

MINUTES

**MONROE COUNTY WATER AUTHORITY
REGULAR MEETING
THURSDAY, July 9, 2020 @ 9:30 a.m.
Main Conference Room
General Offices, 475 Norris Drive, Rochester, New York**

9:30 a.m. The Chairman called this Regular Meeting to order.

Roll Call of the membership of the Board and determination that a quorum was present.

Members Present (7): S. Nasca, S. Volpe, M. Fero, A. Bernstein, R. Hurlbut W. Bleier-Mervis, J. Rulison

Staff present: N. Noce, Executive Director; L. Magguilli, Assistant to the Executive Director; D. Hendrickson, Director of Human Resources; S. Savage, P.E., Director of Engineering; C. LaManna, P.E., Director of Production; A. Molinari, Director of Finance & Business Services; R. Benschhoff, Executive Director of Operations

General Counsel present: John M. Jennings – Harter, Secrest & Emery
Robert C. Weissflach – Harter, Secrest & Emery

Packets containing detailed information on Agenda items were distributed in advance of the meeting date to each Member, Executive Staff, and Counsel for their prior review.

Pledge of Allegiance – Lead by Chairman Nasca

#20-131 Approve minutes of the Authority's Regular Meeting held on June 11, 2020.

On a motion made by Mr. Rulison, seconded by Mr. Bernstein, the foregoing resolution #20-131 was put to a voice vote and unanimously carried. AYES: 7; NAYS: 0

#20-132 Approve list of disbursements on check registers dated June 3, June 10, June 17, and June 24, 2020, which were forwarded to the Authority Members for their review.

On a motion made by Ms. Bleier-Mervis, seconded by Mr. Rulison, the foregoing resolution #20-132 was put to a voice vote and unanimously carried. AYES: 7; NAYS: 0

#20-133 Accept Purchase Order List of materials and supplies for the period June 4 through July 1, 2020 in the amount of \$299,791.04.

On a motion made by Mr. Hurlbut, seconded by Ms. Bleier-Mervis, the foregoing resolution #20-133 was put to a voice vote and unanimously carried. AYES: 7; NAYS: 0

COMMUNICATIONS/NOTIFICATIONS

Mr. Noce reminded the Board of their upcoming mandatory NYS ABO Training and MCWA Budget Workshops, both of which will be held in August.

Mr. LaManna notified the Board that due to an extended period of high temperatures and little to no rain, the Authority has been producing over 130 million gallons of water per day. He also stated that because of these hot and dry weather conditions, the demand from the City of Rochester and Genesee County has increased, and that the Operators at our treatment plants have done a great job in response. Genesee County issued a voluntary water conservation advisory on July 8.

**MONROE COUNTY WATER AUTHORITY
REGULAR MEETING – July 9, 2020**

EXECUTIVE SESSION

#20-ES 09:40 a.m. Chairman Nasca requested a motion to enter Executive Session pursuant to Section 105(l)(f) of the New York Public Officers Law in order for the Board to discuss the employment performance history of a particular employee.

Moved by Mr. Fero, seconded by Ms. Bleier-Mervis, and put to a roll call vote, the Board unanimously agreed to enter Executive Session. AYES: 7 (S. Nasca, S. Volpe, M. Fero, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

10:37 a.m. Motion to conclude Executive Session: Moved by Mr. Rulison, seconded by Mr. Hurlbut, the Board upon voice vote unanimously agreed to conclude Executive Session. No formal action was taken.

Chairman Nasca called this Regular Meeting back in Open Session.

* * *

#20-134 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Provisional appointment of Anthony Piascik, P.E. to the title of Engineering Technician effective July 27, 2020 at Salary Schedule 5, Group 4.

On a motion made by Mr. Rulison, seconded by Mrs. Volpe, the foregoing resolution #20-134 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

#20-135 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Promotional appointment of Tasha Parker to the title of Office Clerk III effective July 13, 2020 at Salary Schedule 5, Group 2.

On a motion made by Mr. Bernstein, seconded by Ms. Bleier-Mervis, the foregoing resolution #20-135 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

For Item #20-136, Mr. Benschhoff briefed the Board for authorization in amending Resolution #19-243 by increasing the original amount from \$40,000 to \$65,000. Due to COVID-19, the Authority's Vehicle Maintenance group is encountering delivery problems, resulting in difficulty sustaining an adequate supply of truck maintenance and repair parts. By increasing the authorized amount, we can order ahead, thus ensuring we have sufficient supplies on hand for emergency repairs.

#20-136 Authorize an **amendment of Resolution #19-243** to increase the estimated total cost for the as-needed purchase of various parts and/or supplies for maintenance and repair of Water Authority Dump Trucks and Crew Trucks throughout year 2020 from **Kenworth Northeast Group** from \$40,000 to \$65,000.

On a motion made by Mr. Fero, seconded by Mr. Bernstein, the foregoing resolution #20-136 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

**MONROE COUNTY WATER AUTHORITY
REGULAR MEETING – July 9, 2020**

For Item #20-137, Mr. Magguilli addressed the Board to authorize a purchase off New York State Contract of a three-year VMware software licensing and support renewal. VMware is a virtualization software used to reduce the frequency and number of servers we need to purchase, resulting in a significant cost savings.

#20-137 Authorize a three-year renewal of **VMware Licensing and Support** from **Regiment Technology Group** under the New York State Information Technology Umbrella Contract, Group #73600, Award #22802, Contract #PM67310, for a total cost of \$42,683.62.

On a motion made by Mr. Bernstein, seconded by Mr. Rulison, the foregoing resolution #20-137 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

For Item #20-138, Mr. Benshoff addressed the Board for authorization to purchase vehicle tracking system hardware and GPS monitoring services off of New York State OGS Contract for Telematics. This service, which we have utilized the past several years, enables MCWA to quickly locate and dispatch the nearest worker(s) with the right skills and vehicle for the job. This system also monitors vehicle diagnostics, providing alerts for required maintenance, as well as free roadside assistance.

#20-138 Authorize the purchase of **Vehicle Tracking System Hardware** and monthly **GPS Monitoring Services** from **Verizon Connect NWF, Inc.** (formerly known as Networkfleet, Inc.) under the New York State OGS Contract for GPS Telematics, Group #77014, Award #PGB-22966, contract #PT66910, through the contract period ending June 30, 2021, in an estimated amount of \$42,400.

On a motion made by Mr. Rulison, seconded by Mrs. Volpe, the foregoing resolution #20-138 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

For Item #20-139, Mr. Savage outlined the purpose for executing a new 40-year Retail Lease Agreement with the Town of Bergen, as requested by the Town.

#20-139 WHEREAS, the Authority is operating the Town of Bergen's water system in accordance with the existing Retail Lease Agreement dated December 13, 1990 and its Amendment No. 1, dated April 12, 2011; and

WHEREAS, the Town is seeking federal funding for the new Water Improvement Benefit Area No. 1; and

WHEREAS, the Town of Bergen has requested a renewal of the Retail Lease Agreement with the Authority for a new forty (40) year term.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY WATER AUTHORITY:

To authorize the execution of a **40-year Retail Lease Agreement** with the **Town of Bergen**.

On a motion made by Mr. Bernstein, seconded by Ms. Bleier-Mervis, the foregoing resolution #20-139 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

**MONROE COUNTY WATER AUTHORITY
REGULAR MEETING – July 9, 2020**

For Item #20-140, Ms. Molinari discussed coverages and premiums for Excess Liability Insurance and Premises Pollution Liability.

#20-140 Approve proposal as submitted by **M&T Insurance Agency, Inc.** for renewals of **Excess Liability Insurance Coverage** policies and authorization to place insurance coverage for **Premises Pollution Liability (PPL)** with limits of liability and deductibles, as proposed, and including any fees for service, for an estimated cost of \$160,000. The term for insurance coverage is July 1, 2020 through June 20, 2021.

On a motion made by Mr. Rulison, seconded by Mr. Bernstein, the foregoing resolution #20-140 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

#20-141 The Members of the Authority expressly make the following determination for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

On a motion made by Mr. Rulison, seconded by Mrs. Volpe, the foregoing resolution #20-141 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

* * *

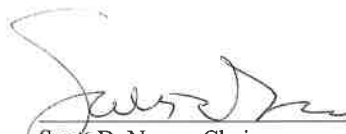
In Board folders for review:

- Notification of firms to receive RFQ to provide foundation design services for proposed Walker Road Tank.
- Routine monthly informational reports and/or updates.

* * *

There being no further business to come before the Authority, Chairman Nasca adjourned this Regular Meeting at 10:50 a.m.


Diane L. Hendrickson, Recording Secretary


Scott D. Nasca, Chairman