

## **MINUTES**

***DRAFT – Subject to and Pending Monroe County Water Authority Board approval.***

**MONROE COUNTY WATER AUTHORITY  
REGULAR MEETING  
THURSDAY, April 16, 2026 @ 9:00 a.m.  
ESOC Board Room  
General Offices, 475 Norris Drive, Rochester, New York**

9:00 a.m. The Chairman called this Regular Meeting to order.

**Roll Call of the membership of the Board and determination that a quorum was present.**

**Members Present (7):** S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten

**Staff present:** N. Noce, Executive Director; L. Magguilli, Deputy Executive Director; D. Hendrickson, Director of Human Resources; S. Savage, P.E., Director of Engineering; C. LaManna, P.E., Director of Production; A. Molinari, Director of Finance & Business Services; K. Sharp, Communications

**General Counsel present:** Megan Dorritie – Harter, Secrest & Emery

**Monroe County Legislative Liaison present:** Hon. David Long

Packets containing detailed information on Agenda items were distributed in advance of the meeting date to each Member, Executive Staff, and Counsel for their prior review.

**Pledge of Allegiance** – Lead by Chairman Nasca

**#26-054** Approve minutes of the Authority's Regular Meeting held on Thursday, March 5, 2026.

On a motion made by Mrs. Van Vechten, seconded by Mrs. Volpe, the foregoing resolution #26-054 was put to a voice vote and unanimously carried. AYES: 7; NAYS: 0

**#26-055** Approve list of disbursements on check registers dated February 25, March 4, March 11, March 18, March 25, and April 1, 2026, which were forwarded to the Authority Members for their review.

On a motion made by Mrs. Mason, seconded by Mr. Barbeto, the foregoing resolution #26-055 was put to a voice vote and unanimously carried. AYES: 7; NAYS: 0

**#26-056** Accept Purchase Order List of materials and supplies for the period February 23, 2026 through April 7, 2026 in the amount of \$809,763.75.

On a motion made by Mr. Barbeto, seconded Mrs. Mason, the foregoing resolution #26-056 was put to a voice vote and unanimously carried. AYES: 7; NAYS: 0

### **COMMUNICATIONS/NOTIFICATIONS**

Mr. Noce outlined the contents of Board folders, including an updated Board meeting agenda, January and February financial statements, the final 2025 Monroe County Water Authority Audit, three emergency purchase orders, an employee separation memo, an upcoming RFP/Q for road work in Henrietta, and an invitation to MCWA's Diamond Jubilee celebration at Shoremont Water Treatment Plant on June 11<sup>th</sup>. He noted the June 11<sup>th</sup> Board meeting will be relocated to Shoremont Water Treatment Plant.

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- #26-ES** 9:07 a.m. – Chairman Nasca requested a motion to enter Executive Session pursuant to Section 105(1)(f) of the New York Public Officers Law in order for the full Board to discuss the employment of a particular employee.
- Moved by Mr. Fero, seconded by Mrs. Van Vechten, and put to a roll call vote, the Board unanimously agreed to enter Executive Session. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten) NAYS: 0
- 9:25 a.m. – Motion to conclude Executive Session: Moved by Mr. Fero, seconded by Mrs. Mason, put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

Chairman Nasca called this Regular Meeting back in open session.

No Formal Action Taken

**#26-057**

**RESOLUTION #26-057**  
**EXPRESSING APPRECIATION FOR YEARS OF SERVICE AND**  
**BEST WISHES OF THE MONROE COUNTY WATER AUTHORITY BOARD**  
**TO MARY E. JOHNS UPON HER RETIREMENT**

*WHEREAS, Mary E. Johns, a longtime employee of the Water Authority, has retired as of February 27, 2026; and*

*WHEREAS, Mary E. Johns is a highly skilled and knowledgeable 22+ year veteran of the Water Authority; and*

*WHEREAS, Mary E. Johns will be remembered for her dedicated service by her fellow employees and management of the Water Authority.*

**NOW, THEREFORE, BE IT RESOLVED, MCWA extends its appreciation and best wishes for a happy, fulfilling retirement; and**

**BE IT FURTHER RESOLVED, the Recording Secretary of the Board is hereby requested to forward a copy of this Resolution to**

*Mary E. Johns, MCWA Retiree.*

On a motion made by Mr. Fero, seconded by Mrs. Van Vechten, the foregoing resolution #26-057 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**#26-058**

**RESOLUTION #26-058**  
**EXPRESSING APPRECIATION FOR YEARS OF SERVICE AND**  
**BEST WISHES OF THE MONROE COUNTY WATER AUTHORITY BOARD**  
**TO CHRISTIAN E. KING UPON HIS RETIREMENT**

*WHEREAS, Christian E. King, a longtime employee of the Water Authority, has retired as of March 30, 2026; and*

*WHEREAS, Christian E. King is a highly skilled and knowledgeable 29 year veteran of the Water Authority; and*

*WHEREAS, Christian E. King will be remembered for his dedicated service by his fellow employees and management of the Water Authority.*

**NOW, THEREFORE, BE IT RESOLVED, MCWA extends its appreciation and best wishes for a happy, fulfilling retirement; and**

**BE IT FURTHER RESOLVED, the Recording Secretary of the Board is**

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*hereby requested to forward a copy of this Resolution to  
 Christian E. King, MCWA Retiree.*

On a motion made by Mrs. Van Vechten, seconded by Mrs. Volpe, the foregoing resolution #26-058 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**#26-059** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:  
 Appointment of Hunter Knorr to the title of Laborer, effective April 20, 2026 at an hourly rate of \$23.75.

On a motion made by Mrs. Van Vechten, seconded by Mr. Barbeto, the foregoing resolution #26-059 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**#26-060** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:  
 Promotional Appointment of Kevin Hetzer to the title of Maintenance Mechanic II, effective April 20, 2026 at an hourly rate of \$41.20.

On a motion made by Mrs. Volpe, seconded by Mrs. Van Vechten, the foregoing resolution #26-060 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**For Item #26-061**, Mr. Magguilli requested Board authorization to purchase three new Ford Bronco SUV's utilizing the Onondaga County Contract for Police and Administration Vehicles. He noted these vehicles will replace three Chevy Equinoxes, which will be sent to auction.

**#26-061** Authorize the purchase of three (3) new **2026 Ford Bronco Sport Big Bend 4x4 SUVs** from **Van Bortel Ford** for \$96,811.80, utilizing the Onondaga County Contract for Police and Administrative Vehicles Bid Ref. #0010808.

On a motion made by Mr. Fero, seconded by Mrs. Van Vechten, the foregoing resolution #26-061 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**For Item #26-062**, Mr. Magguilli sought authorization from the Board to purchase two new pickup trucks utilizing the Onondaga County Contract for Police and Administrative Vehicles. He responded to a follow-up question from a Board member.

**#26-062** Authorize the purchase of two (2) new **2026 Ford Maverick XL Super Cab AWD Pick Up Trucks with Caps** from **Van Bortel Ford** for \$64,158.08, utilizing the Onondaga County Contract for Police and Administrative Vehicles Bid Ref. #0010808.

On a motion made by Mrs. Van Vechten, seconded by Mrs. Mason, the foregoing resolution #26-062 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**For Item #26-063**, Mr. Magguilli addressed the Board for authorization to purchase six new pickup trucks utilizing the Onondaga County Contract for Police and Administrative Vehicles. These will replace six aging vehicles, five of which will be sent to auction.

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**#26-063** Authorize the purchase of six (6) new 2026 **Ford F-250 XL Super Cab 4x4 Pick Up Trucks** with 6.75' Box including one (1) Western Snow Plow installed from **Van Bortel Ford** for \$315,449.66, utilizing the Onondaga County Contract for Police and Administrative Vehicles Bid Ref. #0010808.

On a motion made by Mr. Barbeto, seconded by Mrs. Van Vechten, the foregoing resolution #26-063 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**For Item #26-064**, Mr. Magguilli requested Board authorization to purchase two towable attenuators using the New York State Contract. He explained attenuators are mobile safety devices designed to offer crash protection and display traffic arrows. Mr. Magguilli stated these will replace two attenuators which have been in service for more than fifteen years.

**#26-064** Authorize the purchase of two (2) new **Scorpion II TL3 Towable Attenuators** with MB5-15 48"x96" Light LED Arrow Boards from **Trafix Devices Inc.** for \$57,816.18, utilizing the New York State Contract for Safety Equipment & Products for Transportation & Public Works Award #23244, Contract #PC69498.

On a motion made by Mrs. Mason, seconded by Mr. Barbeto, the foregoing resolution #26-064 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**For Item #26-065**, Mr. Magguilli sought Board authorization to use Monroe County Contract for annual testing, inspection, maintenance and repairs of sprinkler systems at the Authority's facilities. He noted this is a new vendor.

**#26-065** Authorize the use of Monroe County Contract BP #0108-25 (7700000305) for **Testing, Inspection, Maintenance and Repairs of Sprinkler Systems** at Authority Facilities as needed from **Davis-Ulmer Sprinkler Co.** for the annual estimated amount of \$40,000. Contract period ending 3/31/27.

On a motion made by Mrs. Van Vechten, seconded by Mr. Barbeto, the foregoing resolution #26-065 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**For Item #26-066**, Mr. LaManna requested authorization from the Board to award a contract for liquid aluminum sulfate, the primary coagulant used at the Authority's Shoremont and Webster Water Treatment Plants. He stated the Authority has successfully worked with this vendor for many years.

**#26-066** Authorize the award of the **Liquid Aluminum Sulfate (Alum) Supply** unit price contract to the low responsive, responsible bidder, **Chemtrade Chemicals US LLC** for the bid amount of \$303,000 (\$505 per ton) for an initial twelve-month term with the option to extend the contract for up to four additional twelve-month terms upon mutual consent, with a maximum allowable price increase of five percent per extension.

On a motion made by Mrs. Mason, seconded by Mr. Fero, the foregoing resolution #26-066 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**For Item #26-067**, Mr. LaManna addressed the Board for authorization to award a contract for backwash channel dredging at the Authority's Shoremont Treatment Plant. Mr. LaManna stated two responsive bids were received and Denali Water Solutions, LLC has adequately performed this job for the Authority for many years.

**#26-067** Authorize the award of the **Shoremont WTP Backwash Channel Dredging contract** to the low responsive, responsible bidder, **Denali Water Solutions, LLC** for the bid amount of \$178,799 for an initial term ending December 31,

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2026 with the option to extend the contract for up to four additional twelve-month terms upon mutual consent, with a maximum allowable price increase of five-percent per extension.

On a motion made by Mrs. Van Vechten, seconded by Mr. Barbeto, the foregoing resolution #26-067 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**For Item #26-068**, Mr. LaManna sought Board authorization to award a contract to replace conduit at the Authority's Webster Water Treatment Plant. He explained that groundwater intrusion has been a longstanding issue. Mr. LaManna stated three bids were received and the Authority has successfully worked with this vendor in the past.

**#26-068** Authorize the award of the **Webster WTP Filter Gallery Conduit Replacement contract** to the low responsive, responsible bidder, **Connors-Haas, Inc.** for the bid amount of \$267,500.

On a motion made by Mrs. Van Vechten, seconded by Mrs. Mason, the foregoing resolution #26-068 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**For Item #26-069**, Mr. LaManna requested Board authorization to purchase a dual pressure relief valve assembly for the carbon dioxide storage and feed system at the Authority's Shoremont Water Treatment Plant. He stated the valve will replace a single pressure relief valve that has reached the end of its service life. Mr. LaManna noted the carbon dioxide storage tank and feed system are still in good working order and the labor associated with the replacement will be performed by MCWA employees.

**#26-069** Authorize the purchase of a **dual pressure relief valve assembly** from **TOMCO<sub>2</sub> Systems** for the carbon dioxide storage and feed system located at the Shoremont Water Treatment Plant for an estimated amount of \$17,900.

On a motion made by Mr. Barbeto, seconded by Mrs. Mason, the foregoing resolution #26-069 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**For Item #26-070**, Mr. Savage addressed the Board for authorization to enter into a retail lease agreement for operation of the Village of Hilton Water System for a 40-year term. He explained the Village of Hilton and MCWA had been operating under a partial wholesale, partial retail lease agreement, which expired in December. The Village of Hilton reached out to the Authority to request a new retail lease agreement which authorizes MCWA to operate the entire village water system on a retail basis. Mr. Savage responded to a follow-up question from a Board member.

**#26-070** **WHEREAS**, the Village of Hilton and the Authority entered into a Wholesale Water Supply Agreement and Lease Agreement for Operation of Water System on December 2, 1985 (the "Current Agreement") that expired on December 2, 2025; and

**WHEREAS**, both parties intend to enter into a new Retail Lease Agreement for Operation of Water System (the "Agreement") for a new forty (40) year term; and

**WHEREAS**, the parties are now making this Agreement to replace and supersede the Current Agreement in its entirety; and

**NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY WATER AUTHORITY:**

Authorize the execution of a new **Retail Lease Agreement for Operation of Water System Village of Hilton** for a period of 40 years from the Effective Date.

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On a motion made by Mrs. Van Vechten, seconded by Mrs. Volpe, the foregoing resolution #26-070 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**For Item #26-071**, Mr. Magguilli sought Board authorization to enter into an agreement with O'Donnell & Associates to provide state and federal legislative and advocacy services. He stated O'Donnell has done a great job advocating for the Authority in the past and was instrumental in securing one million dollars in cybersecurity funding earlier this year. Mr. Magguilli answered a Board member's question.

**#26-071** Authorize the Executive Director to enter into an agreement with **O'Donnell & Associates** to provide **NYS and Federal Legislative and Advocacy Services** on behalf of Monroe County Water Authority. The Scope of work will include Regulatory and Legislative Representation, Program Funding, Outreach, and as well as appropriate State and Federal Agencies and Departments. The agreement is for one year with the opportunity for a mutually agreed upon second year and third year, at a cost of \$11,000 per month for a total of \$132,000 annually.

On a motion made by Mrs. Mason, seconded by Mr. Young, the foregoing resolution #26-071 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**For Item #26-072**, Mr. Magguilli sought Board authorization to enter into a professional services agreement with TwoCoast Consulting, Inc. for database administration services. He stated that TwoCoast Consulting is a local vendor and has adequately provided support services to the Authority in the past. Mr. Magguilli noted the Authority typically uses less than the maximum amount allowed.

**#26-072** Authorize the award of a Professional Services Agreement for **Database Administration Services** to **TwoCoast Consulting, Inc.** for an estimated annual amount of \$50,000 with an initial one-year term, renewable up to four additional one-year terms upon mutual agreement and in accordance with the terms of such firm's written proposal.

On a motion made by Mr. Barbeto, seconded by Mr. Fero, the foregoing resolution #26-072 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**For Item #26-073**, Mr. Magguilli requested authorization from the Board to award a professional services and lease agreement for new Cannon multi-function devices and maintenance. He stated this project entails replacing twenty-nine copiers and a plotter. The new devices will require less maintenance and offer higher speed printing. Mr. Magguilli stated this will be a two-phase project.

**#26-073** Authorize the award of a Professional Services and Lease Agreement for new **Canon Multi-Function Devices and Maintenance** from **United Business Systems** for an estimated five-year amount of \$260,000, including a "one-dollar" buyout option for all devices at lease end.

On a motion made by Mrs. Van Vechten, seconded by Mrs. Mason, the foregoing resolution #26-073 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**For Item #26-074**, Mr. Magguilli addressed the Board for authorization to purchase a one-year Cisco implementation services agreement utilizing the New York State Contract. He explained this service provides backup for the switches where the data goes in and out.

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- #26-074** Authorize the use of New York State OGS Contract, Group #73600, Award #22802, Lot 4 Implementation, Contract #PM20800, for the purchase of a one-year **Cisco Implementation Services Agreement** from **ePlus, Inc.** for an estimated total cost of \$100,000.

On a motion made by Mr. Fero, seconded by Mrs. Van Vechten, the foregoing resolution #26-074 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**For Item #26-075.** Ms. Molinari briefed the Board regarding the Water Authority's Annual Report, previously distributed to each member for their review. She stated the report is filed with the New York State Authorities Budget Office every year to maintain accountability and transparency. Mr. Noce commended Ms. Molinari and her team for their hard work in compiling this comprehensive report.

- #26-075** Resolved: The Board hereby approves the **Monroe County Water Authority's 2025 Annual Report**, submitted in accordance with Section 2800 of the Public Authorities Law and entered electronically into the Public Authorities Reporting Information System (PARIS) as required by the New York State Authorities Budget Office.

On a motion made by Mrs. Volpe, seconded by Mrs. Van Vechten, the foregoing resolution #26-075 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

- #26-076** The Members of the Authority expressly make the following determination for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

On a motion made by Mrs. Van Vechten, seconded by Mrs. Volpe, the foregoing resolution #26-076 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**In Board folders for review:**

- Notification of Emergency Purchase Order for Confined Space Monitors
- Notification of Emergency Purchase Order of Aluminum Sulfate Supply
- Notification of Emergency Purchase Order for Copier Lease and Maintenance Extension
- Notification of an RFP/Q for Road Work in Henrietta
- Final 2025 Monroe County Water Authority Audit
- Separation Memo
- Invitation to MCWA's Diamond Jubilee Celebration

**Additional Comments:** Mr. Young requested a presentation pertaining to the Authority's cybersecurity efforts during a future Board meeting.

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There being no further business to come before the Authority, Chairman Nasca adjourned this Regular Meeting at 9:50 a.m.

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Diane L. Hendrickson, Recording Secretary

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Scott D. Nasca, Chairman

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