

MINUTES

DRAFT – Subject to and Pending Monroe County Water Authority Board approval.

**MONROE COUNTY WATER AUTHORITY
REGULAR MEETING
THURSDAY, August 7, 2025 @ 9:00 a.m.
ESOC Board Room
General Offices, 475 Norris Drive, Rochester, New York**

9:00 a.m. The Chairman called this Regular Meeting to order.

Roll Call of the membership of the Board and determination that a quorum was present.

Members Present (5): S. Nasca, S. Volpe, D. Young, T. Barbeto, M. Van Vechten

Members Absent (2): M. Fero, S. Mason

Staff present: N. Noce, Executive Director; L. Magguilli, Deputy Executive Director; D. Hendrickson, Director of Human Resources; S. Savage, P.E., Director of Engineering; C. LaManna, P.E., Director of Production; S. Trotta, Director of Operations; A. Molinari, Director of Finance & Business Services; K. Sharp, Communications

General Counsel present: Megan Dorritie – Harter, Secrest & Emery

Packets containing detailed information on Agenda items were distributed in advance of the meeting date to each Member, Executive Staff, and Counsel for their prior review.

Pledge of Allegiance – Lead by Chairman Nasca

#25-145 Approve minutes of the Authority's Regular Meeting held on Thursday, July 10, 2025.

On a motion made by Mrs. Van Vechten, seconded by Mrs. Volpe, the foregoing resolution #25-145 was put to a voice vote and unanimously carried. AYES: 5; NAYS: 0

#25-146 Approve list of disbursements on check registers dated July 2, July 9, July 16, and July 25, 2025, which were forwarded to the Authority Members for their review.

On a motion made by Mr. Barbeto, seconded by Mr. Young, the foregoing resolution #25-146 was put to a voice vote and unanimously carried. AYES: 5; NAYS: 0

#25-147 Accept Purchase Order List of materials and supplies for the period July 1, 2025 through July 28, 2025 in the amount of \$1,445,409.94.

On a motion made by Mrs. Van Vechten, seconded by Mr. Barbeto, the foregoing resolution #25-147 was put to a voice vote and unanimously carried. AYES: 5; NAYS: 0

COMMUNICATIONS/NOTIFICATIONS

Mr. Noce informed the Board their folders contain May financials, as well as the 2025 Monroe County Directory.

Ms. Molinari proposed dates for the annual MCWA Budget Workshop/Board Training. Board members agreed upon a date of September 3rd at 3:00 p.m.

MONROE COUNTY WATER AUTHORITY
Regular Meeting – August 7, 2025

- #25-148** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Appointment of Norberto Cervantes-Nava, Jr. to the title of Laborer, effective August 25, 2025 at an hourly rate of \$23.06.

On a motion made by Mrs. Van Vechten, seconded by Mrs. Volpe, the foregoing resolution #25-148 was put to a roll call vote and unanimously carried. AYES: 5 (S. Nasca, S. Volpe, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

- #25-149** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Appointment of Zachary Logan to the title of Laborer, effective August 25, 2025 at an hourly rate of \$22.19.

On a motion made by Mrs. Van Vechten, seconded by Mr. Young, the foregoing resolution #25-149 was put to a roll call vote and unanimously carried. AYES: 5 (S. Nasca, S. Volpe, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

- #25-150** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Appointment of Evan Herring to the title of Laborer, effective August 18, 2025 at an hourly rate of \$22.19.

On a motion made by Mr. Barbeto, seconded by Mrs. Van Vechten, the foregoing resolution #25-150 was put to a roll call vote and unanimously carried. AYES: 5 (S. Nasca, S. Volpe, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

- #25-151** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Promotional Appointment of Debbie Mattice to the title of Labor Foreman, effective August 11, 2025 at an hourly rate of \$43.25.

On a motion made by Mrs. Van Vechten, seconded by Mr. Barbeto, the foregoing resolution #25-151 was put to a roll call vote and unanimously carried. AYES: 5 (S. Nasca, S. Volpe, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

For Item #25-152, Mr. Trotta sought Board authorization to purchase two 48" concrete pipe adapters to replace a set used in the recent repair of a 48" transmission main. Mr. Trotta stated the Authority has worked with this vendor in the past and they have proven reliable.

- #25-152** Authorize the purchase of **(2) 48" Concrete Pipe Adapters** from the low responsive, responsible bidder, **Rangeline Pipeline Services** in the bid amount of \$19,376.

On a motion made by Mrs. Van Vechten, seconded by Mr. Young, the foregoing resolution #25-152 was put to a roll call vote and unanimously carried. AYES: 5 (S. Nasca, S. Volpe, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

For Item #25-153, Mr. LaManna briefed the Board for authorization to enter into a professional services agreement for the Buffalo Road Booster Pumping Station Replacement Project. He explained the existing pump station was built in 1967 as a below-grade station, which makes it susceptible to flooding. He also noted its capacity must be increased to meet current and estimated future demands. This agreement is for phase one of the project, which will consist of professional engineering evaluation and preliminary design services for a new larger, above-grade pump station.

MONROE COUNTY WATER AUTHORITY
Regular Meeting – August 7, 2025

- #25-153** Authorize the Executive Director to enter into a professional services agreement with **Arcadis of New York, Inc.** to provide **professional engineering services for the Buffalo Road Booster Pumping Station Replacement Project** for a budget amount of \$47,500.

On a motion made by Mrs. Van Vechten, seconded by Mrs. Volpe, the foregoing resolution #25-153 was put to a roll call vote and unanimously carried. AYES: 5 (S. Nasca, S. Volpe, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

For Item #25-154, Mr. Magguilli requested Board authorization to purchase computers and related equipment for the Authority's Meter Shop utilizing the New York State contract.

- #25-154** Authorize the use of New York State OGS Contract, Group #73600, Award #22802 – **Information Technology Umbrella Contract Manufacturer Based, and NYS OGS Aggregate Hardware Buy 23-01, PM20820** for the procurement of **various laptops, desktops, monitors and associated computer equipment** for the period of one year at an estimated total cost of \$100,000.

On a motion made by Mr. Barbeto, seconded by Mrs. Van Vechten, the foregoing resolution #25-154 was put to a roll call vote and unanimously carried. AYES: 5 (S. Nasca, S. Volpe, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

For Items #25-155 and #25-156, Ms. Molinari addressed the Board in discussion of the 2nd Quarter Investment and 2nd Quarter Financial Reports, which were enclosed in the Board packet of information and distributed in advance of the meeting date for prior review.

- #25-155** Approve the Authority's 2nd Quarter Investment Report for the period ending June 30, 2025, as presented.

On a motion made by Mrs. Van Vechten, seconded by Mr. Barbeto, the foregoing resolution #25-155 was put to a roll call vote and unanimously carried. AYES: 5 (S. Nasca, S. Volpe, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

- #25-156** Approve the Authority's 2nd Quarter Financial Report for the period ending June 30, 2025, as presented.

On a motion made by Mrs. Van Vechten, seconded by Mrs. Volpe, the foregoing resolution #25-156 was put to a roll call vote and unanimously carried. AYES: 5 (S. Nasca, S. Volpe, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

- #25-157** The Members of the Authority expressly make the following determination for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

On a motion made by Mr. Barbeto, seconded by Mrs. Volpe, the foregoing resolution #25-157 was put to a roll call vote and unanimously carried. AYES: 5 (S. Nasca, S. Volpe, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

In Board folders for review:

- May Financials
- 2025 Monroe County Directory

There being no further business to come before the Authority, Chairman Nasca adjourned this Regular Meeting at 9:15 a.m.

Diane L. Hendrickson, Recording Secretary

Scott D. Nasca, Chairman