

**MONROE COUNTY WATER AUTHORITY
REGULAR MEETING**

THURSDAY, September 10, 2026 ~ 9:00 a.m.

Board Room

General Offices, 475 Norris Drive, Rochester, New York

Roll Call

Pledge of Allegiance

#26-166 Approve minutes of the Authority's Regular Meeting, held on Thursday, August 13, 2026.

Moved By:

Seconded By:

Voice Vote:

#26-167 Accept list of disbursements on check registers dated August 5, August 12, August 19, and August 26, 2026 which were forwarded to the Authority Members for their review.

Moved By:

Seconded By:

Voice Vote:

#26-168 Accept Purchase Order List of materials and supplies for the period August 1 through August 30, 2026 in the amount of \$535,419.06.

Moved By:

Seconded By:

Voice Vote:

COMMUNICATIONS/NOTIFICATIONS

#26-169

RESOLUTION #26-169

**EXPRESSING APPRECIATION FOR YEARS OF SERVICE AND
BEST WISHES OF THE MONROE COUNTY WATER AUTHORITY BOARD
TO RICHARD C. BRYANT UPON HIS RETIREMENT**

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***WHEREAS,** Richard C. Bryant, a longtime employee of the Water Authority,
has retired as of August 21, 2026; and*

***WHEREAS,** Richard C. Bryant is a highly skilled and knowledgeable 23+ year
veteran of the Water Authority; and*

***WHEREAS,** Richard C. Bryant will be remembered for his dedicated service
by his fellow employees and management of the Water Authority.*

***NOW, THEREFORE, BE IT RESOLVED,** MCWA extends its appreciation
and best wishes for a happy, fulfilling retirement; and*

***BE IT FURTHER RESOLVED,** the Recording Secretary of the Board is
hereby requested to forward a copy of this Resolution to
Richard C. Bryant, MCWA Retiree.*

Moved By:
Seconded By:
Roll Call Vote:

#26-170 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Appointment of Cameron Herrick to the title of Skilled Laborer, effective September 21, 2026, at an hourly rate of \$26.51.

Moved By:
Seconded By:
Roll Call Vote:

#26-171 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Appointment of Kimberleigh Martin to the title of Management Assistant, effective September 14, 2026, at an annual salary of \$79,435.

Moved By:
Seconded By:
Roll Call Vote:

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- #26-172** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
- Authorize the Off Cycle salary adjustment for Michael Sullivan to establish internal equity within the Facilities, Fleet and Operations department, at an annual salary of \$143,894, effective September 14, 2026.

Moved By:
Seconded By:
Roll Call Vote:

- #26-173** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
- Appointment of Anthony Cangialosi to the title of Instrumentation and Control Systems Specialist, effective September 28, 2026, at an annual salary of \$96,117.

Moved By:
Seconded By:
Roll Call Vote:

- #26-174** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
- Provisional Appointment of Earl Sanford, Jr. to the title of Assistant Instrument and Controls Specialist, effective October 12, 2026, at an annual salary of \$85,925.

Moved By:
Seconded By:
Roll Call Vote

- #26-175** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
- Appointment of James Gorman to the title of Utility Worker, effective September 14, 2026, at an hourly rate of \$28.03.

Moved By:
Seconded By:
Roll Call Vote

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- #26-176** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Appointment of Kaitlyn Herman to the title of Office Clerk IV, effective September 14, 2026, at an hourly rate of \$23.46.

Moved By:
Seconded By:
Roll Call Vote
- #26-177** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Appointment of Jennifer Doohan to the title of Office Clerk IV, effective September 28, 2026, at an hourly rate of \$23.46.

Moved By:
Seconded By:
Roll Call Vote
- #26-178** Authorize the one-time purchase of **Main Repair Materials** from low responsive, responsible bidder, **Ferguson Enterprises, LLC** with a total bid amount of \$119,368.12.

Moved By:
Seconded By:
Roll Call Vote
- #26-179** Authorize the one-time purchase of **Four (4) 54" MJ Restraint Glands** with Accessories from low responsive, responsible bidder, **E. J. Prescott** with a total bid price of \$37,751.40.

Moved By:
Seconded By:
Roll Call Vote
- #26-180** Authorize the use of Erie County Contract 260015-004 for as needed purchases of **Asphalt Materials** from **County Line Stone Company, Inc.** through the contract expiration date of March 31, 2027 in the amount of \$40,000.00. This contract may be extended annually as long as the Erie County Contract remains in effect.

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Moved By:
Seconded By:
Roll Call Vote

- #26-181** Authorize the Executive Director to enter into a Professional Services Agreement with **Bench Strength Partners, Inc. (BSP)** for **Cellular Antenna Installation Support Services** with the fee earned for providing services on a success-fee basis.

Moved By:
Seconded By:
Roll Call Vote

- #26-182** Authorize Emergency Purchase Order No. 10542-1 issued to **Villager Construction, Inc.** in the amount of \$232,655.20 for the 36-inch **Prestressed Concrete Cylinder Pipe Repair**.

Moved By:
Seconded By:
Roll Call Vote

- #26-183** Authorize Emergency Purchase Order No. 10537-1 issued to **F.W. Webb Company** in the amount of \$54,953.00 for materials used for the **36-inch Prestressed Concrete Cylinder Pipe Repair**.

Moved By:
Seconded By:
Roll Call Vote

- #26-184** Authorize the Executive Director to enter into a Professional Services Agreement with **Jefferson Solutions, Inc.**, as proposed, to provide **Actuarial Services** for fiscal years ending December 31, 2026, 2027, and 2028, renewable up to two additional one-year terms upon mutual agreement and in accordance with the terms of such firm's written proposal.

Moved By:
Seconded By:
Roll Call Vote

- #26-185** Authorize the Executive Director to enter into a Professional Services Agreement with **Occupational Safety On Site, Inc.** to provide **Annual Drug and Alcohol testing** for all MCWA employees, including drug and alcohol

testing under the NYS Department of Transportation CDL guidelines. The Agreement will be for an initial three-year term, with the option to extend for two additional one-year terms upon mutual consent, for an annual estimated cost of \$18,000.

Moved By:
Seconded By:
Roll Call Vote

GOVERNANCE COMMITTEE REPORT

- #26-186** Upon recommendation of the Monroe County Water Authority's Governance Committee, amend the **By-Laws of the Monroe County Water Authority**, in the form attached hereto and made a part of the minutes hereof.

Moved To Table By:
Seconded By:
Roll Call Vote:

- #26-187** Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby approves the revised **Travel and Expense Reimbursement Policy**, as presented.

Moved By:
Seconded By:
Roll Call Vote:

- #26-188** The Members of the Authority expressly make the following determination for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

Moved By:
Seconded By:
Roll Call Vote: