

MINUTES

**MONROE COUNTY WATER AUTHORITY
REGULAR MEETING
THURSDAY, February 11, 2021 @ 9:30 a.m.
Main Conference Room
General Offices, 475 Norris Drive, Rochester, New York
And Live-Streamed via WebEx**

9:30 a.m. The Chairman called this Regular Meeting to order.

Roll Call of the membership of the Board and determination that a quorum was present.

Members Present (5): S. Nasca, S. Volpe, M. Fero, W. Bleier-Mervis, J. Rulison

Members Present via WebEx (2): A. Bernstein, R. Hurlbut

Staff present: N. Noce, Executive Director; D. Hendrickson, Director of Human Resources; L. Magguilli, Assistant to the Executive Director; A. Molinari, Director of Finance & Business Services; S. Savage, Director of Engineering; C. LaManna, Director of Production & Transmission; J. Moore, Manager of Information Technology

General Counsel present: Andrew Dean, Esq. – Harter, Secrest & Emery

Packets containing detailed information on Agenda items were distributed in advance of the meeting date to each Member, Executive Staff, and Counsel for their prior review.

Pledge of Allegiance – Lead by Chairman Nasca

#21-012 Approve minutes of the Authority's Regular Meeting held on January 14, 2021.

On a motion made by Mr. Rulison, seconded by Mrs. Volpe, the foregoing resolution #21-012 was put to a voice vote and unanimously carried. AYES: 7; NAYS: 0

#21-013 Approve list of disbursements on check registers dated January 6, January 13, January 20, and January 27, 2021, which were forwarded to the Authority Members for their review.

On a motion made by Mr. Fero, seconded by Mr. Rulison, the foregoing resolution #21-013 was put to a voice vote and unanimously carried. AYES: 7; NAYS: 0

#21-014 Accept Purchase Order List of materials and supplies for the period January 7, 2021 through February 4, 2021 in the amount of \$322,427.85.

On a motion made by Mr. Rulison, seconded by Ms. Bleier-Mervis, the foregoing resolution #21-014 was put to a voice vote and unanimously carried. AYES: 7; NAYS: 0

COMMUNICATIONS/NOTIFICATIONS

Mr. Noce introduced Justin Moore, our new Manager of Information Technology. Mr. Moore joined the Water Authority mid-January and has done a great job.

Mr. Noce directed the Board Members' attention to an article published in the Batavia Daily News entitled, "LeRoy Student's Film Selected for Indie Short Fest International Festival". The movie, created and filmed by Barrett Funderburk, a 2020 graduate of LeRoy Junior Senior High School, contains scenery from his daily mile-long walks to and from work – and one of the Water Authority's water tanks is featured.

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Due to a recent cyberattack in which a hacker attempted to poison a Florida town's water, Chairman Nasca invited Mr. LaManna, Director of Production & Transmission, to brief the Board on the security of the Water Authority's treatment plant SCADA (Supervisory Control and Data Acquisition) system. Mr. LaManna commented that this particular water plant's remote water treatment system operated via their organization's internet, enabling the hacker to gain access and raise the level of one of the chemicals. The Monroe County Water Authority's SCADA system operates on its own network, separate from our business internet, thus ensuring its security.

Lastly, Mr. Noce pointed out to the Members a list of proposed recipients of a Request for Qualifications & Proposal for Oracle Database Administration Services, which will be sent this week.

For Item 21-015, Board Vice-Chairman Fero and Board Treasurer Rulison offered the following resolution and moved its adoption:

#21-015

**RESOLUTION #21-015
EXPRESSING APPRECIATION FOR YEARS OF SERVICE AND
BEST WISHES OF THE MONROE COUNTY WATER AUTHORITY BOARD
TO MICHAEL BROOKS UPON HIS RETIREMENT**

*WHEREAS, Michael Brooks, a longtime employee of the Water Authority,
has retired as of January 17, 2021; and*

*WHEREAS, Michael Brooks is a highly skilled and knowledgeable 30+ year
veteran of the Water Authority; and*

*WHEREAS, Michael Brooks will be remembered for his dedicated service
by his fellow employees and management of the Water Authority.*

**NOW, THEREFORE, BE IT RESOLVED, MCWA extends its appreciation
and best wishes for a happy, fulfilling retirement; and**

**BE IT FURTHER RESOLVED, the Recording Secretary of the Board is
hereby requested to forward a copy of this Resolution to
Michael Brooks, MCWA Retiree.**

~ This resolution adopted unanimously. ~

#21-016 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Promotional Appointment of Richard Wagner to the title of Maintenance Mechanic III, effective February 15, 2021 at Salary Schedule 4, Group 3.

On a motion made by Mr. Rulison, seconded by Mrs. Volpe, the foregoing resolution #21-016 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

#21-017 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Promotional Appointment of Kenneth Matthews to the title of Utility Worker, effective February 15, 2021 at Salary Schedule 4, Group 3.

On a motion made by Mr. Hurlbut, seconded by Mr. Rulison, the foregoing resolution #21-017 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

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#21-018 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Promotional Appointment of Nicholas Satter to the title of Plant Mechanic, effective February 15, 2021 at Salary Schedule 4, Group 5.

On a motion made by Mr. Bernstein, seconded by Mr. Rulison, the foregoing resolution #21-018 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

#21-019 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Promotional Appointment of Erich Carlton to the title of Plant Mechanic, effective February 15, 2021 at Salary Schedule 4, Group 5.

On a motion made by Mr. Rulison, seconded by Ms. Bleier-Mervis, the foregoing resolution #21-019 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

#21-020 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Promotional Appointment of Anthony Avila to the title of Foreman of Distribution, effective February 15, 2021 at Salary Schedule 4, Group 8.

On a motion made by Ms. Bleier-Mervis, seconded by Mrs. Volpe, the foregoing resolution #21-020 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

For Item #21-021, Mr. Noce sought Board authorization for the purchase of a new Crew Truck. He recapped the Bid results, stating that the bid amount includes the trade-in of one existing dump truck. He also informed the Members that the Authority is keeping the older crew truck as a back-up and that this was budgeted in our 2021 Renewal & Replacement Program.

#21-021 Authorize the purchase of **One (1) New 2022 Five Man, Four Door Crew Cab Truck with Body** from the low responsive, responsible bidder, **Regional Truck & Trailer**, in the bid amount of \$139,554. Bid amount reflects the trade-in of one existing dump truck.

On a motion made by Ms. Bleier-Mervis, seconded by Mr. Rulison, the foregoing resolution #21-021 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

For Item #21-022, Mr. Magguilli addressed the Board for authorization of a one year contract renewal for New York State Legislative and Advocacy Services. He stated that O'Donnell & Associates has done an excellent job in keeping abreast of changes in State policies and laws affecting the Authority and communicating same. He answered a follow-up question posed by a Board member.

#21-022 Authorize the Executive Director, or his designee, to exercise a one year contract renewal for **New York State Legislative and Advocacy Services with O'Donnell & Associates** from February 21, 2021 to February 21, 2022 at an estimated monthly cost of \$3,450. This is the first of two optional one-year renewals stipulated in the Agreement, which was approved by the Board at its February 4, 2020 meeting under Resolution #20-028.

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On a motion made by Mr. Rulison, seconded by Mr. Fero, the foregoing resolution #21-022 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

For Item #21-023, Mr. Savage sought Board authorization in awarding a unit price contract for a water main replacement project in the Town of Webster. He provided a summary overview of the project, recapped the bid results, and mentioned that the contractor has successfully completed work for the Authority in the past.

#21-023 Authorize the award of a unit price contract for the **Salt Road Water Main Replacement Project** to the low responsive, responsible bidder, **Blue Heron Construction Co., LLC** in the bid amount of \$1,710,789.50.

On a motion made by Mr. Rulison, seconded by Mrs. Volpe, the foregoing resolution #21-023 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

#21-024 The Members of the Authority expressly make the following determination for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

On a motion made by Mr. Rulison, seconded by Mr. Bernstein, the foregoing resolution #21-024 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0


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In Board folders for review:


- Proposed RFP/Q Recipients – Oracle Database Administration Services
- Routine monthly informational updates

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There being no further business to come before the Authority, Chairman Nasca adjourned this Regular Meeting at 09:50 a.m.



Diane L. Hendrickson, Recording Secretary



Scott D. Nasca, Chairman