87
	11/10/22	1126OK5699	BATTERIES	1466	***** sum	\$212.38 \$4,086.01
OIL FILTER SERVICE INC	11/15/22	54548	OIL/CAB/AIR FILTERS	1466	192728 ***** sum	\$47.13 \$47.13

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/07/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
PORTFOLIO ENTERPRISES INC	12/07/22	109308/RFD	RFD/68 HADDON RD	2624	192729 ***** sum	\$93.93 ----- \$93.93
R KERHAERT GARAGE INC	09/29/22	17778	TOWING SERVICES	8272	192730 ***** sum	\$140.00 ----- \$140.00
REGIONAL INTERNATIONAL CORP	11/15/22	11200697P	FILTERS	1466	* ACH *	\$63.84
	11/16/22	11200762P	SHOCK ABSORBER	8270	***** sum	\$160.64 ----- \$224.48
ROCHESTER PAINT CENTERS	11/16/22	148155	PAINT/KNEE PADS/GLOVES	6341	192731 ***** sum	\$423.69 ----- \$423.69
SCOTT EDWARDS	12/07/22	167866/RFD	RFD/103 SUMMIT ST	2624	192732 ***** sum	\$551.95 ----- \$551.95
SNAP ON TOOLS	11/17/22	11172212238	CRUDTHUG REMOVAL TOOL	8232	192733 ***** sum	\$215.00 ----- \$215.00
STEPHEN JANETOS	12/07/22	9128113/RFD	RFD/314 W FILBERT ST	2624	192734 ***** sum	\$40.81 ----- \$40.81
T MINA SUPPLY	10/17/22	1435899.007	CURB BXES/100EA 10/27/22	1460	* ACH *	\$3,413.00
	10/17/22	1435899.007	CURB BXES/45EA 11/29/22	1460		\$1,535.85
	11/17/22	1448254.001	HYDRANT REPAIR PARTS	8545		\$1,302.66
	11/15/22	1448513.001	12" REPAIR CLAMPS	1460	***** sum	\$1,081.62 ----- \$7,333.13
TECHNICAL SYSTEMS GROUP INC	11/30/22	14700	NORTH BPS INSP/REPAIR	5228	192735	\$80.00
	11/30/22	14715	METER SHOP-SYS TEST/INSP	5228		\$301.00
	11/30/22	14716	ESOC- FIRE SYS TEST/INSP	5228		\$381.00
	11/30/22	14717	LWPS FIRE SYS TEST/INSP	5228		\$461.00
	11/30/22	14718	WWTP- FIRE SYS TEST/INSP	5228		\$1,160.00
	11/30/22	14719	HARRIS BPS-SYS TEST/INSP	5228	***** sum	\$160.00 ----- \$2,543.00
THE CLOROX SALES COMPANY	11/18/22	2510475388	BRITTA PITCHERS/FILTERS	6086	192736 *****	\$1,781.27 -----

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/07/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
					sum	\$1,781.27
TOWN OF BRIGHTON	11/28/22	2022-MCWA	MORTIMER ST/W BRIGHTON	1475	192737	\$400.00

					sum	\$400.00
TOWN OF GREECE	12/05/22	2023	MAINTENANCE PERMIT	1475	192738	\$3,150.00

					sum	\$3,150.00
TOWN OF IRONDEQUOIT	12/05/22	2023	MAINTENANCE PERMIT	1475	192739	\$3,000.00

					sum	\$3,000.00
TOWN OF PITTSFORD	12/05/22	2023	MAINTENANCE PERMIT	1475	192740	\$800.00

					sum	\$800.00
TOWN OF SWEDEN	12/06/22	2023	MAINTENANCE PERMIT	1475	192741	\$2,000.00

					sum	\$2,000.00
VERIZON	12/01/22	366000032909	11/22 MONTHLY SERVICE	8242	192742	\$2,430.35

					sum	\$2,430.35
VILLAGE OF CHURCHVILLE	12/01/22	22 12 1	11 TOWER LANE	6353	192743	\$70.10

					sum	\$70.10
VILLAGE OF SPENCERPORT	11/15/22	22 11 15	WATER TOWER	6353	192744	\$9.03

					sum	\$9.03
VILLAGER CONSTRUCTION INC	11/30/22	EST #1/RETAINAGE	761 ELMGROVE LS SERVICE	2670	* ACH	<\$650.30>
					*	
	09/23/22	EST#2/RET RLSE	6080 MAIN RD LS SERVICE	2670		\$2,043.75
	11/30/22	ESTIMATE #1	761 ELMGROVE LS SERVICE	126101		\$13,006.00
	11/30/22	ESTIMATE #1 FNL	MT READ&ENGLISH VLV REPL	114801		\$294,890.12
	11/30/22	ESTIMATE #1 FNL	MT READ&MAIDEN VLV REPL	124801		\$222,590.54

					sum	\$531,880.11
VIOLETA GARCIA-LEPORE	12/07/22	050724/RFD	RFD/11 RAILROAD MILLS RD	2624	192745	\$1,299.91

					sum	\$1,299.91
VP SUPPLY CORP	11/16/22	5184471	DRINKING FOUNTAINS	8141	192746	\$3,499.40

					sum	\$3,499.40

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/07/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
WB MASON CO INC	11/15/22	234237491	2PKT PORTFOLIOS	5031	192747	\$14.66
	11/17/22	234309130	MANILLA FOLDERS	1470		\$78.00
	11/18/22	234336485	POCKET FILES	1470		\$195.76

					sum	\$288.42
WEX BANK	11/30/22	85544315	11/22 GAS CHARGES	3864	192748	<\$679.34>
	11/30/22	85544315	11/22 GAS CHARGES	8273		\$33,371.31

					sum	\$32,691.97
WINNING STRATEGIES WSHNGTN LLC	11/30/22	44597	11/22 PROF SERVICES	5022	192749	\$3,000.00
	11/30/22	44597	11/22 PROF SERVICES	6022		\$3,000.00
	11/30/22	44597	11/22 PROF SERVICES	7022		\$3,000.00
	11/30/22	44597	11/22 PROF SERVICES	8022		\$3,000.00
	11/30/22	44597	11/22 PROF SERVICES	9022		\$3,000.00

					sum	\$15,000.00
ZEP SALES AND SERVICE	11/15/22	9008018594	POWDERED HAND CLEANER	8031	192750	\$84.00

					sum	\$84.00

sum						\$1,475,026.94

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/14/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
84 LUMBER	10/12/22	0603-642694	WOOD CONCRETE FORMS	8141	192752	\$562.00
	10/14/22	0603-642852	2X4X10 WOOD	8141		\$195.00

					sum	\$757.00
AFFRONTI DEVELOPMENT	12/16/22	7120-AFFRONTI	HYD IRR DEP REFUND	2686	192753	\$325.24

					sum	\$325.24
AMERICAN WATER WORKS ASSOC.	10/01/22	505799	2023 COMPANY MEMBERSHIP	1475	192754	\$11,191.00

					sum	\$11,191.00
AMTEC	12/13/22	6980 12 22	2012 5 YEAR CACUL	9228	192755	\$1,475.00

					sum	\$1,475.00
AMWA	10/14/22	12312022	2023 ASSOCIATION DUES	1475	192756	\$11,800.00

					sum	\$11,800.00
ANALYTICAL SERVICES INC	11/22/22	42010	LABORATORY SERVICES	6228	192757	\$800.00

					sum	\$800.00
ANIXTER INC	07/27/22	55463825	ANTENNAS	8141	192758	\$1,262.88

					sum	\$1,262.88
ARTHUR PELLETIER	12/14/22	8107880/RFD	RFD/444 ALFONSO DR	2624	192759	\$45.41

					sum	\$45.41
BLAIR SUPPLY CORP	11/22/22	1254984-4	HYDRANT REPAIR KITS	1460	* ACH	\$1,032.40
					*	
	11/22/22	1257612	16" VALVE	1460		\$5,990.25
	11/22/22	1258438-1	B-101 RATCJET	8432		\$380.86
	11/22/22	1258975	18" POLY PIPE	8441		\$380.00
	11/22/22	1259004	VALVES	1460		\$10,169.52

					sum	\$17,953.03
BOB JOHNSON AUTO GROUP	12/03/22	27956	INJECTORS	8270	192760	\$294.00

					sum	\$294.00
BOHDAN BABCHUK	12/14/22	150164/RFD	RFD/26 BEMIS WAY	2624	192761	\$680.60

					sum	\$680.60

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/14/22

Page: 2

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
BRIAN W. FERRIS	12/14/22	B FERRIS	MILEAGE REIMBURSEMENT	9499	192762 ***** sum	\$340.00 ----- \$340.00
CHARTER COMMUNICATIONS	12/07/22	142039101120722	12/10-01/09/23 SVC-SWTP	6153	192763 ***** sum	\$158.48 ----- \$158.48
CHEMTRADE CHEMICALS US LLC	11/21/22	93455985	ALUM SULFATE	6134	* ACH *	\$3,487.04
	11/22/22	93455986	ALUM SULFATE	6134	***** sum	\$3,482.56 ----- \$6,969.60
COMET FLASHER INC	11/27/22	72149SC	TRAFFIC CONT/SFTY SIGNS	124801	* ACH *	\$1,040.26
					***** sum	----- \$1,040.26
CONTROL SERVICES	04/26/22	16845	LLPS GATE REPAIR	5228	* ACH *	\$271.00
					***** sum	----- \$271.00
CRANE HOGAN STRUCTURAL	12/08/22	7115-CRANE/HOGAN	HYD IRR DEP REFUND	2686	192764 ***** sum	\$12.66 ----- \$12.66
CYNTHIA SHERWOOD	11/28/22	SNOWPLOWING	WWLPS SNOW REMOVAL	6442	192765 ***** sum	\$75.00 ----- \$75.00
DEMOCRAT AND CHRONICLE	11/30/22	5130003	LEGAL NOTICE	5031	192766	\$1,411.00
	11/30/22	5130003	LEGAL NOTICE	6031		\$1,411.00
	11/30/22	5130003	LEGAL NOTICE	7031		\$1,411.00
	11/30/22	5130003	LEGAL NOTICE	8031		\$1,411.00
	11/30/22	5130003	LEGAL NOTICE	9031		\$1,411.00
					***** sum	----- \$7,055.00
DIANE LOVE	12/14/22	5081465/RFD	RFD/3 MULLET DR	2624	192767 ***** sum	\$10.71 ----- \$10.71
DOLOMITE PRODUCTS CO INC	11/26/22	1098631	VARIOUS GRADES OF STONE	8441	192768	\$2,725.14
	11/26/22	1098631	VARIOUS GRADES OF STONE	8444		\$553.88
	11/26/22	1098631	VARIOUS GRADES OF STONE	8448		\$1,319.68
	11/26/22	1098665	VARIOUS GRADES OF STONE	8441		\$1,190.61

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/14/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>

					sum	\$5,789.31
EMERLING FORD INC	11/23/22	234790	COOLANT TANK/HOSE	8270	192769	\$72.74

					sum	\$72.74
EMPIRE MARINE CORPORATION	11/14/22	61439	WTP INTAKE CLEAN/REPAIR	6442	192770	\$7,000.00

					sum	\$7,000.00
ESTATE OF ROBERT K ZACHMEYER	12/14/22	7122523/RFD	RFD/4 KETTERING DR	2624	192771	\$115.66

					sum	\$115.66
EUROFINS EATON ANALYTICAL LLC	11/29/22	3800012621	LABORATORY SERVICES	6228	192772	\$1,535.00
	11/29/22	3800012621	LABORATORY SERVICES	6728		\$4,135.00

					sum	\$5,670.00
FAIRPORT MUNICIPAL COMMISSION	12/02/22	43292	1324 MOSLEY RD PUMP ST	6355	192773	\$211.21
	12/02/22	43292	151 LOUD RD	6353		\$60.46
	12/02/22	43292	735 THAYER RD WATER TANK	6353		\$39.83
	12/02/22	43292	8204 PITTS-PALMYRA	6355		\$7.06

					sum	\$318.56
FINGER LAKES SYSTEM CHEMISTRY	08/19/22	62330	SHOP SUPPLIES	6341	192774	\$204.36
	08/19/22	62330	SHOP SUPPLIES	6441		\$204.36

					sum	\$408.72
FIVE STAR EQUIPMENT INC	05/06/22	R06101	EQUIPMENT RENTAL	8139	* ACH	\$3,350.00
					*	

					sum	\$3,350.00
FRONTIER TELEPHONE OF ROCH	11/22/22	100 2321	DSL SERVICES	6352	192775	\$7,960.91
	12/01/22	198 0713	SIP SERVICE - SWTP	5051		\$8.79
	12/01/22	198 0713	SIP SERVICE - SWTP	5251		\$3.52
	12/01/22	198 0713	SIP SERVICE - SWTP	6051		\$50.99
	12/01/22	198 0713	SIP SERVICE - SWTP	7051		\$35.17
	12/01/22	198 0713	SIP SERVICE - SWTP	8051		\$28.13
	12/01/22	198 0713	SIP SERVICE - SWTP	9051		\$49.24
	12/01/22	293 2638	RIGA BPS	6351		\$56.35
	12/04/22	359 2600	HENRIETTA BPS	6351		\$33.30
	12/04/22	458 8686	LEE RD BPS	6351		\$28.92
	12/01/22	584 3511	VILLAGE OF LEROY WTP	6351		\$91.98
	12/04/22	768 2832	NORTH RD	6351		\$129.21
	12/04/22	889 4156	MORGAN BPS	6351		\$26.13

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/14/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
FRONTIER TELEPHONE OF ROCH	12/04/22	889 7727	SCOTTSVILLE BPS	6351	192775	\$56.70
	12/01/22	956 2500	LEASE LINES	6152		\$29.08
	12/01/22	956 2500	LEASE LINES	6352		\$164.79
					***** sum	\$8,753.21
FW WEBB COMPANY	10/31/22	77853516	BOILER PARTS	6441	192777	\$347.26
					***** sum	\$347.26
GHD CONSULTING SERVICES INC	11/23/22	337-0005199	SWTP WEST 1 IMPROVEMENTS	101650	* ACH *	\$5,068.95
					***** sum	\$5,068.95
GRAINGER	11/29/22	9526812863	CEILING HEATERS	6341	192778	\$177.36
	11/29/22	9527301742	BATTERY CHARGES	6341		\$225.06
					***** sum	\$402.42
HACH COMPANY	11/28/22	13359267	LABORATORY SUPPLIES	6231	192779	\$198.52
	11/28/22	13359376	LABORATORY SUPPLIES	6231		\$198.52
					***** sum	\$397.04
HANES SUPPLY INC	11/22/22	2177214-00	DEWALT RATCHET	8432	* ACH *	\$202.99
					***** sum	\$202.99
HILL & MARKES INC	11/22/22	2690736-00	SALT	8141	192780	\$541.94
	11/22/22	2690928-00	SALT	6441		\$1,083.88
					***** sum	\$1,625.82
IROQUOIS ROCK PRODUCTS	11/26/22	1091185	VARIOUS GRADES OF STONE	8441	192781	\$668.64
					***** sum	\$668.64
JCI JONES CHEMICALS INC	11/23/22	901298	HYPOCHLORITE SOLUTION	6134	* ACH *	\$6,250.53
	11/23/22	901298	HYPOCHLORITE SOLUTION	6734		\$169.20
	11/23/22	901300	CHLORINE	6134		\$1,600.00
					***** sum	\$8,019.73
JOSHUA ZEITLER	12/14/22	4005956/RFD	RFD/82 HIGHLEDGE DR	2624	192782 *****	\$124.04

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/14/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
					sum	\$124.04
JPMORGAN CHASE BANK NA	11/30/22	5563757900073126	11/22 CHASE PURCHASES	5099	192783	\$209.55
	11/30/22	5563757900073126	11/22 CHASE PURCHASES	5228		\$201.81
	11/30/22	5563757900073126	11/22 CHASE PURCHASES	6161		\$100.00
	11/30/22	5563757900073126	11/22 CHASE PURCHASES	6341		\$149.99
	11/30/22	5563757900073126	11/22 CHASE PURCHASES	8063		\$1,053.00
	11/30/22	5563757900073126	11/22 CHASE PURCHASES	9432		\$471.59
	11/30/22	5563757900073126	11/22 CHASE PURCHASES	9443		<\$499.00>
	11/30/22	5563757900073126	11/22 CHASE PURCHASES	9443		\$499.00

					sum	\$2,185.94
KEYBANK NATIONAL ASSOCIATION	11/30/22	ACCT# 7656	11/22 ELECTRONIC FEES	9227	192784	\$2,035.74

					sum	\$2,035.74
LOWES COMPANIES INC	12/02/22	9800 640177 6	LOWES PURCHASES	6341	192785	\$16.50
	12/02/22	9800 640177 6	LOWES PURCHASES	8141		\$2,488.02
	12/02/22	9800 640177 6	LOWES PURCHASES	8441		\$143.08

					sum	\$2,647.60
M&T BANK	11/30/22	LOCK BOX FEES	MONTH ENDING NOV 2022	9227	192786	\$7,596.20

					sum	\$7,596.20
MARY POGEL	12/14/22	5027582/RFD	RFD/700 OAKRIDGE DR	2624	192787	\$232.42

					sum	\$232.42
MENDON LAND AND CAPITAL LLC	12/14/22	4050463/RFD	RFD/31 HARPER DR	2624	192788	\$63.85

					sum	\$63.85
MICHAEL WILSON	12/14/22	8151472/RFD	RFD/188 SAINT PATRICK DR	2624	192789	\$55.61

					sum	\$55.61
MONROE COUNTY CLERK	12/14/22	FEES/ASSESSMENTS	EASEMENT FILING FEES	7098	192790	\$565.00

					sum	\$565.00
MONROE COUNTY DEPT OF HEALTH	12/12/22	REVIEW FEE	MORGAN RD-ENG #18-018	500720	192791	\$220.00
	12/12/22	REVIEW FEE	STUART RD	123425		\$100.00
	12/12/22	REVIEW FEE	WHEATLAND CTR/OATKA CRK	7022		\$220.00

					sum	\$540.00
MSC INDUSTRIAL SUPPLY CO INC	11/22/22	60359196	COUPLING BODY/INSERTS	6441	192792	\$71.20

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/14/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
					sum	\$71.20
NATIONAL FUEL	12/05/22	7340685 06	50 BRIGGS ST	6353	192793	\$18.90
	12/05/22	7347991 08	4504 COUNTY RD 33	6353		\$20.55
	12/05/22	8165891 05	4865 E LAKE RD	6355		\$18.90

					sum	\$58.35
NATIONAL PELRA	12/02/22	2127	N NOCE-2023 MEMBER FEES	1475	192794	\$230.00
	12/02/22	2133	D HENDRICKSON- 2023 FEES	1475		\$230.00

					sum	\$460.00
NCACOMP INC	10/19/22	54658	EXCESS WORKERS COMP	1471	192795	\$99,842.00

					sum	\$99,842.00
NEPTUNE TECHNOLOGY GROUP INC	11/16/22	699941	P-CODERS	9341	* ACH	\$27,720.00
					*	

					sum	\$27,720.00
NOCO ENERGY CORP - FUELS	11/21/22	12463161	DIESEL FUEL	8273	192796	\$1,601.92
	11/23/22	12465964	DIESEL FUEL	8273		\$1,535.67
	11/25/22	12466377	DIESEL FUEL	8273		\$1,470.40

					sum	\$4,607.99
OCCUPATIONAL SAFETY ON SITE	12/08/22	25424	VARIOUS TESTS/EXAMS	8023	192797	\$507.00
	12/08/22	25424	VARIOUS TESTS/EXAMS	9023		\$169.00

					sum	\$676.00
ONTARIO COUNTY TREASURER	12/05/22	2023	MAINTENANCE PERMIT	1475	192798	\$900.00

					sum	\$900.00
PATRICK FISHER	12/14/22	4075187/RFD	RFD/102 CREEK HILL LN	2624	192799	\$160.37

					sum	\$160.37
PETER NAPOLITANO	12/14/22	120584/RFD	RFD/305 WIDGEDON LNDG	2624	192800	\$170.92

					sum	\$170.92
POSTMASTER	12/08/22	PERMIT #479	BULK MAIL	1472	192801	\$33,000.00

					sum	\$33,000.00
	12/08/22	PERMIT #1745-001	BUSINESS REPLY	1472	192802	\$1,300.00

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/14/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
					***** sum	\$1,300.00
PROCESS CONTROL INC	11/22/22	13180	TANKS	6086	192803 ***** sum	\$1,397.20 \$1,397.20
RANDALL ROBB	12/14/22	099119/RFD	RFD/453 HOLLEY ST	2624	192804 ***** sum	\$166.54 \$166.54
ROBERT ROSARIO	12/14/22	6117263/RFD	RFD/1 LARKINS KING	2624	192805 ***** sum	\$143.28 \$143.28
ROCHESTER PAINT CENTERS	11/22/22	148231	CONCRETE PATCH/BRUSH	6441	192806 ***** sum	\$467.38 \$467.38
SANDRA CHAMBERLAIN	12/14/22	150309/RFD	RFD/38 RAVENS RD	2624	192807 ***** sum	\$81.00 \$81.00
SCHNEIDER ELECTRIC SYSTEMS USA	06/20/22 06/20/22	94594321 94594321	PRESSURE TRANSMITTERS PRESSURE TRANSMITTERS	6341 6441	192808 ***** sum	\$3,801.27 \$3,801.27 \$7,602.54
SIEWERT EQUIPMENT	12/05/22	19190	NARROW ANGLE FLOAT SWTCH	6441	192809 ***** sum	\$440.10 \$440.10
SOUTHWORTH MILTON INC	10/07/22	2727443	FILTERS	1466	192810 ***** sum	\$451.94 \$451.94
SPM DEVELOPMENT LLC	12/08/22	7116-SPM DEVELOP	HYD IRR DEP REFUND	2686	192811 ***** sum	\$470.27 \$470.27
T MINA SUPPLY	11/01/22	1434831.001	TAPPING SADDLE	1460	* ACH *	\$731.66
	11/22/22 11/23/22	1444862.003 1448738.001	HYDRANT REPAIR KITS DUCTILE/CONCRETE BLADES	1460 8032	***** sum	\$1,531.39 \$587.46 \$2,850.51
TESSCO INC	11/22/22	103932	ANTENNA	6341	192812 ***** sum	\$121.70 \$121.70

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/14/22

Page:

8

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
THE BANK OF NEW YORK MELLON	12/02/22	111-2018363	2010 SERIES ADMIN FEE	9029	192813 ***** sum	\$2,200.00 ----- \$2,200.00
THE WATER RESEARCH FOUNDATION	11/04/22	0002804-2023-1	2023 ANNUAL DUES	1475	192814 ***** sum	\$11,928.95 ----- \$11,928.95
TOWN OF BRIGHTON	12/08/22	2023	MAINTENANCE PERMIT	1475	192815 ***** sum	\$2,000.00 ----- \$2,000.00
TOWN OF RIGA	12/01/22	6660	OPERATION/MAINT FEE	6353	192816 ***** sum	\$45.74 ----- \$45.74
TOWN OF VICTOR	12/14/22	DECEMBER 2022	CELL TOWER REVENUE	3860	192817 ***** sum	\$1,068.09 ----- \$1,068.09
U.S. POSTAL SERVICE	12/08/22	TMS #135639	POSTAL METER	1472	192818 ***** sum	\$5,400.00 ----- \$5,400.00
UNIVAR USA INC	11/08/22	50739094	HYDROFLUOROSILICIC ACID	6134	192819 ***** sum	\$11,526.97 ----- \$11,526.97
UTILITRONICS	11/22/22	143292	LOCATOR REPAIR	8443	192820 ***** sum	\$200.13 ----- \$200.13
VERIZON	12/03/22 12/03/22	343 1817 542 3987	TEMPERANCE HILL TANK PEMBROKE BPS	6351 6751	192821 ***** sum	\$48.31 \$53.10 ----- \$101.41
VERIZON WIRELESS	12/01/22	9921896119	11/22 CELLULAR CHARGES	5251	192822	\$39.99
	12/01/22	9921896119	11/22 CELLULAR CHARGES	6051		\$33.58
	12/01/22	9921896119	11/22 CELLULAR CHARGES	6151		\$8.40
	12/01/22	9921896119	11/22 CELLULAR CHARGES	6251		\$16.79
	12/01/22	9921896119	11/22 CELLULAR CHARGES	6351		\$5.04
	12/01/22	9921896119	11/22 CELLULAR CHARGES	6451		\$233.94
	12/01/22	9921896119	11/22 CELLULAR CHARGES	6751		\$3.36
	12/01/22	9921896119	11/22 CELLULAR CHARGES	7051		\$180.72
	12/01/22	9921896119	11/22 CELLULAR CHARGES	7051		\$347.46
	12/01/22	9921896119	11/22 CELLULAR CHARGES	8051		\$285.43
	12/01/22	9921896119	11/22 CELLULAR CHARGES	8051		\$423.09
	12/01/22	9921896119	11/22 CELLULAR CHARGES	9051		\$319.94
	12/01/22	9921896119	11/22 CELLULAR CHARGES	9051		\$393.87

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/14/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>

					sum	\$2,291.61
VILLAGE OF WEBSTER	11/28/22	1567	GATE CNTRL BRD REP-TANK	5228	192824	\$1,278.44

					sum	\$1,278.44
WASTE MANAGEMENT OF NEW YORK	11/22/22	0800481-2225-5	TRASH SERVICE-ESOC	8142	192825	\$250.00
	11/22/22	0800484-2225-9	TRASH SERVICE-SWTP	6441		\$250.00
	11/22/22	0800485-2225-6	TRASH SERVICE-METER SHOP	8142		\$100.00
	11/22/22	0800486-2225-4	TRASH SERVICE-WWTP	6441		\$57.00

					sum	\$657.00
WB MASON CO INC	11/21/22	234379130	ALUM CLIP BOARDS	8031	192826	\$34.94
	11/22/22	234424720	ALUM CLIP BOARDS	8031		\$52.44
	11/23/22	234457039	1/3 CUT MANILLA FOLDERS	1470		\$26.33
	11/30/22	CM1409048	ORIG INV#234379130	8031		<\$34.94>

					sum	\$78.77
WILLIAM A LATTIERRE JR	12/14/22	8123288/RFD	RFD/585 KIRK RD	2624	192827	\$48.10

					sum	\$48.10
WILLIAM MOORE	12/14/22	060631/RFD	RFD/511 MENDON IONIA RD	2624	192828	\$4,120.51

					sum	\$4,120.51
WONDERWARE NORTH	11/18/22	100233	AGRMNT/SFTWR MAINT RNWL	1475	192829	\$34,230.00

					sum	\$34,230.00

sum						\$387,109.33

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/21/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
ADMAR SUPPLY CO INC	11/28/22	2025089	EQUIPMENT RENTAL	8441	192831 ***** sum	\$707.00 ----- \$707.00
AIRGAS USA LLC	11/30/22	9992896585	CYLINDER RENTAL	6441	192832 ***** sum	\$7.80 ----- \$7.80
ALLIANCE DOOR & HARDWARE INC	04/02/22	227849	OVERHEAD DOOR REPAIR	8142	192833 ***** sum	\$263.54 ----- \$263.54
AMSTAR OF WESTERN NY	12/07/22	EST#5/RET RLSE	2020 TANK REHABILITATION	2670	* ACH * ***** sum	\$30,000.00 ----- \$30,000.00
ANTHONY HELDEBRAND	12/21/22	043905/RFD	RFD/54 TOBIN DR	2624	192834 ***** sum	\$123.24 ----- \$123.24
ARCADIS US INC	11/09/22	34330648	LINE MATERIAL INV SVC	7086	192835 ***** sum	\$17,587.83 ----- \$17,587.83
ARCTIC GLACIER USA INC	11/01/22	3162230505	ICE	8141	192836 ***** sum	\$66.15 ----- \$66.15
BENEFactor FUNDING CORP	12/02/22 12/07/22	2218358 2218359	LABORATORY SERVICES LABORATORY SERVICES	6228 6228	192837 ***** sum	\$40.00 \$120.00 ----- \$160.00
BISON ELEVATOR SERVICE INC	12/01/22	91016	LWSP ELEV FIRE SYS INSP	5228	* ACH *	\$330.00
	12/01/22	91017	WWTP ELEVATOR REPAIR	5228	***** sum	\$165.00 ----- \$495.00
BLAIR SUPPLY CORP	11/29/22	1258849	C/BOX COTTER PINS	8446	* ACH *	\$1,110.00
	12/02/22 12/02/22 12/02/22 12/02/22	1258980 1259091 1259130 1259130	COUPLINGS VALVES BOXES WATER TOOLS WATER TOOLS	1460 1460 8432 8532	***** sum	\$13,155.00 \$18,410.00 \$1,602.43 \$98.43 ----- \$34,375.86

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/21/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G. L. ACCOUNT	CHECK NO.	AMOUNT<CR>
BRIAN FARRANCE	12/22/22	7125-B FARRANCE	HYD IRR DEP REFUND	2686	192838	\$3.56

					sum	\$3.56
BRIAN/JANIC BATER	12/08/22	188844/REFUND	2331 REED ROAD	2680	192839	\$250.00
	12/08/22	188845/REFUND	2339 REED ROAD	2680		\$250.00

					sum	\$500.00
CANON SOLUTIONS AMERICA	11/30/22	4040589169	2023 EQUIPMENT MAINT	1475	192840	\$2,640.00

					sum	\$2,640.00
CARL/CANDIE POCOCK	12/08/22	188834/REFUND	6865 POCOCK ROAD	2680	192841	\$250.00

					sum	\$250.00
CAROLYN PRIVITERA	12/21/22	7155253/RFD	RFD/128 OVERLAND TRL	2624	192842	\$12.98

					sum	\$12.98
CENTRAL ROADWAYS INC	12/07/22	ESTIMATE #7	2022 LAWN RESTORATION E	8442	192843	\$29,199.39
	12/07/22	ESTIMATE #7	2022 LAWN RESTORATION E	126101		\$6,099.57
	12/07/22	ESTIMATE #7	2022 LAWN RESTORATION E	126201		\$2,325.03
	12/07/22	ESTIMATE #7	2022 LAWN RESTORATION E	628007		\$3,229.05
	12/07/22	ESTIMATE #7	2022 LAWN RESTORATION W	8442		\$17,192.45
	12/07/22	ESTIMATE #7	2022 LAWN RESTORATION W	126101		\$7,125.25
	12/07/22	ESTIMATE #7	2022 LAWN RESTORATION W	126201		\$700.15
	12/07/22	ESTIMATE #7	2022 LAWN RESTORATION W	628007		\$4,535.30
	12/07/22	ESTIMATE #7	2022 LAWN RESTORATION W	811113		\$1,626.90

					sum	\$72,033.09
CFS PRODUCTS	11/22/22	457663	BINDING STRIPS	7031	192844	\$399.50

					sum	\$399.50
CHARTER COMMUNICATIONS	12/07/22	140550601120722	12/10-01/9 SWTP-INTERNET	5051	192845	\$28.00
	12/07/22	140550601120722	12/10-01/9 SWTP-INTERNET	5251		\$21.00
	12/07/22	140550601120722	12/10-01/9 SWTP-INTERNET	6051		\$700.00
	12/07/22	140550601120722	12/10-01/9 SWTP-INTERNET	7051		\$252.00
	12/07/22	140550601120722	12/10-01/9 SWTP-INTERNET	8051		\$140.00
	12/07/22	140550601120722	12/10-01/9 SWTP-INTERNET	9051		\$259.00

					sum	\$1,400.00
	12/07/22	142476201120722	12/10-01/09/22 SVC-ESOC	5251	192846	\$207.22

					sum	\$207.22

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/21/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
CHARTER COMMUNICATIONS	12/11/22	0434165121122	12/11-01/10/22 SVC-ESOC	8051	192847 ***** sum	\$129.89 ----- \$129.89
CHEMTRADE CHEMICALS US LLC	11/30/22	93458774	ALUM SULFATE	6134	* ACH * ***** sum	\$3,487.04 ----- \$3,487.04
CHURCHVILLE FIRE EQUIP CORP	11/28/22	202243	SCBA CYLINDER REFILL	6436	192848 ***** sum	\$60.00 ----- \$60.00
COLONY HARDWARE CORPORATION	12/07/22	1353985	BOOT COVERS	9336	192849 ***** sum	\$47.04 ----- \$47.04
CORE & MAIN LP	12/02/22 12/02/22 12/02/22	021750 933745 977536	TAPPING SADDLES BRASS PARTS GALV STEEL NIPPLES	328013 1460 8446	192850 ***** sum	\$536.25 \$6,665.70 \$96.00 ----- \$7,297.95
CRANE HOGAN STRUCTURAL	12/07/22 12/07/22	EST #1/RETAINAGE ESTIMATE #1	SWTP WEST 1 IMPROVEMENTS SWTP WEST 1 IMPROVEMENTS	2670 101650	192851 ***** sum	<\$40,296.00> \$805,920.00 ----- \$765,624.00
CSX TRANSPORTATION	11/22/22 11/22/22 11/22/22 11/22/22 11/22/22 11/22/22	8433915 8434566 8434567 8434567 8434567 8434567	CR046890001 CR032575003 CR112804 CR128766 CR128767 CR147050	1475 1475 1475 1475 1475 1475	192852 ***** sum	\$288.34 \$295.46 \$200.00 \$200.00 \$200.00 \$200.00 ----- \$1,383.80
DANIEL KEELER	12/21/22	5033742/RFD	RFD/1730 SPENCERPORT RD	2624	192853 ***** sum	\$12.82 ----- \$12.82
DARYL BATER	12/08/22	188756/REFUND	7795 CREAMERY RD	2680	192854 ***** sum	\$250.00 ----- \$250.00
DAVID PRINCE	12/08/22	188797/REFUND	7285 N BERGEN ROAD	2680	192855 ***** sum	\$250.00 ----- \$250.00
DAVID YANTATSI/AMY GOLDMAN	12/08/22	139700/REFUND	620 PHELPS ROAD	2680	192856	\$250.00

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/21/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>

					sum	\$250.00
DEBORAH/GENE GODLOVE	12/19/22	188849/REFUND	2461 REED ROAD	2680	192857	\$250.00

					sum	\$250.00
DELAGE LANDEN FINANCIAL SVC	11/17/22	78207046	12/01-12/31 COPIER LEASE	5031	192858	\$75.94
	11/17/22	78207046	12/01-12/31 COPIER LEASE	6031		\$438.08
	11/17/22	78207046	12/01-12/31 COPIER LEASE	8031		\$379.70
	11/17/22	78207046	12/01-12/31 COPIER LEASE	9031		\$473.28

					sum	\$1,367.00
	11/17/22	78207053	12/01-12/31 COPIER LEASE	5031	192859	\$671.56
	11/17/22	78207053	12/01-12/31 COPIER LEASE	6031		\$304.74
	11/17/22	78207053	12/01-12/31 COPIER LEASE	7031		\$389.94
	11/17/22	78207053	12/01-12/31 COPIER LEASE	8031		\$417.77
	11/17/22	78207053	12/01-12/31 COPIER LEASE	9031		\$511.22

					sum	\$2,295.23
DELPLATO CASEY LAW FIRM LLP	12/21/22	133299/RFD	RFD/685 GASBERRY LN	2624	192860	\$28.96

					sum	\$28.96
DELTA SONIC CAR WASH SYSTEMS I	12/15/22	186210/RFD	RFD/2970 W HENRIETTA RD	2624	192861	\$67,474.20

					sum	\$67,474.20
DENALI WATER SOLUTIONS	11/21/22	INV372370	BACKWASH CHANNEL DREDGE	6542	192862	\$91,358.33

					sum	\$91,358.33
DOLOMITE PRODUCTS CO INC	12/03/22	1099224	VARIOUS GRADES OF STONE	8441	192863	\$237.13
	12/03/22	1099224	VARIOUS GRADES OF STONE	8448		\$330.82
	12/03/22	1099312	VARIOUS GRADES OF STONE	8441		\$238.28
	12/03/22	1099312	VARIOUS GRADES OF STONE	8444		\$239.78
	12/03/22	1099312	VARIOUS GRADES OF STONE	8448		\$242.77
	12/03/22	1099332	VARIOUS GRADES OF STONE	8441		\$218.27
	12/03/22	1099371	VARIOUS GRADES OF STONE	8441		\$1,420.14

					sum	\$2,927.19
DONNA BENT	12/21/22	8047694/RFD	RFD/104 JOHNSON RD	2624	192864	\$78.76

					sum	\$78.76
ELIZABETH/JEFFREY ARADINE	12/08/22	188755/REFUND	7741 CREAMERY ROAD	2680	192865	\$250.00

					sum	\$250.00

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/21/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
EMERALD PRINT MANAGEMENT	11/28/22	49200	TAX FORMS	9231	192866	\$102.47

					sum	\$102.47
EMERLING FORD INC	11/29/22	234874	BUMPER STEP PAD	8270	192867	\$47.83
	12/02/22	235128	WASHER MOTORS	8270		\$17.12
	12/02/22	235128	WASHER MOTORS	8270		\$17.12

					sum	\$82.07
EMMANUELLE MILLER	12/08/22	188987/REFUND	7520 SWAMP ROAD	2680	192868	\$250.00

					sum	\$250.00
ERIE COUNTY WATER AUTHORITY	12/01/22	70536400-2	11/22 WATER SOLD TO MCWA	6737	192869	\$9,822.59

					sum	\$9,822.59
FEDEX	12/12/22	7 973 09793	DELIVERY FEES	9499	192870	\$48.30

					sum	\$48.30
FIVE STAR EQUIPMENT INC	11/30/22	67636	FILTERS	1466	* ACH	\$85.20
					*	
	11/30/22	67641	ORIG INV#67386	8270		<\$85.11>
	12/01/22	67669	FILTERS	1466		\$87.13
	04/13/22	W12438	JOHN DEERE REPAIRS	8272		\$7,687.48

					sum	\$7,774.70
FRONTIER TELEPHONE OF ROCH	12/10/22	100 1394	BPS SECURITY PHONES	6151	192871	\$55.59
	12/10/22	100 1394	BPS SECURITY PHONES	6351		\$397.47
	12/10/22	101 0030	LEASE LINES	6352		\$50.33
	12/10/22	101 0066	HAREK RD TANK	6352		\$53.67
	12/10/22	216 2001	ELEV EMERG LINE LAKE RD	6152		\$227.87
	12/10/22	232 3541	INUDSTRIAL ST BPS	6351		\$17.57
	12/12/22	293 3538	RIGA BPS	6351		\$91.69
	12/10/22	342 8770	ECHO ST BPS	6351		\$29.32
	12/08/22	349 0530	TWIN HILLS BPS SEC LINE	6351		\$42.33
	12/10/22	352 0538	HAREK RD BPS	6351		\$61.78
	12/10/22	482 4288	E MAIN ST	6351		\$17.57
	12/10/22	594 3540	BUFFALO RD BPS	6351		\$176.13
	12/13/22	621 1080	CITY LOW LIFT	6151		\$45.18
	12/13/22	621 1200	SWTP	6051		\$319.46
	12/10/22	621 1226	DISPATCH BACKUP	8051		\$36.72
	12/10/22	621 1226	SWTP SEC LINE	5251		\$79.46
	12/13/22	621 6404	SWTP TTY LINE	9051		\$32.95
	12/10/22	621 9098	DSL EDGEMERE	5251		\$99.99
	12/10/22	624 5223	DSL PARRISH RD	5251		\$80.34

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/21/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
FRONTIER TELEPHONE OF ROCH	12/13/22	624 5669	MENDON BPS	6351	192871	\$120.22
	12/13/22	624 8154	MENDON RESEVOIR	6351		\$39.24
					***** sum	\$2,074.88
GECK PLUMBING & HEATING SUPPLY	11/30/22	545717	LIBERTY PUMPS	6441	* ACH *	\$3,978.00
					***** sum	\$3,978.00
GENESEE COUNTY HEALTH	12/19/22	REVIEW FEE	WARSAW RD WM REPL	328012	192874	\$150.00
					***** sum	\$150.00
GRAINGER	11/29/22	9527238142	LI-ION BATTERY	8532	192875	\$256.89
	11/29/22	9527238159	PIPE WRENCH	8432		\$40.29
	11/30/22	9528733604	CARPET MATS/SPOTLIGHT	6499		\$462.35
	11/30/22	9528999270	SCRW EXTR/TUBE CUTTER	8432		\$207.36
	12/01/22	9529777436	NUTS AND BOLTS	8271		\$169.96
	12/01/22	9529777444	DRPRESSED CENTER WHEELS	8271		\$89.20
	12/01/22	9529777469	ANNULAR CUTTERS	8232		\$175.23
	12/01/22	9530067363	BAT BOX/HOSE REEL	8132		\$94.58
	12/02/22	9531433945	6V BATTERIES	6441		\$35.64
	12/02/22	9531683721	TAPE MEASURE	6432		\$17.00
	12/02/22	9531935097	STEP CONE DRILL	6432		\$36.25
	12/05/22	9533682937	FLOURENSCENT BALLASTS	6441		\$64.98
					***** sum	\$1,649.73
GREAT LAKES EQUIPMENT	12/05/22	9062	FITTINGS	8271	192877	\$200.00
	12/06/22	9077	FITTINGS	8271		\$546.61
					***** sum	\$746.61
HANES SUPPLY INC	11/28/22	2176690-00	FIRST AID KITS	6036	* ACH *	\$472.16
	11/28/22	2176690-00	FIRST AID KITS	7036		\$290.56
	11/28/22	2176690-00	FIRST AID KITS	8036		\$1,489.12
	11/28/22	2176690-00	FIRST AID KITS	9336		\$308.72
					***** sum	\$2,560.56
HARTER SECREST & EMERY LLP	12/15/22	886812	GENERAL CORP MATTERS	5021	192878	\$1,849.50
	12/15/22	886813	LABOR	5021		\$2,326.30
	12/15/22	886814	2022 COLLECTIVE BARGNING	5021		\$10,472.80
					***** sum	\$14,648.60
HENRIETTA FIRE PROTECTION	12/15/22	5598	FIRE EXT RECHG/HYDRO TST	5225	192879	\$275.00

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/21/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.I. ACCOUNT	CHECK NO.	AMOUNT<CR>
					***** sum	\$275.00
HILLYARD	11/30/22	604954401	JANITORIAL SUPPLIES	8131	192880	\$1,184.95
	12/01/22	904955926	JANITORIAL SUPPLIES	8131		\$99.96
					***** sum	\$1,284.91
HM CROSS & SONS	11/30/22	18270-1	EXHAUST FAN REPAIR PARTS	328013	192881	\$220.34
					***** sum	\$220.34
HOLLAND COMPANY INC	12/02/22	18750	POLYALUMINUM CHLORIDE	6134	192882	\$5,088.00
					***** sum	\$5,088.00
IM US INC	11/30/22	67562	PROPATCH	8441	* ACH *	\$4,171.12
					***** sum	\$4,171.12
IMMEDIATE MAILING SERVICES INC	11/11/22	2014929	PRINT/CUT/TAB-POSTCARDS	9328	192883	\$75.59
	11/11/22	2014947	PRINT/INSERT-WATER BILLS	9128		\$2,106.24
	11/11/22	2014948	PRINT/CUT/TAB-POSTCARDS	9328		\$67.64
	11/15/22	2015045	PRINT/INSERT-WATER BILLS	9128		\$1,853.76
	11/21/22	2015265	PRINT/INSERT-WATER BILLS	9128		\$2,186.40
	11/21/22	2015266	PRINT/CUT/TAB-POSTCARDS	9328		\$87.39
	11/23/22	2015412	PRINT/CUT/TAB-POSTCARDS	9328		\$55.91
	11/30/22	2015578	PRINT/INSERT-WATER BILLS	9128		\$1,959.24
					***** sum	\$8,392.17
INDUSTRIAL SCIENTIFIC CORP	12/04/22	2589383	11/22 INET GAS SUBS	5225	192884	\$1,540.10
					***** sum	\$1,540.10
IRISH CARBONIC & WELDING CORP	11/29/22	544433	LIQUID CARBON DIOXIDE	6134	* ACH *	\$4,170.99
					***** sum	\$4,170.99
IROQUOIS ROCK PRODUCTS	12/03/22	1091962	VARIOUS GRADES OF STONE	8441	192885	\$200.00
					***** sum	\$200.00
JACKSON WELDING SUPPLY CO INC	11/30/22	50248774	CYLINDER RENTAL	8271	192886	\$17.92
					***** sum	\$17.92

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/21/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
JAMES LEWIS	12/08/22	158088/REFUND	8780 PROLE ROAD	2680	192887 ***** sum	\$250.00 ----- \$250.00
JAQUELINE TOSCANO	12/08/22	188752/REFUND	7714 CREAMERY RD	2680	192888 ***** sum	\$250.00 ----- \$250.00
JAYMES TANSKI	12/08/22	188992/REFUND	7085 WARBOYS ROAD	2680	192889 ***** sum	\$250.00 ----- \$250.00
JCI JONES CHEMICALS INC	11/29/22	901524	HYPOCHLORITE SOLUTION	6134	* ACH *	\$6,447.93
					***** sum	----- \$6,447.93
JDP PROPERTIES LLC	12/21/22	8158658/RFD	RFD/107 S LINCOLN RD	2624	192890 ***** sum	\$195.77 ----- \$195.77
JEANINE SANFORD	12/21/22	152515/RFD	RFD/66 CEDARHURST DR	2624	192891 ***** sum	\$101.51 ----- \$101.51
JEFFERY/BETHANY ARADINE	12/08/22	188744/REFUND	7568 CREAMERY ROAD	2680	192892 ***** sum	\$250.00 ----- \$250.00
JOANNE/RONALD MIX	12/08/22	137923/REFUND	1056 SHOEMAKER ROAD	2680	192893 ***** sum	\$250.00 ----- \$250.00
JOSHUA/JULIA PORCELLI-BEHERNS	12/08/22	180497/REFUND	6174 SWEETLAND ROAD	2680	192894 ***** sum	\$250.00 ----- \$250.00
KAREN/ROBERT SWEETING	12/08/22	188284/REFUND	5578 LAKE ROAD S	2680	192895 ***** sum	\$250.00 ----- \$250.00
KATELYN ROCKOW	12/21/22	037176/RFD	RFD/277 RENOUF DR	2624	192896 ***** sum	\$301.09 ----- \$301.09
KENWORTH NORTHEAST GROUP INC	11/29/22	277364	RADIATOR HOSE/PIPE	8270	* ACH *	\$309.13
					***** sum	----- \$309.13

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/21/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
KOVALSKY CARR ELECTRIC SUPPLY	11/29/22	2013413.001	EXTERIOR LIGHTING FIXTRS	6441	* ACH *	\$1,772.80
					***** sum	\$1,772.80
LC PROP CO 10 LLC	12/21/22	085805/RFD	RFD/76 WIND WAY CIR	2624	192897 *****	\$108.42
					sum	\$108.42
LC PROP CO 10 LLC	12/21/22	088283/RFD	RFD/60 WIND WAY CIR	2624	192898 *****	\$44.64
					sum	\$44.64
LEWIS GENERAL TIRES INC	11/29/22	160171	TIRES	1466	192899 *****	\$4,232.88
					sum	\$4,232.88
LOREN/TERRY BERI	12/08/22	188843/REFUND	2301 REED ROAD	2680	192900 *****	\$250.00
					sum	\$250.00
LUCRECION AECKERLE	12/08/22	138789/REFUND	751 LAWRENCE ROAD	2680	192901 *****	\$250.00
					sum	\$250.00
MARINO FAMILY TRUST	12/21/22	5084253/RFD	RFD/9 BRIGDEN LN	2624	192902 *****	\$132.75
					sum	\$132.75
MARK MIGLIORATTI	12/08/22	137928/REFUND	1105 SHOEMAKER ROAD	2680	192903 *****	\$250.00
					sum	\$250.00
MARTHA MURPHY	12/08/22	189034/REFUND	6570 W SWEDEN ROAD	2680	192904 *****	\$250.00
					sum	\$250.00
MARY DONK	12/08/22	188822/REFUND	5923 N LAKE ROAD	2680	192905 *****	\$250.00
					sum	\$250.00
MASLINE ELECTRONICS	11/30/22	850864	BATTERIES	8031	* ACH *	\$217.44
					***** sum	\$217.44
MCMASTER CARR SUPPLY COMPANY	12/13/22	89616002	DIVERTING VALVE	6441	192906 *****	\$423.01

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/21/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
					sum	\$423.01
MICHAEL DUNHAM	12/08/22	188994/REFUND	7129 WARBOYS ROAD	2680	192907 *****	\$250.00
					sum	\$250.00
MICHAEL MAGLIOCCHETTI	12/21/22	031454/RFD	RFD/35 SANDCASTLE DR	2624	192908 *****	\$167.07
					sum	\$167.07
MICHAEL/JOANN STAROWITZ	12/08/22	188761/REFUND	8005 CREAMERY ROAD	2680	192909 *****	\$250.00
					sum	\$250.00
MIKE/PAM JOHNSON	12/08/22	188852/REFUND	7550 SACKETT ROAD	2680	192910 *****	\$250.00
					sum	\$250.00
MONROE COUNTY ASSOC OF TOWN	11/28/22	S SAVAGE	2023 MEMBERSHIP	7063	192911	\$25.00
	11/28/22	S TROTTA	2023 MEMBERSHIP	8063		\$25.00
					***** sum	\$50.00
MONROE COUNTY DEPT OF HEALTH	12/20/22	REVIEW FEE	FLYNN RD WM REPL	328005	192912 *****	\$220.00
					sum	\$220.00
MONROE COUNTY DIR OF FINANCE	10/25/22	1800144799	PERMIT FEE-CRITTENDEN RD	628007	192913	\$650.00
	10/25/22	1800144799	PERMIT FEE-LAWRENCE RD	628007		\$150.00
	10/25/22	1800144799	REVIEW FEE-CRITTENDEN RD	628007		\$150.00
	10/25/22	1800144799	REVIEW FEE-LAWRENCE RD	628007		\$75.00
					***** sum	\$1,025.00
MONROE COUNTY OFFICE OF	12/06/22	1800146593	10/22 LOAD SHEDDING	6155	192914	<\$16,116.00>
	12/06/22	1800146593	10/22 MC ELEC-BASKET RD	6155		\$24,094.36
	12/06/22	1800146593	10/22 MC ELEC-DEWEY AVE	6155		\$157,029.44
	12/06/22	1800146593	10/22 MC ELEC-DEWEY CPF	6553		\$1,102.18
	12/06/22	1800146593	10/22 MC ELEC-ECHO ST	6355		\$11,581.42
	12/06/22	1800146593	10/22 MC ELEC-EDGEMERE	6155		\$22,103.71
	12/06/22	1800146593	10/22 MC ELEC-LAKE RD	6155		\$22,044.07
	12/06/22	1800146593	10/22 MC ELEC-LEE RD	6355		\$34,608.43
	12/06/22	1800146593	10/22 MC ELEC-MT READ	6155		\$11,084.69
	12/06/22	1800146593	10/22 MC ELEC-SCRIBNER	6355		\$6,159.48
	12/06/22	1800146593	10/22 MC ELECTRIC CHARGE	6353		<\$668.68>
	12/06/22	1800146593	10/22 MC ELECTRIC CHARGE	6355		\$48,859.81
	12/06/22	1800146593	10/22 MC ELECTRIC CHARGE	6755		\$954.14
	12/06/22	1800146593	10/22 MC ELECTRIC CHARGE	8153		\$15,465.48
	12/06/22	1800146612	10/22 MC GAS - SWTP	6153		\$5,017.52
	12/06/22	1800146612	10/22 MC GAS - WWTP	6553		\$20.15
	12/06/22	1800146612	10/22 MC GAS CHARGES	6153		\$4,785.26

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/21/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
MONROE COUNTY OFFICE OF	12/06/22	1800146612	10/22 MC GAS CHARGES	6353	192914	\$330.92
	12/06/22	1800146612	10/22 MC GAS CHARGES	8153		\$2,346.59
					***** sum	\$350,802.97
MONROE EXTINGUISHER CO INC	12/20/22	162631	SEMI ANNUAL FIRE INSP	5228	192916	\$295.00
					***** sum	\$295.00
MYTHICS INC	11/30/22	183747	ORACLE WEBLOGIC/DATABASE	9426	192917	\$4,962.24
					***** sum	\$4,962.24
NCACOMP INC	12/14/22	260	WRK CMP CLM MCW-19-0154	6417	192918	\$73,090.41
	12/20/22	261	12/07-12/20 WRK COMP CLM	6417		\$755.52
	12/20/22	261	12/07-12/20 WRK COMP CLM	7017		\$237.75
	12/20/22	261	12/07-12/20 WRK COMP CLM	8117		<\$310.74>
	12/20/22	261	12/07-12/20 WRK COMP CLM	8117		\$2,441.73
	12/20/22	261	12/07-12/20 WRK COMP CLM	8217		\$325.62
	12/20/22	261	12/07-12/20 WRK COMP CLM	8317		\$110.23
	12/20/22	261	12/07-12/20 WRK COMP CLM	8417		\$1,929.29
	12/20/22	261	12/07-12/20 WRK COMP CLM	8517		<\$1,350.93>
	12/20/22	261	12/07-12/20 WRK COMP CLM	8517		\$970.41
					***** sum	\$78,199.29
NEPTUNE TECHNOLOGY GROUP INC	05/23/22	682138	ORIG INV#679885	9341	* ACH *	<\$10.93>
	11/30/22	700803	STRAINERS	9341		\$4,410.00
					***** sum	\$4,399.07
NEW YORK STATE FENCE	12/09/22	15094	TENSION BAR/TIE WIRE	8141	192919	\$149.36
					***** sum	\$149.36
NOCO ENERGY CORP - FUELS	11/28/22	12467582	DIESEL FUEL	8273	192920	\$981.57
	11/30/22	12469749	DIESEL FUEL	8273		\$1,089.37
					***** sum	\$2,070.94
NYS CANAL CORPORATION	12/02/22	400021595	PERMIT#C42806/PLATE 5093	8097	192921	\$360.00
					***** sum	\$360.00
ODONNELL & ASSOCIATES LLC	12/15/22	2651	12/22 NYGA CONSULTING	5022	192922	\$690.00
	12/15/22	2651	12/22 NYGA CONSULTING	6022		\$690.00
	12/15/22	2651	12/22 NYGA CONSULTING	7022		\$690.00
	12/15/22	2651	12/22 NYGA CONSULTING	8022		\$690.00
	12/15/22	2651	12/22 NYGA CONSULTING	9022		\$690.00

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/21/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>

					sum	\$3,450.00
OIL FILTER SERVICE INC	11/28/22	54796	OIL/AIR FILTERS	1466	192923	\$40.03
	12/01/22	54913	OIL; AIR/CAB FILTERS	1466		\$50.33
	12/05/22	54973	AIR FILTERS	1466		\$22.29

					sum	\$112.65
PAMELA BETTENCOURT	12/08/22	190461/REFUND	358 THORNEBUSH DRIVE	2680	192924	\$250.00

					sum	\$250.00
POTTER ASSOCIATES INC	11/30/22	275188	PACKING MATERIAL	8448	* ACH	\$638.82
					*	

					sum	\$638.82
QUALITY & ASSURANCE TECH	10/25/22	126636	DELL LAPTOPS	9432	192925	\$34,551.90

					sum	\$34,551.90
RAMBOLL AMERICAS ENGINEERING	12/16/22	1940018271	CORROSION CNTL STUDY	6022	192926	\$8,281.25

					sum	\$8,281.25
RANDSCO PIPELINE INC	12/13/22	EST #1/RETAINAGE	RIVER MEADOW WM REPL	2670	192927	<\$21,929.30>
	12/13/22	ESTIMATE #1	RIVER MEADOW WM REPL	113050		\$438,586.00

					sum	\$416,656.70
REL COMM INC	12/01/22	34801	01/23 TELE MAINT	1475	* ACH	\$665.50
					*	

					sum	\$119.25
	12/01/22	34858	01/23 TELE MAINT - SWTP	6042		\$784.75

					sum	\$784.75
RICHARD SANDS	12/08/22	189922/REFUND	7450 WARBOYS ROAD	2680	192928	\$250.00

					sum	\$250.00
ROBERT/LEE ANN PATTERSON	12/19/22	189031/REFUND	6452 W SWEDEN ROAD	2680	192929	\$250.00

					sum	\$250.00
ROCHESTER & SOUTHERN RR INC	12/01/22	193168	2027063-LEROY	1475	192930	\$150.00
	12/01/22	193169	2007050-LEROY	1475		\$240.00
	12/01/22	193170	2027062-LEROY	1475		\$150.00

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/21/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
					sum	\$540.00
ROCHESTER PIPELINE	12/19/22	EST #2/RET RLSE	LONG POND RD WM REPL	2670	192931	\$26,956.66
	12/19/22	ESTIMATE #2 FNL	LONG POND RD WM REPL	113250		\$22,100.00

					sum	\$49,056.66
S&J MORRELL INC	12/20/22	DME 21-018	REFUND REPAIRS DEPOSIT	2682	192932	\$1,500.00
	12/20/22	REFUND	TAP FEE REFUND	3896		\$2,560.00

					sum	\$4,060.00
STEVEN WHITCOMB	12/21/22	7073385/RFD	RFD/22 CRESTVIEW DR	2624	192933	\$41.20

					sum	\$41.20
SUNGHEE/SHEILA CHO	12/21/22	081475/RFD	RFD/5 BRIDGE WATER CT	2624	192934	\$32.47

					sum	\$32.47
SUSAN SCIORTINO	12/08/22	188819/REFUND	5911 N LAKE ROAD	2680	192935	\$250.00
	12/08/22	188820/REFUND	5919 N LAKE ROAD	2680		\$250.00

					sum	\$500.00
TAMALA/STEVEN DAVID	12/19/22	188280/REFUND	7 COUNTRY VIEW TERRACE	2680	192936	\$250.00

					sum	\$250.00
TARA CALLAN	12/21/22	4027988/RFD	RFD/435 WIMBLEDON RD	2624	192937	\$34.71

					sum	\$34.71
TEMP PRESS INC	12/05/22	54676	GAS DETECTOR/SUPPLIES	6436	192938	\$821.59

					sum	\$821.59
TESSCO INC	11/22/22	103933	ANTENNAS	6341	192939	\$240.48

					sum	\$240.48
THE C AT LAC DEVILLE LLC	12/21/22	156223/RFD	RFD/3259 WINTON RD S	2624	192940	\$1,607.42

					sum	\$1,607.42
THERESA KISIEL	11/29/21	186708/REFUND	7436 COWARD RD	2680	192941	\$250.00

					sum	\$250.00
THOMAS P FLEMING ENT INC	12/21/22	5061557/RFD	RFD/5210 RIDGE RD W	2624	192942	\$80.24

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/21/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
					sum	\$80.24
TIMOTHY PHAROAH	12/08/22	188825/REFUND	8480 PEACHEY ROAD	2680	192943 *****	\$250.00
					sum	\$250.00
TOWN OF OGDEN	12/14/22	2023	CONSTRUCTION FEE	1475	192944	\$1,000.00
	12/14/22	2023	MAINTENANCE PERMIT	1475	*****	\$1,200.00
					sum	\$2,200.00
TWOCOAST CONSULTING INC	12/02/22	120222	11/22 DATABASE ADMIN SUP	9422	* ACH *	\$2,215.00
					***** sum	\$2,215.00
UDIG NY	11/30/22	22110158	LATE POSITIVE RESPONSE	8443	* ACH *	\$54.00
					***** sum	\$54.00
UTILITRONICS	12/02/02	143318	LOCATOR REPAIR	8443	192945 *****	\$181.90
					sum	\$181.90
UTILITY SERVICES CO INC	12/06/22	EST #1/RETAINAGE	LEE RD TANK REHAB	2670	192946	<\$87,738.50>
	12/06/22	ESTIMATE #1	LEE RD TANK REHAB	124380	*****	\$1,754,770.00
					sum	\$1,667,031.50
VERIZON WIRELESS	12/01/22	9921920922	11/22 M TO M CELL LINES	6352	192947 *****	\$1,204.00
					sum	\$1,204.00
VILLAGER CONSTRUCTION INC	12/06/22	EST #3/RET RLSE	HARD RD WM REPL	2670	* ACH *	\$20,000.00
	12/06/22	ESTIMATE #3 FNL	HARD RD WM REPL	103850	***** sum	\$25,180.00
						\$45,180.00
WASTE MANAGEMENT OF NEW YORK	12/01/22	0801982-2225-1	TRASH SERVICE-ESOC	8142	192948 *****	\$629.03
					sum	\$629.03
WAYNE/NANCY POCOCK	12/08/22	188833/REFUND	6859 POCOCK ROAD	2680	192949 *****	\$250.00
					sum	\$250.00

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/21/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
WB MASON CO INC	11/29/22	234508321	PENS/FOLDERS/PLANNERS	6031	192950	\$98.30
	11/29/22	234525794	BINDER	9231		\$9.39
	11/30/22	234555537	WEEKLY PLANNERS	7031		\$41.28
	11/30/22	234556795	ORGANIZERS/POST ITS	7031		\$114.02
	12/01/22	234598832	PST ITS/PRP CLIPS/HIGHLT	1470		\$264.86
	12/01/22	234601241	ENGINEERING BOND PAPER	7031		\$317.97
	12/01/22	234604916	PENS	5231		\$12.87

					sum	\$858.69
WEX PAYMENTS INC	12/21/22	001078/RFD	RFD/55 OAK MANOR LN	2624	192951	\$86.51
	12/19/22	002701/RFD	RFD/11 REDDICK LN	2624		\$51.45
	12/21/22	004170/RFD	RFD/20 SCHOOLHOUSE LN	2624		\$200.00
	12/21/22	005437/RFD	RFD/1902 MONROE AVE	2624		\$40.95
	12/21/22	012687/RFD	RFD/52 DUNCOTT RD	2624		\$164.48
	12/21/22	019374/RFD	RFD/10 STONEHENGE RD	2624		\$100.00
	12/21/22	136668/RFD	RFD/1250 LA BARON CIR	2624		\$108.35

					sum	\$751.74
WILLIAM/JEAN BUELL	12/08/22	188771/REFUND	7412 EVANS ROAD	2680	192952	\$250.00

					sum	\$250.00
WILLOW POINTE LLC	12/20/22	DME 20-021	REFUND REPAIRS DEPOSIT	2682	192953	\$1,500.00

					sum	\$1,500.00

sum						\$3,881,339.05

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/28/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
AMERICAN CASTING	12/07/22	353124	CABLE SEALS	9341	192954 ***** sum	\$761.38 ----- \$761.38
AMSTAR OF WESTERN NY	12/15/22	EST #3/RET RLSE	2021 TANK PAINTING	2670	* ACH *	\$24,739.00
	12/15/22	EST #3/RETAINAGE	2021 TANK PAINTING	2670		<\$343.50>
	12/15/22	ESTIMATE #3	2021 TANK PAINTING	114550	***** sum	\$6,870.00 ----- \$31,265.50
ANIXTER INC	12/13/22	554647518	SUPERLFEX COAXAIL CABLES	6441	192955 ***** sum	\$393.13 ----- \$393.13
BENEFACOR FUNDING CORP	12/15/22	2218750	LABORATORY SERVICES	6228	192956	\$80.00
	12/21/22	2219259	LABORATORY SERVICES	6228	***** sum	\$80.00 ----- \$160.00
BLAIR SUPPLY CORP	12/09/22	1255793-2	1" CORP	6441	* ACH *	\$239.07
	12/09/22	1256276-3	INDICATOR BODY/NUT	8432		\$950.00
	12/09/22	1259042	GASKETS	9341		\$3,974.20
	12/09/22	1259091-1	VALVE BOXES/RISERS	1460		\$10,055.00
	12/09/22	1259159	2" GRIP COUPLINGS	1460		\$904.60
	12/09/22	1259263	2" POLY TUBING	1460	***** sum	\$394.00 ----- \$16,516.87
BRIAN DUGAN	12/08/22	188819/REFUND	5911 N LAKE ROAD	2680	192957 ***** sum	\$250.00 ----- \$250.00
COLONY HARDWARE CORPORATION	12/01/22	1342558	GLOVES	8032	192958	\$300.56
	12/09/22	1358863	GLOVES	8032	***** sum	\$564.00 ----- \$864.56
COMMERCIAL PIPE & SUPPLY CORP	12/09/22	57823	BRASS TEES/BUSHINGS/NPLS	6441	* ACH *	\$327.10
	12/09/22	57824	BRASS UNIONS/CAPS/NIPPLS	6441	***** sum	\$654.76 ----- \$981.86
CORE & MAIN LP	12/09/22	030125	HYDRANT PARTS	1460	192959	\$5,081.00
	12/09/22	044422	MJ FITTINGS	1460		\$755.06
	12/09/22	044452	ANCHOR PIPE	1460		\$432.00

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/28/22

Page:

2

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
CORE & MAIN LP	12/09/22	044630	SOLID SLEEVES	1460	192959	\$1,175.13
	12/09/22	044671	12" RETAINING GLANDS	1460		\$920.00
	12/09/22	044780	HYDRANT PARTS	8545		\$684.86
	12/09/22	051712	BRASS	1460		\$2,101.58
	12/09/22	971774	HYDRANT PARTS	8545		\$2,142.72

					sum	\$13,292.35
DDS ENGINEERING LLP	12/29/22	7127-DDS CMFNIES	HYD IRR DEP REFUND	2686	192960	\$479.05

					sum	\$479.05
DELL MARKETING LP	12/08/22	10636839365	DELL DOCKS	9432	* ACH	\$862.00
					*	

					sum	\$862.00
DEVIN BORLAND	12/22/22	180682/REFUND	OVER PAID IN ERROR	3896	192961	\$350.00

					sum	\$350.00
DJM EQUIPMENT INC	12/08/22	01-180949	BOBCAT HYD HOSE LINES	8270	192962	\$322.18

					sum	\$322.18
DOLOMITE PRODUCTS CO INC	12/10/22	1100354	VARIOUS GRADES OF STONE	8441	192963	\$449.87
	12/10/22	1100387	VARIOUS GRADES OF STONE	8441		\$2,270.96
	12/10/22	1100387	VARIOUS GRADES OF STONE	8444		\$238.86
	12/10/22	1100544	VARIOUS GRADES OF STONE	8444		\$229.43
	12/10/22	1100544	VARIOUS GRADES OF STONE	126101		\$321.78
	12/10/22	1100563	VARIOUS GRADES OF STONE	8441		\$1,680.74

					sum	\$5,191.64
ECONSULTANTS INC	12/07/22	10300	CONSULTING SERVICES	9422	* ACH	\$7,837.50
					*	

					sum	\$7,837.50
EMERLING FORD INC	12/06/22	235417	TRANSMISSION LINES	8270	192964	\$124.43
	12/08/22	235582	AXLE SEALS	8270		\$162.93
	11/03/22	CM233032	CORE RETURN	8270		<\$100.00>
	11/25/22	CM234384	CORE RETURN	8270		<\$50.00>
	11/25/22	CM234790	RETURN - HOSE	8270		<\$40.49>

					sum	\$96.87
ESTATE OF ROBERT SHEEDY	12/28/22	5038708/RFD	RFD/32 DORSEY RD	2624	192965	\$25.97

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/28/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
					sum	\$25.97
ESTATE WILLIAM JONES	12/28/22	5068916/RFD	RFD/6 SUNNYSIDE DR	2624	192966	\$6.32

					sum	\$6.32
EUROFINS EATON ANALYTICAL LLC	10/21/22	3800009136	LABORATORY SERVICES	6228	192967	\$6,520.00
	10/21/22	3800009136	LABORATORY SERVICES	6728		\$2,790.00

					sum	\$9,310.00
FAIRPORT MUNICIPAL COMMISSION	12/16/22	43379	125 KREAG RD	6355	192968	\$3,561.80
	12/16/22	43379	998 MOSLEY RD	6355		\$783.20
	12/22/22	43407	17 ALLEYN'S RISE	6353		\$12.72

					sum	\$4,357.72
FASTENERS DIRECT	12/07/22	255544	NUSTS/BOLTS/WASHERS	6086	* ACH	\$156.00
					*	

					sum	\$156.00
FEDEX	12/19/22	7 980 59350	DELIVER FEES	7031	192969	\$37.39

					sum	\$37.39
FISHER SCIENTIFIC	12/08/22	8817855	LABORATORY SUPPLIES	6231	192970	\$1,607.14
	12/09/22	8855200	LABORATORY SUPPLIES	6231		\$199.76

					sum	\$1,806.90
FRONTIER TELEPHONE OF ROCH	12/16/22	223 7298	936 MOSLEY RD	6351	192971	\$125.10
	12/10/22	442 2000	TELEPHONE SERVICE	5051		\$60.35
	12/10/22	442 2000	TELEPHONE SERVICE	5251		\$24.14
	12/10/22	442 2000	TELEPHONE SERVICE	6051		\$350.02
	12/10/22	442 2000	TELEPHONE SERVICE	7051		\$241.39
	12/10/22	442 2000	TELEPHONE SERVICE	8051		\$193.12
	12/10/22	442 2000	TELEPHONE SERVICE	9051		\$337.95
	12/19/22	538 9535	MUMFORD PUMP STATION	6351		\$91.69
	12/19/22	586 6516	DENISE BPS	6351		\$45.14
	12/16/22	663 1190	SHOREMONT NO PHONE LAB	6152		\$29.75

					sum	\$1,498.65
GRAINGER	12/06/22	9535119391	GLOVES/ELEC TAPE	6341	192972	\$36.86
	12/06/22	9535119409	FLUOR BALLASTS	8141		\$304.80
	12/06/22	9535119417	RETURN BATTERY CHARGER	6341		<\$301.38>
	12/06/22	9535897715	ABSB PADS/SEALANT/CLOTHS	6441		\$267.55
	12/06/22	9535897723	ABSORBANT PADS	6441		\$93.01
	12/07/22	9536502686	CONTROL ASSEMBLY	6432		\$304.52

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/28/22

Page:

4

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
GRAINGER	12/08/22	9538277477	SOILID PUNCH SET	8532	192972	\$71.35
	12/08/22	9538331654	EXHAUST SOLENOID	6341		\$87.20
	12/09/22	9539696139	CHAIN SAW CHAPS	8132		\$166.39
	12/09/22	9539953902	CUTTING OIL	8271		\$31.20
	12/09/22	9540525996	WELDING GLOVES	8232		\$36.01
	12/12/22	9541487386	AIR TANK	8232		\$1,666.61
	12/14/22	9544571624	SIGN HOLDER	8141		\$20.35
	12/14/22	9545160906	SNOW FENCE	8141		\$40.20
					***** sum	\$2,824.67
GRAYBAR ELECTRIC COMPANY INC	12/07/22	9329924393	BEAM CLAMPS/BRIDAL RINGS	5228	192974	\$527.88
	12/07/22	9329924394	POWER DISTRIBUTION BLOCK	6341		\$195.77
	12/08/22	9329947678	LIGHTING	8141		\$109.44
					***** sum	\$833.09
HANES SUPPLY INC	12/08/22	2165061-08	RATCHETS	8432	* ACH *	\$204.16
	12/09/22	2172935-07	RATCHETS	8432		\$318.50
	12/12/22	2179323-00	SERVICE PULLERS	8432		\$546.96
					***** sum	\$1,069.62
HILLYARD	12/08/22	604963934	JANITORIAL SUPPLIES	8131	192975	\$1,620.84
	12/09/22	604965111	JANITORIAL SUPPLIES	8131		\$812.25
					***** sum	\$2,433.09
IMAGE EXPERTS UNIFORMS & SHOES	10/31/22	162253&162252	UNIFORMS	8035	192976	\$200.07
	12/09/22	163429	UNIFORMS	6435		\$413.90
	11/30/22	NOVEMBER 2022	UNIFORMS	6435		\$555.52
	11/30/22	NOVEMBER 2022	UNIFORMS	7035		\$43.59
	11/30/22	NOVEMBER 2022	UNIFORMS	8035		\$1,397.45
	11/30/22	NOVEMBER 2022	UNIFORMS	9335		\$553.22
					***** sum	\$3,163.75
IMMEDIATE MAILING SERVICES INC	12/09/22	2016194	PRINT/INSERT-WATER BILLS	9128	192977	\$2,235.53
	12/09/22	2016195	PRINT/CUT/TAB-POSTCARDS	9328		\$84.29
					***** sum	\$2,319.82
IROQUOIS ROCK PRODUCTS	12/10/22	1092653	VARIOUS GRADES OF STONE	8441	192978	\$402.20
					***** sum	\$402.20
JAMES PRESENT	12/28/22	7016762/RFD	RFD/3940 EAST AVE	2624	192979	\$51.23
					***** sum	\$51.23

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/28/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
JCI JONES CHEMICALS INC	12/08/22	902352	HYPOCHLORITE SOLUTION	6134	* ACH *	\$6,486.00
					***** sum	\$6,486.00
JEFFERSON SOLUTIONS INC	12/19/22	G75-221219-44	GASB 75 ROLL FWRD REPORT	9022	192980 *****	\$1,925.00
					sum	\$1,925.00
JENSEN/BRV ENGINEERING PLLC	11/30/22	2211040	ENGINEERING SERVICES	7028	192981 *****	\$1,120.00
					sum	\$1,120.00
KENWORTH NORTHEAST GROUP INC	12/07/22	277846	COOLANT	8270	* ACH *	\$159.96
					***** sum	\$159.96
MARGI OCHS	12/28/22	5053932/RFD	RFD/5137 ST PAUL BLVD	2624	192982 *****	\$200.71
					sum	\$200.71
MC DIRECTOR OF FINANCE	12/21/22	2023	MAINTENANCE PERMIT	1475	192983 *****	\$800.00
					sum	\$800.00
MILLER SANDBLASTING	12/08/22	31920	SANDBLAST IMPELLER	6341	192984 *****	\$200.00
					sum	\$200.00
MONROE COUNTY DIR OF FINANCE	12/06/22	1800146664	PERMIT FEE-COLBY ST	628007	192985	\$150.00
	12/06/22	1800146664	PERMIT FEE-DEAN RD	628007		\$50.00
	12/06/22	1800146664	PERMIT FEE-EDGEMERE DR	628007		\$980.00
	12/06/22	1800146664	PERMIT FEE-LAWRENCE RD	628007		\$150.00
	12/06/22	1800146664	PERMIT FEE-PARMA CTR RD	328010		\$50.00
	12/06/22	1800146664	PERMIT FEE-PARMA CTR RD	628007		\$150.00
	12/06/22	1800146664	PERMIT FEE-SALT RD	628007		\$150.00
	12/06/22	1800146664	PERMIT FEE-SALT RD	628007		\$150.00
	12/06/22	1800146664	PERMIT FEE-SALT RD	628007		\$150.00
	12/06/22	1800146664	PERMIT FEE-SALT RD	628007		\$150.00
	12/06/22	1800146664	PERMIT FEE-SALT RD	628007		\$150.00
	12/06/22	1800146664	REVIEW FEE-COLBY ST	628007		\$75.00
	12/06/22	1800146664	REVIEW FEE-DEAN RD	628007		\$50.00
	12/06/22	1800146664	REVIEW FEE-EDGEMERE DR	628007		\$150.00
	12/06/22	1800146664	REVIEW FEE-KINGS HIGHWAY	328010		\$50.00
	12/06/22	1800146664	REVIEW FEE-LAWRENCE RD	628007		\$75.00
	12/06/22	1800146664	REVIEW FEE-PARMA CTR RD	628007		\$75.00
	12/06/22	1800146664	REVIEW FEE-SALT RD	628007		\$75.00
	12/06/22	1800146664	REVIEW FEE-SALT RD	628007		\$75.00

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/28/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
MONROE COUNTY DIR OF FINANCE	12/06/22	1800146664	REVIEW FEE-SALT RD	628007	192985	\$75.00
	12/06/22	1800146664	REVIEW FEE-SALT RD	628007		\$75.00
					***** sum	\$2,905.00
MSC INDUSTRIAL SUPPLY CO INC	12/06/22	64437426	CARPET ENTRANCE MATS	6341	192987	\$585.55
	12/07/22	64963826	BALL VALVES	6341		\$72.10
	12/07/22	64965556	BALL VALVES	6341		\$59.00
					***** sum	\$716.65
NAPA AUTO PARTS	12/22/22	3732-967743	FBRGLS RESIN REPAIR KIT	6441	192988	\$42.31
					***** sum	\$42.31
NOCO ENERGY CORP - FUELS	12/05/22	12473524	DIESEL	8273	192989	\$2,312.50
	12/07/22	12475708	DIESEL	8273		\$2,221.11
	12/09/22	12477795	DIESEL	8273		\$1,531.80
					***** sum	\$6,065.41
NYS DEPARTMENT OF	12/06/22	9990000564552	SPDES MUNICIPAL FEE	8097	192990	\$110.00
					***** sum	\$110.00
OMAR ENRIQUEZ TENORIO	12/28/22	8040588/RFD	RFD/45 SOUTHLAND DR	2624	192991	\$96.58
					***** sum	\$96.58
ROCHESTER GAS AND ELECTRIC	12/14/22	2009-0023-597	2842 PENFIELD ROAD	6155	192992	\$816.49
					***** sum	\$816.49
ROCHESTER PAINT CENTERS	12/02/22	148371	PAINT/BRUSHES	6341	192993	\$176.20
					***** sum	\$176.20
SANDRA SHONIKER	12/21/22	8161905/RFD	RFD/1059 CHANNING WOODS	2624	192994	\$12.14
					***** sum	\$12.14
SCS PENFIEDL ONE 010750	11/18/22	132072 2022 09	SEPT 2022 ELECTRICITY	6155	192995	\$27,144.86
	11/18/22	132072 2022 10	OCTOBER 2022 ELECTRICITY	6155		\$20,490.16
	12/09/22	132072 2022 11	NOV 2022 ELECTRICITY	6155		\$15,079.00
					***** sum	\$62,714.02
SUSAN SCIORTINO	12/08/22	188820/REFUND	5919 N LAKE ROAD	2680	192996	\$250.00
					***** sum	\$250.00

MONROE COUNTY WATER AUTHORITY
VENDOR PAYMENT DETAILS
VOUCHERS PAYABLE
12/28/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
TECHNICAL SYSTEMS GROUP INC	12/22/22	14764	ESOC PULL STATION REPL	5228	192997	\$272.90

					sum	\$272.90

sum						\$194,990.68



Monroe County Water Authority

Memorandum

To: Nicholas Noce, Executive Director Date: January 3, 2023

From: Stephen Trotta, Director of Operations

Subject: Recommendation to Hire Copies: D. Hendrickson

I would like to recommend the appointment of Ryan Quigley to the position of Skilled Laborer in the Facilities, Fleet and Operations department working with the Distribution crews.

Mr. Quigley was interview by Stephen Kromer, Michael Quattrone and myself and found to be well suited for this position. He has worked for Woodstone, doing pipe and concrete work.

This position will be at an hourly rate of \$20.46.

Mr. Quigley's appointment will be effective January 17, 2023.

~~(Dis)~~Approved:

Director

Date

1-4-23

~~(Dis)~~Approved:

Executive Director

Date

1/4/23

Board Resolution: _____



Monroe County Water Authority

Memorandum

To: Nicholas Noce, Executive Director Date: January 3, 2023

From: Stephen Trotta, Director of Operations

Subject: Recommendation to Hire Copies: D. Hendrickson

I would like to recommend the appointment of Gregory West to the position of Automotive Mechanic in Facilities, Fleet and Operations, working in the vehicle shop.

Mr. West was interviewed by, Michael Quattrone, Francis Bodnar and myself and found to be well suited for this position.

Mr. West has previous experience working as a mechanic for National Express, United Rentals and UPS for the past eight years.

The position will be at an hourly rate of \$30.10.

Mr. West's appointment will be effective January 23, 2023.

~~(Dis)~~Approved:

Director

Date

1-4-23

~~(Dis)~~Approved:

Executive Director

Date

1/4/23

Board Resolution: _____



Monroe County Water Authority

Memorandum

To: Nicholas A. Noce

Date: January 3, 2023

From: Christopher J. LaManna, P.E. *CJL*

File: Personnel

Subject: Recommendation for Provisional
Appointment – Jr. Water Quality Technician

Copies: D. Hendrickson
L. Magguilli
C. King

I recommend the provisional appointment of Connor Armstrong to the position of Junior Water Quality Technician in the Laboratory group of the Production and Transmission Department. There is currently no Civil Service list of available candidates for this position.

Multiple internal and external candidates were interviewed for this position. Mr. Armstrong has recent and applicable experience, an acceptable educational background, and was selected as the best fit for this position. Mr. Armstrong's appointment will be provisional until he completes the Civil Service Exam for this title the next time it is offered by Monroe County, and is determined to be reachable for appointment.

If approved, Mr. Armstrong's provisional appointment to Junior Water Quality Technician will be effective January 30, 2023 at an hourly rate of \$28.39.

Approved:

Christopher J. LaManna

Director of Production and Transmission

1/3/23

Date

/ (Dis)Approved:

Nicholas A. Noce

Executive Director

1/3/23

Date

Board Resolution: _____



Monroe County Water Authority

Memorandum

To: Nicholas Noce, Executive Director

Date: January 3, 2023

From: Stephen M. Savage, PE *sm*
Director of Engineering

Subject: Recommendation to Hire
Utility Worker

Copies: D. Hendrickson

I recommend the appointment of Jason Witkowski to the position of Utility Worker in the Engineering Department to be effective January 30, 2023.

Mr. Witkowski will be filling a current vacancy in the Construction Section of the Engineering Department. He graduated from Monroe Community College with an Associate degree in Construction Technology and a Bachelor's of Business Administration from SUNY Brockport. Jason interviewed very well and has the skills necessary to perform the duties of this position.

The position will be at an hourly rate of \$23.95.

/(Dis)Approved:

Nicholas Noce

Executive Director

1/3/23

Date

/(Dis)Approved:

Stephen M. Savage

Director of Engineering

1/3/23

Date

Board Resolution: _____

MONROE COUNTY WATER AUTHORITY
Purchase Orders Issued over \$1000
November 29, 2022 through January 1, 2023

REGULAR PURCHASE ORDERS

Purchase orders for specific item(s) selected by quote or bid.

Date	PONO	Vendor Name	Description	Acctno	Amount
11/30/22	4961	VOLPE & ASSOCIATES	BUSINESS ENVELOPES	1470	4,227.00
11/30/22	4968	CORE & MAIN	18" METER LID COVERS	1460	1,708.00
11/30/22	4971	FEL-ROCHESTER	UNIT HEATER FOR CPF	6541	1,555.79
12/02/22	4978	BLAIR SUPPLY CORP	HYDRANTS	126201	5,190.00
12/06/22	4980	ROCRENTS	EXCAVATOR RENTAL	8139	1,410.50
12/06/22	4981	QUALITY & ASSURANCE TECH CORP	VMWARE	9426	10,674.21
12/09/22	4982	HANES SUPPLY INC ROCH DIV	VICES FOR CREW TRUCKS	8432	1,603.60
12/12/22	4987	J.C. SMITH	SAFETY BARRICADES	8036	3,250.00
12/12/22	4988	DIVAL SAFETY EQUIPMENT INC	RESPIRATORS AND FILTERS	5225	1,733.88
12/14/22	4992	CLA-VAL	PRV REPLACEMENT WEBSTER	8548	14,667.00
12/14/22	4996	CORRPRO COMPANIES	ANODES AND CLAMPS	8441	6,704.00
12/15/22	4999	ADMAR CONSTRUCTION EQUIPMENT	12" STIHL CUT OFF SAWS	8432	4,720.00
12/21/22	4967	EBERL IRON WORKS, INC.	FIBERGLASS MATERIAL FOR HYPO	985	1,282.98
12/21/22	5005	ROSS VALVE CO	PRV REPAIR KITS	8548	3,165.00
12/21/22	5007	JETBRAINS AMERICAS INC	JET BRAINS SUBSCRIPTION RENEWAL	9426	1,868.00
12/29/22	4993	KOVALSKY-CARR ELECTRIC SUPPLY	SWTP LEAD LOOP PROJECT KINDORF	6086	2,476.40
12/29/22	5015	BEN WEITSMAN & SON OF ROCH LLC	BULK STEEL FOR SHOP TOOLS & REPAIRS	8271	4,391.86
12/29/22	5027	KELLY SUPPLY COMPANY	TAILGATE CYLINDER	8271	1,018.83
12/29/22	5028	OMNI SERVICES INC	DISCONNECT COUPLERS AND CAPS	8271	2,201.22
Sub-Total:					\$73,848.27

BLANKET PURCHASE ORDERS

Orders issued to facilitate a smooth work flow in day-to-day operations and reduce paper work. All purchases are approved by a cost center supervisor. *ALL OF THE FOLLOWING BLANKET ORDERS ARE FOR A 12 MONTH PERIOD.

Date	PONO	Vendor Name	Description	Acctno	Amount
12/12/22	4919	KENWORTH NORTHEAST	KENWORTH PARTS AND REPAIRS-#22-219	8270	75,000.00
12/12/22	4921	MILTON CATERPILLAR	CATERPILLAR PARTS & REPAIRS #22-218	8270	30,000.00
12/30/22	4973	FASTENAL COMPANY	BATTERIES, TOOLS, FASTENERS	VARIOUS	5,000.00
12/30/22	4974	COLONY HARDWARE DBA COOK IRON	PLUMBING SUPPLIES PRODUCTION	VARIOUS	5,000.00
12/30/22	4975	NAPA AUTO PARTS	ENGINE OILS, FLUIDS AND REPAIR PARTS	VARIOUS	5,000.00
12/30/22	4976	LUBRICATION ENGINEERS INC	PUMP LUBRICATION	VARIOUS	5,000.00
12/30/22	4977	EMERGENCY POWER SYSTEMS, LLC	GENERATOR SUPPLIES & SPARE PARTS	6341	5,000.00
12/30/22	5006	REXEL USA, INC.	ELECTRICAL & INDUSTRIAL PRODUCTS	4824	75,000.00
12/30/22	5012	MCMMASTER-CARR	MECHANICAL MAINTENANCE MATERIALS	VARIOUS	14,000.00

MONROE COUNTY WATER AUTHORITY
Purchase Orders Issued over \$1000
November 29, 2022 through January 1, 2023

BLANKET PURCHASE ORDERS

Orders issued to facilitate a smooth work flow in day-to-day operations and reduce paper work. All purchases are approved by a cost center supervisor. *ALL OF THE FOLLOWING BLANKET ORDERS ARE FOR A 12 MONTH PERIOD.

Date	PONO	Vendor Name	Description	Acctno	Amount
12/30/22	5013	HILLYARD	SWTP MAINTENANCE CLEANING SUPPLIES	VARIOUS	5,000.00
12/30/22	5014	MSC INDUSTRIAL SUPPLY COMPANY	INDUSTRIAL TOOLS SUPPLIES & EQUIPMENT	VARIOUS	5,000.00
12/30/22	5017	H.M. CROSS & SONS	INDUSTRIAL HANDLING & EQUIPMENT SUPPLIES	6441	3,000.00
12/30/22	5020	GENESEE COUNTY HEALTH DEPT	REGULATORY FEES-GENESEE COUNTY DPH	6298	3,000.00
12/30/22	5021	SIMCONA ELECTRONICS CORP	ELECTRICAL MATERIALS AND EQUIPMENT	VARIOUS	6,000.00
12/30/22	5022	MOTION AI	ELECTRICAL MATERIALS AND EQUIPMENT	VARIOUS	5,000.00
12/30/22	5023	COUNTY LINE STONE CO INC	STONE PRODUCTS	VARIOUS	5,000.00
12/30/22	5024	DJM EQUIPMENT, INC.	TRACTOR PARTS	VARIOUS	10,000.00
12/30/22	5029	CROWN ELECTRIC SUPPLY CO	ELECTRICAL MATERIALS & EQUIPMENT	VARIOUS	1,500.00
12/30/22	5030	SPECTRUM ENTERPRISE	MONTHLY CABLE FEES SWTP	6153	2,000.00
12/30/22	5031	MAYER HARDWARE INC	TOOLS AND SUPPLIES	VARIOUS	3,000.00
12/30/22	5033	MI FLUID POWER SOLUTIONS	PARKER TUBING AND FITTING PRODUCTS	VARIOUS	4,000.00
01/01/23	5034	FINGER LAKES CHEMICALS	AEROSOL PRODUCTS	VARIOUS	2,500.00
01/01/23	5035	EXPRESS METALS OUTLET	STEEL SUPPLIES	VARIOUS	4,000.00
01/01/23	5036	CHURCHVILLE FIRE EQUIP CORP	FIRE EQUIPMENT	VARIOUS	3,000.00
01/01/23	5037	BLAIR SUPPLY CORP	PLUMBING SUPPLIES	6441	3,000.00
01/01/23	5038	AIRGAS USA	WELDING EQUIPMENT AND SUPPLIES	VARIOUS	3,000.00
01/01/23	5039	AIRGAS USA	INDUSTRIAL AND SPECIALTY GASES	6441	1,000.00
01/01/23	5040	OMNI SERVICES INC	HOSES AND ACCESSORIES	VARIOUS	3,000.00
01/01/23	5042	WEARCHECK LUBRICATION SERVICES	MOBILE OIL ANALYSIS, IGNITION QUALITY	6441	3,000.00
Sub-Total:					\$294,000.00

ANNUAL COMMODITY ORDERS

Purchase orders for high volume regularly used items which are bid or quoted to establish an item price good for a year. Purchases are made as required during the period.

Date	PONO	Vendor Name	Description	Acctno	Amount
12/30/22	5018	CUMMINS NORTHEAST INC	EMERGENCY GENERATOR REPAIR #22-224	6341	25,000.00
12/29/22	5016	F.W. WEBB CORP, WATER DIV.	MORGAN ROAD EMERGENCY PUMP CONNECTION	500750	2,951.34
11/30/22	4949	ECONOMY PRODUCTS & SOLUTIONS	ICE MELTER	8141	7,638.12
Sub-Total:					\$35,589.46

CONTRACT ORDERS

Purchase orders in which we utilize either Monroe County Contract or New York State Contract prices.

01/01/23
PO_Over1000

MONROE COUNTY WATER AUTHORITY
Purchase Orders Issued over \$1000
November 29, 2022 through January 1, 2023

Page: 3

CONTRACT ORDERS

Purchase orders in which we utilize either Monroe County Contract or New York State Contract prices.

Date	PONO	Vendor Name	Description	Acctno	Amount
11/30/22	4970	MONROE COUNTY DEPT OF ENV SVCS	HAZARDOUS WASTE DISPOSAL	6442	2,500.00
12/01/22	4969	DAVIS-ULMER SPRINKLER COMPANY	SPRINKLER MAINTENANCE, REPAIRS, INSPECT	VARIOUS	40,000.00
12/02/22	4972	C P WARD INC	HEAVY EQUIPMENT RENTAL	VARIOUS	14,000.00
12/09/22	4983	SNAP-ON INDUSTRIAL	SNAP ON TOOLS	8232	1,039.41
12/12/22	4966	WB MASON	OFFICE SUPPLIES #22-236	VARIOUS	3,000.00
12/13/22	4984	ASPIRE	CISCO SMARTNET-#22-234	9426	38,761.21
12/28/22	5025	QUALITY & ASSURANCE TECH CORP	HIGH END LAPTOP #21-252	9432	39,861.14
12/29/22	5026	BRITE COMPUTERS	GETAC RUGGED COMPUTERS	9432	52,200.00
12/30/22	5019	HACH COMPANY	ADVSCIENTIFIC EQUIPMENT & INSTRUMENTS	VARIOUS	100,000.00
Sub-Total:					\$291,361.76
Grand Total:					\$694,799.49



Monroe County Water Authority

Memorandum

To: Steve Trotta

Date: 01/02/23

From: Laurel Neff

File: WA 122236

Subject: **Recommendation for Bid Award
January 12, 2023 Board Meeting**

Copies:

Bids were received on December 29, 2022, for **Mueller Brand Hydrant Repair Parts**. This is a one year, unit price contract with the option to renew for up to four additional one-year periods upon mutual consent. The apparent low responsive, responsible bidder is **Core & Main** in the amount of **\$40,822.00**. The bid amount is based on estimated quantities.

We also received a bid from: Blair Supply \$43,594.00

I recommend that the bid be awarded to the low responsive, responsible bidder.

/In


Attachment: Bid tabulation

~~(Dis)~~Approved by


Department Head


1-3-23
Date

~~(Dis)~~Approved by


Purchasing Manager

1/2/2023
Date

~~(Dis)~~Approved by


Executive Director

1/2/23
Date

(Dis)Approved by

Executive Assistant/Board

Date

WA 122236 MUELLER BRAND HYDRANT REPAIR PARTS

ITEMNO	DESCR	Core & Main	Blair Supply
1	MUELLER IMPROVED 5-1/4" SEAT RING #H-87	\$1,592.00	\$1,676.00
2	MUELLER SUPER CENTURION 5-1/4" SEAT RING #A-43	\$1,520.00	\$1,600.00
3	MUELLER IMPROVED 4-1/2" SEAT RING #H-87	\$316.00	\$333.00
4	MUELLER SUPER CENTURION 4-1/2" SEAT RING #A-43	\$302.00	\$317.00
5	MUELLER IMPROVED 4-1/4" SEAT RING #H-87	\$1,896.00	\$1,992.00
6	MUELLER IMPROVED 5-1/4" UPPER VALVE PLATE #H-83	\$578.00	\$608.00
7	MUELLER SUPER CENTURION 5-1/4" UPPER VALVE PLATE #A-36	\$1,048.00	\$1,108.00
8	MUELLER IMPROVED 4-1/2" UPPER VALVE PLATE #H-83	\$265.00	\$279.00
9	MUELLER SUPER CENTURION 4-1/2" UPPER VALVE PLATE #A-36	\$244.00	\$257.00
10	MUELLER IMPROVED 4-1/4" UPPER VALVE PLATE #H-83	\$1,590.00	\$1,674.00
11	MUELLER SUPER CENTURION 5-1/4" MAIN VALVE #A-45 (REVERSIBLE)	\$1,284.00	\$1,356.00
12	MUELLER IMPROVED 5-1/4" MAIN VALVE #H-88 (NON-REVERSIBLE)	\$4,280.00	\$4,520.00
13	MUELLER 4-1/2" MAIN VALVE #H-88 AND #A-45	\$1,062.00	\$1,116.00
14	MUELLER IMPROVED 4-1/4" MAIN VALVE #H-88	\$2,880.00	\$3,720.00
15	MUELLER IMPROVED UPPER STEM #H-103 (30-1/16" LONG, PART #185681) - OPEN LEFT	\$254.00	\$266.00
16	MUELLER IMPROVED UPPER STEM #H-74 (28-3/8" LONG, PART #185222) - OPEN LEFT	\$1,524.00	\$1,596.00
17	MUELLER SUPER CENTURION UPPER STEM #A-11 (27-9/16" LONG, PART #184092) - OPEN LEFT	\$1,458.00	\$1,530.00
18	MUELLER SUPER CENTURION 5" PUMPER NOZZLE #A-14	\$318.00	\$334.00
19	MUELLER SUPER CENTURION 2-1/2" HOSE NOZZLE #A-18	\$198.00	\$208.00
20	MUELLER SUPER CENTURION LOCK DOWN NUT #A-84	\$174.00	\$182.00
21	MUELLER HYDRANT OIL #A-51 (GALLON JUG)	\$504.00	\$450.00
22	MUELLER 4-1/4" METALLIC GASKETS #H-86 (#194487)	\$380.00	\$420.00
23	MUELLER 4-1/2" METALLIC GASKETS #H-86	\$380.00	\$420.00
24	MUELLER 5-1/4" METALLIC GASKETS #H-86 (#194082)	\$620.00	\$660.00
25	MUELLER SUPER CENTURION OPERATING NUT #A-1 (WITH #8 TOP ON NUT)	\$548.00	\$576.00
26	MUELLER IMPROVED OPERATING NUT #H-51 (WITH #8 TOP ON NUT)	\$548.00	\$576.00
27	MUELLER IMPROVED 4' LOWER STEM #H-79 (46-3/4") (#185305)	\$194.00	\$204.00
28	MUELLER IMPROVED 5' LOWER STEM-#H-104 (56-3/4") (#185694)	\$224.00	\$235.00
29	MUELLER IMPROVED 5'6" LOWER STEM-#H-104 (62-3/4") (#185695)	\$239.00	\$253.00
30	MUELLER SUPER CENTURION 4'6" LOWER STEM-#A-31 (51-5/16") (#184066)	\$200.00	\$210.00
31	MUELLER SUPER CENTURION 5' LOWER STEM-#A-31 (57-5/16") (#184067)	\$428.00	\$450.00
32	MUELLER SUPER CENTURION 5' LOWER STEM-#A-31 (63-5/16") (#184068)	\$229.00	\$241.00

ITEMNO	DESCR	Core & Main	Blair Supply
33	MUELLER SUPER CENTURION 6' LOWER STEM-#A-31 (69-5/16") (#184069)	\$243.00	\$256.00
34	MUELLER SUPER CENTURION 6'6" LOWER STEM-#A-31 (75-5/16") (#184077)	\$258.00	\$272.00
35	MUELLER IMPROVED 5' LOWER STEM (OLD STYLE)-#H-79 (58-3/4") (#185307)	\$224.00	\$236.00
36	MUELLER IMPROVED 4'6" LOWER STEM-#H-79 (52-3/4") (#185306)	\$209.00	\$220.00
37	MUELLER IMPROVED 5-1/4" UPPER STEM (OLD STYLE) #H-74 (31-5/8") (#185224)	\$254.00	\$267.00
38	MUELLER IMPROVED 5-1/4" UPPER STEM (NEW STYLE) #H-103 (33-5/16") (#185683)	\$265.00	\$279.00
39	MUELLER SUPER CENTURION UPPER STEM (PIN) #A-11 (28-13/32") (#184193)	\$254.00	\$267.00
40	MUELLER 4" HYDRANT REPAIR KIT- #A-300	\$1,734.00	\$1,800.00
41	MUELLER 5" HYDRANT REPAIR KIT-#A-301	\$3,816.00	\$4,020.00
42	MUELLER SUPER CENTURION 4-1/2"-12" HYDRANT EXTENSION-#A-319	\$770.00	\$810.00
43	MUELLER IMPROVED 4-1/2"-12" HYDRANT EXTENSION	\$770.00	\$810.00
44	MUELLER SUPER CENTURION 5-1/4"-12" HYDRANT EXTENSION	\$857.00	\$900.00
45	MUELLER IMPROVED 5-1/4"-12" HYDRANT EXTENSION	\$857.00	\$900.00
46	MUELLER SUPER CENTURION 5-1/4"-18" HYDRANT EXTENSION	\$971.00	\$1,020.00
47	MUELLER IMPROVED 5-1/4"-18" HYDRANT EXTENSION	\$971.00	\$1,020.00
48	MUELLER 5-1/4"-24" HYDRANT EXTENSION-#A-320	\$1,092.00	\$1,150.00
	TOTAL:	\$40,822.00	\$43,594.00



Monroe County Water Authority

Memorandum

To: Steve Trotta

Date: 01/02/23

From: Laurel Neff

File: WA 122235

Subject: **Recommendation for Bid Award
January 12, 2023 Board Meeting**

Copies:

Bids were received on December 29, 2022, for **Kennedy Brand Hydrant Repair Parts**. This is a one year, unit price contract with the option to renew for up to four additional one-year periods upon mutual consent. The apparent low responsive, responsible bidder is **Core & Main** in the amount of **\$75,287.27**. The bid amount is based on estimated quantities.


We also received bids from:	Blair Supply	\$77,922.00
	F.W. Webb	\$95,839.03 (determined to be non-responsive)

I recommend that the bid be awarded to the low responsive, responsible bidder.

/In

Attachment: Bid tabulation

~~(Dis)~~Approved by



Department Head

1-2-23

Date

~~(Dis)~~Approved by



Purchasing Manager

1/2/2023

Date

~~(Dis)~~Approved by



Executive Director

1/3/23

Date

(Dis)Approved by

Executive Assistant/Board

Date

WA122235 KENNEDY BRAND HYDRANT REPAIR PARTS

Item #	DESCRIPTION	Core & Main	Blair Supply	F.W. Webb
1	KENNEDY 5" 1280 SERIES DRAIN VALVE #ST-126	\$271.35	\$280.00	\$320.95
2	KENNEDY 4-1/2" 1280 SERIES DRAIN VALVE #ST-126	\$193.82	\$200.00	\$229.25
3	KENNEDY 5" 1280 SERIES SEAT RING #ST-130	\$307.20	\$315.00	\$372.45
4	KENNEDY 4-1/2" 1280 SEAT RING #ST-130	\$243.24	\$250.00	\$294.90
5	KENNEDY 4" 1280 SERIES SEAT RING #ST-130	\$243.24	\$250.00	\$294.90
6	KENNEDY 5-1/4" MAIN VALVE #K-8131	\$15,041.00	\$15,500.00	\$18,235.00
7	KENNEDY 4-1/2" MAIN VALVE #K-8131	\$1,492.32	\$1,536.00	\$1,809.00
8	KENNEDY K-81 5-1/4" SEAT RING #K-8128	\$3,196.32	\$3,300.00	\$3,875.40
9	KENNEDY K-11 5-1/4" SEAT RING #K-1132	\$1,843.20	\$1,896.00	\$2,234.88
10	KENNEDY K-11 4-1/2" SEAT RING #K-1132	\$486.48	\$500.00	\$589.80
11	KENNEDY K-81 5-1/4" DRAIN VALVE #K-8136	\$2,823.12	\$2,892.00	\$3,423.00
12	KENNEDY K-11 5-1/4" DRAIN VALVE #K-1130	\$1,628.10	\$1,674.00	\$1,974.00
13	KENNEDY K-11 4-1/2" DRAIN VALVE #K-1130	\$1,162.92	\$1,200.00	\$1,410.00
14	KENNEDY K-81 OPERATING STEM NUT #K-8102	\$408.36	\$420.00	\$495.00
15	KENNEDY K-11 OPERATING STEM NUT #K-1102	\$668.66	\$688.00	\$810.70
16	KENNEDY K-81 5" STEAMER PUMPER NOZZLE #K-8142	\$1,527.54	\$1,572.00	\$1,851.90
17	KENNEDY K-81 2-1/2" HOSE NOZZLE #K-8140	\$2,782.80	\$2,856.00	\$3,373.20
18	KENNEDY K-81 UPPER STEM #K-8114	\$3,747.60	\$3,840.00	\$4,544.00
19	KENNEDY K-11 UPPER STEM #K-1118	\$879.92	\$904.00	\$1,066.80
20	KENNEDY K-11 5-1/4" SEAT RING GASKET #K-1133	\$1,454.00	\$1,500.00	\$1,762.50
21	KENNEDY K-11 4-1/2" SEAT RING GASKET #K-1133	\$1,454.00	\$1,500.00	\$1,762.50
22	KENNEDY K-81 LOWER STEM #K-8123 (3194623)	\$374.76	\$386.00	\$2,218.80
23	KENNEDY K-11 LOWER STEM #K-1124 (3194202)	\$476.80	\$490.00	\$578.00
24	KENNEDY K-81 STEM BREAK COUPLING #K-8116	\$111.48	\$120.00	\$135.00
25	KENNEDY K-11 STEM BREAK COUPLING #K-1120	\$674.52	\$696.00	\$817.80
26	KENNEDY K-11 4'6" LOWER STEM #K-1124	\$238.40	\$246.00	\$289.00
27	KENNEDY K-11 5'6" LOWER STEM #K-1124	\$260.69	\$269.00	\$316.00
28	KENNEDY K-11 6' LOWER STEM #K-1124	\$282.97	\$292.00	\$343.00
29	KENNEDY K-81 5'6" LOWER STEM #K-8123	\$205.02	\$212.00	\$1,240.00
30	KENNEDY K-81 6' LOWER STEM #K-8123	\$222.66	\$229.00	\$1,372.25
31	KENNEDY 1280 SERIES 4-1/2" DRAIN VALVE #ST-126	\$193.82	\$200.00	\$235.00
32	KENNEDY 1280 SERIES 5" DRAIN VALVE #ST-126	\$271.35	\$280.00	\$329.00
33	KENNEDY 1280 SERIES 4" - 5' LOWER STEM #ST-176	\$238.40	\$246.00	\$289.00
34	KENNEDY 1280 SERIES 5" - 5' LOWER STEM #ST-176	\$238.40	\$247.00	\$289.00
35	KENNEDY 1280 SERIES 5" - 5'6" LOWER STEM #ST-176	\$260.69	\$269.00	\$316.00
36	KENNEDY MODEL 1080 5' STEM #STD-024	\$238.40	\$246.00	\$289.00
37	KENNEDY MODEL 1080 5'6" STEM #STD-024	\$260.69	\$269.00	\$316.00
38	KENNEDY MODEL 1080 6' STEM #STD-024	\$282.97	\$292.00	\$343.00
39	KENNEDY 4-1/2" STEAMER CAPS-#K-8144 (3200232)	\$705.80	\$728.00	\$855.60
40	KENNEDY 2-1/2" HOSE NOZZLE CAP #K-8144 (3200212)	\$146.22	\$152.00	\$177.20
41	KENNEDY K-11 5-1/4" HYDRANT REPAIR KIT	\$1,930.44	\$1,992.00	\$2,340.00
42	KENNEDY K-81 5-1/4" HYDRANT REPAIR KIT	\$9,660.40	\$10,080.00	\$12,012.00
43	KENNEDY K-81 5-1/4" - 6" HYDRANT EXTENSION	\$1,067.80	\$1,126.00	\$1,328.00
44	KENNEDY K-81 5-1/4" - 12" HYDRANT EXTENSION	\$3,740.70	\$3,930.00	\$4,650.00
45	KENNEDY K-81 5-1/4" - 18" HYDRANT EXTENSION	\$4,245.42	\$4,440.00	\$5,280.00
46	KENNEDY K-81 5-1/4" - 24" HYDRANT EXTENSION	\$4,611.78	\$4,848.00	\$5,730.00
47	KENNEDY K-11 5-1/4" - 6" HYDRANT EXTENSION	\$707.43	\$729.00	\$857.75
48	KENNEDY K-11 5-1/4" - 12" HYDRANT EXTENSION	\$861.51	\$885.00	\$1,044.50
49	KENNEDY K-11 5-1/4" - 18" HYDRANT EXTENSION	\$922.56	\$950.00	\$1,118.00
TOTAL:		\$75,287.27	\$77,922.00	\$95,839.03



MONROE COUNTY WATER AUTHORITY

P.O. Box 10999 • 475 Norris Drive • Rochester, N.Y. 14610-0999

Phone: (585) 442-2000 Fax (585) 442-0220

To: Steve Trotta

Date: 01/02/23

From: Laurel Neff

File: WA 122237

Subject: **Recommendation for Bid Award**

Copies:

Bids were received on December 29, 2022 for **WA 122237-Uniform Rebid**. This is a one year, unit price contract with the option to renew for up to four additional one year periods upon mutual consent. The apparent low responsive responsible bidder was Uniform Village, Inc. in the amount of \$52,103.18.

Bid packages were sent to 14 Vendors. One additional bid was received from Rite Choice Uniforms, Inc. in the amount of \$52,113.55.

I recommend that the bid be awarded to the low responsive, responsible bidder.

/In

~~(Dis)Approved by~~ _____

Department Head

Date

1-3-23

~~(Dis)Approved by~~ _____

Purchasing

Date

1/3/2023

~~(Dis)Approved by~~ _____

Executive Director

Date

1/3/23

~~(Dis)Approved by~~ _____

Executive Assistant/Board

Date

WA122237 Uniform Rebid-Uniform Village, Inc.

Item #	Quantity	Description	Price Each	Price Total
		Gildan Brand #2300 6.1oz 100% Pre-Shrunk Cotton		
		T-Shirt with Left Chest Pocket, or approved equal.		
		Navy Blue, Light Blue, Safety Green, and Orange.		
1	150	Size S-XL	\$ 13.41	\$ 2,011.50
2	20	Same as Above, Size 2XL	\$ 16.09	\$ 321.80
3	10	Same as Above, Size 3XL	\$ 18.11	\$ 181.10
4	10	Same as Above, Size 4XL	\$ 18.11	\$ 181.10
5	10	Same as Above, Size 5XL	\$ 18.11	\$ 181.10
		Port Authority Brand #PC55PT: Tall T-Shirt or		
		approved equal, Navy Blue, Light Blue, Safety Green, and Orange.		
6	150	Size S-XL - Tall	\$ 12.08	\$ 1,812.00
7	20	Same as Above, Size 2XL - Tall	\$ 14.83	\$ 296.60
8	10	Same as Above, Size 3XL - Tall	\$ 15.30	\$ 153.00
9	10	Same as Above, Size 4XL - Tall	\$ 15.30	\$ 153.00
10	10	Same as Above, Size 5XL - Tall	\$ 15.30	\$ 153.00
		Port & Co. (Blend) #KP55: Golf Shirt, or approved equal		
		Navy Blue, Light Blue, Orange, and White.		
11	80	Size S-XL	\$ 14.08	\$ 1,126.40
12	40	Same as Above, Size 2XL	\$ 15.74	\$ 629.60
13	10	Same as Above, Size 3XL	\$ 17.22	\$ 172.20
14	10	Same as Above, Size 4XL	\$ 17.22	\$ 172.20
		Port & Co. (Blend) #KP55T: Tall Golf Shirt, or		
		approved equal, Navy Blue, Light Blue, Orange, and White.		
15	10	Size S-XL - Tall	\$ 14.35	\$ 143.50
16	10	Same as Above, Size 2XL - Tall	\$ 16.48	\$ 164.80
17	10	Same as Above, Size 3XL - Tall	\$ 19.90	\$ 199.00
18	10	Same as Above, Size 4XL - Tall	\$ 19.90	\$ 199.00
		Red Kap Brand #SC30: 6 oz Twill Long Sleeve Shirt,		
		or approved equal. Navy Blue and Light Blue.		
19	10	Size S-XL	\$ 30.57	\$ 305.70
20	10	Same as Above, Size 2XL	\$ 30.57	\$ 305.70
21	10	Same as Above, Size 3XL	\$ 30.57	\$ 305.70
22	10	Same as Above, Size 4XL	\$ 30.57	\$ 305.70
23	10	Same as Above, Size M-XL Tall	\$ 30.57	\$ 305.70
24	10	Same as Above, Size 2XL Tall	\$ 30.57	\$ 305.70
25	10	Same as Above, Size 3XL Tall	\$ 30.57	\$ 305.70
26	10	Same as Above, Size 4XL Tall	\$ 30.57	\$ 305.70
		Red Kap Brand #SC40: 6 oz Twill Short Sleeve Shirt,		
		or approved equal. Navy Blue and Light Blue		
27	10	Size S-XL	\$ 27.93	\$ 279.30
28	10	Same as Above, Size 2XL	\$ 27.93	\$ 279.30
29	10	Same as Above, Size 3XL	\$ 27.93	\$ 279.30
30	10	Same as Above, Size 4XL	\$ 27.93	\$ 279.30
31	10	Same as Above, Size M-XL - Tall	\$ 27.93	\$ 279.30
32	10	Same as Above, Size 2XL - Tall	\$ 27.93	\$ 279.30
33	10	Same as Above, Size 3XL - Tall	\$ 27.93	\$ 279.30
34	10	Same as Above, Size 4XL - Tall	\$ 27.93	\$ 279.30
		Berne Apparel Brand #SZ101: 5 oz Thermal Lined		

WA122237 Uniform Rebid-Uniform Village, Inc.

<u>Item #</u>	<u>Quantity</u>	<u>Description</u>	<u>Price Each</u>	<u>Price Total</u>
		Hooded Sweatshirt, Zippered Front, Shell 60%		
		Cotton/40%Poly. Navy Blue		
35	30	Size S-XL	\$ 65.24	\$ 1,957.20
36	10	Same as Above, Size 2XL	\$ 65.24	\$ 652.40
37	5	Same as Above, Size 3XL	\$ 71.22	\$ 356.10
38	5	Same as Above, Size 4XL	\$ 71.22	\$ 356.10
39	10	Same as Above, Size S-XL Tall	\$ 65.24	\$ 652.40
40	5	Same as Above, Size 2XL Tall	\$ 65.24	\$ 326.20
41	5	Same as Above, Size 3XL Tall	\$ 71.22	\$ 356.10
42	5	Same as Above, Size 4XL Tall	\$ 71.22	\$ 356.10
		Gildan Brand #12000: 9 oz Crew Neck Sweatshirt,		
		or approved equal. 50% Cotton/50% Poly, Navy		
		Blue, Safety Green, and Orange.		
43	100	Size S-XL	\$ 20.89	\$ 2,089.00
44	40	Same as Above, Size 2XL	\$ 24.25	\$ 970.00
45	20	Same as Above, Size 3XL	\$ 27.60	\$ 552.00
46	10	Same as Above, Size 4XL	\$ 27.60	\$ 276.00
		Port Authorizy Brand #PC90T: 9 oz Tall Crew Neck		
		Sweatshirt, or approved equal. 50% Cotton/50%		
		Poly, Navy Blue, Safety Green, and Orange.		
47	20	Same as Above, Size S-XL	\$ 22.43	\$ 448.60
48	10	Same as Above, Size 2XL	\$ 23.89	\$ 238.90
49	10	Same as Above, Size 3XL	\$ 26.59	\$ 265.90
50	10	Same as Above, Size 4XL	\$ 26.59	\$ 265.90
		Red Cap Brand #PC20: 8.5 oz, 100% Cotton Twill		
		Pants, or approved equal. Navy Blue, Waist Size		
51	100	28-42	\$ 36.99	\$ 3,699.00
52	100	Same as Above, Waist Size 44-56	\$ 36.99	\$ 3,699.00
		Eddie Bauer #EB102: 4.7 oz, 64% Cotton/36% Poly		
		Golf Shirt, Navy Blue		
53	5	Size S-XL	\$ 32.53	\$ 162.65
54	5	Same as Above, Size 2XL	\$ 34.21	\$ 171.05
55	5	Same as Above, Size 3XL	\$ 37.56	\$ 187.80
56	5	Same as Above, Size 4XL	\$ 39.24	\$ 196.20
		PC90H Pullover Hooded Sweatshirt, Navy Blue,Orange		
		Safety Green. (Port & Co. Brand) Or Equal		
57	60	Size S-XL	\$ 28.56	\$ 1,713.60
58	20	Same as Above, Size 2XL	\$ 32.30	\$ 646.00
59	20	Same as Above, Size 3XL	\$ 35.72	\$ 714.40
60	10	Same as Above, Size 4XL	\$ 35.72	\$ 357.20
61	10	Same as Above, Size XL Tall - PC90HT	\$ 30.23	\$ 302.30
62	2	Same as Above, Size 2XL Tall - PC90HT	\$ 33.97	\$ 67.94
63	2	Same as Above, Size 3XL Tall - PC90HT	\$ 37.40	\$ 74.80
64	2	Same as Above, Size 4XL Tall - PC90HT	\$ 37.40	\$ 74.80
		Class 2 Safety Yellow T-Shirts.		
		9006S -ERB Safety & Fame Fabrics Or Equal		
65	60	Size S-XL	\$ 18.24	\$ 1,094.40
66	20	Size 2XL	\$ 18.24	\$ 364.80

WA122237 Uniform Rebid-Uniform Village, Inc.

Item #	Quantity	Description	Price Each	Price Total
67	20	Size 3XL	\$ 18.24	\$ 364.80
68	10	Size 4XL	\$ 18.24	\$ 182.40
69	2	Size 5XL	\$ 18.24	\$ 36.48
		Class 2 Safety Yellow T-Shirts. Tall		
		9006ST -ERB Safety & Fame Fabrics Or Equal		
70	10	Size S-XL	\$ 21.80	\$ 218.00
71	10	Size 2XL Tall	\$ 21.80	\$ 218.00
72	2	Size 3XL Tall	\$ 21.80	\$ 43.60
73	2	Size 4XL Tall	\$ 21.80	\$ 43.60
74	2	Size 5XL Tall	\$ 21.80	\$ 43.60
		#9007S Long Sleeve High Visibility Reflective Shirt		
		ERB Safety & Fame Fabrics Or Equal		
75	20	Size S-XL	\$ 23.96	\$ 479.20
76	20	Size 2XL	\$ 23.96	\$ 479.20
77	20	Size 3XL	\$ 23.96	\$ 479.20
78	2	Size 4XL	\$ 23.96	\$ 47.92
79	2	Size 5XL	\$ 23.96	\$ 47.92
		#J26002 Tingley Safety Green Bomber Jacket		
80	20	Size S-XL	\$ 89.96	\$ 1,799.20
81	20	Size 2XL	\$ 94.33	\$ 1,886.60
82	20	Size 3XL	\$ 94.33	\$ 1,886.60
83	10	Size 4XL	\$ 94.33	\$ 943.30
84	4	Size 5XL	\$ 94.33	\$ 377.32
		Berne Apparel Brand #HVF101: 5 oz Thermal Lined		
		Hooded Sweatshirt, Zippered Front, Shell 100% Poly		
		Orange		
85	30	Size S-XL	\$ 77.38	\$ 2,321.40
86	10	Same as Above, Size 2XL	\$ 77.38	\$ 773.80
87	5	Same as Above, Size 3XL	\$ 84.73	\$ 423.65
88	5	Same as Above, Size 4XL	\$ 84.73	\$ 423.65
89	10	Same as Above, Size S-XL Tall	\$ 77.38	\$ 773.80
90	5	Same as Above, Size 2XL Tall	\$ 77.38	\$ 386.90
91	5	Same as Above, Size 3XL Tall	\$ 84.73	\$ 423.65
92	5	Same as Above, Size 4XL Tall	\$ 84.73	\$ 423.65

Total:	\$ 52,103.18
--------	--------------

WA122237 Uniform Rebid-Rite Choice Uniforms, Inc.

Item #	Quantity	Description	Price Each	Price Total
		Gildan Brand #2300 6.1oz 100% Pre-Shrunk Cotton		
		T-Shirt with Left Chest Pocket, or approved equal.		
		Navy Blue, Light Blue, Safety Green, and Orange.		
1	150	Size S-XL	\$ 15.78	\$ 2,367.00
2	20	Same as Above, Size 2XL	\$ 19.44	\$ 388.80
3	10	Same as Above, Size 3XL	\$ 22.46	\$ 224.60
4	10	Same as Above, Size 4XL	\$ 22.46	\$ 224.60
5	10	Same as Above, Size 5XL	\$ 22.46	\$ 224.60
		Port Authority Brand #PC55PT: Tall T-Shirt or		
		approved equal, Navy Blue, Light Blue, Safety Green, and Orange.		
6	150	Size S-XL - Tall	\$ 14.75	\$ 2,212.50
7	20	Same as Above, Size 2XL - Tall	\$ 16.75	\$ 335.00
8	10	Same as Above, Size 3XL - Tall	\$ 16.95	\$ 169.50
9	10	Same as Above, Size 4XL - Tall	\$ 16.95	\$ 169.50
10	10	Same as Above, Size 5XL - Tall	\$ 16.95	\$ 169.50
		Port & Co. (Blend) #KP55: Golf Shirt, or approved equal		
		Navy Blue, Light Blue, Orange, and White.		
11	80	Size S-XL	\$ 15.50	\$ 1,240.00
12	40	Same as Above, Size 2XL	\$ 16.95	\$ 678.00
13	10	Same as Above, Size 3XL	\$ 19.95	\$ 199.50
14	10	Same as Above, Size 4XL	\$ 19.95	\$ 199.50
		Port & Co. (Blend) #KP55T: Tall Golf Shirt, or		
		approved equal, Navy Blue, Light Blue, Orange, and White.		
15	10	Size S-XL - Tall	\$ 15.95	\$ 159.50
16	10	Same as Above, Size 2XL - Tall	\$ 19.45	\$ 194.50
17	10	Same as Above, Size 3XL - Tall	\$ 23.00	\$ 230.00
18	10	Same as Above, Size 4XL - Tall	\$ 23.00	\$ 230.00
		Red Kap Brand #SC30: 6 oz Twill Long Sleeve Shirt,		
		or approved equal. Navy Blue and Light Blue.		
19	10	Size S-XL	\$ 32.95	\$ 329.50
20	10	Same as Above, Size 2XL	\$ 32.95	\$ 329.50
21	10	Same as Above, Size 3XL	\$ 32.95	\$ 329.50
22	10	Same as Above, Size 4XL	\$ 32.95	\$ 329.50
23	10	Same as Above, Size M-XL Tall	\$ 32.95	\$ 329.50
24	10	Same as Above, Size 2XL Tall	\$ 32.95	\$ 329.50
25	10	Same as Above, Size 3XL Tall	\$ 32.95	\$ 329.50
26	10	Same as Above, Size 4XL Tall	\$ 32.95	\$ 329.50
		Red Kap Brand #SC40: 6 oz Twill Short Sleeve Shirt,		
		or approved equal. Navy Blue and Light Blue		
27	10	Size S-XL	\$ 31.00	\$ 310.00
28	10	Same as Above, Size 2XL	\$ 31.00	\$ 310.00
29	10	Same as Above, Size 3XL	\$ 31.00	\$ 310.00
30	10	Same as Above, Size 4XL	\$ 31.00	\$ 310.00
31	10	Same as Above, Size M-XL - Tall	\$ 31.00	\$ 310.00
32	10	Same as Above, Size 2XL - Tall	\$ 31.00	\$ 310.00
33	10	Same as Above, Size 3XL - Tall	\$ 31.00	\$ 310.00
34	10	Same as Above, Size 4XL - Tall	\$ 31.00	\$ 310.00
		Berne Apparel Brand #SZ101: 5 oz Thermal Lined		

WA122237 Uniform Rebid-Rite Choice Uniforms, Inc.

Item #	Quantity	Description	Price Each	Price Total
		Hooded Sweatshirt, Zippered Front, Shell 60% Cotton/40%Poly. Navy Blue		
35	30	Size S-XL	\$ 55.00	\$ 1,650.00
36	10	Same as Above, Size 2XL	\$ 55.00	\$ 550.00
37	5	Same as Above, Size 3XL	\$ 58.00	\$ 290.00
38	5	Same as Above, Size 4XL	\$ 58.00	\$ 290.00
39	10	Same as Above, Size S-XL Tall	\$ 55.00	\$ 550.00
40	5	Same as Above, Size 2XL Tall	\$ 55.00	\$ 275.00
41	5	Same as Above, Size 3XL Tall	\$ 58.00	\$ 290.00
42	5	Same as Above, Size 4XL Tall	\$ 58.00	\$ 290.00
		Gildan Brand #12000: 9 oz Crew Neck Sweatshirt, or approved equal. 50% Cotton/50% Poly, Navy Blue, Safety Green, and Orange.		
43	100	Size S-XL	\$ 19.95	\$ 1,995.00
44	40	Same as Above, Size 2XL	\$ 22.95	\$ 918.00
45	20	Same as Above, Size 3XL	\$ 23.95	\$ 479.00
46	10	Same as Above, Size 4XL	\$ 23.95	\$ 239.50
		Port Authorizy Brand #PC90T: 9 oz Tall Crew Neck Sweatshirt, or approved equal. 50% Cotton/50% Poly, Navy Blue, Safety Green, and Orange.		
47	20	Same as Above, Size S-XL	\$ 23.95	\$ 479.00
48	10	Same as Above, Size 2XL	\$ 25.95	\$ 259.50
49	10	Same as Above, Size 3XL	\$ 28.95	\$ 289.50
50	10	Same as Above, Size 4XL	\$ 28.95	\$ 289.50
		Red Cap Brand #PC20: 8.5 oz, 100% Cotton Twill Pants, or approved equal. Navy Blue, Waist Size		
51	100	28-42	\$ 32.95	\$ 3,295.00
52	100	Same as Above, Waist Size 44-56	\$ 32.95	\$ 3,295.00
		Eddie Bauer #EB102: 4.7 oz, 64% Cotton/36% Poly Golf Shirt, Navy Blue		
53	5	Size S-XL	\$ 36.99	\$ 184.95
54	5	Same as Above, Size 2XL	\$ 37.99	\$ 189.95
55	5	Same as Above, Size 3XL	\$ 39.99	\$ 199.95
56	5	Same as Above, Size 4XL	\$ 39.99	\$ 199.95
		PC90H Pullover Hooded Sweatshirt, Navy Blue,Orange Safety Green. (Port & Co. Brand) Or Equal		
57	60	Size S-XL	\$ 29.95	\$ 1,797.00
58	20	Same as Above, Size 2XL	\$ 32.95	\$ 659.00
59	20	Same as Above, Size 3XL	\$ 36.95	\$ 739.00
60	10	Same as Above, Size 4XL	\$ 37.95	\$ 379.50
61	10	Same as Above, Size XL Tall - PC90HT	\$ 39.95	\$ 399.50
62	2	Same as Above, Size 2XL Tall - PC90HT	\$ 44.95	\$ 89.90
63	2	Same as Above, Size 3XL Tall - PC90HT	\$ 49.95	\$ 99.90
64	2	Same as Above, Size 4XL Tall - PC90HT	\$ 49.95	\$ 99.90
		Class 2 Safety Yellow T-Shirts. 9006S -ERB Safety & Fame Fabrics Or Equal		
65	60	Size S-XL	\$ 20.95	\$ 1,257.00
66	20	Size 2XL	\$ 20.95	\$ 419.00

WA122237 Uniform Rebid-Rite Choice Uniforms, Inc.

Item #	Quantity	Description	Price Each	Price Total
67	20	Size 3XL	\$ 20.95	\$ 419.00
68	10	Size 4XL	\$ 20.95	\$ 209.50
69	2	Size 5XL	\$ 20.95	\$ 41.90
		Class 2 Safety Yellow T-Shirts. Tall		
		9006ST -ERB Safety & Fame Fabrics Or Equal		
70	10	Size S-XL	\$ 24.95	\$ 249.50
71	10	Size 2XL Tall	\$ 24.95	\$ 249.50
72	2	Size 3XL Tall	\$ 24.95	\$ 49.90
73	2	Size 4XL Tall	\$ 24.95	\$ 49.90
74	2	Size 5XL Tall	\$ 24.95	\$ 49.90
		#9007S Long Sleeve High Visibility Reflective Shirt		
		ERB Safety & Fame Fabrics Or Equal		
75	20	Size S-XL	\$ 25.95	\$ 519.00
76	20	Size 2XL	\$ 25.95	\$ 519.00
77	20	Size 3XL	\$ 25.95	\$ 519.00
78	2	Size 4XL	\$ 25.95	\$ 51.90
79	2	Size 5XL	\$ 25.95	\$ 51.90
		#J26002 Tingley Safety Green Bomber Jacket		
80	20	Size S-XL	\$ 89.95	\$ 1,799.00
81	20	Size 2XL	\$ 89.95	\$ 1,799.00
82	20	Size 3XL	\$ 89.95	\$ 1,799.00
83	10	Size 4XL	\$ 89.95	\$ 899.50
84	4	Size 5XL	\$ 89.95	\$ 359.80
		Berne Apparel Brand #HVF101: 5 oz Thermal Lined		
		Hooded Sweatshirt, Zippered Front, Shell 100% Poly		
		Orange		
85	30	Size S-XL	\$ 69.95	\$ 2,098.50
86	10	Same as Above, Size 2XL	\$ 69.95	\$ 699.50
87	5	Same as Above, Size 3XL	\$ 72.95	\$ 364.75
88	5	Same as Above, Size 4XL	\$ 72.95	\$ 364.75
89	10	Same as Above, Size S-XL Tall	\$ 69.95	\$ 699.50
90	5	Same as Above, Size 2XL Tall	\$ 69.95	\$ 349.75
91	5	Same as Above, Size 3XL Tall	\$ 72.95	\$ 364.75
92	5	Same as Above, Size 4XL Tall	\$ 72.95	\$ 364.75

Total:	\$ 52,113.55
---------------	---------------------



Monroe County Water Authority

Memorandum

To: Steve Trotta

Date: 01/03/23

From: Laurel Neff

File: WA 122234

Subject: **Recommendation for Bid Award
January 12, 2023 Board Meeting**

Copies:

Bids were received on December 29, 2022, for **Curb Boxes**. This is a one year, unit price contract with the option to renew for up to four additional one-year periods upon mutual consent. The apparent low responsive, responsible bidder is **Core & Main** in the amount of **\$89,494.00**. The bid amount is based on estimated quantities.


We also received a bid from:	Blair Supply	\$118,190.00
	F.W. Webb	\$111,668.00 (determined to be non-responsive)
	T. Mina Supply	\$103,890.00

I recommend that the bid be awarded to the low responsive, responsible bidder.

/ln

Attachment: Bid tabulation

(Dis)Approved by



Department Head

1-4-23

Date

(Dis)Approved by



Purchasing Manager

1/3/23

Date

(Dis)Approved by



Executive Director

1/4/23

Date

(Dis)Approved by

Executive Assistant/Board

Date

WA122234 CURB BOXES

ITEMNO	DESCR	Core & Main	Blair Supply	T. Mina Supply	*F.W Webb
1	1-1/4" CURB BOX AND ROD, COMPLETE - PER ATTACHED SPECIFICATION #5909 MCWA CODE: 40-3330	\$13,162.00	\$17,190.00	\$15,300.00	\$16,546.00
2	1-1/4" CURB BOX WITHOUT ROD MCWA CODE: 40-3330	\$53,100.00	\$52,740.00	\$58,080.00	\$62,580.00
3	42" STAINLESS STEEL CURB BOX RODS PER ATTACHED SPECIFICATION #5909	\$17,248.00	\$38,000.00	\$22,480.00	\$24,232.00
4	24" STAINLESS STEEL CURB BOX RODS PER ATTACHED SPECIFICATION #5909	\$4,104.00	\$8,300.00	\$5,230.00	\$5,630.00
5	BRASS COTTER PINS - 5/32" X 2-1/2" (REF. FORD #800848)	\$1,880.00	\$1,960.00	\$2,800.00	\$2,680.00
TOTAL:		\$89,494.00	\$118,190.00	\$103,890.00	\$111,668.00
*F.W. Webb determined to be non-responsive					



Monroe County Water Authority

Memorandum

To: Laurie Neff, Purchasing

From: Christopher J. LaManna, P.E., ^{CL}
Director of Production and Transmission

Subject: January 12, 2023 Board Meeting - Agenda Item
GAC Replacement – East Filters Phase 2
Shoremont Water Treatment Plant

Date: January 3, 2023

File: 22-S13 #3

Copies: N.Noce
L.Magguilli
D.Hendrickson
T. Stevens
S. Priem, P.E.
K. Shepard

Attached are the results of the bid opening on December 22, 2022 for the above project. The project involves replacing the granular activated carbon (GAC) filter media and adding additional sand as required in the odd numbered filters at the Shoremont East Water Treatment Plant. Two contractors submitted bids with values of \$813,000.00 and \$822,500.00. The Engineer's estimate was \$840,000.00. Carbon Activated Corporation submitted the lowest bid.

Carbon Activated Corporation has successfully completed projects for the Authority in the past. Staff has conducted a thorough review of the bid package including experience; financial status, references, and other related items as required, indicating that they are capable of completing the work. There was a minor informality in the bid; however, it did not affect the bid results.

Based on the staff review of Carbon Activated Corporation qualifications, it is my recommendation that the Board authorize the Executive Director to award this contract to the lowest responsive, responsible bidder, Carbon Activated Corporation for the bid amount of \$813,000.00.

(Dis) Approved by: Christopher J. LaManna
Director of Production & Transmission

1/3/23
Date

(Dis) Approved by: Laurie Neff
Purchasing Agent

1/3/23
Date

(Dis) Approved by: _____
Secretary to the Authority

Date

(Dis) Approved by: Nicholas
Executive Director

1/3/23
Date

Attachments: Bid Tabulation Sheet

GAC Replacement - East Filters Phase 2
Shoremont Water Treatment Plant

I certify that this tabulation is a true representation of bids received on December 22, 2022 at 10:00 a.m. for this project

By: K. Shepard

Date: 12/22/22

Eng. No.: 22-513
Auth. No.: 132-100
Bid Opening: December 22, 2022

Item No.	Description	Unit	Estimated Quantity	Engineer's Estimate			Carbon Activated Corporation			Calgon Carbon Corporation		
				Unit Price	Amount		Unit Price	Amount		Unit Price	Amount	
1.0	Filter Media - GAC	LS	1	\$ 815,000.00	\$ 815,000.00		\$ 798,000.00	\$ 798,000.00		\$ 806,870.00	\$ 806,870.00	
2.0	Filter Media - Additional Sand	CF	1,000	\$ 25.00	\$ 25,000.00		\$ 15,000.00	\$ 15,000.00		\$ 15.63	\$ 15,630.00	
Total					\$840,000.00			\$813,000.00			\$822,500.00	

Bid Informalities:

Carbon Activated - Unit Price in words was Extended total price. This does not change the Total Bid Price.



Monroe County Water Authority

Memorandum

To: Laurie Neff, Purchasing

From: Stephen M. Savage, P.E., Director of Engineering

Subject: January 12, 2023 Board Meeting - Agenda Item
Rochester Street, Scottsville-West Henrietta Road
And Stuart Road Water Main Replacements project

Date: December 28, 2022

File: 21-025 #3

Copies: D. Hendrickson
N. Noce
T. Stevens
S. Priem, P.E.
K. Shepard

Attached are the results of the bid opening on December 22, 2022 for the above project. The project involves furnishing and installing approximately 3,315 linear feet of 6" ductile iron water main and approximately 1,020 linear feet of 8" ductile iron water main and appurtenances on Rochester Street, Scottsville – West Henrietta Road and Stuart Road in the Town of Chili and Village of Scottsville. Four contractors' submitted bids ranging from \$963,846 to \$1,270,003; the Engineer's estimate was \$1,041,296. A bid tabulation sheet is attached; Keeler Construction Co., Inc. submitted the lowest bid.

Keeler Construction Co., Inc. has successfully completed projects for the Authority in the past. Staff has conducted a thorough review of the bid package including experience; financial status, references, and other related items as required, indicating that they are capable of completing the work.

Based on the staff review of Keeler Construction Co., Inc. qualifications, it is my recommendation that the Board authorize the Executive Director to award this contract to the lowest responsive, responsible bidder; Keeler Construction Co., Inc. in the bid amount of \$963,846.

(Dis) Approved by:

Purchasing

Date

(Dis) Approved by:

Executive Director

Date

Attachments: Bid Tabulation Sheet

Relationships

Relationships

lager - While out used on changes, no ability at changes made in bid
 and so - Bid Item #20 - Change to Unit Bid Price = \$2, Total = \$51,220.00
 UC Heron - Section 7 separate from bids, Bid Items M49 1 & 49 2 Unit Price in Words does not match Unit Price in Figures & Extended Total in Figures

Tagger - While out used on changes, no initials at changes made in bid
 understood. Bid Item #20 - Change to Unit Bid Price = \$2, Total = \$52,720.00
 as Heron - Section 7 separate from book, Bid Items #49.1, #49.2 Unit price



Monroe County Water Authority

Memorandum

To: Laurel Neff, Purchasing

From: Stephen M. Savage, P.E., Director of Engineering

Subject: January 12, 2023 Board Meeting - Agenda Item
2023 30" Butterfly Valve

Date: January 3, 2023

File: 22-029 #3

Copies: N. Noce
D. Hendrickson
M. Smith
T. Stevens

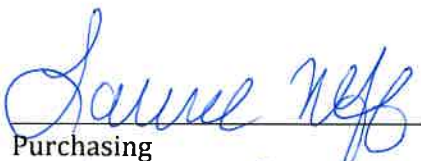
Attached are the results of the bid opening on December 20, 2022 for the above contract. Bid packages were sent to nine vendors and advertised on the Water Authority's website. The contract is for the purchase of a 30" Butterfly valve that will be installed on the 48-inch transmission main from Shoremont Water Treatment Plant to the Mt. Read Pump Station. The valve replaces an existing cone valve located south of the Lake Ontario State Parkway, just west of Dewey Ave. in the Town of Greece.

Three vendors' submitted bids ranging from \$12,350 to \$13,190; the Engineer's estimate was \$12,500. There were informalities in the two of the bids as noted in the bid tabulation, but that did not change the ranking of the bids. Ferguson Waterworks bid is non-responsive as they made exceptions to the bid documents and did not provide a complete bid package.

A bid tabulation sheet is attached; Upstate Valve & Control, Inc. submitted the lowest bid.

It is my recommendation that the Board authorize the Executive Director to award this unit price contract to the lowest responsive, responsible bidder; Upstate Valve & Control, Inc. in the bid amount of \$12,350.

(Dis) Approved by:


Purchasing


Date

(Dis) Approved by:


Executive Director


Date

Attachments: Bid Tabulation Sheet

2023 30" Butterfly Valve

I certify that this tabulation is a true representation of bids received on December 20 at 10:00 a.m. for this contract

Eng. No. : 22-029
Auth. No. : -
Bid Opening: December 20, 2022 at 10:00 a.m.

By: 
Date: 1/3/23

Item No.	Description	Estimated Quantity	Unit	Engineers Estimate			Upstate Valve and Control			T. Mina Supply East			Ferguson Waterworks		
				Unit Price	Amount		Unit Price	Amount		Unit Price	Amount		Unit Price	Amount	
1.0	Furnish and Deliver 30" Butterfly Valve	1	Ea	\$ 12,500.00	\$12,500.00		\$ 12,350.00	\$ 12,350.00		\$ 13,107.50	\$ 13,107.50		\$ 13,190.00	\$ 13,190.00	
Total Bid Price					\$12,500.00			\$12,350.00			\$13,107.50			\$13,190.00	

1st Low Bidder

2nd Low Bidder

3rd Low Bidder

Bid Informalities:

- 1) T. mina Supply East valve noted manufacturer and delivery time on bid total page.
- 2) Ferguson Waterworks noted exceptions to bid and did not provide signed forms required in the bid package.



PURCHASING & PROCUREMENT GUIDELINES

Laurie Neff
Purchasing Manager

Revised January 2023 ~~December 2021~~

TABLE OF CONTENTS

PAGE

SECTION 1: INTRODUCTION; PURPOSE.....	<u>11</u>
SECTION 2: DEFINITIONS.....	<u>2</u>
SECTION 3: RESPONSIBILITIES	<u>77</u>
SECTION 4: OVERVIEW & GENERAL RULES APPLICABLE TO PROCUREMENT OF GOODS AND SERVICES.....	<u>99</u>
A) Purchase Approvals	<u>99</u>
i. Authorized Approvals	<u>99</u>
ii. Minimum approvals:	<u>99</u>
iii. Construction Change Orders.....	<u>99</u>
B) Petty Cash ~ \$50 Limit	<u>99</u>
C) Small Purchase Orders	<u>1010</u>
D) Purchase Orders	<u>1010</u>
i. Regular Purchase Orders	<u>1010</u>
ii. Special Purchase Orders & Equipment Leasing.....	<u>1010</u>
E) Specifications	<u>1111</u>
i. Purpose.....	<u>1111</u>
ii. Level of Quality	<u>1111</u>
iii. Adequate Specifications	<u>1111</u>
iv. Changes in Specifications	<u>1211</u>
v. Responsibilities.....	<u>1212</u>
vi. Pre-Bid Meetings.....	<u>1212</u>
F) Addendum.....	<u>1212</u>
G) Public Bids.....	<u>1212</u>
i. Requirement.....	<u>1212</u>
ii. Low, Responsive, Responsible	<u>1212</u>
H) Requests for Qualifications/Proposals	<u>1212</u>
I) Professional Services.....	<u>1313</u>
J) Sole Source of Supply	<u>1414</u>
K) Standardization (Goods and Services)	<u>1414</u>
i. Appropriate Circumstances	<u>1414</u>
L) Other General Information.....	<u>1414</u>
SECTION 5: PROCEDURES	<u>1616</u>
A) Purchases Less Than \$50.....	<u>1616</u>
i. Petty Cash Procedure	<u>1616</u>

TABLE OF CONTENTS

PAGE

B)	Purchases Less Than \$1,000	<u>1616</u>
i.	Through Operating Departments.....	<u>1616</u>
ii.	Through Purchasing	<u>1616</u>
C)	Quotation Purchases: Purchases <\$15,000 and Construction<\$5,000	<u>1616</u>
i.	Requests for Quotations	<u>1616</u>
ii.	Award.....	<u>1616</u>
D)	Publicly Bid Contracts	<u>1616</u>
i.	Formal (\$15,000 and up) and Construction Contracts \$5,000 and up	<u>1616</u>
E)	When to Requisition	<u>1818</u>
i.	Goods and Services	<u>1818</u>
ii.	In Advance	<u>1818</u>
F)	How to Requisition	<u>1818</u>
i.	Complete Information.....	<u>1818</u>
G)	Processing of Requisitions	<u>2020</u>
i.	Review	<u>2020</u>
ii.	Preferred Vendors	<u>2020</u>
iii.	\$1,000 to \$15,000	<u>2020</u>
iv.	Receipt of Quotations.....	<u>2020</u>
v.	Substitution	<u>2020</u>
vi.	Vendor Selection	<u>2020</u>
vii.	Purchase Order	<u>2020</u>
H)	Purchase Orders for Purchases Under \$15,000 and Construction Contracts under \$5,000	<u>2020</u>
i.	Purchase Requisitions	<u>2020</u>
ii.	Completion of Forms.....	<u>2121</u>
iii.	Ordered by Purchasing.....	<u>2121</u>
iv.	Vendor Selection	<u>2121</u>
I)	Bidding Process (Purchases Over \$15,000 and Construction Contracts Over \$5,000)...	<u>2121</u>
i.	Competitive Bid.....	<u>2121</u>
ii.	Public Notice - Single Purchase.....	<u>2121</u>
iii.	Public Notice - Several Purchases.....	<u>2121</u>
iv.	Specifications	<u>2121</u>
v.	Preparation.....	<u>2121</u>
vi.	Escalation Clause.....	<u>2122</u>

TABLE OF CONTENTS

	<u>PAGE</u>
vii. Central Location of Bid Documents.....	<u>2222</u>
viii. Location of Opening	<u>2222</u>
ix. Verification of Bid Prices	<u>2222</u>
J) Change Orders.....	<u>2222</u>
i. Change Order Form	<u>2222</u>
K) Receiving – Purchase Orders for Supplies, Equipment, Materials, Etc.	<u>2222</u>
i. Delivery Receipts.....	<u>2222</u>
ii. F.O.B. Destination	<u>2222</u>
iii. Partial Delivery	<u>2222</u>
iv. Prompt Payment.....	<u>2223</u>
v. Shortages	<u>2323</u>
vi. Tracing	<u>2323</u>
L) Payment of Invoices – Purchase Orders for Supplies, Equipment, Materials, Etc.	<u>2323</u>
i. Vendor Mail	<u>2323</u>
ii. One Purchase Order	<u>2323</u>
iii. Contents	<u>2323</u>
iv. Review	<u>2323</u>
v. Papers on File	<u>2323</u>
vi. Paperwork Discrepancies	<u>2323</u>
M) Return of Merchandise.....	<u>2323</u>
i. Credit Memo Received From Vendor ~	<u>2323</u>
N) Vendor Preference	<u>2424</u>
i. Suggestions.....	<u>2424</u>
ii. Preference	<u>2424</u>
iii. Local Vendors.....	<u>2424</u>
SECTION 6: OTHER PURCHASING ITEMS.....	<u>2525</u>
A) Professional Services.....	<u>2525</u>
B) Sole Source of Supply	<u>2525</u>
C) Blanket Purchase Orders.....	<u>2525</u>
D) Commodity Purchase Orders.....	<u>2626</u>
E) Emergency Purchase Orders.....	<u>2626</u>
F) State, County, & Other Purchasing Contracts.....	<u>2626</u>
i. Eliminates Need to Bid	<u>2626</u>

TABLE OF CONTENTS

	<u>PAGE</u>
ii. On File	2626
iii. Best Interest	2727
iv. Terms	2727
G) Contracts, Agreements for Services, and Prevailing Wage	2727
i. Types of Services	2727
ii. Prevailing Wage Rates	2727
iii. Certificate of Insurance	2727
H) Credit/Purchasing Cards	2828
I) MBE/WBE	2930

EXHIBIT 1 - Purchase Requisition - Front	3131
EXHIBIT 2 - Purchase Order – Front	3333
EXHIBIT 3 - Petty Cash Disbursement Receipt	3535
EXHIBIT 4 - Payment Authorization	3636
EXHIBIT 5 – Credit Card Pre-Approval Form	3737
EXHIBIT 6 – Credit Card Transaction Detail	3940
EXHIBIT 7 – Change Order Form	4041
EXHIBIT 8 – Prevailing Wage Payroll Certification	4041

APPENDICES

Appendix A - Minority and Women Business Enterprises Procedures

Appendix B – Public Authorities Law/Section 1108 Contracts

Appendix C – Purchases Not Secured Through Purchasing

Appendix D – Procurement Disclosure Policy

Appendix E – Professional Services Policy & Procedures

MONROE COUNTY WATER AUTHORITY
SECTION 1: INTRODUCTION; PURPOSE

The Monroe County Water Authority (“MCWA”) Purchasing and Procurement Guidelines (the “Guidelines”) detail the operative policy and instructions regarding the use, awarding, monitoring and reporting of certain MCWA purchasing and procurement contracts. These Guidelines are intended to comply with applicable federal and New York State laws (including MCWA’s enabling legislation), as well as MCWA’s internal governance documents. To the extent the Guidelines are inconsistent with applicable laws, any such inconsistent provisions shall be superseded by the applicable law.

The terms “purchasing” and “procurement” describe the method by which MCWA acquires the goods and services necessary to fulfill its mission. These Guidelines provide comprehensive guidance to MCWA employees regarding the purchasing and procurement process. MCWA intends to acquire necessary goods and services in the most cost-effective manner by promoting full and open competition among potential vendors.

Certain specific objectives of these Guidelines are as follows:

1. To be a reference guide.
2. To specify general and specific procedures.
3. To define roles and responsibilities.
4. To document compliance with applicable laws and internal policies and procedures.

State Procurement Requirements: MCWA adopted a Procurement Disclosure Policy effective January 1, 2006, and most recently revised in December 2019, that implements certain New York State Finance Law provisions. This policy governs most procurement transactions involving an estimated annualized expenditure of \$15,000 or more for any commodity, service, technology, public works, construction, reverse contract or the purchase, sale or loss of property. The policy governs the interaction between MCWA employees and potential vendors to set forth specific requirements regarding communications during the procurement process to provide for an open, transparent and fair procurement process. This policy is included as Appendix D.

SECTION 2: DEFINITIONS

As used in these Guidelines, the following terms shall be given the following meanings (unless the context indicates otherwise):

Acceptance - An agreement to the terms of an Offer. An Offer must be accepted without changing or qualifying the terms of the Offer.

Best Value ~ The Best Value option may be used if it is more cost efficient over time to award the goods or service to other than the lowest responsible bidder or offerer if factors such as lower cost of maintenance, durability, high quality, and longer product life can be documented.

Bidder - Contractor, supplier, or vendor who responds to a competitive bid.

Commodity Orders - A type of Purchase Order that is used for items for which the price has been established by a request for Quotation or public bid for a period of one year. Commodity Orders in which prices are obtained by a quote can be extended for an additional two one-year terms. Commodity Orders in which prices are obtained by public bid can be extended for up to an additional four one-year terms. The purpose of the Commodity Order is to achieve cost savings on the purchase of high-volume, regularly used, low and high priced items; reduce paperwork; and facilitate a smooth work flow in the day-to-day operations of MCWA.

Blanket Purchase Orders - A type of Purchase Order that is used to make repetitive, low cost, low volume purchases or a number of single purchases that will cover a period of time.

Change Order - A formal notification and agreement between a buyer and a supplier that reflects changes to an existing Purchase Order or Contract.

Competitive Bid - A situation where any qualified supplier may submit a sealed bid to MCWA to supply goods and/or services at a firm price for a period set by the terms and conditions of the Contract. These bids are publicly advertised and awarded to the lowest responsive, responsible Bidder offering the same quality or better, meeting all terms and specifications, and submitting a sealed bid at the time, date and location listed in the bid.

- A) **Lowest Bidder** - The Bidder that offers the lowest net price for the item specified and can deliver according to schedules set forth in the formal bid document.
- B) **Responsive Bidder** - The Bidder has responded in accordance with the terms, conditions, and technical requirements of the bid and has signed all documents. Compliance is subject to the discretion of Purchasing or the department head.
- C) **Responsible Bidder** - Any Bidder who has proven historically that such person or company can meet all the terms and conditions of the bid Proposal.

Confirming Order - When a supplier or vendor is given authorization to proceed with an order prior to the issuance of a Purchase Order. It should be used as an exception to expedite

shipment for the start of work when time is of the essence or an emergency exists.

Conflict of Interest - MCWA employees involved in the purchase of goods or services shall abstain from any transactions with vendors that may be considered a conflict of interest. See MCWA's Code of Ethics and Conflict of Interest policies for further details.

Contract - A formal document signed by the vendor and authorized MCWA representatives that binds the parties in defining the goods or services to be rendered including terms and conditions of the procurement. Verbal agreements are not recommended. If so, they must be followed up in writing.

Department Head ~ Designated employees who supervise a department comprised of the Executive Director; Assistant to the Executive Director; Civil Engineer (Water Distribution/Director of Engineering); Director of Production/Water Supply; Director of Operations (Executive Director of Operations), Director of Facilities and Fleet Maintenance; Director of Finance and Business Services; and Personnel Manager/Director.

Designated Contact – See New York State Procurement Lobbying Law.

Emergency Purchase Order - A Purchase Order used when an unpredictable situation requires immediate action on MCWA's behalf.

F.O.B. Destination - "Free on Board". This term means that the shipper (the supplier in most cases) will pay the carrier for the shipment as part of its quoted cost. It is not MCWA property until it reaches the Authority. Also, the shipper will be responsible for making any claim for lost or damaged freight.

Impermissible Contact ~ See New York State Procurement Lobbying Law.

Manager - Designated employees who work under the direction of a Department Head and are given the ability to authorize purchases up to \$1,000.

Micro Purchase Order ~ A document used to order/purchase items totaling less than \$500, including freight. They are maintained by the various departments. No competing price quotes required but are encouraged. However, all purchases must be requisitioned, reviewed, and approved by the Department Head.

New York State Procurement Lobbying Law – Law passed in 2005 by the New York State Legislature as amendments to the State Finance Law (Section 139-j and 139-k) to reform the procurement process of governmental entities including the Authority concerning communications with potential vendors during the procurement process. Below are several important terms to understand:

- Designated Contact – The Executive Director and/or MCWA employee(s) designated by the Executive Director to receive all communications from *Offerers*.
- Impermissible Contact – Occurs when contacts made by an *Offerer* fail to satisfy the

requirements of Article 4 and Article 5 of the Authority Procurement Disclosure Policy. The most common examples are when an *Offerer* contacts MCWA personnel other than the *Designated Contact(s)* during the *Restricted Period* in an attempt to influence the procurement or when an *Offerer* attempts to influence the procurement in a manner that would result in a violation of the Authority's Code of Ethics or Conflicts of Interest Policy.

- Offerer – An individual or entity, or any employee, agent or consultant or person acting on behalf of such individual or entity that contacts MCWA about a procurement during the restricted period about such procurement. (Note: This definition of Offerer is specific to NYS Finance Law. In other instances, this term may apply to any contractor, vendor or supplier making an offer to provide a service or product to the Authority).
- Record of Contact – Whenever an *offerer* contacts MCWA during the *restricted period* the contact must be documented and included in the formal procurement record.
- Restricted Period – Represents the time period from the earliest posting on the Authority's website or in a newspaper of general circulation of written notice of intent to solicit offers through final award and approval of the Procurement Contract by the Authority.

Offer - A promise to provide goods or services according to specified terms and conditions in exchange for material compensation.

Offerer – Entity who makes an offer. See New York State Procurement Lobbying Law for definition of Offerer under New York State Finance Law.

Official Newspaper - An official newspaper for advertising bids; currently, the Daily Record.

Prevailing Wage – The wage rate determined by the New York State Department of Labor (NYSDOL) that is required of contractors for public work projects in Monroe County.

Procurement Officer – See Article 3 in Appendix D.

Professional Service - A service that requires special or technical skill, training or expertise and that does not readily lend itself to competitive bidding. General guidelines for determining whether a service is a professional service are as follows:

1. Whether the service is subject to state licensing or testing requirements.
2. Whether substantial formal education or training is a necessary prerequisite to the performance of the service.
3. Whether the service requires a relationship of personal trust and confidence between the provider and MCWA officials.

Proposal - A formal written offer to provide goods or services at a specified total or unit cost.

Public Authorities Reporting Information System (PARIS) Tracking Number – The Public Authorities Budget Office (“ABO”) requires that all contracts of a similar nature or scope with a single vendor in excess of \$5,000 during the calendar year be entered annually into PARIS. Because not all procurements (ie: professional services, large construction contracts, memberships, etc.) are entered into the Authority’s Centralized Purchasing System and assigned a Purchase Order (“PO”) Number, a separate process must take place for these Non-Purchase Order Contracts. In these instances, a PARIS Tracking Number (“PTN”) is manually assigned to these procurements to electronically track these procurements through the Authority’s accounting system. This allows required ABO reports to be generated electronically.

Purchase Order - A legal document which sets the terms and conditions of order, delivery and payment. The wording must be specific enough to eliminate any questions as to the material terms. Once accepted, it becomes a binding contract.

Quotations – For purchases and services of less than \$15,000 and construction contracts of less than \$5,000 the Authority is not required to formally advertise and accept sealed bids. Instead, Authority staff will seek to secure pricing in a less formal manner from a minimum of three suppliers and award the purchase order to the lowest responsive, responsible vendor.

Record of Contact – See New York State Procurement Lobbying Law

Restricted Period – See New York State Procurement Lobbying Law.

RFQ/RFP - Request For Qualifications/Proposal - A written request seeking offers for professional services. This method promotes competition based on qualifications and other factors that go beyond just price. Price proposals can be solicited at the same time, or fees may be negotiated after selection of the most qualified provider.

Request for Quotation – A written request seeking offers from prospective vendors. This method promotes competition based on price. The request shall state the specific terms and conditions of the proposed work.

Services – Applies to work provided to MCWA by contractors that are not professional in nature. Examples include janitorial, maintenance, construction, etc. For the most part, whereas professional services usually require an advanced degree (doctor, lawyer, accounting, engineer, accountant), persons providing “services” usually learn their craft through trade schools and apprenticeship programs.

Small Purchase Order - A document used to order/purchase items totaling less than \$1,000. They are available in and maintained by the various departments. Items under \$1,000 may be purchased at the Manager level. If possible, three (3) Quotations (verbal or written)

should be obtained for purchases between \$500 and \$1,000, including freight.

Sole Source of Supply - When goods or services are available from only one source. MCWA's records must indicate, without question, that there exists only one single supplier of the item or service. Sole source situations generally exist when an item is manufactured by only one firm, such as when a vendor has an exclusive franchise or distributorship for an item.

Solicitation - A request for Offers or Proposals, including telephone requests for price Quotations or Requests for Proposals.

Standardization - Allows for the standardization of common-use items purchased for MCWA. Providing the ability to achieve and maintain the required levels of compatibility, interchangeability, commonality and reference in the operational procedural material and technical field to attain interoperability.

State/Local Contract Purchase Orders - MCWA can often obtain needed items by participating in buying contracts of New York State, Monroe County or other municipalities. The use of State or local contract pricing eliminates the need to bid or quote these items.

Statement of Qualifications/Proposals - Written documents submitted in response to a RFQ/RFP, if so requested.

Supplier - Term used interchangeably with "contractor" or "vendor".

Taxes - As a public benefit corporation, MCWA is exempt from New York State sales tax and federal excise taxes. All MCWA purchase orders shall state these exemptions.

Unauthorized Purchase - Purchases made outside of normal Purchasing policies or procedures and not meeting the criteria of a legitimate emergency, sole source, or standardization. May result in disciplinary action.

Vendor - Term used interchangeable with "contractor" or "supplier".

SECTION 3: RESPONSIBILITIES

The following describes the purchasing and procurement responsibilities of various MCWA personnel. The applicable MCWA department head or his or her designee shall coordinate any specific procurement with Purchasing .

Members (a.k.a. Board of Directors) - The Members of MCWA shall be responsible for:

1. Annual review and approval of these Guidelines and similar matters.
2. Award of construction contracts that exceed \$5,000. (See Section 1108 of the New York Public Authorities Law.)
3. Approval of any purchases over \$15,000.
4. Approval of Professional Services over \$15,000.
5. Cumulative Change Orders that are over 10% of the total contract price and greater than \$15,000.
6. Any other items appropriately brought before such body.

Executive Director - The Executive Director shall be responsible for:

1. Implementation and compliance with procurement policies and procedures.
2. Approval of Professional Services under \$5,000.
3. Approval of Professional Services over \$5,000 and up to \$15,000, with notification to the Board of Directors.
4. Awarding contracts that do not require Board approval.
5. Execute/sign contracts that have been approved by the Board of Directors.
6. Approval of Procurement Officers (as such term is defined in MCWA's Procurement Disclosure Policy).

Purchasing Manager - The Purchasing Manager establishes and administers centralized purchasing services for all MCWA departments. The Purchasing Manager shall be responsible for:

1. Obtaining and analyzing prices for materials, equipment and services.
2. Compiling and maintaining a list of sources of supply for the items used by MCWA.
3. Acting as liaison with the vendors that service MCWA.
4. Handling mechanical operations of purchasing such as pricing, bidding, ordering, expediting and making adjustments.
5. Keeping confidential information and Quotations submitted by competing vendors until an award.

Director of Finance & Business Services - The Director of Finance & Business Services and Accounting staff shall be responsible for:

1. Handling accounts payable.
2. Reporting and disclosing required financial information.
3. Reviewing invoices.
4. Oversees Purchasing.

Operating Departments - Each operating department shall request Purchasing to order goods and services. It shall advise Purchasing upon receipt of said items. Each operating department shall:

1. Anticipate requirements sufficiently in advance to permit Purchasing to do an efficient job of buying.
2. Make requisitions specific and clear in every detail
3. In cases where technical equipment, specifications, plans or designs are involved, indicate its requirements and coordinate with Purchasing to assure quality control.
4. Keep confidential information and Quotations submitted by competing vendors until an award.
5. Follow MCWA's Procurement Disclosure policies where applicable.
6. Determine the quality/quantity requirements for a particular purchase and involve Purchasing as necessary.
7. Check all deliveries within five (5) working days and make any necessary adjustments. Notify the vendor of any problems. When shipments are received, the department must note on all copies of the delivery receipt any damages observed. (Procedures for returning material will be addressed in Section 5M hereof).
8. When an order is complete, fill in receiving information on the bottom of the green copy of a Purchase Order, and sign and return to Purchasing with receiving slips.
9. Manage all facets of the procurement of professional service contracts and manage vendor compliance with contractual terms and obligations.

SECTION 4: OVERVIEW & GENERAL RULES APPLICABLE TO PROCUREMENT OF GOODS AND SERVICES

A) Purchase Approvals

i. Authorized Approvals

All purchases and change orders need to be approved by an authorized supervisor. The table below shows that as the level of expense increases, so does the level of management required to approve the purchase and change orders.

ii. Minimum approvals:

- | | |
|-----------------------------------|--|
| 1. Less than \$50
(Petty Cash) | 1. As noted in Section 5-A |
| 2. Less than \$500 (Micro PO) | 2. Supv/Department Head |
| 3. Less than \$1,000 (Sm PO) | 3. Supervisor |
| 4. \$1,000 to \$5,000 | 4. Department Head or Designee
Purchasing |
| 5. \$5,000 to \$15,000 | 5. Director of Finance or Designee
Department Head
Purchasing |
| 6. \$5,000 (Construction) | 6. Public Bid (Same as Item #6 below.) |
| 7. Over \$15,000
(Public Bid) | 7. Executive Director or Designee
Department Head
Purchasing
and Board of Directors
(After Bid Before Award) |

iii. Construction Change Orders Only

Change orders on construction contracts are to be made in the following manner:

- Cumulative change orders of 5% or less are to be approved by the Department Head.
- Cumulative change orders from 5-10% are to be approved by the Department Head, the Director of Finance and Business Services, and the Executive Director.
- Cumulative change orders above 10% and greater than \$15,000 shall be approved by the Board.

B) Petty Cash - \$50 Limit

MCWA shall reimburse employees from petty cash for purchases less than \$50 upon presentation of a properly approved petty cash disbursement form with receipt attached. The following lists the petty cash funds currently maintained by MCWA, as well as the custodian of each fund:

General Offices - Cashier;
Production & Transmission - Department Secretary; and
Operations - Administration Office.

C) Micro and Small Purchase Orders

These orders are available in and maintained by the user's department.

D) Purchase Orders

i. Regular Purchase Orders

Purchase Orders will be issued by Purchasing as soon as possible after processing of an approved requisition. The Purchase Order is a six-part document:

- Original - mailed to the vendor.
- Copy 2 (marked "Acknowledgement Copy") - mailed to and acknowledged by vendor and returned to Purchasing.
- Copy 3 (marked "Accounting Copy") - forwarded to Accounts Payable.
- Copy 4 (marked "Purchasing Copy") - Purchasing's file copy.
- Copy 5 (marked "Departmental Copy") - forwarded to the requesting department for their files.
- Copy 6 (marked "Receiving Copy") - "green copy" is forwarded to the requesting department to be completed when all items are received or service is complete and sent back to Purchasing for processing of payment.

ii. Special Purchase Orders & Equipment Leasing

a. Micro Purchase Orders

Any purchase less than \$500. No competing price quotes required but are encouraged. However, all purchases must be requisitioned, reviewed, and approved by the Department Head.

b. Small Purchase Orders

Any purchase \$500 to \$1,000, including freight, may be performed by the user's department. Multiple items of the same or similar nature can be purchased as long as their total cost is between \$500 and \$1,000, including freight. When possible, three (3) quotations (verbal or written) should be obtained except for purchases under \$500, including freight. For a single item or items under \$500, no competition is required, but reasonable steps must be taken so that the price is fair and practical. To the maximum extent possible, departments should purchase from local vendors. When the order is complete, attach the invoice and the packing slip to one copy of the P.O. and forward it directly to Accounts Payable. Mark the account number on the invoice and include an approved signature.

c. Blanket Purchase Orders

The purpose of a blanket order is to reduce the paperwork associated with the buying of many low-cost and low-volume items and to facilitate a smooth workflow in the day-to-day operations of MCWA.

d. Commodity Purchase Orders

The purpose of a commodity order is to achieve cost savings on the purchase of high-volume, regularly used low and high priced items, reduce paper work, and

facilitate a smooth work flow in the day-to-day operations of MCWA.

e. State and County Contract Orders

A purchase order in which the prices come from either New York State or Monroe County contracts make it unnecessary for MCWA to bid or quote these items. Please note that appropriate approval is still required under Section 4(A).

f. Emergency Purchase Orders

In general, an emergency shall be classified as an unpredictable condition whereby the situation requires immediate action on MCWA's behalf.

g. Equipment Leasing

Equipment lease agreements shall not exceed five years and shall require the same process required for Quotations and purchases under 5C. If aggregate expenditures exceed \$15,000, the agreement shall be approved by the Board of Directors.

E) Specifications

i. Purpose

a. Best Value

Specifications serve to assist MCWA in obtaining the best value and in generating competition.

b. Sufficient Information

Since performance, quality, and service can be as important as price, the requesting department shall furnish Purchasing with proper specifications.

ii. Level of Quality

In considering and developing specifications, departments shall strive to avoid "deluxe" levels of quality. Instead, departments shall attempt to purchase standard grades of merchandise. The goal shall be to find a balance between quality and price, at all times consistent with providing a satisfactory level of service.

iii. Adequate Specifications

a. Bids and Quotations shall be based upon adequate specifications. Specifications shall serve as a basis for full and fair competitive bidding upon a common standard, and they shall be free from restrictions that would tend to stifle competition. Departments shall not design burdensome specifications solely for the purpose of eliminating competition other than suppliers of a particular brand name commodity.

b. Technical specifications must be supplied by the requesting department.

c. If the requesting department has brochures, specifications, etc., they shall forward the same to Purchasing with the requisition.

d. The requesting department shall provide Purchasing with a list of vendors to receive a request for quotation or solicitation of a bid.

iv. Changes in Specifications

- a. Once an invitation to bid has been mailed, no changes in the specifications shall be made unless all prospective Bidders are so notified by means of a written addendum.
- b. Verbal changes by any individual are not valid. All changes shall be put in writing.
- c. MCWA reserves the right to reject all bids.
- d. When specifications fail to produce conforming bids, it may be worthwhile to reject all bids, rewrite the specifications and allow all Bidders to submit proposals based on the revised specifications.

v. Responsibilities

Purchasing has ultimate responsibility for purchases. It shall work with the requesting department to develop proper technical specifications, including notifying the requesting department when a modification is required to generate competitive bidding. Any such notification shall include details on the full extent and nature of such modifications.

vi. Pre-Bid Meetings

a. Purpose

If required, MCWA holds pre-bid meetings with prospective vendors to review project scope and identify items in bid documents..

b. Requested by Whom

The requesting department, Purchasing or the vendors may request a pre-bid meeting.

c. Announcement

A pre-bid meeting may be announced in the original specifications or may be arranged through an addendum.

F) Addendum

An addendum consists of written changes, clarifications or corrections to the specifications issued after the bid or Quotation documents have been advertised or mailed out. The addendum becomes part of the bid or contract documents.

G) Public Bids

i. Requirement

All purchases estimated to exceed an aggregate of over \$15,000 in a year-must be publicly bid. For construction projects, public bidding is required for amounts over \$5,000.

ii. Low, Responsive, Responsible

See the definition of Competitive Bid in Section 2.

H) Best Value Competitive Bidding

- i. **Authority and purpose.** Section 103 of the New York General Municipal Law allows

the Water Authority to authorize the creation of a rule, regulation, or resolution adopted at a public meeting for the award of certain purchase contracts (including contracts for services) subject to competitive bidding under General Municipal Law §103 on the basis of "best value" as defined in §163 of the New York State Finance Law. The best value option may be used, for example, if it is more cost efficient over time to award the goods or service to other than the lowest responsible bidder or offerer if factors such as lower cost of maintenance, durability, high quality, and longer product life can be documented.

- ii. **Award based on best value.** The Water Authority Board may award purchase contracts, including contracts for services, on the basis of "best value". All contracts or purchase orders awarded based on value shall require Board approval.
- iii. **Applicability.** The provisions of this article apply to Water Authority purchase contracts, including contracts for services, involving an expenditure of more than \$15,000 or \$5000 for construction projects.
- iv. **Standards for best value.**
 - a. Goods and services procured and awarded on the basis of best value are those that the Water Authority determines best optimize quality, cost and efficiency, among responsive and responsible bidders or offerers.
 - b. Where possible, the determination shall be based on an objective and quantifiable analysis of clearly described and documented criteria as they apply to the rating of bids or offers. The criteria may include, but shall not be limited to any or all of the following:
 - Cost of maintenance;
 - Proximity to the contractors;
 - Longer product life;
 - Product performance criteria; and
 - Quality of craftsmanship.
- v. **Documentation.** Whenever any contract is awarded on the basis of best value instead of lowest responsible bidder, the basis for determining best value shall be thoroughly and accurately documented. Any contract being considered for Best Value criteria shall be identified in the procurement documents.

- I) Requests for Qualifications/Proposals
See the definition of RFQ/P in Section 2.
- J) Professional Services

See the definition of this term in Section 2.

K) Sole Source of Supply

See Section 6 for Methods/Procedures. See the definition of this term in Section 2.

L) Standardization (Goods and Services)

i. Appropriate Circumstances

Some circumstances under which standardization provisions might be appropriate are as follows:

- a) Compatibility – MCWA’s present equipment would not be compatible with items from one or more prospective vendors, thus causing significant expense to convert.
- b) Design and Construction - The design, plan or method of construction of an installation is suited to a particular operation or function and cannot be altered without undue expense.
- c) Economical - Service facilities are adapted to the handling of a particular make of equipment and cannot be converted without undue expense.
- d) Endangerment - Changes would endanger MCWA customers or employees.
- e) Inventory - MCWA has on hand a substantial stock of spare parts for a specific make of equipment which cannot be disposed of except at a substantial loss.
- f) Local Conditions - Local conditions require the use of a particular make of equipment to the exclusion of all others.
- g) Trained Employees - Employees have been trained in the operation, repair or use of special equipment and cannot be trained to operate other makes without undue expense.
- h) Uniformity - A substantial amount of equipment of the same make is presently being used by the Authority and uniformity of the make or manufacturer is essential to economy (and/or efficiency).
- i) Department Responsibility - The applicable department shall make all decisions to standardize and shall provide Purchasing with reasonable justification. For standardized items available from more than one source, Purchasing shall bid or quote the item. For items with a Sole Source of Supply, the department shall include information justifying their sole source request.
- j) Board Resolution - Pursuant to Section 1108 of the Public Authorities Law, the Board of Directors, shall approve any standardization decisions, including the reasons therefor.
- k) Review - Each department shall review all items standardized at least every three years. In the absence of this review, no purchases shall be made without competitive bidding.

M) Other General Information

- i. Departments shall review inventories on a regular basis to maintain adequate materials on hand without being overstocked. Departments shall establish minimum levels for stock items and place reorders for purchase by Quotations or bids when these minimum levels are reached. Careful review of inventories should help to reduce the number of Purchase Orders processed.

- ii. In addition to price (where differences are small), consideration shall be given to those vendors who offer prompt payment discounts and/or deliver (especially on an as-needed basis). The final cost of an item shall include labor and transportation; the vendor's location can have a significant impact on such costs.
- iii. A list of vendors who participate in State and County contracts can be obtained on their respective websites.
- iv. Because one set of rules will not cover all cases, Purchasing and the departments shall maintain open communications.

SECTION 5: PROCEDURES

A) Purchases Less Than \$50

i. Petty Cash Procedure

- a. Reimbursement - The petty cash fund shall be used for reimbursement of purchases within the \$50 limit with an override up to \$100 with Director of Finance & Business Services' approval. It is not to be used for the purchase of supplies, materials and equipment that would normally be obtained through regular purchase requisitions.
- b. Approval - Purchases shall be approved by Department Heads or their duly designated managers. Finance & Business Services shall maintain a list of employees authorized to approve purchases in their respective areas.

B) Purchases Less Than \$1,000

i. Through Operating Departments

- a. Items under \$1,000 may be purchased by the operating department.
- b. When obtaining quotes, obtain F.O.B. Destination delivered prices if possible.
- c. Verbal quotes should be noted on the back of the order or on a separate attachment. If a verbal quote results in an order, the price should be confirmed in writing when possible.

ii. Through Purchasing

- Requests for Quotations (verbal or written) may be requested when deemed necessary by Purchasing. All questions shall be handled by Purchasing.
- Awards are to be made within forty-five days of the quote, (unless specifically changed by the requesting department) or all quotes will be rejected.
- In situations where Purchasing has previously determined the lowest responsive and responsible vendor, it may place the order directly without additional price inquiries.

C) Quotation Purchases: Purchases <\$15,000 and Construction<\$5,000

i. Requests for Quotations

Requests for Quotations (written) shall be solicited from at least three legitimate vendors, if possible.

ii. Award

An award shall be made to the lowest responsive, responsible offerer.

D) Publicly Bid Contracts

i. Formal (\$15,000 and up) and Construction Contracts \$5,000 and up

- a. All purchases estimated at or with actual value in excess of \$15,000 shall follow these procedures:

1. Open a procurement for tracking in accordance with New York State Procurement Lobbying Law after obtaining approval of Procurement Officers from the Executive Director.
2. A notice to bid shall be advertised at least two weeks prior to the bid opening.
3. Construction bids generally should require a minimum fee of \$25 to cover the cost of plans and specification books. Potential Bidders shall be required to pick up bids or provide an overnight delivery service account number.
4. Advertisement shall be in the official newspaper with county-wide circulation.
5. All notices and invitations to bid shall be provided to the appropriate mailing list, if available. They shall be available for pick-up upon request.
6. Multiple purchases of the same item shall not be made for the purpose of circumventing the bid threshold.
7. All bids must be returned to the location stated in the notice or bid package.
8. All sealed bids must be returned prior to the time stated in the notice or bid package.
9. All sealed bids received at the front desk shall be time and date stamped and initialed upon receipt.
10. No bid will be accepted if it is received after the time and date specified or it is not properly sealed. The only exception shall be for a delay caused by a MCWA employee. All late bids shall be returned to the Bidder unopened. When necessary, a late bid may be opened in order to identify the Bidder.
11. Fax copies and e-mails of bid submittals shall **not** be accepted. All Bids must be submitted in a sealed envelope, clearly labeled "Bid" and also marked with the Project Name, Bid date, and time of Bid opening. Bids submitted via trackable delivery service, such as FedEx, must be addressed to "Purchasing Manager – BID" and must follow the delivery instructions stated in the RFPbid packet. US Mail is not an acceptable means to submit Bids.
12. Bidders shall be encouraged to bid as per the specifications outlined in the notice or bid package. Verbal instructions from anyone are **not** valid. Any change in requirements shall be made only by means of a written addendum.
13. Sealed bids will be opened and total prices read aloud at the time and place stated in the notice.
14. Purchasing or the requesting department shall retain custody of all proposals, samples, and bonds until an award has been made. Bids shall be maintained on file.
15. All bids and required forms must be properly executed by the Bidder.
16. After being opened and read, the proposals will be tabulated at the earliest possible time and a recommendation for award will be prepared for approval by the Board.
17. Bids and proposals may be rejected if they contain uncalled-for items, cross-outs or white-outs not initialed, omissions and/or irregularities of any kind (except obvious arithmetic errors). Bids must meet the specifications in order to be considered responsive. MCWA reserves the right to reject all bids for any reason.
18. MCWA reserves the right to waive minor irregularities, reject any and all bids,

advertise for new bids, proceed to do the work otherwise, or abandon the work if it is not in its best interest to proceed.

19. A Bidder may modify its bid after submission to MCWA but before the bid opening. In such a case, the vendor shall make certain that any new prices are reflected in any bid bond. After the bid opening, **no** bid may be modified. Upon request to Purchasing and before an award has been made, Bidders can correct omissions from bids that do not affect the price, terms, and conditions of the bid.
20. Bids may be withdrawn only if written notice is received by MCWA prior to the fixed time for opening bids.
21. If, after the bid has been opened, a vendor discovers an error in its bid that affects the price (other than arithmetic errors), the Bidder shall notify Purchasing at once. Purchasing and the requesting department shall review the problem and seek assistance from the Executive Director if required. Except in extraordinary cases, MCWA shall require the Bidder to abide by its bid or forfeit its bid security.
22. Once the procurement period has ended, terminate the NYS Procurement Lobbying Law tracking. Each Procurement Officer shall certify the end of the procurement period by executing the MCWA Procurement Compliance Form (found in Appendix D) and providing the original copy to Purchasing. Purchasing will close the Procurement Record only after receipt of signed compliance forms from all Procurement Officers.

E) When to Requisition

i. Goods and Services

MCWA typically purchases goods and services using a requisition. See Appendix C for notable exceptions. In the event of an emergency purchase, the department shall provide notice to Purchasing within two (2) working days after the purchase.

ii. In Advance

Requisitions should be prepared far enough in advance to avoid creating an emergency. This will give Purchasing sufficient time to secure the best materials at competitive prices. Lead time must include the work days needed to accomplish the following:

- 1) Time for the requesting department to prepare, sign and authorize requisitions.
- 2) Time for Purchasing to obtain quotes and bids (10 to 18 days).
- 3) Time for transmittal by U.S. mail.
- 4) Stock position of the prospective vendor.
- 5) The vendor's typical delivery schedule.
- 6) Additional time needed for specialized equipment, motorized equipment, office machines, etc.
- 7) Sufficient time for shop drawings, review, and approvals.

F) How to Requisition

i. Complete Information

Purchase requisition forms must be complete in all respects, including proper account numbers, specifications, delivery address, date required, suggested vendors and purpose. In order to be processed, requisitions must be signed with proper approvals.

a. Detailed Specifications

Detailed or technical specifications shall accompany every requisition. A detailed specification means a trade name or product number (e.g., General Electric Lamp #F40CW or approved equal). Suppliers or manufacturers will provide specifications for almost all products.

b. Filling Out Form

Purchase requisition forms shall provide the following complete and correct information. Failure to complete the requisition properly will delay shipment of goods or services.

- 1) Date* - Current date only.
- 2) Do Not Duplicate* – Order is confirming.
- 3) Ordered by* - Employee name and number (number is necessary for computer input).
- 4) Requisition and Order No. - Use only if you have a Purchase Order number already assigned by Purchasing.
- 5) Approximate Date Required* - Plan ahead. Use realistic dates. If it is a rush condition, specify the date needed and explain in lower area of description. ASAP, RUSH, IMMEDIATELY, YESTERDAY and RECEIVED are not dates and will result in your requisition being returned.
- 6) Account, Job Order or Auth. No.* - Number must be provided before purchase can be made. Authorization numbers must be properly approved before MCWA can purchase.
- 7) Purchase Order Description* - Provide an item description, including the purpose.
- 8) Suggested Vendor # - List suggested vendors on the back of the requisition. Provide a vendor # if one exists. Only place a vendor # in this location if it is a Confirming Order or a Sole Source of Supply.
- 9) Vendor Name – Only place vendor name in this location if it is a Confirming Order or Sole Source of Supply.
- 10) Deliver to* - Select a delivery location.
- 11) Approximate Cost* - A requisition shall be complete only if it provides cost information, either approximate or specifically quoted. Any quotations shall be attached to the requisition.
- 12) Bid Item, Quote Item, or Contract Item* - If cost is over \$15,000 (over \$5,000 for construction projects), the item shall be publicly bid.
- 13) Item No. -
- 14) Quantity Needed* - Number to coincide with unit type. (See #15)
- 15) Unit Type* - Be specific (e.g., ea. dozen, case of 12 qt., 8 gross, boxes, etc.).
- 16) Purchasing Number* - Use this only if a MCWA inventory number exists. Do not use manufacturers' catalog or other identification numbers.

- 17) Description* - The requisition shall include complete and specific information concerning requirements of all items. Include style, size, model, color, catalog number, etc.
- 18) Approved by Manager/Supervisor and Name
- 19) Approved by Department Head or Designee - All requisitions over \$1,000 require this signature and employee number.
- 20) Approved by Director of Finance or Designee - This signature only applies to requisitions over \$5,000 for department expenses.
- 21) Approved by Executive Director - This signature applies to all requisitions over \$15,000.

Note: Items with an asterisk (*) shall be completed by the requesting department. Failure to do so may delay your requisition.

G) Processing of Requisitions

i. Review

Purchasing shall review all incoming requisitions for completeness, signature(s), type of bidding required, equipment list, etc. After review, requisitions are processed for Quotation or bid.

ii. Preferred Vendors

If a requisition lists preferred vendors, they will receive a Request for Quotation.

iii. \$1,000 to \$15,000

When requisitioning items costing between \$1,000 and \$15,000, MCWA staff will seek to secure at least three (3) Quotations, of which at least one shall be written. Any exceptions such as for a Sole Source of Supply must be fully documented. Quotations are not needed for items covered by existing MCWA, Monroe County or State contracts.

iv. Receipt of Quotations

All Quotations must be returned by the applicable deadline. If necessary, telephone quotes can be solicited with a written confirmation to follow. If the situation requires, the department may call a vendor and ask what price it will charge.

v. Substitution

Purchasing shall not substitute quoted items without approval by the originator of the requisition.

vi. Vendor Selection

After prices are obtained, Purchasing shall select the best vendor (usually the lowest responsive, responsible Bidder).

vii. Purchase Order

After selection of vendor, a Purchase Order shall be issued and mailed and/or emailed.

H) Purchase Orders for Purchases Under \$15,000 and Construction Contracts under \$5,000

i. Purchase Requisitions

Purchasing shall process all submitted requisitions for materials, services, equipment, etc. (except petty cash and exceptions noted previously; emergency situations; and Small Purchase Orders).

ii. Completion of Forms

Purchase requisition forms must be fully completed as detailed in Section 5F.

iii. Ordered by Purchasing

Purchasing shall order materials, services, equipment, etc. after obtaining Quotations as previously described herein. The ONLY exception shall be for an emergency, at which time Purchasing shall either place an immediate order from the purchase requisition or furnish a Purchase Order number to the appropriate Authority staff.

iv. Vendor Selection

Purchasing shall determine which vendors to send Requests for Quotations, although the person submitting a requisition may suggest specific vendors.

I) Bidding Process (Purchases Over \$15,000 and Construction Contracts Over \$5,000)

i. Competitive Bid

a. The term Competitive Bid is defined in Section 2 of these Guidelines. This definition also includes explanations of the related terms Lowest Bidder, Responsive Bidder and Responsible Bidder.

ii. Public Notice - Single Purchase

For any single purchase of \$15,000 or more and construction contracts over \$5,000, MCWA shall publicly advertise for bids. This requirement shall not apply in the event of an emergency.

iii. Public Notice - Several Purchases

All purchases estimated to exceed an aggregate of over \$15,000 in a year shall be publicly advertised and bid. The successful Bidder shall then furnish the particular items on the specified delivery dates throughout the year. MCWA shall follow this procedure even for items presently purchased with Blanket Purchase Orders or regular Purchase Orders. (See Section 6D - Commodity Purchase Orders).

iv. Specifications

In all cases, individual departments or their consultants shall prepare detailed specifications, including advertisement for bids in final form, any special conditions and a list of any prospective Bidders. All such information shall be forwarded to Purchasing for final review and handling at least five (5) working days prior to the date that a bid advertisement is to be placed in the official newspaper.

v. Preparation

Purchasing, the project engineer or a designated consultant shall prepare the proposal sheets and other necessary bid documents. After final review and handling, Purchasing shall select bid opening dates and place the advertisement.

vi. Escalation Clause

MCWA may find that variable economic conditions make it impossible to obtain bids with firm prices for some items. In these cases, bids shall be taken as frequently as necessary or taken with escalation clauses. Purchasing shall determine those items for which annual bids with firm prices can be received.

vii. Central Location of Bid Documents

Purchasing shall collect and hold all bid documents until the bid opening.

viii. Location of Opening

Purchasing or a designated person shall announce the room in which the bids will be opened prior to the actual bid opening. Purchasing or a designated person and one representative from the applicable department shall preside over the bid opening and read aloud each bid as it is opened. Exceptions, such as bid openings handled by consultants, may be made by pre-arrangement with Purchasing.

ix. Verification of Bid Prices

Purchasing or a designated person shall verify the accuracy of the bid price (including any extensions), identify the lowest bid, and then forward the bid package to the department for review and recommendations. The department will then forward the bid package (including a recommendation) to the Executive Director for his approval and submission to the Board for award of the bid. After award of the bid, the entire bid package shall be returned to Purchasing.

J) Change Orders

i. Change Order Form

If a change has to be made after an order is placed, a "Change Order Form" must be completed indicating the item(s) ordered and the change to be made. The original shall be sent to the vendor and a signed copy shall be given to Accounts Payable and Purchasing (see the Change Order Form in Exhibit 7).

K) Receiving – Purchase Orders for Supplies, Equipment, Materials, Etc.

i. Delivery Receipts

On the day the goods and/or services are delivered, the recipient shall sign the receiving copy of the Purchase Order and forward it to Purchasing with the packing slip. Timeliness is crucial when there is a prompt payment discount allowed (as noted in the box marked "terms" on the Purchase Order).

ii. F.O.B. Destination

Under this method of delivery, the shipper must make any claim for lost or damaged freight. IT IS THE RECIPIENT'S RESPONSIBILITY TO NOTE ANY DISCREPANCIES ON THE RECEIVING COPY OF THE FREIGHT BILL. (See Definition)

iii. Partial Delivery

Unless specified in the contract, acceptance of a partial delivery obligates MCWA to pay for the items received within 30 days or any applicable discount period.

iv. Prompt Payment

MCWA values prompt payment to all vendors. This ensures that unnecessary delays do not adversely affect MCWA's credit record.

v. Shortages

Recipients must immediately report to the vendor any shortages (except back-ordered items), discrepancies or shipment damage. The ordering department shall determine a suitable course of action. Some possible problems include: short/over/duplicate shipments, open cartons upon delivery, items not as specified on the Purchase Order, poor quality, and late deliveries. The ordering department shall maintain contact with vendors on back-ordered items.

vi. Tracing

Purchase Orders shall note the agreed upon delivery schedule. For orders that fail to be delivered on time, the ordering department may trace such orders.

L) Payment of Invoices – Purchase Orders for Supplies, Equipment, Materials, Etc.

i. Vendor Mail

Vendors should send invoices directly to Accounts Payable.

ii. One Purchase Order

Each Purchase Order should have a separate invoice.

iii. Contents

Each invoice should contain the Purchase Order Number, a detailed description of the goods or services, the ship-to address and the ship date.

iv. Review

Accounts Payable shall review all invoices to determine compliance with the Purchase Order, that we have received the merchandise, and that taxes and, where applicable, freight have not been charged.

v. Papers on File

Before Accounts Payable can pay an invoice, it shall have on file the Purchase Order, the invoice, and the proof of receipt (including an authorized signature and the date of receipt).

vi. Paperwork Discrepancies

If the invoice and Purchase Order do not agree, Purchasing shall determine who and/or how much shall be paid unless a department sent out the quotes.

M) Return of Merchandise

When purchased material needs to be returned or exchanged, MCWA shall use the following procedures to ensure that it receives full credit:

i. Credit Memo Received From Vendor ~

- Put account number originally charged on the credit memo.
- Note any other helpful information.

- Send credit memo to Purchasing promptly.

N) Vendor Preference

i. Suggestions

Purchasing shall secure prices and, if so requested, review the prices and vendors with the department before making a final selection.

ii. Preference

If a department prefers one supplier over others, thereby excluding one or more vendors from consideration, it shall prepare a written justification. Purchasing shall either issue a Purchase Order based on such recommendation or explain why the request was denied.

iii. Preferred Source Purchases

When completing purchases that do not include Federal funds, MCWA may purchase commodities and services from New York State designated preferred sources without conducting a competitive procurement.

iv. Local Vendors

MCWA service area vendors are those who contribute to the region's tax base and promote the local region's economy; local vendors shall be considered preferred vendors only if their pricing, delivery and service are better than, or comparable to, vendors doing business outside the Authority's service area. If three local vendors exist, MCWA shall seek outside vendors at its discretion, if desired.

O) Purchases made outside of normal Purchasing policies or procedures and not meeting the criteria of a legitimate emergency, sole source, or standardization are considered Unauthorized Purchases.

Unauthorized Purchases should be brought to the attention of the Executive Director. An Unauthorized Purchase may result in disciplinary action.

Examples of Unauthorized Purchases

- Order Splitting – The intentional splitting of a known purchase into separate lots with the intention of spreading the purchase over a period of time is strictly prohibited.
- Personal Purchases – MCWA employees and their families are prohibited from purchasing goods and services for personal use through any Authority contract. The Authority will neither require nor encourage any vendor to honor contract terms or pricing discounts on behalf of anyone affiliated with MCWA.
- False Pretense – The purchase of any materials or services for personal use under the pretense of MCWA use is prohibited. For example: Ordering tools for use at an employee's house or other **personal** purpose and charging to the Authority will be considered acts of theft.
- Unauthorized additions to Purchase Orders – Additions to, deletions from, or any other type of revisions made after the issuance of a Purchase Order may only be done after contacting the Purchasing Manager.

SECTION 6: OTHER PURCHASING ITEMS

A) Professional Services

See the definition in Section 2 for ways to determine whether a procurement is for professional services. See Appendix E for Professional Services Policy and Procedures.

B) Sole Source of Supply

See the definition of this term in Section 2. Since this is an exception to competitive bidding, MCWA shall use the following tests and procedures to confirm the existence of a Sole Source of Supply:

The applicable department shall compile reasonable proof that an item is available only from a sole source. Examples include:

- A single vendor for a product.
- Evidence that other companies (public and/or private) have also found just a single vendor.
- Evidence that substitute products are not satisfactory, including tests done by MCWA or the actual experience of other companies.
- A certification from a Department Head that a product is available only from a sole source.

Sole source purchases above \$5,000 shall be approved by the Director of Finance (or Designee) and Business Services. Sole source purchases above \$15,000 shall be approved by the Board of Directors.

i. Identify on Requisition

To requisition sole source items, the Department shall identify them as such.

ii. Verification

Purchasing shall require the department provide written documentation from vendor verifying the existence of a Sole Source of Supply. Verification shall be dated within the current year.

C) Blanket Purchase Orders

- i. Requisitions shall specify the amount requested, the term and the purpose of the requisition.
- ii. Purchasing shall maintain a list of acceptable vendors for small items such as hardware, paint and miscellaneous building materials. Since the cost of these items is relatively uniform, the vendors shall be chosen primarily on the basis of stock selection, brand names and proximity to the General Office, Shoremont and any other facilities.
- iii. Blanket Purchase Orders shall generally be issued to vendors in amounts up to \$15,000/year as specified by the Department Head and for periods not greater than 12 months at a time. When a Blanket Purchase Order is anticipated to be over \$15,000, it must first be approved by the Board of Directors. Multiple items of the same or similar nature can be purchased as long as their total cost does not exceed \$1,000 including freight. A written quote should be obtained from selected vendor when possible.

- iv. Blanket purchases over \$1,000 require approval from Purchasing.
- v. Purchasing shall review all blanket purchases in order to coordinate and consolidate purchases that are better made through the use of an annual Commodity Order or public bid.
- vi. The person using a Blanket Purchase Order shall obtain the price at the time of the purchase, indicate such on the receiving slip, place account and P.O. numbers on the slip, and have it signed by an authorized purchaser before forwarding it to Purchasing. Each department shall keep a log of purchases made and any balance remaining to date. This log shall be sent to Purchasing along with the green copy of the Purchase order when complete.

D) Commodity Purchase Orders

- i. Personnel shall submit Requisitions to Purchasing, including estimates of usage, detailed specifications, and suggested vendors.
- ii. Purchasing shall issue a Purchase Order based upon prices received by quote or bid. Purchase Orders shall be good for up to one year. Commodity Orders in which prices are obtained by a quote can be extended for an additional two one-year terms. Commodity Orders in which prices are obtained by public bid can be extended for up to an additional four one-year terms.
- iii. The authorized purchaser shall code the receiving slip with account and P.O. numbers and have invoices approved.

E) Emergency Purchase Orders

- i. The Manager on duty may authorize purchases for emergencies that occur on weekends or outside normal working hours.
- ii. If possible, MCWA personnel shall seek to secure verbal Quotations and, if at all possible, use vendors and contractors whose prices and hourly rates are known to be the lowest.
- iii. MCWA personnel shall forward a purchase requisition to Purchasing as soon as practical after an emergency order. Purchasing and the Director of Finance and Business Services shall review confirming purchase requisitions on a regular basis for compliance with the emergency requirement.
- iv. For emergencies occurring during normal working hours that require immediate and direct contact with a vendor, Purchasing shall issue a Purchase Order number. This will not preclude a particular department contacting a vendor to obtain specifications, information, catalog numbers, etc.

F) State, County, & Other Purchasing Contracts

- i. Eliminates Need to Bid
Many items are available on New York State, Monroe County, or other authorized contracts. The use of contract pricing eliminates the need to bid or quote these items.
- ii. On File
Purchasing shall maintain a list of vendors having these contracts.

iii. Best Interest

Purchasing may quote or bid any item on an authorized purchasing contract if it is in the best interests of MCWA to do so.

iv. Terms

Terms, including delivery, shall also be considered prior to ordering.

G) Contracts, Agreements for Services, and Prevailing Wage

i. Types of Services

Any department requiring a service that is not professional in nature shall prepare a requisition, including detailed terms, conditions and specifications. Purchasing shall then either quote or bid (except as noted in Appendix C) the service.

Examples of "services" are as follows:

Janitorial Services
Typewriter Maintenance
Microfilming
Tree Removal
Lawn Maintenance

Requisitions should be as complete as possible so that the RFQ/P can identify the services needed.

ii. Prevailing Wage Rates

Public work contractors must agree to comply with the provisions of the New York State Labor Law Article 8 – Public Work and Article 9 – Maintenance Work relating to the payment of prevailing wage rates to the extent that such rules may be applicable to the contractor. Wage rates may be obtained from the Labor Board’s website at www.labor.state.ny.us.

These rates are also applicable to work performed meeting all of the following requirements:

- a. Article 9 work performed on site if over \$1,500; all Article 8 work is covered;
- b. When using a “tool” to perform work;
- c. Working on anything attached to building structure; and
- d. If not the sole proprietor of the business.

Every contractor and subcontractor shall submit, within thirty days after issuance of its first payroll and with each payment request, a transcript of the original payrolls subscribed and affirmed as true under penalty of perjury. MCWA shall maintain such payrolls for five years and invoices shall not be paid until these payroll records are received and final Prevailing Wage Payroll Certification (Exhibit 8) is completed

iii. Certificate of Insurance

Any work performed on MCWA property or MCWA jobs must meet insurance requirements and provide proof of insurance by submitting a completed Standard Insurance Certificate.

H) Credit/Purchasing Cards

MCWA will use credit/purchasing cards for purchases that are difficult to make in any other way, and are not to be used to circumvent MCWA's Purchasing & Procurement Guidelines.

1. General rules for the use of any credit/purchasing cards are as follows:

- a. Cards shall not be used for personal purchases of any kind. Use of these cards for personal purchases or expenses with the intention of reimbursing MCWA is prohibited.
- b. Whenever possible, all purchases made with these cards shall be paid for within the grace period so that no interest charges or penalties will accrue.
- c. Cardholders shall take measures necessary to safeguard the security of the credit card and the card number.
 - i. If a credit card is lost or stolen, it shall be reported to the appropriate department head immediately after discovery.
- d. Lack of proper documentation or authorization may result in the loss of the Authority-issued credit card and/or personal liability.
- e. Any misuse of a MCWA credit card by an unauthorized employee may result in loss of credit card and/or disciplinary action up to and including termination of employment.
- f. Cardholders will verify that the goods or services are allowable and must secure appropriate approvals.
 - i. Cardholders should determine if the intended purchase is within the cardholder's credit card limit.
 - ii. Cardholders are responsible for managing any returns or exchanges to obtain proper credit for returned merchandise. The cardholder should contact the vendor to obtain instructions for returns and make sure the proper credit is applied to the card on which it was charged. No cash refunds are allowed.
- g. All receipts related to the purchase need to be approved by the Department Head/designee.
- h. Use proof of New York State Tax Exemption.
- i. Follow procedures for obtaining quotes for purchases over \$500.
- j. Upon separation of employment, cardholders shall surrender their MCWA credit cards to the appropriate department head on or before their last day of work and prior to issuance of final compensation to the cardholder.
- k. Phone, fax and internet purchases must follow the same procedures as in-person purchases.
- l. In addition, random reviews may be conducted for both card activity and receipt retention as well as statement review by the Finance & Business Services department. The detailed activity may also be reviewed by MCWA's independent auditing firm. Purchasing will review and update master credit card lists on an annual basis.

2. Store Credit Cards

MCWA uses a variety of store-issued "Charge Cards" to facilitate day-to-day operations. Current cards include those for Lowes, Home Depot, and Staples. MCWA store credit cards will be issued in the employee's name as authorized by the Department Head and may be used for the following purposes: a) materials, b) supplies, and c) equipment only if a purchase order cannot be issued. Charges for supplies and equipment shall not exceed \$1,000 per purchase without approval from the Department Head or their designee. Supervisors or Department Heads are required to authorize payment of any charges made by employees designated to use a credit card. Splitting up charges to avoid the transaction limit set for the credit card is prohibited. When providing receipts for payment, employees must clearly print their name on the receipt.

3. American Express/VISA/MasterCard Credit Cards

The Executive Director may approve issuance of American Express Purchasing Cards, MasterCards, and VISA Credit Cards to the following MCWA personnel in the employee's name:

- Executive Director;
- Assistant to the Executive Director;
- Director of Engineering/Civil Engineer;
- Executive Director of Operations;
- Director of Facilities & Fleet Maintenance;
- Director of Finance & Business Services;
- Director of Production & Transmission;
- Secretary to the Board; and
- Purchasing Manager.

MCWA shall use these cards for purchases that are difficult to make in any other way, as a convenience for travel and seminars, and for other appropriate purposes.

- a. These cards shall be used and controlled by the cardholders listed above.
- b. All purchases shall require appropriate Department Head approvals and receipts.
- c. Depending on the nature of the items purchased, use of these cards may be subject to the normal competitive pricing requirement where applicable.
- d. Prior to any purchase, department personnel shall obtain appropriate approvals. A completed Credit Card Pre-Approval Form (see Exhibit 5) shall be submitted to the Department Head. All purchases shall be evidenced by a receipt.
- e. Each department will reconcile the credit card statement to the receipts forwarded by the employee making purchases.
- f. The Credit Card Transaction Detail Form (see Exhibit 6) must be completed for each department and submitted upon request for monthly reconciliation purposes. This form can be found on the MCWA Network in the Public folder by following this path: \\Mcwa\public\Finance\Credit Card Purchases Forms\Credit Card Transaction Detail Form


I) MBE/WBE

Participation by Minority Group Members and Women with Respect to State Contracts: MCWA is considered a state agency under Article 15-A for the purpose of implementing Women and Minority Business Enterprise (W/MBE) and Equal Opportunity Employment

(EEO) programs. See Appendix A for applicable Minority and Women Business Enterprises procedures.

MONROE COUNTY WATER AUTHORITY
PURCHASING GUIDELINES
Page 31
EXHIBIT 1

EXHIBIT 1 ~ Purchase Requisition ~ Front

 Monroe County Water Authority PURCHASE REQUISITION		REQUISITION AND ORDER NO. (4)	
DATE: (1) <input type="checkbox"/> (2) <input type="checkbox"/> Do Not Duplicate		DELIVER TO: (10)	
ORDERED BY: (3) _____ <small>Name and Emp. #</small>		<input type="checkbox"/> OPERATION CENTER (1) <input type="checkbox"/> TREATMENT PLANT (2) <input type="checkbox"/> MCWA PICK UP (7) <input type="checkbox"/> AS SPECIFIED BELOW (99)	
APPROXIMATE DATE REQUIRED: (5) _____ (Must Provide A Date)		Approximate Cost: (11) \$0.00	
ACCOUNT, JOB ORDER OR AUTHORIZATION #: (6) _____		<input type="checkbox"/> Bid Item (12) <input type="checkbox"/> Quote Item	
PO DESCRIPTION: (7) _____		<input type="checkbox"/> Contract Item	
SUGGESTED VENDOR #: (8) _____		VENDOR NAME: (9) _____	

ITEM NO.	QUANTITY NEEDED	UNIT TYPE	PURCH. NUMBER	DESCRIPTION OF MATERIAL
(13)	(14)	(15)	(16)	(17)

APPROVED BY: (18) _____ <small>Manager/Supervisor # and Name</small> (19) _____ <small>Department Head # and Name</small>	APPROVED BY: (20) _____ <small>Director of Finance # and Name</small> (21) _____ <small>Executive Director</small>
--	---

Page 32
EXHIBIT 1

Purchase Requisition – Back

Page 2

VENDOR INFORMATION

#	VENDOR NUMBER	VENDOR NAME	ADDRESS	PHONE # & FAX #				
1		Attn:						
2		Attn:						
3		Attn:						
4		Attn:						
5		Attn:						
6		Attn:						
Unit Prices : Phone / Fax / E-mail Quotes Etc.								
Item #	QTY	Unit Type	Vendor 1 Unit Price Total	Vendor 2 Unit Price Total	Vendor 3 Unit Price Total	Vendor 4 Unit Price Total	Vendor 5 Unit Price Total	Vendor 6 Unit Price Total
1			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
Sub Total			\$0.00					
Shipping			\$0.00					
TOTAL:			\$0.00					

EXHIBIT 2 ~ Purchase Order – Front



MONROE COUNTY WATER AUTHORITY

P.O. BOX 10999 • 475 NORRIS DRIVE • ROCHESTER, N.Y. 14610-0999
PHONE: 585 442-2000 FAX: (585) 442-0220

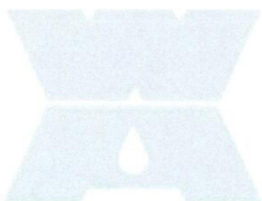
PURCHASE ORDER NO.

THIS ORDER NUMBER MUST APPEAR ON ALL SHIPPING PAPERS, BILLS OF LADING, PACKING LISTS, INVOICES AND CORRESPONDENCE. MATERIAL SHIPPED WITHOUT OUR FORMAL PURCHASE ORDER WILL NOT BE ACCEPTED BY OUR RECEIVING DEPARTMENT.

TO VENDOR:

SHIP TO:

PLEASE ENTER OUR ORDER IN ACCORDANCE WITH PRICES, DELIVERY AND SPECIFICATIONS GIVEN.

VENDOR NO.	ORDERED BY	SHIP VIA	TERMS	ORDER DATE	A/C #
ITEM	QTY. ORDERED	DESCRIPTION	UNIT PRICE	AMOUNT	
 A MATERIAL SAFETY DATA SHEET (MSDS) Should accompany order.					

TAX EXEMPT

THE MONROE COUNTY WATER AUTHORITY IS EXEMPT FROM THE NEW YORK STATE SALES TAX UNDER SECTION 1116(a) (1) (SUBDIVISIONS OF THE STATE OF NEW YORK) OF THE TAX LAW, AND AS AUTHORIZED UNDER TITLE 5 OF THE PUBLIC AUTHORITIES LAW, SPECIFICALLY, SECTION 1105, EXEMPTION FROM TAXES. FEDERAL TAX ID NO. 16-6002860W

AUTHORIZED BY:

PURCHASING

THIS PURCHASE ORDER IS SUBJECT TO THE TERMS AND CONDITIONS ON THE REVERSE SIDE HEREOF.

PLEASE ACKNOWLEDGE THIS ORDER PROMPTLY ON THE WHITE ACKNOWLEDGEMENT COPY AND INDICATE APPROXIMATE SHIPPING DATE. ANY ORDER NOT ACKNOWLEDGED WITHIN 10 DAYS IS SUBJECT TO CANCELLATION.

FILL IN BELOW AND RETURN THE ACKNOWLEDGEMENT COPY.

ACKNOWLEDGED BY: _____ DATE _____

APPROXIMATE SHIPPING DATE IS: _____

ORIGINAL PURCHASE ORDER

Purchase Order ~ Back

Monroe County Water Authority
Terms and Conditions of Purchase


1. **ACCEPTANCE.** Acceptance of this order is accomplished by Seller signing and returning the Acknowledgment copy of the order. If shipment of goods is made without signing the Acknowledgment, the Terms and Conditions set forth herein shall prevail unless otherwise agreed to in writing by Buyer. In case of any inconsistency between these Terms and Conditions and any terms and conditions proposed by Seller, these Terms and Conditions shall prevail.
2. **NEW MATERIALS.** Except as to any supplies and components which the specifications contained herein specifically provide need not be new. Seller represents that the supplies and components to be provided are new and are not used or reconditioned, and not of such age or so deteriorated as to impair their usefulness or safety.
3. **WARRANTIES.** Seller warrants:
 - a) that all goods and work covered by this order will conform to the specifications, drawings, samples, or other descriptions furnished or specified by Buyer or Seller's samples and will be merchantable, of good quality and workmanship, free from defects in material, design and workmanship, and for the purpose intended.
 - b) that such warranties shall apply to Buyer and customers or Buyer.
 - c) Seller agrees that these warranties shall survive acceptance of the goods provided under this order. Said warranties shall be in addition to any warranties of additional scope given to Buyer by Seller, or provided at law or equity;
 - d) Seller agrees to defend, indemnify, and hold Buyer, Buyer's customers, and anyone claiming through Buyer or Buyer's customers harmless against any and all liabilities whatsoever incurred by Buyer, Buyer's customers, and anyone claiming through Buyer as a result of a breach of such warranties.
4. **PRICES.** Unless otherwise specified in this order, prices are F.O.B. Destination, at the location indicated on the face hereof. The prices charged herein are in accordance with any applicable laws and regulations and are as low as any net price now given by Seller to any other tax-exempt customer for like material and quantity. Seller agrees that if at any time during the pendency of this order, lower prices are quoted anyone for similar materials, such lower net prices shall be from that time substituted for the prices contained herein.
5. **CHANGES.** Buyer shall have the right to make changes in this order. If any such change affects delivery or amount to be paid by Buyer, Seller shall notify Buyer immediately. Any claim for adjustment shall be submitted within thirty (30) days from date of receipt by Seller of notification of change. No additional charges will be allowed unless authorized by Buyer in writing.
6. **DELIVERY SCHEDULE AND QUANTITIES.** TIME IS OF THE ESSENCE OF THIS CONTRACT. If delivery of goods or rendering of services is not completed by the time promised, Buyer reserves the right, without liability, in addition to its other rights and remedies to terminate this order by notice effective when received by Seller, as to stated goods not yet shipped or services not yet rendered, and to purchase substitute goods or services elsewhere and charge Seller with any loss incurred. Any provisions herein for delivery of goods or the rendering of services by installments shall not be construed as making the obligations of Seller severable. Shipments sent C.O.D. without Buyer's written consent will not be accepted and will be at Seller's risk. Buyer reserves the right to return early deliveries or excess or short shipments at Seller's expense.
7. **INSPECTION AND REJECTION.** In case of defects in material or workmanship or nonconformance with requirements, Buyer shall have the right to reject. Seller shall bear all risks as to rejected goods. Goods rejected shall be returned or, if required by Buyer, corrected in place at the expense of Seller. No goods returned as defective are to be replaced without Buyer's authorization and credit will be taken on Buyer's voucher. Buyer may by contract or otherwise replace or correct such goods and charge Seller for costs and damages. To defray cost of shipping, handling and inspection, a service charge on rejected goods may be billed to Seller. At Buyer's option, Buyer may perform inspection of goods covered by this order at Seller's plant with Seller providing necessary facilities to conduct such inspection. Payment for any article hereunder shall not be deemed an acceptance thereof.
8. **COMPLIANCE WITH LAWS.** Seller warrants that all goods or services called for herein have been produced in compliance with all applicable federal and state laws, rules and regulations, including without limitation, those pertaining to working conditions, payment of labor, and manufacture, branding, labeling, registration and shipment of goods. Without limiting the foregoing, Seller agrees, with respect to the goods or services to be supplied to comply with the provisions of the Occupational Safety and Health Act of 1970 (the "Act") and the standards and regulations issued thereunder, or any other federal, state or local law or regulation of the same or similar nature, and further certifies that all items furnished under this order will conform to and comply with said Act, standards and regulations, and other applicable laws or regulations. Seller further agrees to forever defend, indemnify and hold harmless Buyer from and against all suits, actions, liability, claims, damages or losses, and any costs or expenses incurred in connection therewith, suffered or incurred by Buyer as a result of Seller's failure to comply with the provisions of this paragraph and for the failure of the items furnished under this order to so comply.
9. **ASSIGNMENT.** Assignment of this order or any interest therein or any payment due or to become due thereunder, without prior written agreement by Buyer, shall be void.
10. **SET-OFF.** Buyer shall be entitled to set-off any amount owing at any time from Seller to Buyer or any of its affiliated companies against any amount payable at any time by Buyer or any of its affiliated companies to Seller.
11. **PATENT INDEMNITY.** Seller agrees to hold and save harmless Buyer and any of its customers and all persons claiming under Buyer from any and all loss, damage and expense of any kind by reason of actual or alleged infringement or contributory infringement of any Letters Patent or trademark rights by reason of the manufacture, delivery, use, or sale of the goods and Seller agrees to defend at its own expense any kind and all actions or proceedings charging infringement of Letters Patent or trademark rights that may be brought against the Buyer or any of its customers, or all persons claiming under Buyer, and to pay all costs and damages that may be assessed or incurred in every such action.
12. **INSOLVENCY.** If Seller ceases to conduct its operation in the normal course of business, including inability to meet its obligations as they mature, or if any proceeding under the bankruptcy or insolvency laws is brought by or against Seller, or a receiver for Seller is appointed or applied for, or an assignment for the benefit of creditors made by Seller, Buyer may terminate this order without liability except for deliveries previously made or for goods covered by this order then completed and subsequently delivered in accordance with the terms of this order, and in either case only at the prices provided for herein. Buyer shall have a security interest in goods in the production process or completed but undelivered as security for any payment made by Buyer in advance of deliver.
13. **WORK ON BUYER'S PREMISES.** In the event this purchase order includes work to be performed, or material to be delivered by Seller, on Buyer's premises, or the premises of a customer of the Buyer, the Seller hereby assumes entire responsibility and liability for any and all damage or injury of any kind caused by, resulting from or occurring in connection with, directly or indirectly, the performance of the work provided for in this order or the operations of Seller, and Seller agrees to indemnify, defend and save harmless Buyer, its members, officers, agents and employees from and against all liability, judgments, costs, damages and expenses (including attorneys' fees) upon any claim for injuries (including death) to any persons (including Seller's employees) or damages to any property (including the loss of use resulting therefrom) arising out of, or in connection with, directly or indirectly, the performance of the work provided for in this contract, or the operations of Seller, regardless of whether such injuries or damages are attributable in part to any fault or willful or negligent act or omission of Buyer or for whose acts Buyer may be liable, and regardless of whether the claim is based upon the breach of any statutory duty or obligation or is based upon any theory of law of apportioned or comparative liability.
14. **TERMINATION.** Buyer may by written notice to Seller:
 - a) Terminate the whole or any part of this contract in any one of the following circumstances, (1) If Seller fails to perform within the time specified herein or any authorized extension thereof; or (2) If Seller fails to perform any of the other provisions of this contract, or so fails to make progress as to endanger performance of this contract in accordance with its terms and if either of these two circumstances does not cure such failure within a period of ten (10) days (or such longer period as Buyer may authorize in writing) after receipt of notice from Buyer specifying such failure, and upon such termination Buyer may procure, upon such terms as it shall deem appropriate (and Buyer shall not be required to procure at the lowest price obtainable). Goods or services similar to those terminated, in which case Seller shall continue performance of this order to the extent not terminated and shall be liable to Buyer for any excess costs for such goods or services; and
 - b) At any time terminate this order in whole or in part for convenience, in which case Buyer shall pay to Seller actual costs reasonably incurred by Seller to date of termination and directly related to production of the goods Buyer shall not by reason of termination for convenience be liable to Seller for any compensation, reimbursement, or damages, including in particular but not limited to any special, incidental, or consequential damages, either on account of present or prospective profit on sales or anticipated sales or on account of expenditures, investments or commitments.

Nothing in this Section 14, or elsewhere in these Terms and Conditions, shall be construed as limiting any other legal or equitable rights or remedies available to Buyer.

EXHIBIT 3 - Petty Cash Disbursement Receipt

MCWA 88	PETTY CASH DISBURSEMENT RECEIPT				NO. _____
					_____ 20 ____
Received of MONROE COUNTY WATER AUTHORITY, the Amount of \$ _____, in full payment of the items enumerated below:					
ITEMS	FOR WHAT PURPOSE	AUTH. NO.	ACCT. NO.	✓	AMOUNT
ATTACH HERETO ALL SUPPORTING PAPERS				TOTAL	
POSTED TO RECAP: _____		APPROVED: _____		SIGNED: _____	
					RECIPIENT

EXHIBIT 4 ~ Payment Authorization

		MONROE COUNTY WATER AUTHORITY	
Payment Authorization			
		Date: _____	
Check Payable To: _____			

Vendor Number: _____			
<u>Account(s) To Charge</u>		<u>Amount</u>	
_____		\$ _____	
_____		_____	
_____		_____	
_____		_____	
Amount of Check:		\$ _____	
Purpose: (GIVE DETAILS AND/OR ATTACH SUPPORT)			
Refund	_____	Payroll	_____
Travel Advance	_____	Damage Claim	_____

Other: _____			

Date Needed: _____			
Requested By: _____			
Approved By: _____			
(Do Not Use This Form If A P.O. or Invoice Exists)			
MCWA-141			

EXHIBIT 5 – Credit Card Pre-Approval Form



MONROE COUNTY WATER AUTHORITY CREDIT CARD PRE-APPROVAL FORM

This form must be completed & approved prior to any credit card purchase.

REQUESTED BY: _____ DATE: _____

VENDOR	VENDOR ADDRESS	PHONE/EMAIL
1.		
2.		
3.		

QUOTES

ITEM DESCRIPTION	QUANTITY	UNIT TYPE	VENDOR 1	VENDOR 2	VENDOR 3

ACCOUNT # _____ AMOUNT: \$ _____

ACCOUNT # _____ AMOUNT: \$ _____

APPROVALS

MANAGER/SUPERVISOR (\$0 - \$999.99)

DIRECTOR OF FINANCE (\$5,000 - \$15,000)

DEPARTMENT HEAD (\$1,000 - \$4,999.99)

CARD HOLDER

CREDIT CARD RECONCILIATION

CARD HOLDER:

[illegible]

08/12/2020 ka

MONROE COUNTY WATER AUTHORITY
PURCHASING GUIDELINES

Page 39
EXHIBIT 7

EXHIBIT 7 ~ Change Order Form



MONROE COUNTY WATER AUTHORITY
P.O. Box 10999 • 475 Norris Drive • Rochester, New York 14610-0999
Phone: (585) 442-2000 Fax (585) 442-0220

To:

Our P.O.

Change Order #

Date:

ITEM NO.	QUANTITY ORDERED	DESCRIPTION	UNIT PRICE	TOTAL PRICE
AS ORDERED				
CHANGED TO/OR ADDITIONS:				

EXPLANATION:

Approved by:

Manager/Supervisor on Call

Date

Director of Finance

Date

Department Head

Date

Executive Director


Date

Purchasing Agent

Date

CC ORDERING DEPT
RECEIVING DEPT
ACCOUNTS PAYABLE

EXHIBIT 8 – Prevailing Wage Payroll Certification

	STATE OF NEW YORK DEPARTMENT OF LABOR BUREAU OF PUBLIC WORK	<div style="border-bottom: 1px solid black; margin-bottom: 5px;">CASE ID #</div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;">PRC #</div> <div style="font-size: small;">OFFICIAL USE ONLY</div>
CERTIFICATION OF OFFICER OF CONTRACTOR OR SUBCONTRACTOR		
<p>I, _____, am an officer with the title <small>NAME OF OFFICER</small> of _____ in the firm of _____ and am authorized by that firm to sign and swear to the validity and accuracy of the statements below:</p> <p>(1) I pay or supervise the payment of laborers, workers and mechanics employed by _____ on the _____ project. During the payroll period commencing on the _____ day of _____ 20____ and ending the _____ day of _____ 20____, all laborers, workers and mechanics employed on said project were paid the wages and supplements recorded as earned on the attached payroll records. No deductions have been made either directly or indirectly from the wages and supplements other than deductions shown on the payroll records.</p> <p>(2) The payroll records submitted for the above period and attached hereto are correct and complete. The number of hours shown for each employee reflects the actual hours worked by that employee. The classification shown for each employee is accurate and conforms with the work he or she performed.</p> <div style="text-align: right; margin-top: 20px;"><div>Signed _____</div><div>Title of Officer _____</div><div>Name of Firm _____</div><div>Address _____</div><div>_____</div><div>_____</div><div>_____</div></div> <div style="margin-top: 20px;">Sworn to before me this _____ day of _____ 20____</div>		
<div style="border-top: 1px solid black; margin-top: 20px; font-size: small;">NOTARY PUBLIC OR OFFICIAL AUTHORIZED TO ADMINISTER OATHS</div> <div style="border-top: 1px solid black; margin-top: 20px; font-size: small;">THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE SIGNATORY OF THIS CERTIFICATION AND CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION.</div>		
PW-1 B-1 (05-07)		