

**MONROE COUNTY WATER AUTHORITY
REGULAR MEETING**

Thursday, January 8, 2026 ~ 9:00 a.m.

Board Room

General Offices, 475 Norris Drive, Rochester, New York

Roll Call

Pledge of Allegiance

#26-001 Approve minutes of the Authority's Regular Meeting, held on December 11, 2025.

Moved By:

Seconded By:

Voice Vote:

#26-002 Accept list of disbursements on check registers dated of, December 3, December 10, December 17, December 24, and December 29, 2025, which were forwarded to the Authority Members for their review.

Moved By:

Seconded By:

Voice Vote:

#26-003 Accept Purchase Order List of materials and supplies for the period December 1 through December 28, 2025 in the amount of \$968,735.72.

Moved By:

Seconded By:

Voice Vote:

COMMUNICATIONS/NOTIFICATIONS

#26-004 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Appointment of Nathaniel Jenison to the title of Maintenance Mechanic III, effective February 23, 2026, at an hourly rate of \$30.67.

Moved By:

Seconded By:

Roll Call Vote:

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#26-005 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Promotional Appointment of John Callear to the title of Junior project Engineer - Water Distribution, effective January 12, 2026, at a total compensation of \$102,378.

Moved By:
Seconded By:
Roll Call Vote:

#26-006 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Promotional Appointment of Jason Witkowski to the title of Junior project Engineer - Water Distribution, effective January 12, 2026, at an annual salary of \$69,930.

Moved By:
Seconded By:
Roll Call Vote:

#26-007 Authorize the purchase of one **(1) new 2026 Ford Transit T350 AWD DWR Van with Reading Enclosed Body** from **Van Bortel Ford** in the amount of \$84,890.09, utilizing the Onondaga County Contract for Police and Administrative Vehicles. Bid Ref.#0010808.

Moved By:
Seconded By:
Roll Call Vote:

#26-008 Authorize the use of Monroe County Contract #0311-24 for **routine and emergency Tree Service** as needed from **Birchcrest Tree & Landscape** for an annual estimated amount of \$25,000 through contract period ending April 30, 2026. This contract may be extended annually as long as this contract remains in effect.

Moved By:
Seconded By:
Roll Call Vote:

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- #26-009** Authorize the execution of a Professional Services Agreement with **DiVal Safety and Supplies** for **Confined Space Monitors with Service Program** at the unit prices proposed for a total proposal amount of \$105,985.55 for a five-year term.

Moved By:
Seconded By:
Roll Call Vote:

- #26-010** Authorize the Executive Director to execute Amendments to **four Pipeline Crossing Agreements with CSX Transportation, Inc.** The Amendment extends the Agreement terms 25 years at a fee totaling \$21,000.

Moved By:
Seconded By:
Roll Call Vote:

- #26-011** Authorize an amendment of Resolution #25-120 (ref. June 12, 2025) to reflect an increase of the Professional Services Agreement with **SAM-NY Geospatial** for **Underground Utility and Damage Prevention Services (Stake Outs)**, on a non-emergency basis to all of Genesee County (previously exclusively Pembroke, Darien, Darien Center and Corfu) for \$25 per stakeout and \$18 per clear notify. This agreement would be for the rest of the one year term that started October 1, 2025 with an option to extend two additional one year terms upon mutual consent.

Moved By:
Seconded By:
Roll Call Vote:

- #26-012** Authorize the award of the software licensing renewal for **Barracuda E-mail Protection** from the low responsive, responsible bidder, **GHA Technologies, Inc.** in the bid amount of \$15,017.77 for a one-year term.

Moved By:
Seconded By:
Roll Call Vote:

- #26-013** The Members of the Authority expressly make the following determination for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding

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Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

Moved By:

Seconded By:

Roll Call Vote: