

**MONROE COUNTY WATER AUTHORITY  
REGULAR MEETING**

**THURSDAY, March 7, 2024 ~ 9:00 a.m.**

**Board Room**

**General Offices, 475 Norris Drive, Rochester, New York**

Roll Call

Pledge of Allegiance

**#24-025** Approve minutes of the Authority's Regular Meeting, held on Thursday, February 8, 2024.

Moved By:

Seconded By:

Voice Vote:

**#24-026** Accept list of disbursements on check registers dated January 31, February 7, February 14, and February 21, 2024 which were forwarded to the Authority Members for their review.

Moved By:

Seconded By:

Voice Vote:

**#24-027** Accept Purchase Order List of materials and supplies for the period January 30, 2024 through February 26, 2024 in the amount of \$8,161,686.40.

Moved By:

Seconded By:

Voice Vote:

**COMMUNICATIONS/NOTIFICATIONS**

**#24-028** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Appointment of Gillian Bennett to the title of Office Clerk IV, effective April 1, 2024, at an hourly rate of \$21.90.

Moved By:

Seconded By:

Roll Call Vote:

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**#24-029** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:  
Provisional Promotion of Nicholas Satter to the title of Supervisor of Mechanical Maintenance, effective March 11, 2024 at an annual salary of \$90,667.

Moved By:  
Seconded By:  
Roll Call Vote:

**#24-030** Authorize the award of a unit price contract for **5W-40 Full Synthetic Premium Heavy Duty Engine Oil** to the low responsive, responsible bidder, **Schaeffer Lubricants** in the bid amount of \$13,655.36. This is a six (6) month contract with the option to extend five (5) additional six (6) month terms upon mutual consent. Bid amount is based on estimated quantities and will be purchased as needed.

Moved By:  
Seconded By:  
Roll Call Vote:

**#24-031** Authorize the use of City of Rochester Contract #136324/506620 for the as needed purchase of **Automotive and Truck Lubricants** from **Superior Lubricants** in the estimated amount of \$5,000. This is a six (6) month contract with the option to extend (5) additional six (6) month contracts as long as this contract is still valid.

Moved By:  
Seconded By:  
Roll Call Vote:

**#24-032** Authorize the use of Monroe County Contract #1102-21 with **Hawk Frame and Axle** for the as needed **collision repair of MCWA vehicles and equipment** in the estimated amount of \$50,000. Contract period ending December 31, 2024. This contract can be extended for three (3) additional one year terms upon mutual consent.

Moved By:  
Seconded By:  
Roll Call Vote:

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**#24-033** Authorize the purchase of **six (6) New 2024 Ford F-250 XL Super Duty Super Cab 4WD Pickup Trucks** from **Van Bortel Ford** in the amount of \$344,269.86, utilizing Onondaga County Contract for Police and Administrative Vehicles Bid Reference #0010808.

Moved By:  
Seconded By:  
Roll Call Vote:

**#24-034** Authorize the purchase of **one (1) New 2024 Ford F-250 XL Super Duty Super Cab 4WD Pickup Truck with 8' bed and ARE cap and safety lighting** from **Van Bortel Ford** in the amount of \$62,312.39, utilizing Onondaga County Contract for Police and Administrative Vehicles Bid Reference #0010808.

Moved By:  
Seconded By:  
Roll Call Vote:

**#24-035** Authorize the purchase of **one (1) New 2024 Ford F-250 XL Super Duty Super Cab 4WD Pickup Truck with ARE cap and safety lighting** from **Van Bortel Ford** in the amount of \$66,119.38, utilizing Onondaga County Contract for Police and Administrative Vehicles Bid Reference #0010808.

Moved By:  
Seconded By:  
Roll Call Vote:

**#24-036** Authorize the purchase of **one (1) New 2026 International HX620 Dump Truck with 17' Heavy Duty Bibeau Dump Body** from **Regional International** in the amount of \$225,954.71, utilizing Onondaga County Heavy Truck Class 8 Statewide Contract # 8996.

Moved By:  
Seconded By:  
Roll Call Vote:

**#24-037** Authorize the purchase of **one (1) New Kubota Commercial Stand On-Series Lawnmower #SZ26NC-61-2** in the amount of \$13,761.13 and **one (1) New Kubota Z700 Series Lawnmower #Z781KWTI-60** in the amount of \$13,594.24, from **Bentley Brothers, Inc.** utilizing NYS Heavy Equipment Statewide Contract PC #69404 Group #40625 Award #22792.

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Moved By:  
Seconded By:  
Roll Call Vote:

- #24-038** Authorize the use of City of Rochester Contract #137080/507650 for the **transmission repair of The Authority’s Kenworth T800 Dump Truck** from **Penn Power Group** in the amount of \$12,202.08.

Moved By:  
Seconded By:  
Roll Call Vote:

- #24-039** Authorize the purchase of a **Rockwell Automation TechConnect<sup>SM</sup> Support Agreement** from **Horizon Solutions, LLC**, to provide to provide technical support services for the Authority’s Allen Bradley® PLCs and ancillary equipment for a total cost up to \$66,000 for a three year term beginning April 1, 2024 through March 31, 2027.

Moved By:  
Seconded By:  
Roll Call Vote:

- #24-040** Authorize a commodity purchase order for the purchase of **microbiological testing products** from **IDEXX Distribution, Inc.**, to be ordered as needed, at the unit prices proposed for an estimated amount up to \$140,000 for a term not to exceed two years, beginning April 1, 2024 through March 31, 2026.

Moved By:  
Seconded By:  
Roll Call Vote:

- #24-041** Authorize the purchase of **40 cellular communication devices and accessories** from **Corporate Computer Solutions, Inc.** for the Authority’s SCADA system network for the approximate amount of \$78,000.

Moved By:  
Seconded By:  
Roll Call Vote:

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**#24-042** Authorize the award of the GAC Replacement – West II Filters, Shoremont Water Treatment Plant contract to low responsive, responsible bidder, Calgon Carbon Corporation for the bid amount of \$866,760.00.

Moved By:  
Seconded By:  
Roll Call Vote

**#24-043** Authorize the award of the **Pavilion BPS Generator** contract to the low responsive, responsible bidder **Southworth-Milton Inc., dba Milton CAT** for the bid amount of \$82,540.

Moved By:  
Seconded By:  
Roll Call Vote:

**#24-044** Authorize the award of the **Shoremont West 1 Water Treatment Plant Phase 3 Improvements** contract to the low responsive, responsible bidder **John W. Danforth Company** for the bid amount of \$3,395,000.

Moved By:  
Seconded By:  
Roll Call Vote:

**#24-045** Authorize the Executive Director to amend the Agreement for **Professional Consulting Services** with **GHD Consulting Services, Inc.** for **Phase 3 of the Shoremont Water Treatment Plant West 1 Improvements Project** for the budget amount of \$288,563 for additional design, bid, and construction phase services as proposed.

Moved By:  
Seconded By:  
Roll Call Vote:

**#24-046** WHEREAS, the New York State Department of Transportation proposes the construction, reconstruction, or improvement of **Route 15A from NYS Thruway to I-390, Town of Henrietta, Monroe County, P.I.N. 4015.45**, and

WHEREAS, the State will include as part of the construction, reconstruction, or improvement of the above mentioned project the relocation of approximately **one (1) water main and adjust approximately eleven (11) water valve box elevations**, pursuant to Section 10, Subdivision 24, of the State Highway Law, as shown on the contract plans and Utility Special Note relating to the project and

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meeting the requirements of the owner, and

WHEREAS, the service life of the relocated and/or replaced utilities has not been extended, and

WHEREAS, the State will provide for the reconstruction of the above mentioned work, as shown on the contract plans and Utility Special Notes, relating to the above mentioned project.

NOW, THEREFORE,

BE IT RESOLVED: That the **Monroe County Water Authority** approves of the adjustment to water line valve boxes and the above-mentioned work performed on the project and shown on the contract plans relating to the project and that the **Monroe County Water Authority** will maintain or cause to be maintained the adjusted facilities performed as above stated and as shown on the contract plans.

BE IT FURTHER RESOLVED that the **Executive Director** has the authority to sign, with the concurrence of the **Monroe County Water Authority Board of Directors**, any and all documentation that may become necessary as a result of this project as it relates to the **Monroe County Water Authority**, and

BE IT FURTHER RESOLVED: That the **Monroe County Water Authority** is hereby directed to transmit five (5) certified copies of the foregoing resolution to the New York State Department of Transportation.

Moved By:  
Seconded By:  
Roll Call Vote:

**#24-047** Authorize the award of a unit price contract for the **2024 Pavement Replacement Contract – East Side** to the low responsive, responsible bidder, **Central Roadways, Inc.** in the bid amount of \$2,226,975. This Contract may be extended for four subsequent one-year terms with mutual, written consent.

Moved By:  
Seconded By:  
Roll Call Vote:

**#24-048** Authorize the award of a unit price contract for the **2024 Pavement Replacement Contract – West Side** to the low responsive, responsible bidder, **Central Roadways, Inc.** in the bid amount of \$1,387,775. This

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Contract may be extended for four subsequent one-year terms with mutual, written consent.

Moved By:

Seconded By:

Roll Call Vote:

**#24-049** Authorize the award of a unit price contract for the **2024 Lawn Restoration Contract – East Side** to the low responsive, responsible bidder, **Central Roadways, Inc.** in the bid amount of \$349,000. This contract may be extended for four subsequent one-year terms with mutual, written consent.

Moved By:

Seconded By:

Roll Call Vote:

**#24-050** Authorize the award of a unit price contract for the **2024 Lawn Restoration Contract – West Side** to the low responsive, responsible bidder, **Central Roadways, Inc.** in the bid amount of \$254,000. This contract may be extended for four subsequent one-year terms with mutual, written consent.

Moved By:

Seconded By:

Roll Call Vote:

**#24-051** Authorize the award of the **leak detection services** contract with **American Leak Detection** for the survey of approximately 850 miles of pipe, as directed by the Authority, for an approximate cost of \$253,000 and as needed the onsite leak correlation for a cost of \$182 per hour. This agreement is for a maximum of one year or until completed, if sooner, with a mutual option to extend an additional three years.

Moved By:

Seconded By:

Roll Call Vote:

**AUDIT COMMITTEE REPORT**

**#24-052** Upon consideration and recommendation of the Monroe County Water Authority's Audit Committee, the Board hereby approves the **2023 Annual Financial Statements** as audited by EFPR Group, LLP.

Moved By:  
Seconded By:  
Roll Call Vote:

**#24-053** Upon recommendation of the Monroe County Water Authority's Audit Committee, the Board hereby approves the **2023 Annual Investment Audit** as performed by EFPR Group, LLP.

Moved By:  
Seconded By:  
Roll Call Vote:

**#24-054** Upon recommendation of the Monroe County Water Authority's Audit Committee, the Board hereby approves the **2023 Annual Investment Report** as directed under Title 7, Section 2925 of the Public Authorities Law, issued under the *Annual Statement of Investment Policy* in effect through December 31, 2023.

Moved By:  
Seconded By:  
Roll Call Vote:

**#24-055** Upon recommendation of the Monroe County Water Authority's Audit Committee, the Board hereby approves **Management's Assessment of the Effectiveness of Internal Control Structure and Procedures**, as presented on this date.

Moved By:  
Seconded By:  
Roll Call Vote:

**#24-056** The Members of the Authority expressly make the following determination for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure



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Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

Moved By:

Seconded By:

Roll Call Vote:

**GOVERNANCE COMMITTEE REPORT**

**#24-057** Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby re-adopts MCWA's **Mission Statement**, as presented.

Moved By:

Seconded By:

Roll Call Vote:

**#24-058** Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby accepts the **Report on 2023 Performance Measures**, as presented.

Moved By:

Seconded By:

Roll Call Vote:

**#24-059** Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby adopts **Performance Measurements for 2024**, as presented.

Moved By:

Seconded By:

Roll Call Vote: