

MINUTES

**MONROE COUNTY WATER AUTHORITY
ANNUAL MEETING**

THURSDAY, April 23, 2020

**Immediately Followed Regular Meeting on this Date
Garage, General Offices, 475 Norris Drive, Rochester, New York**

10:15 a.m. The Chairman called the Annual Meeting to order.

Roll Call of the membership of the Board and determination that a quorum was present, conducted upon commencement of the Regular Meeting held just prior to this Annual Meeting. The same 5 Members remained present for the Annual Meeting:

Members present (5): S. Nasca, S. Volpe, M. Fero, W. Bleier-Mervis, J. Rulison
Members absent (2): A. Bernstein, R. Hurlbut

Staff present: N. Noce, Executive Director; L. Magguilli, Assistant to the Executive Director; D. Hendrickson, Director of Human Resources; S. Savage, P.E., Director of Engineering; C. LaManna, P.E., Director of Production; A. Molinari, Director of Finance & Business Services; S. Trotta, Distribution Manager; S. Kromer, Distribution Manager; K. Naugle, Production Engineer.

General Counsel present: E. Hebert, Attorney – Harter, Secrest & Emery

#20-AM-01 RESOLVED: That the actions of the Officers of the Monroe County Water Authority since the Annual Meeting held Wednesday, April 24, 2019, be, and they hereby are, ratified and re-affirmed.

On a motion made by Mr. Fero, seconded by Ms. Bleier-Mervis, the foregoing resolution #20-AM-01 was put to a roll call vote and unanimously carried. AYES: 5 (S. Nasca, S. Volpe, M. Fero, W. Bleier-Mervis; J. Rulison); NAYS: 0

#20-AM-02 Nomination and appointment of **Scott D. Nasca as Chairperson** of the Monroe County Water Authority.

On a nomination made by Mr. Fero, seconded by Mr. Rulison, the foregoing resolution #20-AM-02 was put to a roll call vote and unanimously carried. AYES: 5 (S. Nasca, S. Volpe, M. Fero, W. Bleier-Mervis; J. Rulison); NAYS: 0

#20-AM-03 Nomination and appointment of **Matthew J. Fero as Vice Chairperson** of the Monroe County Water Authority.

On a nomination made by Chairperson Nasca, seconded by Mr. Rulison, the foregoing resolution #20-AM-03 was put to a roll call vote and unanimously carried. AYES: 5 (S. Nasca, S. Volpe, M. Fero, W. Bleier-Mervis; J. Rulison); NAYS: 0

#20-AM-04 Nomination and appointment of **Joseph R. Rulison as Treasurer** of the Monroe County Water Authority.

On a nomination made by Ms. Bleier-Mervis, seconded by Chairperson Nasca, the foregoing resolution #20-AM-04 was put to a roll call vote and unanimously carried. AYES: 5 (S. Nasca, S. Volpe, M. Fero, W. Bleier-Mervis; J. Rulison); NAYS: 0

#20-AM-05 RESOLVED: That the following banks be, and they hereby are, designated depositories for Authority funds:

<u>Bank of America</u>	<u>Rochester, New York</u>
<u>The Bank of New York Mellon (Trustee)</u>	<u>Pittsburgh, Pennsylvania</u>
<u>The Bank of New York Mellon (Third Party Custodian for Key Bank)</u>	<u>New York, New York</u>
<u>The Bank of New York Mellon (Third Party Custodian for M&T Bank)</u>	<u>New York, New York</u>
<u>M & T Bank</u>	<u>Rochester, New York</u>
<u>Key Bank</u>	<u>Albany, New York</u>
<u>JP Morgan Chase Bank</u>	<u>Rochester, New York</u>

On a motion made by Mr. Rulison, seconded by Mr. Fero, the foregoing resolution #20-AM-05 was put to a roll call vote and unanimously carried. AYES: 5 (S. Nasca, S. Volpe, M. Fero, W. Bleier-Mervis; J. Rulison); NAYS: 0

#20-AM-06 RESOLVED: In connection with both the re-appointment of M & T Bank as a designated depository bank pursuant to the foregoing resolution #20-AM-05 and a request from M & T Bank to modify the Authority's treasury management procedures and authorizations, the Authority adopts the resolutions set forth in the "RESOLVED" paragraphs numbered 1-10 on Attachment "A" hereto.

On a motion made by Mr. Fero, seconded by Mr. Rulison, the foregoing resolution #20-AM-06 was put to a roll call vote and unanimously carried. AYES: 5 (S. Nasca, S. Volpe, M. Fero, W. Bleier-Mervis; J. Rulison); NAYS: 0

#20-AM-07 RESOLVED: In connection with both the re-appointment of Key Bank as a designated depository bank pursuant to the foregoing resolution #20-AM-05, and a request from Key Bank to modify the Authority's treasury management procedures and authorizations, the Authority adopts the resolutions set forth in the "RESOLVED" paragraphs numbered 1-11 on Attachment "A" hereto.

On a motion made by Mr. Rulison, seconded by Mrs. Volpe, the foregoing resolution #20-AM-07 was put to a roll call vote and unanimously carried. AYES: 5 (S. Nasca, S. Volpe, M. Fero, W. Bleier-Mervis; J. Rulison); NAYS: 0

#20-AM-08 RESOLVED: In connection with both the re-appointment of JP Morgan Chase Bank as a designated depository bank pursuant to the foregoing resolution #20-AM-05 and a request from JP Morgan Chase Bank, NA and its affiliates to modify the Authority's treasury management authorizations, the Authority adopts the resolutions set forth in the paragraphs entitled "RESOLVED" on Attachment "A" hereto.

On a motion made by Ms. Bleier-Mervis, seconded by Mr. Fero, the foregoing resolution #20-AM-08 was put to a roll call vote and unanimously carried. AYES: 5 (S. Nasca, S. Volpe, M. Fero, W. Bleier-Mervis; J. Rulison); NAYS: 0

**MONROE COUNTY WATER AUTHORITY
ANNUAL MEETING – April 23, 2020**

#20-AM-09 RESOLVED: That any one of the following: Scott D. Nasca, Chairperson of the Authority, Joseph R. Rulison, Treasurer of the Authority, Nicholas A. Noce, Executive Director of the Authority, Larry M. Magguilli, Assistant to the Executive Director of the Authority, or Amy A. Molinari, Director of Finance & Business Services of the Authority, be, and they each hereby are, authorized to execute written consent on behalf of the Monroe County Water Authority for the withdrawal, substitution, or transfer of securities deposited or held in escrow to secure deposits of the Authority in depository banks as required by Section 1097 of the Public Authorities Law.

On a motion made by Ms. Bleier-Mervis, seconded by Mr. Fero, the foregoing resolution #20-AM-09 was put to a roll call vote and unanimously carried. AYES: 5 (S. Nasca, S. Volpe, M. Fero, W. Bleier-Mervis; J. Rulison); NAYS: 0

#20-AM-10 RESOLVED: That any one of the following: Scott D. Nasca, Chairperson of the Authority, Joseph R. Rulison, Treasurer of the Authority, Nicholas A. Noce, Executive Director of the Authority, Larry M. Magguilli, Assistant to the Executive Director of the Authority, or Amy A. Molinari, Director of Finance & Business Services of the Authority, be, and they each hereby are, authorized to sign all necessary requisitions and certifications pertaining to the payment, deposit, transfer, or other disposition of Authority funds as permitted by law, including funds in the hands of its Trustee under the Authority's Trust Indenture of October 1, 1991, as amended, and are designated as Authorized Officers pursuant to said Trust Indenture.

On a motion made by Mr. Rulison, seconded by Ms. Bleier-Mervis, the foregoing resolution #20-AM-10 was put to a roll call vote and unanimously carried. AYES: 5 (S. Nasca, S. Volpe, M. Fero, W. Bleier-Mervis; J. Rulison); NAYS: 0

#20-AM-11 RESOLVED: That any one of the following: Scott D. Nasca, Chairperson of the Authority, Joseph R. Rulison, Treasurer of the Authority, Nicholas A. Noce, Executive Director of the Authority, Larry M. Magguilli, Assistant to the Executive Director of the Authority, or Amy A. Molinari, Director of Finance & Business Services of the Authority, or others so delegated by Amy A. Molinari, or Nicholas A. Noce, or Larry M. Magguilli from time to time and/or the Trustee, be, and they each hereby are, authorized to invest monies held in the Bond Fund, Construction Fund, New Construction Fund, and Capital Improvement Fund, pursuant to Sections 511 and 608, respectively, of the Authority's Trust Indenture.

On a motion made by Mr. Fero, seconded by Mr. Rulison, the foregoing resolution #20-AM-11 was put to a roll call vote and unanimously carried. AYES: 5 (S. Nasca, S. Volpe, M. Fero, W. Bleier-Mervis; J. Rulison); NAYS: 0

#20-AM-12 Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby approves the Authority's **Annual Statement of Investment Policy for 2020**.

On a motion made by Ms. Bleier-Mervis, seconded by Mr. Rulison, the foregoing resolution #20-AM-12 was put to a roll call vote and unanimously carried. AYES: 5 (S. Nasca, S. Volpe, M. Fero, W. Bleier-Mervis; J. Rulison); NAYS: 0

**MONROE COUNTY WATER AUTHORITY
ANNUAL MEETING – April 23, 2020**

#20-AM-13 Appointment of **Members of the Authority's Standing Audit Committee** in accordance with the Monroe County Water Authority's By-Laws and Policy on Internal Controls and Financial Accountability. The following Members shall serve on this Committee: Joseph R. Rulison, Committee Chair; Sheryal A. Volpe, and Matthew J. Fero, and the Chairperson of the Authority serves as an Ex-Officio member of the Audit Committee pursuant to the Authority's By-Laws.

On a motion made by Mr. Rulison, seconded by Mr. Fero, the foregoing resolution #20-AM-13 was put to a roll call vote and unanimously carried. AYES: 5 (S. Nasca, S. Volpe, M. Fero, W. Bleier-Mervis; J. Rulison); NAYS: 0

#20-AM-14 Appointment of **Members of the Authority's Standing Finance Committee** in accordance with the Monroe County Water Authority's By-Laws and Policy on Internal Controls and Financial Accountability. The following Members shall serve on this Committee: Robert W. Hurlbut, Committee Chair; Allen S. Bernstein, and Sheryal Volpe, and the Chairperson of the Authority serves as an Ex-Officio member of the Finance Committee pursuant to the Authority's By-Laws.

On a motion made by Mr. Rulison, seconded by Mr. Fero, the foregoing resolution #20-AM-14 was put to a roll call vote and unanimously carried. AYES: 5 (S. Nasca, S. Volpe, M. Fero, W. Bleier-Mervis; J. Rulison); NAYS: 0

#20-AM-15 Appointment of **Members of the Authority's Standing Governance Committee** in accordance with the Monroe County Water Authority's By-Laws. The following Members shall serve on this Committee: Wendy Bleier-Mervis, Committee Chair; Sheryal A. Volpe, and Allen S. Bernstein, and the Chairperson of the Authority serves as an Ex-Officio member of the Governance Committee pursuant to the Authority's By-Laws.

On a motion made by Ms. Bleier-Mervis, seconded by Mr. Rulison, the foregoing resolution #20-AM-15 was put to a roll call vote and unanimously carried. AYES: 5 (S. Nasca, S. Volpe, M. Fero, W. Bleier-Mervis; J. Rulison); NAYS: 0

#20-AM-16 Appointment of **Members of the Authority's Standing Compensation Committee** in accordance with the Monroe County Water Authority's By-Laws. The following Members shall serve on this Committee: Wendy Bleier-Mervis, Committee Chair; Robert W. Hurlbut, and Matthew J. Fero, and the Chairperson of the Authority serves as an Ex-Officio member of the Compensation Committee pursuant to the Authority's By-Laws.

On a motion made by Mr. Rulison, seconded by Mr. Fero, the foregoing resolution #20-AM-16 was put to a roll call vote and unanimously carried. AYES: 5 (S. Nasca, S. Volpe, M. Fero, W. Bleier-Mervis; J. Rulison); NAYS: 0

#20-AM-17 The **Monroe County Water Authority Ethics Board**, as created pursuant to the Code of Ethics Policy, Article 4, shall be comprised of the following three (3) persons:

- John Bringewatt, Chairman
- John DiCaro
- Christopher A. Schiano

On a motion made by Mr. Rulison, seconded by Mrs. Volpe, the foregoing resolution #20-AM-17 was put to a roll call vote and unanimously carried. AYES: 5 (S. Nasca, S. Volpe, M. Fero, W. Bleier-Mervis; J. Rulison); NAYS: 0

**MONROE COUNTY WATER AUTHORITY
ANNUAL MEETING – April 23, 2020**

#20-AM-18

WHEREAS, Section 1095(3) of the New York Public Authorities Law states that (i) the Officers of the Authority shall include a Chairperson, a Vice Chairperson, a Treasurer, and a Secretary, and (ii) the Authority may appoint such additional Officers as it may require for the performance of its duties, and

WHEREAS, the Authority has identified the positions of Executive Director, Director of Finance and Business Services, and Assistant to the Executive Director as those for which the title of Officer will enable the Authority to perform its duties and fulfill its mission.

NOW, THEREFORE, BE IT RESOLVED:

1. The Authority hereby designates the positions of Executive Director, Director of Finance and Business Services, and Assistant to the Executive Director as Officers of the Authority effective immediately and continuing until the earlier of removal of such designation by the Authority or the next Annual Meeting of the Authority.
2. The Members and Staff of the Authority are hereby authorized and directed for and on behalf of the Authority and in its name to do all such further acts and things as may be necessary, or in the opinion of the person so acting, desirable and proper to effect the purposes of the foregoing resolutions.

On a motion made by Mr. Rulison, seconded by Mr. Fero, the foregoing resolution #20-AM-18 was put to a roll call vote and unanimously carried. AYES: 5 (S. Nasca, S. Volpe, M. Fero, W. Bleier-Mervis; J. Rulison); NAYS: 0

#20-AM-19 The Monroe County Water Authority shall routinely post notices of Board Meetings at its General Offices location, 475 Norris Drive, Rochester, New York, in the public foyer or at another area readily accessible for public viewing.

On a motion made by Ms. Bleier-Mervis, seconded by Mr. Rulison, the foregoing resolution #20-AM-19 was put to a roll call vote and unanimously carried. AYES: 5 (S. Nasca, S. Volpe, M. Fero, W. Bleier-Mervis; J. Rulison); NAYS: 0

* * *

There being no further business to come before the Authority, Chairman Nasca adjourned this Annual Meeting at 10:25 a.m.



Diane L. Hendrickson, Recording Secretary



Scott D. Nasca, Chairman