

MINUTES

DRAFT – Subject to and Pending Monroe County Water Authority Board approval.

**MONROE COUNTY WATER AUTHORITY
REGULAR MEETING
THURSDAY, July 10, 2025 @ 9:00 a.m.
ESOC Board Room
General Offices, 475 Norris Drive, Rochester, New York**

9:00 a.m. The Chairman called this Regular Meeting to order.

Roll Call of the membership of the Board and determination that a quorum was present.

Members Present (7): S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbetto, M. Van Vechten

Staff present: N. Noce, Executive Director; L. Magguilli, Deputy Executive Director; D. Hendrickson, Director of Human Resources; S. Savage, P.E., Director of Engineering; C. LaManna, P.E., Director of Production; S. Trotta, Director of Operations; A. Molinari, Director of Finance & Business Services; K. Sharp, Communications

General Counsel present: Megan Dorritie – Harter, Secrest & Emery

Packets containing detailed information on Agenda items were distributed in advance of the meeting date to each Member, Executive Staff, and Counsel for their prior review.

Pledge of Allegiance – Lead by Chairman Nasca

#25-131 Approve minutes of the Authority's Regular Meeting held on Thursday, June 12, 2025.

On a motion made by Mrs. Volpe, seconded by Mr. Fero, the foregoing resolution #25-131 was put to a voice vote and unanimously carried. AYES: 7; NAYS: 0

#25-132 Approve list of disbursements on check registers dated June 4, June 11, June 18, and June 25, 2025, which were forwarded to the Authority Members for their review.

On a motion made by Mrs. Van Vechten, seconded by Mrs. Mason, the foregoing resolution #25-132 was put to a voice vote and unanimously carried. AYES: 7; NAYS: 0

#25-133 Accept Purchase Order List of materials and supplies for the period June 2, 2025 through June 30, 2025 in the amount of \$3,933,242.14.

On a motion made by Mr. Fero, seconded Mrs. Van Vechten, the foregoing resolution #25-133 was put to a voice vote and unanimously carried. AYES: 7; NAYS: 0

COMMUNICATIONS/NOTIFICATIONS

Mr. Noce informed the Board of two RFP/Q's included in their folder, one for the chemical storage and feed systems for the Webster and Shoremont Water Treatment Plants, and the other for the removal of solids from the lagoons at the two aforementioned water treatment plants. He also noted temporary an employment memo for summer hydrant painters.

Mr. Noce briefed the Board on recent media coverage pertaining to the Authority's public notification letter. He noted the Authority's Customer Service department received minimal calls following the news reports.

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Mr. Noce shared a time-lapse video with the Board showing the construction of a new water storage tank on Walker Road in the Town of Pavilion.

- #25-134** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
 Appointment of Clay Ziehl to the title of Skilled Laborer, effective July 14, 2025 at an hourly rate of \$25.74.

On a motion made by Mrs. Mason, seconded by Mrs. Van Vechten, the foregoing resolution #25-134 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

- #25-135** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
 Promotional Appointment of Derek Enright to the title of Assistant Construction Inspector, effective July 14, 2025 at an hourly rate of \$30.50.

On a motion made by Mrs. Van Vechten, seconded by Mr. Barbeto, the foregoing resolution #25-135 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

For Item #25-136, Mr. Trotta requested Board authorization to purchase a new 2026 Felling trailer, utilizing the New York State contract, to transport backhoes, bobcats and other heavy machinery to and from job sites, as needed. He stated the Authority has worked with this vendor for many years and they have proven reliable.

- #25-136** Authorize the purchase of **(1) New 2026 Felling FT-45-2 LP Trailer** through the New York State OGS, Group #40440 Vehicles, Award #23166 from the low responsive responsible bidder, **Tracy Road Equipment, Inc.** in the amount of \$42,445.73

On a motion made by Mrs. Volpe, seconded by Mr. Fero, the foregoing resolution #25-136 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

For Item #25-137, Mr. LaManna sought authorization from the Board to amend the agreement with GHD Consulting Services for Phase 3 of the Shoremont Water Treatment Plant West 1 Improvement Project. He explained that unforeseen field conditions required several design modifications, resulting in the need for additional evaluation, design and construction services.

- #25-137** Authorize the Executive Director to amend the Agreement for Professional Consulting Services with **GHD Consulting Services, Inc.** for **Phase 3 of the Shoremont Water Treatment Plant West 1 Improvements Project** for the budget amount of \$14,000 for additional evaluation, design, and construction phase services as proposed.

On a motion made by Mrs. Van Vechten, seconded by Mr. Barbeto, the foregoing resolution #25-137 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

For Item #25-138, Mr. Savage briefed the Board for authorization to amend a resolution approved in 2022 to add a firm to the list of qualified professional surveying services firms due to a merger involving one of the firms already on the list.

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- #25-138** Amend resolution #22-084 to add **SAM-NY Geospatial, Inc.** to the list of firms authorized for Professional Services Agreements for **Surveying Services.**

On a motion made by Mrs. Volpe, seconded by Mrs. Mason, the foregoing resolution #25-138 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

For Item #25-139. Mr. Savage requested authorization from the Board to amend the Professional Services Agreement with Arcadis of New York for the Service Line Material Services project. He outlined the need for the increased budget, which will cover construction administration and inspection services necessary as the Authority's contractor replaces MCWA-owned lead service lines upon discovery.

- #25-139** Authorize an increase of \$255,000 to the budget for the Professional Services Agreement with **Arcadis of New York** for Amendment 5 to the **Service Material Inventory Services Project – Lead Service Line Replacement Construction Phase Services.**

On a motion made by Mrs. Van Vechten, seconded by Mrs. Volpe, the foregoing resolution #25-139 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

For Item #25-140. Mr. Savage addressed the Board for authorization to award a unit price contract for roof rehabilitation at the Echo Street Pump Station in Irondequoit, Low Lift Pump Station in Greece, and Wisconsin Street Storage Building in the City of Rochester. He explained that in the past, the Authority has completed full roof reconstruction. This project will instead entail the rehabilitation of existing roofs utilizing an overlay system, which will save money while also extending the life of the roofs by approximately thirty years. Mr. Savage stated three bids were received, two of which were incomplete.

- #25-140** Authorize the award of a unit price contract for the **2025 Roof Rehabilitation Program** contract to the low responsive, responsible bidder, **Spring Sheet Metal and Roofing** in the bid amount of \$286,372.50.

On a motion made by Mrs. Mason, seconded by Mr. Fero, the foregoing resolution #25-140 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

For Item #25-141. Mr. Savage sought Board authorization to award a unit price contract for the Brick Schoolhouse Road Water Main Replacement Project in the Town of Hamlin. The project includes the replacement of approximately one mile of water main and services. Mr. Savage noted the Authority has successfully worked with this vendor in the past.

- #25-141** Authorize the award of a unit price contract for the **Brick Schoolhouse Road Water Main Replacement** project to the low responsive, responsible bidder, **Blue Heron Construction Co. LLC**, in the bid amount of \$1,151,671.

On a motion made by Mrs. Van Vechten, seconded by Mrs. Volpe, the foregoing resolution #25-141 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

For Item #25-142. Ms. Molinari requested authorization from the Board to amend a resolution approved in April for the conversion of four MCWA locations from phone to DSL. She stated the additional funds will cover easement costs and poles.

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- #25-142** Amend Resolution #25-081 for the conversion of four (4) MCWA locations from **phone to DSL**, utilizing New York State OGS Contract, Group #77017, Award #23100, Contract #PS68706 with **Time Warner Cable Northeast, LLC d/b/a Spectrum** for a total estimated cost of construction at \$200,000.

On a motion made by Mrs. Mason, seconded by Mr. Barbeto, the foregoing resolution #25-142 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

For Item #25-143, Ms. Molinari sought Board authorization to utilize the New York State Contract for DSL and internet services from Time Warner.

- #25-143** Authorize the use of New York State OGS Contract, Group #77017, Award #23100, Contract #PS68706 for **DSL/Low Bandwidth Internet and Cable monthly services** with **Time Warner Cable Northeast, LLC d/b/a Spectrum** for an annual estimated cost of \$40,000.

On a motion made by Mrs. Van Vechten, seconded by Mrs. Volpe, the foregoing resolution #25-143 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

#25-144 The Members of the Authority expressly make the following determination for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

On a motion made by Mrs. Volpe, seconded by Mr. Fero, the foregoing resolution #25-144 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, T. Barbeto, M. Van Vechten); NAYS: 0

In Board folders for review:

- Memo for Temporary Employees
- RFP/Q for Chemical Systems Evaluation
- RFP/Q for Solids Removal and Disposal Plan

There being no further business to come before the Authority, Chairman Nasca adjourned this Regular Meeting at 9:25 a.m.

Diane L. Hendrickson, Recording Secretary

Scott D. Nasca, Chairman