

**MINUTES**

***DRAFT – Subject to and Pending Monroe County Water Authority Board approval.***

**MONROE COUNTY WATER AUTHORITY  
REGULAR MEETING  
THURSDAY, January 8, 2026 @ 9:00 a.m.  
ESOC Board Room  
General Offices, 475 Norris Drive, Rochester, New York**

9:00 a.m. The Chairman called this Regular Meeting to order.

**Roll Call of the membership of the Board and determination that a quorum was present.**

**Members Present (7):** S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten

**Staff present:** N. Noce, Executive Director; L. Maggilli, Deputy Executive Director; D. Hendrickson, Director of Human Resources; S. Savage, P.E., Director of Engineering; C. LaManna, P.E., Director of Production; A. Molinari, Director of Finance & Business Services; S. Trotta, Director of Operations; K. Sharp, Communications

**General Counsel present:** Megan Dorittie – Harter, Secrest & Emery

**Monroe County Legislative Liaison present:** Hon. Robert Colby

Packets containing detailed information on Agenda items were distributed in advance of the meeting date to each Member, Executive Staff, and Counsel for their prior review.

**Pledge of Allegiance – Lead by Chairman Nasca**

**#26-001** Approve minutes of the Authority's Regular Meeting held on Thursday, December 11, 2025.

On a motion made by Mrs. Van Vechten, seconded by Mrs. Mason, the foregoing resolution #26-001 was put to a voice vote and unanimously carried. AYES: 7; NAYS: 0

**#26-002** Approve list of disbursements on check registers dated December 3, December 10, December 17, December 24, and December 29, 2025, which were forwarded to the Authority Members for their review.

On a motion made by Mr. Barbeto, seconded by Mr. Young, the foregoing resolution #26-002 was put to a voice vote and unanimously carried. AYES: 7; NAYS: 0

**#26-003** Accept Purchase Order List of materials and supplies for the period December 1 through December 28, 2025 in the amount of \$968,735.72.

On a motion made by Mr. Fero, seconded by Mrs. Van Vechten, the foregoing resolution #26-003 was put to a voice vote and unanimously carried. AYES: 7; NAYS: 0

**COMMUNICATIONS/NOTIFICATIONS**

Mr. Noce outlined the contents of Board folders, including an updated Board meeting Agenda, October and November financial statements, employee separation memo, a thank you note from the Pirate Toy Fund for holiday toy donations, the 2026 Board Committee Schedule, and the 2025 Customer Survey Results Summary.

**#26-004** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:  
Appointment of Nathaniel Jenison to the title of Maintenance Mechanic III, effective February 23, 2026, at an hourly rate of \$30.67.

On a motion made by Mrs. Volpe, seconded by Mrs. Mason, the foregoing resolution #26-004 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**#26-005** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:  
Provisional Promotional Appointment of John Callear to the title of Junior Project Engineer – Water Distribution, effective January 12, 2026, at a total compensation of \$102,378.

On a motion made by Mrs. Mason, seconded by Mr. Barbeto, the foregoing resolution #26-005 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**#26-006** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:  
Provisional Promotional Appointment of Jason Witkowski to the title of Junior Project Engineer- Water Distribution, effective January 12, 2026, at an annual salary of \$69,930.

On a motion made by Mrs. Mason, seconded by Mrs. Volpe, the foregoing resolution #26-006 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**For Item #26-007** Mr. Trotta requested Board authorization to purchase a new Ford transit van for the Production Department utilizing the budget for vehicle replacement. He stated the van will replace a 2011 van with approximately 95,000 miles on it.

**#26-007** Authorize the purchase of one **(1) new 2026 Ford Transit T350 AWD DWR Van with Reading Enclosed Body** from **Van Bortel Ford** in the amount of \$84,890.09, utilizing the Onondaga County Contract for Police and Administrative Vehicles. Bid Ref.#0010808.

On a motion made by Mrs. Volpe, seconded by Mrs. Van Vechten, the foregoing resolution #26-007 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**For Item #26-008**, Mr. Trotta sought authorization from the Board to increase the contract amount with Birchcrest Tree & Landscape for routine and emergency tree service. He explained that the Authority is approaching the initial \$15,000 amount with four months remaining on the contract. The increased limit will cover the Authority's needs until the contract renews in April.

**#26-008** Authorize the use of Monroe County Contract #0311-24 for **routine and emergency Tree Service** as needed from **Birchcrest Tree & Landscape** for an annual estimated amount of \$25,000 through contract period ending April

30, 2026. This contract may be extended annually as long as this contract remains in effect.

On a motion made by Mr. Fero, seconded by Mrs. Mason, the foregoing resolution #26-008 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**For Item #26-009.** Mr. Savage addressed the Board for authorization to enter into an agreement with Dival Safety and Supplies for confined space monitors and service. He stated that confined space gas monitors will be supplied at the Authority's water treatment plants, operations centers and meter shop so they are easily accessible for employees to verify air quality of vaults and confined spaces as needed.

**#26-009** Authorize the execution of a Professional Services Agreement with **DiVal Safety and Supplies for Confined Space Monitors with Service Program** at the unit prices proposed for a total proposal amount of \$105,985.55 for a five-year term.

On a motion made by Mrs. Van Vechten, seconded by Mrs. Mason, the foregoing resolution #26-009 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**For Item #26-010.** Mr. Savage sought Board authorization to extend four licensing agreements with CSX for 25 years. The agreements allow MCWA to perform maintenance and construction on water mains within the CSX right of way at four specified locations in Gates, Pembroke, Henrietta and Stafford.

**#26-010** Authorize the Executive Director to execute Amendments to **four Pipeline Crossing Agreements with CSX Transportation, Inc.** The Amendment extends the Agreement terms 25 years at a fee totaling \$21,000.

On a motion made by Mr. Barbeto, seconded by Mrs. Van Vechten, the foregoing resolution #26-010 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**For Item #26-011.** Mr. Trotta requested Board authorization to extend an agreement with SAM-NY Geospatial to expand stakeout services to all of Genesee County. Mr. Trotta explained that the previous resolution was exclusive to Pembroke, Darien, Darien Center, and Corfu. He noted SAM-NY has been doing a great job.

**#26-011** Authorize an amendment of Resolution #25-120 (ref. June 12, 2025) to reflect an increase of the Professional Services Agreement with **SAM-NY Geospatial for Underground Utility and Damage Prevention Services (Stake Outs)**, on a non-emergency basis to all of Genesee County (previously exclusively Pembroke, Darien, Darien Center and Corfu) for \$25 per stakeout and \$18 per clear notify. This agreement would be for the rest of the one-year term that started October 1, 2025 with an option to extend two additional one-year terms upon mutual consent.

On a motion made by Mrs. Mason, seconded by Mrs. Van Vechten, the foregoing resolution #26-011 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**For Item #26-012.** Mr. Maggilli sought Board authorization to renew Barracuda email protection services to provide the Authority with spam filters and email archiving. He stated two bids were received and GHA technologies, Inc. was the low responsive, responsible bidder.

**#26-012** Authorize the award of the software licensing renewal for **Barracuda E-mail Protection** from the low responsive, responsible bidder, **GHA Technologies, Inc.** in the bid amount of \$15,017.77 for a one-year term.

On a motion made by Mrs. Van Vechten, seconded by Mrs. Volpe, the foregoing resolution #26-012 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**#26-013** The Members of the Authority expressly make the following determination for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

On a motion made by Mr. Fero, seconded by Mrs. Mason, the foregoing resolution #26-013 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

**Additional Comments:** Mr. Barbeto shared he toured the Monroe County Sheriff's Regional Investigative Operations Center (RIOC) with Sheriff Baxter. He mentioned a potential future partnership opportunity to share camera access with RIOC.

Mr. Maggilli shared that the Authority received notification from Senator Schumer's Office that the funding for MCWA cybersecurity enhancements is believed to be in the final stages and is expected to pass this week.

**In Board folders for review:**

- 2026 Committee Meetings Schedule
- October and November Financials
- Employee Separation Memo
- 2025 Customer Survey Results Summary
- Thank You Note from the Pirate Toy Fund for Holiday Toy Donations

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There being no further business to come before the Authority, Chairman Nasca adjourned this Regular Meeting at 9:20 a.m.

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Diane L. Hendrickson, Recording Secretary

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Scott D. Nasca, Chairman