

**MONROE COUNTY WATER AUTHORITY
REGULAR MEETING**

THURSDAY, April 4, 2024 ~ 8:30 a.m.

Board Room

General Offices, 475 Norris Drive, Rochester, New York

Roll Call

Pledge of Allegiance

#24-060 Approve minutes of the Authority's Regular Meeting, held on Thursday, March 7, 2024.

Moved By:

Seconded By:

Voice Vote:

#24-061 Accept list of disbursements on check registers dated February 28, March 6, March 13, and March 20, 2024 which were forwarded to the Authority Members for their review.

Moved By:

Seconded By:

Voice Vote:

#24-062 Accept Purchase Order List of materials and supplies for the period February 27, 2024 through March 22, 2024 in the amount of \$12,446,507.43.

Moved By:

Seconded By:

Voice Vote:

COMMUNICATIONS/NOTIFICATIONS

#24-063 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Provisional Appointment of Erica Aviles to the title of Office Clerk IV, effective April 15, 2024, at an hourly rate of \$21.90.

Moved By:

Seconded By:

Roll Call Vote:

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#24-064 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Provisional Appointment of Hallie Doane to the title of Office Clerk IV, effective April 15, 2024 at an hourly rate of \$21.90.

Moved By:
Seconded By:
Roll Call Vote:

#24-065 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Provisional Appointment of Matthew McLean to the title of Electrical and Instrumentation Mechanic I, effective April 9, 2024 at an hourly rate of \$45.74.

Moved By:
Seconded By:
Roll Call Vote:

#24-066 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Promotional Appointment of Anthony Piascik to the title of Construction Engineer, effective April 8, 2024 at an annual salary of \$89,690.

Moved By:
Seconded By:
Roll Call Vote:

#24-067 Authorize the as-needed purchase of **Asphalt Materials** utilizing Monroe County Contract for Highway Materials - Group II, Contract #0102-24, for an annual estimated amount of \$200,000 through contract period ending 2-28-2025 from vendors awarded, including: **Innovative Municipal Products US Inc. and Rochester Asphalt Materials**. This contract may be extended up to four (4) additional one-year terms provided the Monroe County Contract for Highway Materials - Group II, Contract #0102-24 is valid.

Moved By:
Seconded By:
Roll Call Vote:

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#24-068 Authorize the as-needed purchase of **Construction Stone Products** utilizing Monroe County Contract for Highway Materials – Group II, Contract #0102-24, for an annual estimated amount of \$400,000 through contract period 2-28-2025 from vendors awarded, including: **Dolomite Products Company Inc., Heidelberg Materials Northeast and Iroquois Rock Products**. This contract may be extended up to four (4) additional one-year terms provided the Monroe County Contract for Highway Materials – Group II, Contract #0102-24 is valid.

Moved By:
Seconded By:
Roll Call Vote:

#24-069 Authorize the amendment of Resolution #21-158 (ref. August 12, 2021) to reflect an extension of the contract period end date from March 31, 2024 to June 30, 2024 for the as-needed purchase of **Tires and Related Services** for MCWA Vehicles utilizing NYS Contract – Group 30600 – Award #23149 for an estimated amount of \$30,000 from vendor awarded **Lewis General Tire**.

Moved By:
Seconded By:
Roll Call Vote:

#24-070 Authorize the purchase of two (2) new 2024 **John Deere 320P Backhoe/Loaders** with specified attachments from **Five Star Equipment, Inc.** in the amount of \$289,080, utilizing NYS OGS Contract for Heavy Equipment, Contract #PC70139, Group #40625, Award PGB-22792.

Moved By:
Seconded By:
Roll Call Vote:

#24-071 Authorize the purchase of **Advanced Scientific Equipment and Instruments**, to be ordered as needed, utilizing New York State Office of General Services Group 38700, Award 23313, Contract PC70317 from **Hach Company** for an estimated amount up to \$100,000 for the initial contract period ending March 3, 2025. This contract may be extended for up to four additional 12-month periods through March 3, 2029 in accordance with the terms and conditions of the NYSOGS.

Moved By:
Seconded By:
Roll Call Vote:

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#24-072 Authorize the Executive Director to enter into a professional services agreement with **Erdman Anthony and Associates, Inc.** to provide design and bidding assistance services for the **Lee Road BPS Electrical and HVAC Improvements Project** with the budget amount of \$170,000.

Moved By:
Seconded By:
Roll Call Vote:

#24-073 Authorize the Executive Director, Director of Engineering, Director of Production and Transmission, and the Director of Operations to **sign applications to the following agencies for permits and other approvals** for operations, maintenance and projects: New York State Department of Environmental Conservation, New York State Department of Health, New York State Department of Transportation, New York State Department of Agriculture and Markets, New York State Office of Parks, Recreation & Historic Preservation and the US Army Corps of Engineers.

Moved By:
Seconded By:
Roll Call Vote:

#24-074 **WHEREAS**, the Authority is operating the Town of Pembroke’s water system in accordance with the existing Retail Lease Agreement dated October 17, 2001; and

WHERAS, the Town is seeking federal funding for the new water districts; and

WHEREAS, the Town of Pembroke has requested a new Retail Lease Agreement with the Authority for a new forty (40) year term.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY WATER AUTHORITY:

To authorize the execution of a 40-year Retail Lease Agreement with the Town of Pembroke.

Moved By:
Seconded By:
Roll Call Vote:

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#24-075 Resolved: The Board hereby approves the **Monroe County Water Authority's 2023 Annual Report**, submitted in accordance with Section 2800 of the Public Authorities Law and entered electronically into the Public Authorities Reporting Information System (PARIS) as required by the New York State Authorities Budget Office.

Moved By:
Seconded By:
Roll Call Vote:

#24-076 Authorize the use of New York State OGS Contract, Group #73600, Award #22802, Lot 2, Contract #PM20820, for the purchase of six new **Dell VxRail servers**, and associated equipment with a three-year warranty from **Mercury Networks** for an estimated amount of \$641,500.

Moved By:
Seconded By:
Roll Call Vote:

#24-077 Authorize the use of New York State OGS Contract, Information Technology Microsoft Reseller (Statewide) Group #76000, Award #23116, Contract #PS68202, for the purchase of **MS Windows Server 2022 Per Core licensing** from **Dell Technologies** for an estimated amount of \$32,000.

Moved By:
Seconded By:
Roll Call Vote:

#24-078 Authorize the award of the **leak detection services** contract with **American Leak Detection** for the survey of approximately 850 miles of pipe, as directed by the Authority, for an approximate cost of \$253,000 and as needed the onsite leak correlation for a cost of \$182 per hour. This agreement is for a maximum of one year or until completed, if sooner, with a mutual option to extend an additional three years.

Resolution Tabled at March 7, 2024 regular meeting.

Moved to Take from Table By:
Seconded By:
Vote to Take from Table:

And thereafter:
Moved By:
Seconded By:
Roll Call Vote:

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#24-079 The Members of the Authority expressly make the following determination for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

Moved By:

Seconded By:

Roll Call Vote: