

MINUTES

DRAFT – Subject to and Pending Monroe County Water Authority Board approval.

**MONROE COUNTY WATER AUTHORITY
REGULAR MEETING
THURSDAY, September 11 @ 9:00 a.m.
ESOC Board Room
General Offices, 475 Norris Drive, Rochester, New York**

9:00 a.m. The Chairman called this Regular Meeting to order.

Roll Call of the membership of the Board and determination that a quorum was present.

Members Present (7): S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten

Monroe County Legislative Liaison present: Hon. David Long

Staff present: N. Noce, Executive Director; L. Magguilli, Deputy Executive Director; D. Hendrickson, Director of Human Resources; S. Savage, P.E., Director of Engineering; C. LaManna, P.E., Director of Production; S. Trotta, Director of Operations; A. Molinari, Director of Finance & Business Services; K. Sharp, Communications; G. Ippolito, Meter Services, Security

General Counsel present: Megan Dorritie – Harter, Secrest & Emery

Packets containing detailed information on Agenda items were distributed in advance of the meeting date to each Member, Executive Staff, and Counsel for their prior review.

Pledge of Allegiance – Lead by Chairman Nasca

Chairman Nasca invited Board members and attendees to join in a moment of silence in remembrance of those who lost their lives on September 11, 2001.

#25-158 Approve minutes of the Authority's Regular Meeting held on Thursday, August 7, 2025.

On a motion made by Mrs. Van Vechten, seconded by Mrs. Volpe, the foregoing resolution #25-158 was put to a voice vote and unanimously carried. AYES: 7; NAYS: 0

#25-159 Approve list of disbursements on check registers dated July 30, August 6, August 13, August 20, and August 27, 2025, which were forwarded to the Authority Members for their review.

On a motion made by Mr. Fero, seconded by Mrs. Van Vechten, the foregoing resolution #25-159 was put to a voice vote and unanimously carried. AYES: 7; NAYS: 0

#25-160 Accept Purchase Order List of materials and supplies for the period July 29, 2025 through September 1, 2025 in the amount of \$369,089.22.

On a motion made by Mrs. Mason, seconded by Mr. Barbeto, the foregoing resolution #25-160 was put to a voice vote and unanimously carried. AYES: 7; NAYS: 0

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COMMUNICATIONS/NOTIFICATIONS

Mr. Noce outlined the contents of Board folders, noting the inclusion of routine financial reports, the 2026 Preliminary Budget, the fall Spill employee newsletter, and employee separation memo.

Mr. Noce thanked the Board for attending their annual MCWA Budget Workshop/Board Training on September 5th.

#25-161 WHEREAS, by Resolution #25-149, the Monroe County Water Authority Board of Directors approved the appointment of Zachary Logan to the title of Laborer effective August 25, 2025; and

WHEREAS, Mr. Logan subsequently declined his offer of employment with the Monroe County Water Authority.

NOW, THEREFORE, BE IT RESOLVED: That the MCWA Board of Directors hereby rescinds its approval of Resolution #25-149 for the appointment of Zachary Logan; and

BE IT FURTHER RESOLVED: That this Resolution shall take effect immediately.

On a motion made by Mrs. Van Vechten, seconded by Mrs. Mason, the foregoing resolution #25-161 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

#25-162 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
 Appointment of Nicholas Isaac to the title of Laborer, effective September 15, 2025 at an hourly rate of \$24.02.

On a motion made by Mrs. Van Vechten, seconded by Mrs. Mason, the foregoing resolution #25-162 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

#25-163 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
 Promotional Appointment of David Katerle to the title of Laboratory Helper, effective September 15, 2025 at an hourly rate of \$40.00.

On a motion made by Mrs. Mason, seconded by Mrs. Van Vechten, the foregoing resolution #25-163 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

For Item #25-164, Mr. Trotta sought authorization from the Board for the as-needed purchase of parts and repairs for the Authority's John Deere backhoes and loaders. He stated Five Star Equipment is the sole source for John Deere parts in Monroe County and the Authority has successfully worked with this vendor in the past.

#25-164 Authorize a Blanket Purchase Order from **Five Star Equipment** for the purchase of various parts, supplies and repairs, as needed for the **maintenance and repair of the Authority's John Deere backhoes and loaders** for an annual estimated amount of \$50,000. Five Star Equipment is the sole source for John Deere parts for Monroe County.

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On a motion made by Mrs. Van Vechten, seconded by Mrs. Volpe, the foregoing resolution #25-164 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

For Item #25-165, Mr. Trotta requested Board authorization to purchase a new dump truck using the Onondaga County Contract. He stated this is part of the Authority's budget for vehicle replacement and will replace a 2016 Kenworth dump truck. Mr. Trotta responded to a question from a Board member inquiring about supply delays.

#25-165 Authorize the purchase of **one (1) new 2026 International HX620 SBA Dump Truck with Bibeau 17' Dump Body** from **Regional International Corp.** for \$235,413.68, utilizing Onondaga County Contract #072-08 for Heavy Duty Trucks Class 8.

On a motion made by Mr. Fero, seconded by Mrs. Van Vechten, the foregoing resolution #25-165 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

For Item #25-166, Mr. Trotta sought Board authorization to purchase a truck with a rugby 14' platform stake body utilizing the Onondaga County Contract. He stated the truck will replace a 2000 vehicle that was used primarily for installing new services. Mr. Trotta noted this purchase is part of the Authority's budget for vehicle replacement and responded to a follow-up question posed by a Board member.

#25-166 Authorize the purchase of **one (1) new 2026 International MV607 SBA Truck with Rugby 14' Platform Stake Body** from **Regional International Corp.** for \$159,533.29, utilizing Onondaga County Contract #072-04 for Heavy Duty Trucks Class 4-7.

On a motion made by Mrs. Mason, seconded by Mr. Barbeto, the foregoing resolution #25-166 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

For Item #25-167, Mr. Trotta addressed the Board for authorization in the purchase of two new Ford pickup trucks utilizing the Onondaga County Contract. He stated these will replace 2013 and 2015 trucks, both with over 100,000 miles on them. He noted this is part of the Authority's budget for vehicle replacement.

#25-167 Authorize the purchase of **two (2) new 2026 Ford F-250 XL Super Cab 4x4 Pickup Trucks** from **Van Bortel Ford** for \$111,352.72, utilizing Onondaga County Contract #071-05 for Police and Administrative Vehicles.

On a motion made by Mrs. Mason, seconded by Mr. Fero, the foregoing resolution #25-167 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

For Item #25-168, Mr. Trotta requested authorization from the Board for the as-needed purchase of new tires and related services for the Authority's vehicle fleet. He noted the Authority has worked with this vendor for many years and they have proven reliable.

#25-168 Authorize the use of Monroe County Contract #707-23 for the as needed purchase of **New Tires and Related Services** for MCWA vehicles from **Lewis General Tire, Inc.** for an annual estimated amount of \$120,000 through contract period ending July 31, 2026. This contract may be extended annually as long as this contract remains in effect.

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On a motion made by Mrs. Van Vechten, seconded by Mr. Barbeto, the foregoing resolution #25-168 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

For Item #25-169. Mr. LaManna briefed the Board for reauthorization of an agreement to continue participation in the Monroe County Energy Aggregation Group. He explained that the Authority has saved nearly \$4 million in reduced energy rates over the past 25 years through participation in the group. He noted the program offers other services, as well, such as load shedding and bill consolidation. There are approximately two dozen towns, villages, school and fire districts who participate in this group.

#25-169 Authorize the Executive Director to enter into an **Inter-Municipal Agreement with Monroe County** for the Authority's participation in the **Monroe County Energy Aggregation Group** with a term of five years.

On a motion made by Mrs. Mason, seconded by Mrs. Van Vechten, the foregoing resolution #25-169 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

For Item #25-170. Mr. LaManna sought Board authorization to purchase repair parts for the medium voltage variable frequency drive equipment at the Webster Water Treatment Plant. He explained one unit will be installed immediately and one will be used as a spare in the event of a future failure. Mr. LaManna noted that ABB, Inc. is the sole authorized supplier for these parts.

#25-170 Authorize the purchase of two power supply units from **ABB, Inc.** for the **medium voltage variable frequency drive equipment** located at the Webster Water Treatment Plant for an estimated amount of \$20,300.

On a motion made by Mr. Fero, seconded by Mr. Young, the foregoing resolution #25-170 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

For Item #25-171. Mr. LaManna requested authorization from the Board to enter into a professional services agreement with Re: Build Optimization to provide support services as needed for the Authority's supervisory control and data acquisition (SCADA) system. He explained that the services are needed to accommodate staffing changes as well as upcoming projects. Mr. LaManna stated two proposals were received.

#25-171 Authorize the Executive Director to enter into a professional services agreement with **Re: Build Optimization** to provide **various support services for the Authority's supervisory control and data acquisition system.**

On a motion made by Mrs. Mason, seconded by Mrs. Volpe, the foregoing resolution #25-171 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

For Item #25-172. Mr. LaManna sought authorization from the Board to award a contract to replace the granular activated carbon (GAC) at the Webster Water Treatment Plant. He explained this is a vital component of the water treatment process and must be replaced every 4-5 years. He mentioned a significant price increase, which is expected to continue to climb due to changing regulations and increase in demand. Mr. LaManna responded to a follow-up question from a Board member.

#25-172 Authorize the award of the **Webster WTP Filter GAC Replacement** contract to the low responsive, responsible bidder, **Carbon Activated Corporation** for the bid amount of \$1,058,000.

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For #25-173. Mr. LaManna requested Board authorization to award a contract for the Lee Board Booster Pumping Station switchgear rebid. Mr. LaManna noted this is the Authority's largest and most critical booster pumping station. He stated one bid was received.

#25-173 Authorize the award of the **Lee Road Booster Pumping Station 35kV Metal-Clad Switchgear Rebid** contract to low responsive, responsible bidder, **VP Supply Corporation** for the bid amount of \$1,337,625.

On a motion made by Mrs. Van Vechten, seconded by Mrs. Volpe, the foregoing resolution #25-173 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

For #25-174. Mr. Savage addressed the Board for authorization to award a unit price contract for the East River Road Water Main Replacement Project. He outlined the project, which entails replacing approximately 1,800 feet of 12" ductile iron water main. Mr. Savage stated three bids were received and that the Authority has successfully worked with Randsco Pipeline, Inc. in the past.

#25-174 Authorize the award of a unit price contract for the **East River Road Water Main Replacement Project** contract to the low responsive, responsible bidder, **Randsco Pipeline, Inc.** in the bid amount of \$591,910.

On a motion made by Mrs. Van Vechten, seconded by Mr. Fero, the foregoing resolution #25-174 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

For #25-175. Mr. Magguilli sought Board authorization for a one-year licensing agreement for Broadcom/VMware VSphere Foundation. He noted one bid was received.

#25-175 Authorize the award of the software licensing and maintenance renewal for **Broadcom/VMware VSphere Foundation** from the low responsive, responsible bidder, **CDW Government**, in the bid amount of \$36,576 for a one-year term.

On a motion made by Mrs. Van Vechten, seconded by Mrs. Volpe, the foregoing resolution #25-175 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

#25-176 The Members of the Authority expressly make the following determination for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

On a motion made by Mr. Fero, seconded by Mrs. Mason, the foregoing resolution #25-176 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

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Security Camera Upgrade Presentation by Gregg Ippolito

Mr. Ippolito provided the Board with a detailed update on the status of security camera upgrades at all Authority facilities. He explained the need for the upgrades due to poor quality images and loss of functionality of cameras throughout the system. Mr. Ippolito shared goals of the project, including improved coverage and enhanced performance and features. He explained the project was awarded to Axis Communications in September of 2024 and is slated to be complete by November of 2025. Mr. Ippolito provided analytics on the upgrades, which more than double the number of camera views at Authority facilities. Mr. Ippolito responded to a follow-up question from a Board member.

In Board folders for review:

- July Financials
- Separation Memo
- 2026 Preliminary Budget
- 2026 Fall Spill Employee Newsletter

There being no further business to come before the Authority, Chairman Nasca adjourned this Regular Meeting at 9:45 a.m.

Diane L. Hendrickson, Recording Secretary

Scott D. Nasca, Chairman