

**MONROE COUNTY WATER AUTHORITY
REGULAR MEETING**

THURSDAY, May 8, 2025 ~ 9:00 a.m.

Board Room

General Offices, 475 Norris Drive, Rochester, New York

Roll Call

Pledge of Allegiance

#25-085 Approve minutes of the Authority's Regular Meeting and Annual Meeting, both held on Thursday, April 10, 2025.

Moved By:

Seconded By:

Voice Vote:

#25-086 Accept list of disbursements on check registers dated April 2, April 9, April 16, and April 23, 2025, which were forwarded to the Authority Members for their review.

Moved By:

Seconded By:

Voice Vote:

#25-087 Accept Purchase Order List of materials and supplies for the period April 3, 2025 through April 27, 2025 in the amount of \$2,918,100.89.

Moved By:

Seconded By:

Voice Vote:

COMMUNICATIONS/NOTIFICATIONS

#25-088 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Appointment of Carlos Lee to the title of Utility Stakeout Technician – Water Authority, effective June 2, 2025, at an hourly rate of \$34.56.

Moved By:

Seconded By:

Roll Call Vote:

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#25-089 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Promotional Appointment of Andrew Pangrazio to the title of Maintenance Mechanic III, effective May 12, 2025, at an hourly rate of \$32.67.

Moved By:
Seconded By:
Roll Call Vote:

#25-090 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Provisional Appointment of Kevin McGavern to the title of Assistant Instrumentation and Control Systems Specialist, effective May 27, 2025, at an annual salary of \$74,880.

Moved By:
Seconded By:
Roll Call Vote:

#25-091 Authorize the purchase of **various electrical equipment and materials** from **Motion AI** under the terms of Monroe County Contract No. 0509-21 for **Square D Products**, for an estimated total amount of \$200,000 for the contract term June 1, 2025 through May 31, 2026.

Moved By:
Seconded By:
Roll Call Vote:

#25-092 Authorize the award of the **Webster Water Treatment Plant Fire Protection System Extension– Rebid contract** to the low responsive, responsible bidder, **Johnson Controls Fire Protection, LP** for the bid amount of \$77,000.

Moved By:
Seconded By:
Roll Call Vote:

#25-093 Authorize the award of a unit price contract for the **2025 Vacuum Excavation Contract** to the low responsive, responsible bidder, **T&K Harrington** in the bid amount of \$1,848,825. This contract may be extended for two subsequent one-year terms with mutual, written consent.

Moved By:
Seconded By:

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Roll Call Vote:
#25-094 Authorize the award of a unit price contract for the **2025 Water Service Replacement Project** contract to the low responsive, responsible bidder, **Villager Construction Inc.** in the bid amount of \$627,245. This contract may be extended for two subsequent one-year terms with mutual, written consent

Moved By:
Seconded By:
Roll Call Vote:

#25-095 Authorize the award of a unit price contract for **Neptune Cold Water Meters, Neptune Cold Water Large Meters, Neptune Meter and AMR Parts and Accessories, and Neptune 360** from the low responsive, responsible bidder, **Neptune Technology Group, Inc.** in the bid amount of \$3,176,838.75. This is a one-year contract with the option to extend for up to four additional one-year terms upon mutual consent. Bid amount is based on annual estimated quantities and items will be purchased as needed.

Moved By:
Seconded By:
Roll Call Vote:

#25-096 Authorize the use of New York State OGS Contract, Group #73600, Award #22802, Lot 1, Contract #PM20940, for the **annual renewal of Oracle licenses and maintenance** from **Oracle America, Inc.** for an estimated amount of \$19,850.

Moved By:
Seconded By:
Roll Call Vote:

#25-097 Authorize the use of New York State OGS Contract, Group #73600, Award #22876, Lot 1, Contract #PD67645, for the **annual renewal of Autodesk AutoCAD licenses and maintenance** from **Insight Public Sector, Inc.** for an estimated amount of \$26,896.

Moved By:
Seconded By:
Roll Call Vote:

#25-098 Authorize the award of the annual software licensing and maintenance renewal for **Malwarebytes Endpoint Protection and Response** from the low responsive, responsible bidder, **Newbeg, Inc.** in the bid amount of \$30,449.25.

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Moved By:
Seconded By:
Roll Call Vote:

#25-099 The Board hereby adopts the **MCWA Website Privacy Policy**, as presented.

Moved By:
Seconded By:
Roll Call Vote:

AUDIT COMMITTEE REPORT

#25-100 Authorize the execution of a Professional Services Agreement with **Arthur J Gallagher** for Placement of General Insurance Coverage, to serve as **Broker of Record**, and for provision of Risk Management Services for a period of one (1) year. The fee for this service is \$60,000. Arthur J Gallagher is designated as Broker of Record for MCWA's General Insurance program for coverage commencing July 1, 2025.

Moved By:
Seconded By:
Roll Call Vote:

#25-101 Approve the proposal as submitted by **Broker, Arthur J Gallagher** and authorize to place Insurance Coverage to include: **General Liability Insurance, Public Officials Liability Insurance, Employment Practices Liability Insurance, Property Insurance, Inland Insurance, Vehicle Insurance, Crime Insurance, Flood and Earthquake Insurance, Pollution Insurance, Owners Contractors Protective Insurance, Travel Accident Insurance, Cyber, Difference in Conditions, Aviation Unmanned Aircraft, and Excess Liability Coverage** (\$10M) with the limits of liability and deductibles as proposed and including any fees for service, for an estimated total cost of \$800,000.

Furthermore, Arthur J. Gallagher is directed to obtain quotations for an additional \$40,000,000 of Excess Liability coverage, net of commission, due to MCWA no later than May 23, 2025. The term for insurance coverage is July 1, 2025 through June 30, 2026.

Moved By:
Seconded By:
Roll Call Vote:

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- #25-102** The Members of the Authority expressly make the following determination for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

Moved By:
Seconded By:
Roll Call Vote:

- #25-103** Approve the **Authority's 1st Quarter Investment Report** for the period ending March 31, 2025, as presented.

Moved By:
Seconded By:
Roll Call Vote:

- #25-104** Approve the **Authority's 1st Quarter Financial Report** for the period ending March 31, 2025, as presented.

Moved By:
Seconded By:
Roll Call Vote: