

MINUTES

DRAFT – Subject to and Pending Monroe County Water Authority Board approval.

**MONROE COUNTY WATER AUTHORITY
REGULAR MEETING
THURSDAY, October 9, 2025 @ 9:00 a.m.
ESOC Board Room
General Offices, 475 Norris Drive, Rochester, New York**

9:03 a.m. The Chairman called this Regular Meeting to order.

Roll Call of the membership of the Board and determination that a quorum was present.

Members Present (7): S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten

Monroe County Legislative Liaison present: Hon. David Long

Staff present: N. Noce, Executive Director; L. Magguilli, Deputy Executive Director; D. Hendrickson, Director of Human Resources; S. Savage, P.E., Director of Engineering; C. LaManna, P.E., Director of Production; S. Trotta, Director of Operations; A. Molinari, Director of Finance & Business Services; K. Sharp, Communications; C. King, Senior Production Engineer

General Counsel present: Megan Dorritie – Harter, Secrest & Emery

Packets containing detailed information on Agenda items were distributed in advance of the meeting date to each Member, Executive Staff, and Counsel for their prior review.

Pledge of Allegiance – Lead by Chairman Nasca

#25-177 Approve minutes of the Authority's Regular Meeting held on Thursday, September 11, 2025.

On a motion made by Mrs. Van Vechten, seconded by Mrs. Volpe, the foregoing resolution #25-177 was put to a voice vote and unanimously carried. AYES: 7; NAYS: 0

#25-178 Approve list of disbursements on check registers dated September 3, September 10, September 17, and September 24, 2025, which were forwarded to the Authority Members for their review.

On a motion made by Mrs. Mason, seconded by Mrs. Van Vechten, the foregoing resolution #25-178 was put to a voice vote and unanimously carried. AYES: 7; NAYS: 0

#25-179 Accept Purchase Order List of materials and supplies for the period September 2, 2025 through September 29, 2025 in the amount of \$3,219,481.01.

On a motion made by Mrs. Van Vechten, seconded by Mr. Barbeto, the foregoing resolution #25-179 was put to a voice vote and unanimously carried. AYES: 7; NAYS: 0

COMMUNICATIONS/NOTIFICATIONS

Mr. Noce outlined the contents of Board folders, including routine financial statements and an employee separation memo. Mr. Noce inquired of the Board Members as to who would be attending the Authority's Service Award Celebration and Diamond Jubilee event.

MONROE COUNTY WATER AUTHORITY
Regular Meeting – October 9, 2025

- #25-180** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
 Appointment of Nicholas Isaac to the title of Utility Worker, effective October 13, 2025 at an hourly rate of \$28.44.

On a motion made by Mrs. Van Vechten, seconded by Mr. Barbeto, the foregoing resolution #25-180 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

- #25-181** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
 Appointment of Ian Buongiorno to the title of Electrical and Instrumentation Mechanic II, in accordance with the New York State Hiring for Emergency Limited Placement Statewide, effective October 13, 2025, at an hourly rate of \$33.16.

On a motion made by Mr. Fero, seconded by Mrs. Mason, the foregoing resolution #25-181 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

- #25-182** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
 Appointment of Samuel Ford IV to the title of Electrical and Instrumentation Mechanic II, in accordance with the New York State Hiring for Emergency Limited Placement Statewide, effective October 13, 2025, at an hourly rate of \$30.53.

On a motion made by Mrs. Van Vechten, seconded by Mrs. Volpe, the foregoing resolution #25-182 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

- #25-183** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
 Provisional Appointment of Scott Trail to the title of Mechanical Maintenance Technician, effective October 13, 2025, at an hourly rate of \$48.28.

On a motion made by Mrs. Mason, seconded by Mr. Fero, the foregoing resolution #25-183 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

For Item #25-184, Mr. Savage requested Board authorization to award a lump sum contract for the abandonment of a gas well located at the former Walker Road Treatment Plant. He explained the treatment plant has been out of service for years and noted the natural gas well is approximately two thousand feet deep. Mr. Savage stated that two bids were received and the Authority has not worked with this vendor in the past, but their qualifications are sufficient.

- #25-184** Authorize the award of a lump sum contract for the Walker Road Gas Well Abandonment Re-bid project to the low responsive, responsible bidder, Sam Koehler Enterprises, Inc. in the bid amount of \$79,000.

On a motion made by Mrs. Van Vechten, seconded by Mrs. Volpe, the foregoing resolution #25-184 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

MONROE COUNTY WATER AUTHORITY
Regular Meeting – October 9, 2025

For Item #25-185. Ms. Hendrickson sought authorization from the Board to establish a standard work day for members of the Authority as required by the New York State Retirement System.

#25-185 BE IT RESOLVED, that the **Monroe County Water Authority** (the "Authority") hereby establishes the following as its **standard work day for Members of the Authority**, effective October 1, 2025, and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the Secretary of this body:

Name	Standard Work Day (Hours/Day)	Term Begins/Ends	Participates in the Authority's Time Keeping System (Y/N)	Days/ Month (Based on Record Activities)
Title: Members of the Authority				
Matthew J. Fero	Six (6)	4/12/22 – 4/01/27	N	2.00

On a motion made by Mr. Barbeto, seconded by Mrs. Van Vechten, the foregoing resolution #25-185 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

For Item #25-186. Mr. Magguilli requested authorization from the Board to purchase fifty additional Microsoft Office licenses to be utilized on new laptops and equipment for Authority employees.

#25-186 Authorize the use of New York State Office of General Services Contract, Information Technology Microsoft ReSeller (Statewide) Group #73600, Award #22802, Contract #PM69723, for the purchase of additional **Microsoft Office 2024 Licenses** from **SHI International Corp.** for an estimated amount of \$17,000.

On a motion made by Mrs. Van Vechten, seconded by Mrs. Mason, the foregoing resolution #25-186 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

FINANCE COMMITTEE REPORT – Presented by Mr. Fero, Committee Chair.

Mr. Fero gave a briefing on the Finance Committee meeting held on Thursday, October 2nd at 8:00 a.m., at which time the first item on the agenda was a review of the 2026 Preliminary Budget. The Director of Finance, Amy Molinari, gave a detailed presentation and responded to questions posed by committee members. Following the review and some discussion, the Finance Committee unanimously agreed to recommend approval of the 2026 Preliminary Budget, as presented, to the full Board at the October 9, 2025 regular Board meeting. Mr. Fero concluded his report by stating the next Finance Committee meeting was confirmed for Thursday, November 6, 2025 at 8:00 a.m. and the minutes of the October 2nd meeting are posted on the MCWA website.

For Item #25-187. Ms. Molinari gave a detailed presentation on the proposed 2026 budget. She outlined expenditures and projected revenues and responded to questions from Board members. Ms. Molinari shared the expected impact to ratepayers with a 4.58% rate increase in 2026, which equates to an increase of approximately \$1.33 per month for typical homeowners.

MONROE COUNTY WATER AUTHORITY
Regular Meeting – October 9, 2025

#25-187 RESOLVED: That the **Authority's Preliminary Budget** for the calendar year 2026 totaling \$101,113,041 be, and it hereby is, adopted.

IT IS FURTHER RESOLVED: That in accordance with the Authority's Trust Indenture dated October 1, 1991, Section 506, Paragraph #2, the Preliminary Budget so adopted shall, when it has been approved by a certificate of the Consulting Engineer, constitute for all purposes the Annual Budget for 2026.

On a motion made by Mrs. Van Vechten, seconded by Mr. Fero, the foregoing resolution #25-187 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

#25-188 The Members of the Authority expressly make the following determination for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

On a motion made by Mr. Fero, seconded by Mr. Young, the foregoing resolution #25-188 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS:

Energy Update Presentation – Presented by Christian King, Senior Production Engineer

Mr. King provided the Board with an update on the Authority's inclusion in the Monroe County Energy Program. He shared statistics demonstrating that more than half of the Production Department's operating budget is spent on energy, both gas and electric. He explained most of the electricity is utilized to pump water throughout the distribution system.

Mr. King outlined the advantages of the Monroe County Energy Program, which saves the Authority approximately 8% on electric rates and 10% on natural gas. He noted that inclusion in this program saved the Authority \$551,988 in 2024 alone, and 10,499,868 to date. He also detailed other benefits of the program, such as the consolidation of bills.

In Board folders for review:

- August Financials
- Separation Memo

There being no further business to come before the Authority, Chairman Nasca adjourned this Regular Meeting at 9:45 a.m.

Diane L. Hendrickson, Recording Secretary

Scott D. Nasca, Chairman