

## MINUTES

***DRAFT – Subject to and Pending Monroe County Water Authority Board approval.***

**MONROE COUNTY WATER AUTHORITY  
REGULAR MEETING  
THURSDAY, June 11, 2026 @ 9:00 a.m.  
Shoremont Water Treatment Plant  
4799 Dewey Avenue, Rochester, New York**

9:00 a.m. The Chairman called this Regular Meeting to order.

**Roll Call of the membership of the Board and determination that a quorum was present.**

**Members Present (6):** S. Nasca, M. Fero, S. Mason, D. Young, T. Barbetto, M. Van Vechten

**Staff present:** N. Noce, Executive Director; L. Magguilli, Deputy Executive Director; D. Hendrickson, Director of Human Resources; S. Savage, P.E., Director of Engineering; C. LaManna, P.E., Director of Production; S. Trotta, Director of Operations; A. Molinari, Director of Finance & Business Services; K. Sharp, Communications

**General Counsel present:** John Jennings – Harter, Secrest & Emery

**Monroe County Legislative Liaison present:** Hon. David Long

**Others in Attendance:** Jennifer Kiblin, EFPR Group

Packets containing detailed information on Agenda items were distributed in advance of the meeting date to each Member, Executive Staff, and Counsel for their prior review.

**Pledge of Allegiance** – Lead by Chairman Nasca

**#26-105** Approve minutes of the Authority's Regular and Annual Meeting held on Thursday, May 14, 2026.

On a motion made by Mrs. Van Vechten, seconded by Mrs. Mason, the foregoing resolution #26-105 was put to a voice vote and unanimously carried. AYES: 6; NAYS: 0

**#26-106** Approve list of disbursements on check registers dated May 6, May 13, May 20, and May 27, 2026, which were forwarded to the Authority Members for their review.

On a motion made by Mr. Fero, seconded by Mr. Barbetto, the foregoing resolution #26-106 was put to a voice vote and unanimously carried. AYES: 6; NAYS: 0

**#26-107** Accept Purchase Order List of materials and supplies for the period May 5, 2026 through May 31, 2026 in the amount of \$716,157.70.

On a motion made by Mr. Young, seconded Mrs. Van Vechten, the foregoing resolution #26-107 was put to a voice vote and unanimously carried. AYES: 6; NAYS: 0

## **COMMUNICATIONS/NOTIFICATIONS**

Mr. Noce outlined the contents of Board folders, including the 2025 Monroe County Water Authority Annual Water Quality Report, April financials, and three upcoming RFP/Q's for the Authority's phone systems, cybersecurity assessments, and CSX railroad pipe bridge rehabilitation analysis and design.

#26-108

**RESOLUTION #26-108**  
**EXPRESSING APPRECIATION FOR YEARS OF SERVICE AND**  
**BEST WISHES OF THE MONROE COUNTY WATER AUTHORITY BOARD**  
**TO RICHARD P. LIBERI UPON HIS RETIREMENT**

*WHEREAS, Richard P. Liberi a longtime employee of the Water Authority,  
has retired as of May 29, 2026; and*

*WHEREAS, Richard P. Liberi is a highly skilled and knowledgeable 25+ year  
veteran of the Water Authority; and*

*WHEREAS, Richard P. Liberi will be remembered for his dedicated service  
by his fellow employees and management of the Water Authority.*

**NOW, THEREFORE, BE IT RESOLVED, MCWA extends its appreciation  
and best wishes for a happy, fulfilling retirement; and**

**BE IT FURTHER RESOLVED, the Recording Secretary of the Board is  
hereby requested to forward a copy of this Resolution to**  
*Richard P. Liberi, MCWA Retiree.*

On a motion made by Mrs. Mason, seconded by Mrs. Van Vechten, the foregoing resolution #26-108 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

#26-109

**RESOLUTION #26-109**  
**EXPRESSING APPRECIATION FOR YEARS OF SERVICE AND**  
**BEST WISHES OF THE MONROE COUNTY WATER AUTHORITY BOARD**  
**TO BRAD M. SMITH UPON HIS RETIREMENT**

*WHEREAS, Brad M. Smith, a longtime employee of the Water Authority,  
has retired as of May 29, 2026; and*

*WHEREAS, Brad M. Smith is a highly skilled and knowledgeable 29+ year  
veteran of the Water Authority; and*

*WHEREAS, Brad M. Smith will be remembered for his dedicated service  
by his fellow employees and management of the Water Authority.*

**NOW, THEREFORE, BE IT RESOLVED, MCWA extends its appreciation  
and best wishes for a happy, fulfilling retirement; and**

**BE IT FURTHER RESOLVED, the Recording Secretary of the Board is  
hereby requested to forward a copy of this Resolution to**  
*Brad M. Smith, MCWA Retiree.*

On a motion made by Mrs. Van Vechten, seconded by Mrs. Mason, the foregoing resolution #26-109 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

#26-110

Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:  
Promotional Appointment of Christopher Lotta to the title of Heavy Motor Equipment Operator, effective June 15, 2026 at an hourly rate of \$44.55.

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On a motion made by Mrs. Volpe, seconded by Mrs. Mason, the foregoing resolution #26-110 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**#26-111** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission: Promotional Appointment of Jacob Clemens to the title of Utility Worker, effective June 15, 2026 at an hourly rate of \$29.29.

On a motion made by Mr. Fero, seconded by Mrs. Van Vechten, the foregoing resolution #26-111 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**#26-112** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission: Appointment of Zachary Maier to the title of Electrical and Instrumentation Mechanic II, effective June 15, 2026 at an hourly rate of \$34.15.

On a motion made by Mr. Barbeto, seconded by Mrs. Van Vechten, the foregoing resolution #26-112 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**#26-113** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission: Provisional Promotional Appointment of Brendan Mulcahy to the title of Junior Project Engineer – Water Distribution, effective June 15, 2026 at the compensation of \$83,512.

On a motion made by Mrs. Mason, seconded by Mrs. Van Vechten, the foregoing resolution #26-113 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**#26-114** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission: Provisional Promotional Appointment of Chelsea Parkes to the title of Junior Project Engineer – Water Distribution, effective June 15, 2026 at the compensation of \$90,854.

On a motion made by Mr. Fero, seconded by Mrs. Mason, the foregoing resolution #26-114 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**#26-115** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission: Appointment of Jennifer Serio to the title of Accountant, effective June 15, 2026 at the compensation of \$89,357.

On a motion made by Mrs. Van Vechten, seconded by Mr. Barbeto, the foregoing resolution #26-115 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**#26-116** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission: Appointment of Anna Tando to the title of Office Clerk IV, effective June 15, 2026 at an hourly rate of \$23.46.

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On a motion made by Mrs. Mason, seconded by Mrs. Van Vechten, the foregoing resolution #26-116 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**For Item #26-117**, Mr. Savage sought Board authorization to award a unit price contract for the 2026 Chili Water Main Replacement Project. He stated the project entails replacing approximately 6,000 feet of water main that has experienced a significant number of breaks in the Town of Chili. Mr. Savage said that three bids were received and that the Authority has successfully worked with Randsco Pipeline, Inc. in past.

**#26-117** Authorize the award of a unit price contract for the 2026 Chili Water Main Replacements project contract to the low responsive, responsible bidder, Randsco Pipeline Inc. in the bid amount of \$1,868,335.

On a motion made by Mr. Fero, seconded by Mrs. Van Vechten, the foregoing resolution #26-117 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**For Item #26-118**, Mr. Magguilli requested authorization from the Board to award a contract for leak detection services. He explained the scope of the project, which involves surveying approximately 1,800 miles of pipeline each year for two years to check pipe integrity and detect leaks. This will cover the Authority's entire system over the course of two years. Once complete, the contract may be extended up to four years to survey 25% of the system annually. Mr. Magguilli stated that three bids were received, one of which was disqualified due to incompleteness.

**#26-118** Authorize the award of **leak detection services** contract with **New England Water Distribution Services, LLC** for the survey of approximately 1800 miles of pipe per year for two years as directed by the Authority for the approximate cost of \$175,550 per year and on a as needed basis for on-site leak correlation at cost of \$325.00 per hour. This agreement is for two years with the option to renew for an additional four years to survey 25% of the system each year if both parties agree in writing.

On a motion made by Mrs. Van Vechten, seconded by Mr. Barbeto, the foregoing resolution #26-118 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**For Item #26-119**, Ms. Molinari stated the Board previously granted authorization for Arthur J. Gallagher to obtain quotations for Excess Liability Insurance per resolution #26-100.

**#26-119** Approve the proposal as submitted by Arthur J Gallagher for renewals of **Excess Liability Insurance Coverage policies** for an estimated cost of \$355,000. The term for insurance coverage is July 1, 2026 through June 30, 2027.

On a motion made by Mrs. Mason, seconded by Mrs. Van Vechten, the foregoing resolution #26-119 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**For Item #26-120**, Ms. Molinari sought Board authorization for the annual renewal of DSL, internet and cable services using the New York State Contract.

**#26-120** Authorize the use of New York State OGS Contract, Group #77017, Award #23100, Contract #PS68706 for **DSL/Low Bandwidth Internet and Cable services** with **Time Warner Cable Northeast, LLC d/b/a Spectrum** for an annual estimated cost of \$50,000.

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On a motion made by Mrs. Mason, seconded by Mr. Fero, the foregoing resolution #26-120 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**For Item #26-121.** Mr. Noce requested authorization from the Board to renew the Authority's membership with Greater Rochester Enterprise (GRE). Mr. Noce commended GRE's continued advocacy of the area's water supply and efforts in attracting new businesses to the Greater Rochester area. Chairman Nasca noted that water is often the key selling point of attracting new businesses. Chairman Nasca responded to a question posed by a Board member.

**#26-121** Approve the Monroe County Water Authority **membership renewal** with the **Greater Rochester Enterprise (GRE)** at the annual membership rate of \$27,500 for one year.

On a motion made by Mrs. Van Vechten, seconded by Mr. Barbeto, the foregoing resolution #26-121 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**AUDIT COMMITTEE REPORT – Presented by Mrs. Van Vechten, Chairperson**

Mrs. Van Vechten gave a briefing on the Audit Committee meeting held on June 4, 2026 at 8:00 a.m., at which the first item on the agenda was the Deferred Compensation Plan Audit. She stated Jennifer Kiblin from the EFPR Group gave an overview of the audited financial statements as of December 31, 2025 for the Deferred Compensation Plan for the employees of the Monroe County Water Authority. Following the review and some discussion, the Committee voted unanimously to accept the audited financial statements for the Deferred Compensation Plan and to forward to the full Board for approval.

The next item on the agenda was the review of the Accounting Policies & Procedures Manual. Mrs. Van Vechten said Ms. Molinari reviewed the recommended revisions, solely housekeeping in nature, and the Committee voted unanimously to approve the Accounting Policies & Procedures Manual, as presented, and to forward to the full Board for approval.

Mrs. Van Vechten concluded her report by stating the next Audit Committee meeting was confirmed for Thursday, December 3, 2026 at 8:00 a.m. and the minutes of the June 4<sup>th</sup> meeting are posted on the MCWA website.

**For Item #26-122.** Ms. Molinari introduced Jennifer Kiblin from EFPR Group, who gave an overview of the Independent Auditor's Report on the financial statements for the Deferred Compensation Plan for the employees of Monroe County Water Authority. Ms. Kiblin stated it was a clean audit and no management letters were issued. She outlined the process and applauded the Authority staff for excellent recordkeeping. Ms. Molinari invited any questions.

**#26-122** The Board hereby accepts the Independent Auditor's Report on the **financial statements for the Deferred Compensation Plan** for the Employees of the Monroe County Water Authority for year ending December 31, 2025.

On a motion made by Mrs. Mason, seconded by Mr. Fero, the foregoing resolution #26-122 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**For Item #26-123.** Ms. Molinari noted the only changes to the Accounting Policies and Procedures Manual are updated organizational charts.

**#26-123** Upon recommendation of the Monroe County Water Authority's Audit Committee, the Board hereby approves the **Accounting Policies and Procedures Manual**, as revised and presented.

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On a motion made by Mr. Barbeto, seconded by Mrs. Van Vechten, the foregoing resolution #26-123 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**#26-124** The Members of the Authority expressly make the following determination for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

On a motion made by Mr. Fero, seconded by Mrs. Mason, the foregoing resolution #26-124 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**Additional Comments:**

Mr. Noce recognized Mr. Trotta for his tremendous contributions over the past 44+ years, noting this was his final Board meeting before his retirement. Chairman Nasca echoed his sentiments and stated that Mr. Trotta's legacy will live on.

**In Board folders for review:**

- 2025 Monroe County Water Authority Annual Water Quality Report
- April Financials
- Notification of Emergency Purchase Order for Phone System Refresh and Maintenance
- Notification of Emergency Purchase Order for Cyber Security Assessment and Pen Test
- Notification of Emergency Purchase Order for CSX RR Pipe Bridge Rehabilitation Analysis and Design

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There being no further business to come before the Authority, Chairman Nasca adjourned this Regular Meeting at 9:30 a.m.

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Diane L. Hendrickson, Recording Secretary

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Scott D. Nasca, Chairman