

**MONROE COUNTY WATER AUTHORITY
REGULAR MEETING**

THURSDAY, October 9, 2025 ~ 9:00 a.m.

Board Room

General Offices, 475 Norris Drive, Rochester, New York

Roll Call

Pledge of Allegiance

#25-177 Approve minutes of the Authority's Regular Meeting, held on Thursday, September 11, 2025.

Moved By:

Seconded By:

Voice Vote:

#25-178 Accept list of disbursements on check registers dated September 3, September 10, September 17, and September 24, 2025, which were forwarded to the Authority Members for their review.

Moved By:

Seconded By:

Voice Vote:

#25-179 Accept Purchase Order List of materials and supplies for the period September 2, 2025 through September 29, 2025 in the amount of \$3,219,481.01.

Moved By:

Seconded By:

Voice Vote:

COMMUNICATIONS/NOTIFICATIONS

#25-180 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Appointment of Nicholas Isaac to the title of Utility Worker, effective October 13, 2025, at an hourly rate of \$28.44.

Moved By:

Seconded By:

Roll Call Vote:

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#25-181 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Appointment of Ian Buongiorne to the title of Electrical and Instrumentation Mechanic II, in accordance with the New York State Hiring for Emergency Limited Placement Statewide, effective October 13, 2025, at an hourly rate of \$33.16.

Moved By:
Seconded By:
Roll Call Vote:

#25-182 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Appointment of Samuel Ford IV to the title of Electrical and Instrumentation Mechanic II, in accordance with the New York State Hiring for Emergency Limited Placement Statewide, effective October 13, 2025, at an hourly rate of \$30.53.

Moved By:
Seconded By:
Roll Call Vote:

#25-183 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Provisional Appointment of Scott Trail to the title of Mechanical Maintenance Technician, effective October 13, 2025, at an hourly rate of \$48.28.

#25-184 Authorize the award of a lump sum contract for the Walker Road Gas Well Abandonment Re-bid project to the low responsive, responsible bidder, Sam Koehler Enterprises, Inc. in the bid amount of \$79,000.

Moved By:
Seconded By:
Roll Call Vote:

#25-185 BE IT RESOLVED, that the Monroe County Water Authority (the “Authority”) hereby establishes the following as its **standard work day for Members of the Authority**, effective October 1, 2025, and will report the following days worked to the New York State and Local Employees’ Retirement System based on the record of activities maintained and submitted by these officials to the Secretary of this body:

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Name	Standard Work Day (Hours/Day)	Term Begins/Ends	Participates in the Authority's Time Keeping System (Y/N)	Days/ Month (Based on Record of Activities)
Title: Members of the Authority				
Matthew J. Fero	Six (6)	4/12/22 – 4/01/27	N	2.00

Moved By:
 Seconded By:
 Roll Call Vote:

- #25-186** Authorize the use of New York State Office of General Services Contract, Information Technology Microsoft ReSeller (Statewide) Group #73600, Award #22802, Contract #PM69723, for the purchase of additional **Microsoft Office 2024 Licenses** from **SHI International Corp.** for an estimated amount of \$17,000.

Moved By:
 Seconded By:
 Roll Call Vote:

FINANCE COMMITTEE REPORT

- #25-187** RESOLVED: That the **Authority's Preliminary Budget** for the calendar year 2026 totaling \$101,113,041 be, and it hereby is, adopted.

IT IS FURTHER RESOLVED: That in accordance with the Authority's Trust Indenture dated October 1, 1991, Section 506, Paragraph #2, the Preliminary Budget so adopted shall, when it has been approved by a certificate of the Consulting Engineer, constitute for all purposes the Annual Budget for 2026.

Moved By:
 Seconded By:
 Roll Call Vote:

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#25-188 The Members of the Authority expressly make the following determination for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

Moved By:

Seconded By:

Roll Call Vote: