

**MONROE COUNTY WATER AUTHORITY
REGULAR MEETING**

THURSDAY, November 9, 2023 ~ 9:00 a.m.

Board Room

General Offices, 475 Norris Drive, Rochester, New York

Roll Call

Pledge of Allegiance

#23-197 Approve minutes of the Authority's Regular Meeting, held on Thursday, October 12, 2023.

Moved By:

Seconded By:

Voice Vote:

#23-198 Accept list of disbursements on check registers dated October 4, October 11, October 18, and October 25, 2023 which were forwarded to the Authority Members for their review.

Moved By:

Seconded By:

Voice Vote:

#23-199 Accept Purchase Order List of materials and supplies for the period September 30, 2023 through October 30, 2023 in the amount of \$369,544.05.

Moved By:

Seconded By:

Voice Vote:

COMMUNICATIONS/NOTIFICATIONS

#23-200

RESOLUTION #23-200

**EXPRESSING APPRECIATION FOR YEARS OF SERVICE AND
BEST WISHES OF THE MONROE COUNTY WATER AUTHORITY BOARD
TO STEPHEN W. CONNELL UPON HIS RETIREMENT**

***WHEREAS,** Stephen W. Connell, a longtime employee of the Water Authority,
has retired as of October 6, 2023; and*

***WHEREAS,** Stephen W. Connell is a highly skilled and knowledgeable 21+ year
veteran of the Water Authority; and*

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***WHEREAS**, Stephen W. Connell will be remembered for his dedicated service
by his fellow employees and management of the Water Authority.
NOW, THEREFORE, BE IT RESOLVED, MCWA extends its appreciation
and best wishes for a happy, fulfilling retirement; and
BE IT FURTHER RESOLVED, the Recording Secretary of the Board is
hereby requested to forward a copy of this Resolution to
Stephen W. Connell, MCWA Retiree.*

Moved By:
Seconded By:
Roll Call Vote:

#23-201 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Appointment of Casey Bauch to the title of Laborer, effective November 13, 2023 at an hourly rate of \$21.32.

Moved By:
Seconded By:
Roll Call Vote:

#23-202 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Appointment of Daniel Rimmer to the title of Water Treatment Plant Operator – Type A Plant, effective November 27, 2023, at an hourly rate of \$31.95.

Moved By:
Seconded By:
Roll Call Vote:

#23-203 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Promotional appointment of Jacob Sherman to the title of Maintenance Mechanic III, effective November 13, 2023, at an hourly rate of \$25.15.

Moved By:
Seconded By:
Roll Call Vote:

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#23-204 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Promotional appointment of Anthony Cangialosi to the title of Instrument and Control Systems Specialist, effective November 13, 2023, at an annual salary of \$76,315.

Moved By:
Seconded By:
Roll Call Vote:

#23-205 Authorize a Blanket Purchase Order from **Kenworth Northeast** for an estimated amount of \$75,000 for the purchase of **various parts, supplies and repairs**, as needed for the maintenance and repair of the Authority's Kenworth dump trucks and crew trucks throughout 2024. Kenworth Northeast is the authorized dealer for New York State.

Moved By:
Seconded By:
Roll Call Vote:

#23-206 Authorize a Blanket Purchase Order for the purchase of **various electrical materials and equipment** for maintenance and repair of the Authority's equipment and facilities, to be ordered as needed from **Graybar Electrical Supply** for an estimated total cost up to \$50,000 for the term January 1 through December 31, 2024.

Moved By:
Seconded By:
Roll Call Vote:

#23-207 Authorize a Blanket Purchase Order for the purchase of **various electrical materials and equipment** for maintenance and repair of the Authority's equipment and facilities, to be ordered as needed from **Kovalsky-Carr Electrical Supply Company, Inc.**, for an estimated total cost up to \$50,000 for the term January 1 through December 31, 2024.

Moved By:
Seconded By:
Roll Call Vote:

#23-208 Authorize a Blanket Purchase Order for the purchase of **various electrical materials and equipment** for maintenance and repair of the Authority's equipment and facilities, to be ordered as needed from **Rexel USA, Inc. LLC**

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for an estimated total cost up to \$50,000 for the term January 1 through December 31, 2024.

Moved By:
Seconded By:
Roll Call Vote:

- #23-209** Authorize a Blanket Purchase Order for the purchase of **Industrial and Commercial Supplies and Equipment** not included on New York State Contract, to be ordered as needed from **W.W. Grainger, Inc.**, for an estimated total cost of \$25,000 for a one-year term beginning December 10, 2023 through December 9, 2024.

Moved By:
Seconded By:
Roll Call Vote:

- #23-210** Authorize a Blanket Purchase Order with **Cummins Inc. Sales and Service** for the purchase of **emergency generator repair parts, services, and diagnostic software for the Authority's Cummins-Onan generators**, to be ordered as needed, for an estimated total cost up to \$25,000 for the term January 1 through December 31, 2024.

Moved By:
Seconded By:
Roll Call Vote:

- #23-211** Authorize a Commodity Purchase Order with **Milton-CAT** for the purchase of **repair parts, services, and diagnostic software for the Authority's Caterpillar, Inc. emergency electric power generator equipment** at the quoted unit prices, on an as-needed basis, for an estimated total cost of \$25,000 for the term November 13, 2023 through September 30, 2024.

Moved By:
Seconded By:
Roll Call Vote:

- #23-212** Authorize the purchase of **Allen-Bradley® Programmable Logic Controllers and ancillary equipment** such as network interface cards, power supplies, input/output cards, cabling and displays on an as-needed basis from **Rexel USA, Inc.** through December 31, 2024 for an estimated total up to \$175,000.

Moved By:
Seconded By:
Roll Call Vote:

- #23-213** Authorize the purchase of a **new software licensing and support agreement with Q-Mation (dba Wonderware North)** for the Authority's SCADA system Wonderware® and ThinManager® software for an estimated total cost up to \$120,000 for the three year period beginning December 30, 2023 through December 29, 2026.

Moved By:
Seconded By:
Roll Call Vote:

FINANCE COMMITTEE REPORT

- #23-214** Approve an amendment to the **Authority's Rules for the Sale of Water and the Collection of Rents and Charges** effective January 1, 2023 in the form attached hereto and made a part of the minutes hereof, subject to compliance with the requirements of Subdivision 1 of Section 1096-a of the Public Authorities Law, with a copy of said amendment to be duly certified by the Recording Secretary of the Authority and filed with the President of the Monroe County Legislature and thereafter published twice in the Democrat and Chronicle, twice in the Daily Record, and twice in the Batavia Daily News; and filed in the Monroe County Clerk's office.

Moved By:
Seconded By:
Roll Call Vote:

- #23-215** WHEREAS, the Monroe County Water Authority has adopted a water rate schedule effective January 1, 2024, which amends its present water rate schedule; and
WHEREAS, Section 1096-a of the Public Authorities Law provides for (1) notification of such water rate schedule change to the President of the Monroe County Legislature and (2) a public information meeting.

NOW, THEREFORE, IT IS RESOLVED: That the Authority publish an announcement of a Public Information Meeting to be held on November 29, 2023 at 3:00 p.m. in the offices of the Authority, 475 Norris Drive, Rochester, New York; and

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IT IS FURTHER RESOLVED: That the Authority will conduct the Public Information Meeting in order to inform the public of the need and the design of the water rates schedule changes; and

IT IS FURTHER RESOLVED: That a copy of this Resolution be certified by the Recording Secretary of the Authority and delivered to the President of the Monroe County Legislature.

Moved By:
Seconded By:
Roll Call Vote:

#23-216 Upon recommendation of the Monroe County Water Authority's Finance Committee, the Board hereby re-adopts the **Debt Management Policy**, as presented.

Moved By:
Seconded By:
Roll Call Vote:

#23-217 Approve the Authority's **3rd Quarter Investment Report** for the period ending September 30, 2023, as presented.

Moved By:
Seconded By:
Roll Call Vote:

#23-218 Approve the Authority's **3rd Quarter Financial Report** for the period ending September 30, 2023, as presented.

Moved By:
Seconded By:
Roll Call Vote:

#23-219 Authorize the use of New York State OGS Contract, Group #73600, Award #22802, Lot 2, Contract #PM20820, for the purchase of two new **Dell servers**, and associated equipment with a five-year warranty from **Derive Tech, LLC** for an estimated amount of \$26,375.

Moved By:
Seconded By:
Roll Call Vote:

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#23-220 The Members of the Authority expressly make the following determination for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

Moved By:

Seconded By:

Roll Call Vote: