

**MONROE COUNTY WATER AUTHORITY
REGULAR MEETING**

Thursday, December 11, 2025 ~ 9:00 a.m.

Board Room

General Offices, 475 Norris Drive, Rochester, New York

Roll Call

Pledge of Allegiance

#25-217 Approve minutes of the Authority's Regular Meeting, held on November 13, 2025.

Moved By:

Seconded By:

Voice Vote:

#25-218 Accept list of disbursements on check registers dated of, November 5, November 12, November 19, and November 26, 2025, which were forwarded to the Authority Members for their review.

Moved By:

Seconded By:

Voice Vote:

#25-219 Accept Purchase Order List of materials and supplies for the period November 3 through November 30, 2025 in the amount of \$4,044,880.73.

Moved By:

Seconded By:

Voice Vote:

COMMUNICATIONS/NOTIFICATIONS

#25-220 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Appointment of Hussan Curry to the title of Laborer, effective January 5, 2026, at an hourly rate of \$21.92

Moved By:

Seconded By:

Roll Call Vote:

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- #25-221** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Promotional Appointment of Justin Andrews to the title of Construction Inspector, effective December 15, 2025, at an hourly rate of \$37.07.

Moved By:
Seconded By:
Roll Call Vote:

- #25-222** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Promotional Appointment of Mike Kloppel to the title of Construction Inspector, effective December 15, 2025, at an hourly rate of \$37.07.

Moved By:
Seconded By:
Roll Call Vote:

- #25-223** Authorize the purchase of one (1) new **2026 Ford F-350 XL Super Cab SRW 4x4 Truck with 9' Reading Service Body** from **Van Bortel Ford** in the amount of \$81,621.43, utilizing the Onondaga County Contract for Police and Administrative Vehicles Bid Ref# 0010808.

Moved By:
Seconded By:
Roll Call Vote:

- #25-224** Authorize a Blanket Purchase Order from **Kenworth Northeast** for the purchase of **various parts, supplies and repairs**, as needed for the maintenance of the Authority's Kenworth dump trucks and crew trucks throughout 2026. Estimated annual amount of \$75,000. Kenworth Northeast is the only authorized dealer for New York State.

Moved By:
Seconded By:
Roll Call Vote:

- #25-225** Authorize the purchase of **Allen-Bradley® Programmable Logic Controllers and ancillary equipment** such as network interface cards, power supplies, input/output cards, cabling and displays on an as-needed basis from **Rexel USA, Inc.** for the term January 1 through December 31, 2026 for an estimated total up to \$175,000.

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Moved By:
Seconded By:
Roll Call Vote:

- #25-226** Authorize the purchase of **various industrial and commercial supplies, material, and equipment** from **W.W. Grainger, Inc.** for items not included on Grainger's contract with New York State, to be ordered as needed, for an estimated total cost of \$25,000 for a one-year term beginning January 1 through December 31, 2026.

Moved By:
Seconded By:
Roll Call Vote:

- #25-227** Authorize the purchase of **wireless broadband cellular communication services** from **FirstNet** for the Authority's SCADA communication network for an estimated total cost up to \$30,000 for the term January 1 through December 31, 2026.

Moved By:
Seconded By:
Roll Call Vote:

- #25-228** Authorize the purchase of **various process instrumentation and radio communication equipment** to be ordered as needed from **Ritec Enterprises, Inc.** for an estimated total cost up to \$50,000 for the term January 1 through December 31, 2026.

Moved By:
Seconded By:
Roll Call Vote:

- #25-229** Authorize Emergency Purchase Order No. 6668-1 issued to Emmons Metro, LLC in the amount of \$56,879.85 for the repair of Lake Water Pump Station Pump No. 3.

Moved By:
Seconded By:
Roll Call Vote:

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- #25-230** Authorize the award of a unit price contract for the **Beach Avenue Water Main Replacement** project contract to the low responsive, responsible bidder, **Villager Construction, Inc.** in the bid amount of \$1,673,257.

Moved By:
Seconded By:
Roll Call Vote:

- #25-231** Authorize the purchase of **Office Supplies** to be ordered as needed from **W.B. Mason Co., Inc.** for an estimated amount of \$30,000 utilizing the City of Rochester Contract #137789/510140, through the contract period ending December 31, 2026.

Moved By:
Seconded By:
Roll Call Vote

- #25-232** Authorize the execution of a **Water Exchange Renewal Agreement** with the **Town of Ontario, New York**, for the purchase of water at the existing meter vaults on Boston and Whitney Roads. The Agreement will be for a term of two (2) years.

Moved By:
Seconded By:
Roll Call Vote

- #25-233** RESOLVED: That the Authority hereby ratifies and confirms in every respect the change in the **Authority's Rules for the Sale of Water and the Collection of Rents and Charges**, as presented to this meeting and made a part of the minutes hereof, which change is effective January 1, 2026 and is subject of a Resolution of the Authority adopted at its November 13, 2025 meeting; and the Authority hereby finds and determines that the requirements of Section 1096-a of the Public Authorities Law in connection therewith have been accomplished.

Moved By:
Seconded By:
Roll Call Vote

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#25-234 Authorize the use of New York State OGS Contract, Group #73600, Award #22802, Lot 2, Contract #PM20800, for the purchase of a one-year **Cisco Smartnet Maintenance and Support Agreement** from **ePlus, Inc.** for an estimated total cost of \$85,161.

Moved By:
Seconded By:
Roll Call Vote:

#25-235 Authorize the use of the New York State OGS Contract, Group #73600, Award #22802, Lot 3 and 4. Contract #PM69732, for the purchase of **Rubrik Software Licenses, Support, and Implementation** from **Insight Public Sector** for an estimated annual cost of \$123,690.

Moved By:
Seconded By:
Roll Call Vote

#25-236 BE IT HEREBY RESOLVED: That the Monroe County Water Authority Board Meeting dates for **2026** be as follows (*subject to change*):

JANUARY	THURSDAY	08	9:00 A.M. – REGULAR MEETING
FEBRUARY	THURSDAY	12	9:00 A.M. – REGULAR MEETING
MARCH	THURSDAY	5	9:00 A.M. – REGULAR MEETING
APRIL	THURSDAY	9	9:00 A.M. – REGULAR & ANNUAL MEETING
MAY	THURSDAY	14	9:00 A.M. – REGULAR MEETING
JUNE	THURSDAY	11	9:00 A.M. – REGULAR MEETING
JULY	THURSDAY	9	9:00 A.M. – REGULAR MEETING
AUGUST	THURSDAY	13	9:00 A.M. – REGULAR MEETING
SEPTEMBER	THURSDAY	10	9:00 A.M. – REGULAR MEETING
OCTOBER	THURSDAY	08	9:00 A.M. – REGULAR MEETING
NOVEMBER	THURSDAY	12	9:00 A.M. – REGULAR MEETING
DECEMBER	THURSDAY	10	9:00 A.M. – REGULAR MEETING

Moved By:
Seconded By:
Roll Call Vote:

- #25-237** Approve **travel for selected Board Members and Staff to attend AWWA National Convention and AWWA Conferences, NY Section – AWWA Meetings, GFOA Annual Conference, NYS-WA Meeting, NYS Department of State Educational Unit training programs, NPERLA, AMWA, and other mission-related training seminars, conferences, and meetings during 2026.** The Authority will pay for expenses in accordance with its Travel and Reimbursement Policy.

Moved By:
Seconded By:
Roll Call Vote:

AUDIT COMMITTEE REPORT

- #25-238** Authorize the Executive Director or his designee to enter into agreement for the purchase of **MCWA Group Life, Accidental & Dismemberment and Long Term Disability Insurances** with **Met Life Insurance Company**, as brokered through Brown & Brown, Inc., as proposed, estimated at \$38,000; based on present MCWA census.

Moved By:
Seconded By:
Roll Call Vote:

- #25-239** Authorize the Executive Director to enter into an agreement for the **purchase of Excess Workers' Compensation Insurance** through **Midwest Employers Casualty Company**, as brokered through NCAComp, Inc. in accordance with the terms of such firm's written proposal, for the period of January 1, 2026 through December 31, 2026, in the estimated amount of \$104,494.

Moved By:
Seconded By:
Roll Call Vote:

- #25-240** Based upon the review by MCWA staff, and upon the further recommendation of the Audit Committee, the Authority hereby authorizes the Executive Director to enter into an agreement with **NCAComp, Inc.** as **Third Party Administrator for Workers' Compensation Claims** from January 1, 2026 through December 31, 2028 with an option for two additional one-year extensions upon mutual agreement in accordance with the terms of such firm's written proposal.

Moved By:
Seconded By:
Roll Call Vote:

COMPENSATION COMMITTEE REPORT

- #24-258** The Members of the Authority expressly make the following determination for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

Moved By:
Seconded By:
Roll Call Vote: