

MINUTES

DRAFT – Subject to and Pending Monroe County Water Authority Board approval.

**MONROE COUNTY WATER AUTHORITY
REGULAR MEETING
THURSDAY, February 13, 2025 @ 9:00 a.m.
ESOC Board Room
General Offices, 475 Norris Drive, Rochester, New York**

9:00 a.m. The Chairman called this Regular Meeting to order.

Roll Call of the membership of the Board and determination that a quorum was present.

Members Present (6): S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, M. Van Vechten

Absent: T. Barbeto

Staff present: N. Noce, Executive Director; L. Magguilli, Deputy Executive Director; D. Hendrickson, Director of Human Resources; S. Savage, P.E., Director of Engineering; C. LaManna, P.E., Director of Production; A. Molinari, Director of Finance & Business Services; S. Trotta, Director of Operations, K. Sharp

General Counsel present: Megan Dorritie – Harter, Secrest & Emery

Packet containing detailed information on Agenda items were distributed in advance of the meeting date to each Member, Executive Staff, and Counsel for their prior review.

Pledge of Allegiance – Lead by Chairman Nasca

#25-017 Approve minutes of the Authority's Regular Meeting held on Thursday, January 9, 2025.

On a motion made by Mrs. Van Vechten, seconded by Mr. Fero, the foregoing resolution #25-017 was put to a voice vote and unanimously carried. AYES: 6; NAYS: 0

#25-018 Approve list of disbursements on check registers dated January 8, January 15, January 22, and January 29, 2025, which were forwarded to the Authority Members for their review.

On a motion made by Mrs. Van Vechten, seconded by Mrs. Mason, the foregoing resolution #25-018 was put to a voice vote and unanimously carried. AYES: 6; NAYS: 0

#25-019 Accept Purchase Order List of materials and supplies for the period December 31, 2024 through January 27, 2025 in the amount of \$15,892,440.02.

On a motion made by Mrs. Van Vechten, seconded Mr. Fero, the foregoing resolution #25-019 was put to a voice vote and unanimously carried. AYES: 6; NAYS: 0

COMMUNICATIONS/NOTIFICATIONS

Mr. Noce stated he did not have any updates.

BOARD PRESENTATION – Presented by Stephen M. Savage, P.E., Director of Engineering

Mr. Savage updated the Board on current affairs discussed with local elected officials during a roundtable event held in January. He began with background on the Coalition of the Big Four New York State Water Authorities, including Monroe County Water Authority, Suffolk County Water Authority, Onondaga County Water Authority and Erie County Water Authority, noting the latter two attended the roundtable. He reviewed old and new regulations, specifically related to lead and copper, and emphasized that MCWA has been and will remain in full compliance. Mr. Savage outlined the number of lead, galvanized requiring replacement, non-lead and unknown service lines within MCWA's distribution system, remarking on the significant progress made in identifying unknown lines. He shared funding challenges related to an inequitable application process and mentioned upcoming expenses associated with planned infrastructure maintenance and replacements, along with potential unplanned expenses related to changing regulations. Mr. Savage responded to a follow-up question from a Board member.

#25-020

RESOLUTION #25-020
EXPRESSING APPRECIATION FOR YEARS OF SERVICE AND
BEST WISHES OF THE MONROE COUNTY WATER AUTHORITY BOARD
TO FELICIA A. ROMAGNOLO UPON HER RETIREMENT

*WHEREAS, Felicia A. Romagnolo a longtime employee of the Water Authority,
has retired as of January 10, 2025; and*

*WHEREAS, Felicia A. Romagnolo is a highly skilled and knowledgeable 32 + year
veteran of the Water Authority; and*

*WHEREAS, Felicia A. Romagnolo will be remembered for her dedicated service
by her fellow employees and management of the Water Authority.*

*NOW, THEREFORE, BE IT RESOLVED, MCWA extends its appreciation
and best wishes for a happy, fulfilling retirement; and*

*BE IT FURTHER RESOLVED, the Recording Secretary of the Board is
hereby requested to forward a copy of this Resolution to
Felicia A. Romagnolo, MCWA Retiree.*

On a motion made by Mr. Fero, seconded by Mrs. Van Vechten, the foregoing resolution #25-020 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, M. Van Vechten); NAYS: 0

#25-021

RESOLUTION #25-021
EXPRESSING APPRECIATION FOR YEARS OF SERVICE AND
BEST WISHES OF THE MONROE COUNTY WATER AUTHORITY BOARD
TO JOHN C. KELLY, JR. UPON HIS RETIREMENT

*WHEREAS, John C. Kelly, Jr., a longtime employee of the Water Authority,
has retired as of January 10, 2025; and*

*WHEREAS, John C. Kelly, Jr. is a highly skilled and knowledgeable 25 + year
veteran of the Water Authority; and*

*WHEREAS, John C. Kelly, Jr. will be remembered for his dedicated service
by his fellow employees and management of the Water Authority.*

*NOW, THEREFORE, BE IT RESOLVED, MCWA extends its appreciation
and best wishes for a happy, fulfilling retirement; and*

***BE IT FURTHER RESOLVED**, the Recording Secretary of the Board is
hereby requested to forward a copy of this Resolution to
John C. Kelly, Jr., MCWA Retiree.*

On a motion made by Mrs. Mason, seconded by Mr. Fero, the foregoing resolution #25-021 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, M. Van Vechten); NAYS: 0

#25-022 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Appointment of Jeffrey Dey to the title of Laborer, effective February 24, 2025 at an hourly rate of \$23.06.

On a motion made by Mrs. Van Vechten, seconded by Mrs. Volpe, the foregoing resolution #25-022 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, M. Van Vechten); NAYS: 0

#25-023 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Appointment of Jacob Calhoun to the title of Laborer, effective March 3, 2025 at an hourly rate of \$21.28.

On a motion made by Mrs. Van Vechten, seconded by Mrs. Volpe, the foregoing resolution #25-023 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, M. Van Vechten); NAYS: 0

#25-024 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Promotional Appointment of Shawn David to the title of Skilled Laborer, effective February 17, 2025 at an hourly rate of \$24.45.

On a motion made by Mr. Fero, seconded by Mrs. Van Vechten, the foregoing resolution #25-024 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, M. Van Vechten); NAYS: 0

#25-025 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Provisional Appointment of Michael Charella to the title of Distribution Maintenance Mechanic, effective February 17, 2025 at an hourly rate of \$41.74.

On a motion made by Mrs. Mason, seconded by Mrs. Van Vechten, the foregoing resolution #25-025 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, M. Van Vechten); NAYS: 0

#25-026 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Provisional Appointment of Devin Mayeu to the title of Water Treatment Plant Operator – Type A Plant, effective March 3, 2025 at an hourly rate of \$31.83.

On a motion made by Mrs. Van Vechten, seconded by Mrs. Volpe, the foregoing resolution #25-026 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, M. Van Vechten); NAYS: 0

#25-027 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Provisional Promotional Appointment of Anthony Stadnyk to the title of Water Treatment Plant Operator – Type A Plant, effective February 17, 2025 at an hourly rate of \$40.66.

On a motion made by Mrs. Mason, seconded by Mrs. Van Vechten, the foregoing resolution #25-027 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, M. Van Vechten); NAYS: 0

#25-028 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Provisional Promotional Appointment of Brian Gambell to the title of Chief Water Treatment Plant Operator, effective February 17, 2025 at an annual salary of \$98,280.

On a motion made by Mrs. Van Vechten, seconded by Mrs. Volpe, the foregoing resolution #25-028 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, M. Van Vechten); NAYS: 0

#25-029 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Provisional Promotional Appointment of Edward Young to the title of Superintendent of Plant Maintenance, effective February 17, 2025 at an annual salary of \$120,952.

On a motion made by Mr. Fero, seconded by Mrs. Van Vechten, the foregoing resolution #25-029 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, M. Van Vechten); NAYS: 0

#25-030 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Provisional Promotional Appointment of Thomas Bourgoine to the title of Engineering Procedures Assistant, effective February 17, 2025 at an hourly rate of \$38.60.

On a motion made by Mrs. Mason, seconded by Mr. Young, the foregoing resolution #25-030 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, M. Van Vechten); NAYS: 0

#25-031 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Provisional Promotional Appointment of Christina Bojko to the title of Manager of Customer Services, effective February 17, 2025 at an annual salary of \$92,206.

On a motion made by Mrs. Van Vechten, seconded by Mrs. Mason, the foregoing resolution #25-031 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, M. Van Vechten); NAYS: 0

For Item #25-032, Mr. Trotta sought Board authorization to standardize Verizon GPS Fleet tracking as the primary tracking system for MCWA vehicles. He explained the Authority has been utilizing Verizon tracking system since 2015 and it has proven to be reliable. He stated MCWA employees are well-trained in these systems and switching to a new system would be costly, time-consuming and inefficient.

#25-032 WHEREAS, the Monroe County Water Authority utilized Verizon Connect GPS Fleet Tracking for approximately ten years; and

WHEREAS, The Authority has approximately 150 vehicles equipped with **Verizon Vehicle Data Devices (VDD's)**, and converting to another system would result in significant time and expense; and

WHEREAS, Authority employees are well trained in the use of this system and vehicle shop employees are able to diagnose, and repair or replace VDD's if needed; and

WHEREAS, The Authority's Purchasing and Procurement Guidelines has Appropriate Circumstances for Standardization of Goods and Services under which such a provision would be satisfied.

NOW, THEREFORE BE IT RESOLVED that:

In order to provide the most efficient and economical Fleet Tracking System of MCWA vehicles, **Verizon Connect** will be the system utilized for this purpose.

FURTHER RESOLVED, that the Members and Staff of the Authority are hereby authorized and directed for and on behalf of the Authority and in its name to do all acts and things required or as many be necessary, or in the opinion of the Officer so acting, desirable and proper to effect the purposes of the foregoing resolutions and to cause compliance by the Authority with all of the provisions of the foregoing resolutions.

On a motion made by Mr. Fero, seconded by Mr. Mason, the foregoing resolution #25-032 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, M. Van Vechten); NAYS: 0

For Item #25-033, Mr. LaManna requested authorization from the Board to award the Webster Water Treatment Plant High Duty Pump No. 3 Motor Rehabilitation Project to Power-Flo Technologies, Inc. He outlined the project, which entails the removal, rehabilitation and reinstallation of a 900-horsepower motor. He stated that Power-Flo Technologies was the low, responsive, responsible bidder and the Authority has successfully worked with this vendor in the past.

#25-033 Authorize the award of the **Webster Water Treatment Plant High Duty Pump No. 3 Motor Rehabilitation project** to the low responsive, responsible bidder **Power-Flo Technologies, Inc.** for the bid amount of \$44,529.00.

On a motion made by Mrs. Fero, seconded by Mrs. Van Vechten, the foregoing resolution #25-033 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, M. Van Vechten); NAYS: 0

For Item #25-034, Mr. LaManna addressed the Board for authorization to purchase services and materials to repair the medium voltage variable frequency drive units for two high duty pumps at the Webster Water Treatment Plant and to purchase a spare phase module. He stated the pumps will remain out of service until the repairs are completed.

#25-034 Authorize the purchase of services and materials from **ABB, Inc.** for the repair of medium voltage variable frequency drive equipment for **High Duty Pump Nos. 2 and 3**, located at the Webster Water Treatment Plant; and purchase of a spare phase module for an estimated amount up to \$150,000.

On a motion made by Mrs. Mason, seconded by Mr. Young, the foregoing resolution #25-034 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, M. Van Vechten); NAYS: 0

For Item #25-035, Mr. LaManna briefed the Board for authorization to standardize FirstNet as the wireless broadband cellular communication network for its supervisory control and data acquisition (SCADA) communication network. He stated the Authority has been experiencing security issues with its current vendor, Verizon. Mr. LaManna outlined the benefits of FirstNet, noting it is a nationwide network dedicated to first responders and critical infrastructure. He explained that its exclusivity lowers traffic and increases reliability. Mr. LaManna said the Authority has been testing FirstNet at approximately forty sites and has tested favorably. He also noted the cost is significantly lower than Verizon.

#25-035 WHEREAS, the Monroe County Water Authority (the “Authority”) has studied whether it should now standardize on FirstNet’s wireless broadband cellular communication network for its supervisory control and data acquisition (SCADA) system’s cellular communications to maintain secure and reliable operation of the SCADA system for the Authority’s treatment plants, pump stations, storage tanks, and other remote facilities; and

WHEREAS, cellular communications is one of the types of systems utilized by the Authority’s SCADA system to communicate with treatment plants, booster pumping stations, storage facilities, and other remote facilities, and

WHEREAS, secure and reliable SCADA system communications is essential to the successful operation of the Authority’s water supply system, and

WHEREAS, the Authority currently has approximately 40 sites communicating on the FirstNet network with future plans to expand the number of sites, and

WHEREAS, the FirstNet network is compatible with the Authority’s existing cellular communication equipment, and

WHEREAS, the Production and Transmission Department staff has found FirstNet to be more reliable and cost effective than other similar providers, and

WHEREAS, upon the recommendation of the Authority’s Production and Transmission Department, the Authority has determined that **FirstNet** is the most reliable and cost effective **wireless broadband cellular communication network service provider** for the Authority’s SCADA communication system.

NOW, THEREFORE, BE IT RESOLVED that:

1. In order to provide for the most efficient and economic source of a wireless broadband cellular communications network for SCADA communications, and for reasons stated above, all purchases or procurements by the Authority of SCADA system cellular communications and ancillary equipment must be from FirstNet.
2. The Members and staff of the Authority are hereby authorized and directed for and on behalf of the Authority and in its name to do all acts and things required or as may be necessary, or in the opinion of the officer so acting, desirable and proper to effect the purposes of the foregoing resolutions and to cause compliance by the Authority with all of the provisions of the foregoing resolutions.

On a motion made by Mr. Fero, seconded by Mrs. Van Vechten, the foregoing resolution #25-035 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, M. Van Vechten); NAYS: 0

For Item #25-036, Mr. LaManna sought Board authorization to purchase wireless cellular communication services to expand the deployment of FirstNet as outlined in Resolution #25-035.

#25-036 Authorize a Purchase Order for the purchase of **wireless broadband cellular communication services** from **FirstNet** for the Authority's SCADA communication network for an estimated total cost up to \$30,000 for the term ending December 31, 2025.

On a motion made by Mrs. Mason, seconded by Mr. Young, the foregoing resolution #25-036 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, M. Van Vechten); NAYS: 0

For Item #25-037, Mr. Savage requested authorization from the Board to amend the Professional Services Agreement with Arcadis of New York to cover continued costs associated with the Service Line Material Inventory Services Project. 2025 services include construction administration and inspections for additional vacuum excavation efforts, along with replacement support.

#25-037 Authorize an increase of \$600,000 to the budget for the Professional Services Agreement with **Arcadis of New York** for Amendment 4 to the **Service Material Inventory Services Project – Lead and Copper Rule Program Support for 2025**.

On a motion made by Mr. Fero, seconded by Mrs. Van Vechten, the foregoing resolution #25-037 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, M. Van Vechten); NAYS: 0

For Item #25-038, Mr. Savage addressed the Board for authorization to execute Professional Service Agreements with four different firms for cathodic protection and corrosion engineering services on the Authority's steel infrastructure. He stated five bids were received, one of which was non-responsive. A Board member asked Mr. Savage if the Authority has worked with these vendors in the past, to which Mr. Savage answered that the Authority has worked with two of the four.

#25-038 Authorize the execution of Professional Services Agreements with the following firms for **cathodic protection and corrosion engineering services: CorrTech, Simpson Gumphertz & Heger, Total Corrosion & Lightning Protection Solutions, LLC, and Corrosion Probe, Inc.**

On a motion made by Mrs. Van Vechten, seconded by Mrs. Mason, the foregoing resolution #25-038 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, M. Van Vechten); NAYS: 0

For Item #25-039, Mr. Savage sought Board authorization to award a unit price contract for the Gates Water Main Replacements Projects. He stated four bids were received for the Gates Water Main Replacement Project, however one of the bidders, Nardozzi Paving and Construction is disqualified as they have defaulted on their obligations to the Water Authority. In the Bid Documents, Instructions to Bidders, is a direct reference to Section 1108 of the NYS Public Authorities Law. That section of the law restricts us from accepting bids from, award contracts to, any person or corporation that is a defaulter upon any obligation to the Authority.

Mr. Savage stated that Nardozzi was the contractor for the VanVoorhis Road and Mendon Ionia Road Water Main Replacement Project. The work was completed in July 2024, but The Authority still does not have all of the information needed from Nardozzi to close out the project. There are currently about eight payment applications that have not been signed and received. A letter was sent to them on December 10, 2024 outlining all of the items still needed. The list includes the payment applications as well as all of the necessary close out documents, which includes Information from their Surety, Release of Liens, etc. MCWA does not know what our liabilities may be without this information.

Mr. Savage concluded, our recommendation is that Nardozzi is disqualified and the contract should be awarded to the low responsive, responsible bidder, Keeler Construction. Keeler

has performed work for the Water Authority in the past. Mr. Savage responded to a follow-up question posed by a Board member.

#25-039 Authorize the award of a unit price contract for the **Gates Water Main Replacements** project to the low responsive, responsible bidder, **Keeler Construction Company, Inc.** in the bid amount of \$1,318,257.

On a motion made by Mrs. Van Vechten, seconded by Mrs. Volpe, the foregoing resolution #25-039 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, M. Van Vechten); NAYS: 0

For Item #25-040, Mr. Magguilli requested Board authorization to purchase Schneider Electric IT Corporation APC Uninterruptable Power Supplies (UPS) and Batteries utilizing the New York State Contract. He explained that these will be utilized in the server rooms at the Authority's East Side Operations Center and Shoremont Water Treatment Plant to provide gap coverage in the event of a power outage, to cover the lapse until the generators turn on.

#25-040 Authorize the use of New York State OGS Contract, Group #73600, Award #22802, Lot 2, Contract #PM69844, for the purchase of **Schneider Electric IT Corporation APC Uninterruptable Power Supplies and Batteries** from **enDevelopment LLC** for an estimated cost of \$49,625.

On a motion made by Mrs. Mason, seconded by Mrs. Van Vechten, the foregoing resolution #25-040 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, M. Van Vechten); NAYS: 0

#25-041 The Members of the Authority expressly make the following determination for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

On a motion made by Mr. Fero, seconded by Mrs. Van Vechten, the foregoing resolution #25-041 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, M. Fero, S. Mason, D. Young, M. Van Vechten); NAYS: 0

In Board folders for review:

- None for this month

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There being no further business to come before the Authority, Chairman Nasca adjourned this Regular Meeting at 9:50 a.m.

Diane L. Hendrickson, Recording Secretary

Scott D. Nasca, Chairman