

**MONROE COUNTY WATER AUTHORITY
REGULAR MEETING**

THURSDAY, October 12, 2023 ~ 9:00 a.m.

Board Room

General Offices, 475 Norris Drive, Rochester, New York

Roll Call

Pledge of Allegiance

#23-178 Approve minutes of the Authority's Regular Meeting, held on Thursday, September 14, 2023.

Moved By:

Seconded By:

Voice Vote:

#23-179 Accept list of disbursements on check registers dated September 6, September 13, September 20, and September 27, 2023 which were forwarded to the Authority Members for their review.

Moved By:

Seconded By:

Voice Vote:

#23-180 Accept Purchase Order List of materials and supplies for the period September 2, 2023 through September 29, 2023 in the amount of \$365,299.33.

Moved By:

Seconded By:

Voice Vote:

COMMUNICATIONS/NOTIFICATIONS

#23-181

RESOLUTION #23-181

**EXPRESSING APPRECIATION FOR YEARS OF SERVICE AND
BEST WISHES OF THE MONROE COUNTY WATER AUTHORITY BOARD
TO MICHAEL P. DINAPOLI UPON HIS RETIREMENT**

***WHEREAS,** Michael P. DiNapoli, a longtime employee of the Water Authority,
has retired as of September 20, 2023; and*

***WHEREAS,** Michael P. DiNapoli is a highly skilled and knowledgeable 35 year
veteran of the Water Authority; and*

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***WHEREAS**, Michael P. DiNapoli will be remembered for his dedicated service
by his fellow employees and management of the Water Authority.
NOW, THEREFORE, BE IT RESOLVED, MCWA extends its appreciation
and best wishes for a happy, fulfilling retirement; and
BE IT FURTHER RESOLVED, the Recording Secretary of the Board is
hereby requested to forward a copy of this Resolution to
Michael P. DiNapoli, MCWA Retiree.*

Moved By:
Seconded By:
Roll Call Vote:

#23-182 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Appointment of Anthony Stadnyk to the title of Utility Worker, effective October 16, 2023 at an hourly rate of \$33.13.

Moved By:
Seconded By:
Roll Call Vote:

#23-183 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Appointment of Hasaan Curry to the title of Laborer, effective October 16, 2023, at an hourly rate of \$19.67.

Moved By:
Seconded By:
Roll Call Vote:

#23-184 Authorize the award of a unit price contract for **pipe couplings** from the low responsive, responsible bidder, **Ferguson Waterworks** in the bid amount of \$80,204.91. This is a one year contract with the option to extend up to four additional on year terms upon mutual consent. Bid amount is based on estimated quantities and will be purchased as needed.

Moved By:
Seconded By:
Roll Call Vote:

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#23-185 Authorize the award of a unit price contract for the **West Webster Tank Rehabilitation** project to the low responsive, responsible bidder, **Amstar of Western New York, Inc.** in the bid amount of \$838,000.

Moved By:
Seconded By:
Roll Call Vote:

#23-186 WHEREAS, the New York State Department of Transportation proposes the construction, reconstruction, or improvement of **Route 31 from Route 19 to Transit Way, Town of Sweden, Monroe County, P.I.N. 4031.73,** and

WHEREAS, the State will include as part of the construction, reconstruction, or improvement of the above mentioned project the relocation of approximately **two (2) water services, two (2) hydrants and adjust approximately nine (9) water valve box elevations, two (2) hydrant elevation and one (1) manhole elevation,** pursuant to Section 10, Subdivision 24, of the State Highway Law, as shown on the contract plans and Utility Special Note relating to the project and meeting the requirements of the owner, and

WHEREAS, the service life of the relocated and/or replaced utilities has not been extended, and

WHEREAS, the State will provide for the reconstruction of the above mentioned work, as shown on the contract plans and Utility Special Notes, relating to the above mentioned project.

NOW, THEREFORE,

BE IT RESOLVED: That the **Monroe County Water Authority** approves of the adjustment to water line valve boxes and the above-mentioned work performed on the project and shown on the contract plans relating to the project and that the **Monroe County Water Authority** will maintain or cause to be maintained the adjusted facilities performed as above stated and as shown on the contract plans.

BE IT FURTHER RESOLVED that the **Executive Director** has the authority to sign, with the concurrence of the **Monroe County Water Authority Board of Directors,** any and all documentation that may become necessary as a result of this project as it relates to the **Monroe County Water Authority,** and

BE IT FURTHER RESOLVED: That the **Monroe County Water Authority** is hereby directed to transmit five (5) certified copies of the foregoing resolution to the New York State Department of Transportation.

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Moved By:
Seconded By:
Roll Call Vote:

#23-187 WHEREAS, the New York State Department of Transportation proposes the construction, reconstruction, or improvement of **Route 250 over Thomas Creek Bridge Replacement, Monroe County, P.I.N. 4250.11**, and

WHEREAS, the State will include as part of the construction, reconstruction, or improvement of the above mentioned project the relocation of approximately **one (1) water main and approximately one (1) water service**, pursuant to Section 10, Subdivision 24, of the State Highway Law, as shown on the contract plans and Utility Special Note relating to the project and meeting the requirements of the owner, and

WHEREAS, the service life of the relocated and/or replaced utilities has not been extended, and

WHEREAS, the State will provide for the reconstruction of the above mentioned work, as shown on the contract plans and Utility Special Notes, relating to the above mentioned project.

NOW, THEREFORE,

BE IT RESOLVED: That the **Monroe County Water Authority** approves of the adjustment to water line valve boxes and the above-mentioned work performed on the project and shown on the contract plans relating to the project and that the **Monroe County Water Authority** will maintain or cause to be maintained the adjusted facilities performed as above stated and as shown on the contract plans.

BE IT FURTHER RESOLVED that the **Executive Director** has the authority to sign, with the concurrence of the **Monroe County Water Authority Board of Directors**, any and all documentation that may become necessary as a result of this project as it relates to the **Monroe County Water Authority**, and

BE IT FURTHER RESOLVED: That the **Monroe County Water Authority** is hereby directed to transmit five (5) certified copies of the foregoing resolution to the New York State Department of Transportation.

Moved By:
Seconded By:
Roll Call Vote:

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#23-188 WHEREAS, the New York State Department of Transportation proposes the construction, reconstruction, or improvement of **Route 104 from Lake Avenue to Culver Road, City of Rochester, Monroe County, P.I.N. 4104.90**, and

WHEREAS, the State will include as part of the construction, reconstruction, or improvement of the above mentioned project to **remove approximately one (1) abandoned water valve box**, pursuant to Section 10, Subdivision 24, of the State Highway Law, as shown on the contract plans and Utility Special Note relating to the project and meeting the requirements of the owner, and

WHEREAS, the service life of the relocated and/or replaced utilities has not been extended, and

WHEREAS, the State will provide for the reconstruction of the above mentioned work, as shown on the contract plans and Utility Special Notes, relating to the above mentioned project.

NOW, THEREFORE,

BE IT RESOLVED: That the **Monroe County Water Authority** approves of the adjustment to water line valve boxes and the above-mentioned work performed on the project and shown on the contract plans relating to the project and that the **Monroe County Water Authority** will maintain or cause to be maintained the adjusted facilities performed as above stated and as shown on the contract plans.

BE IT FURTHER RESOLVED that the **Executive Director** has the authority to sign, with the concurrence of the **Monroe County Water Authority Board of Directors**, any and all documentation that may become necessary as a result of this project as it relates to the **Monroe County Water Authority**, and

BE IT FURTHER RESOLVED: That the **Monroe County Water Authority** is hereby directed to transmit five (5) certified copies of the foregoing resolution to the New York State Department of Transportation.

Moved By:
Seconded By:
Roll Call Vote:

#23-189 Authorize the execution of a **Water Exchange Renewal Agreement** with the **Town of Ontario, New York**, for the purchase of water at the existing meter vaults on Boston and Whitney Roads. The Agreement will be for a term of two (2) years.

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Moved By:
Seconded By:
Roll Call Vote:

- #23-190** Authorize use of the New York State OGS Contract, Group #77201, Award #23150, Contract #PT68869, to enter into an agreement with **Technical Systems Group, Inc.** for Phase II of the **HID Access Control Credentials and Card Reader Upgrade** for an estimated total cost of \$110,000.

Moved By:
Seconded By:
Roll Call Vote:

- #23-191** Authorize the Executive Director to enter into a Professional Services Agreement with **EFPR Group, CPAs**, as proposed, to provide **Auditing Services of the Deferred Compensation Plan** for Employees of the Monroe County Water Authority for fiscal years ending December 31, 2023, 2024, 2025, 2026 and 2027.

Moved By:
Seconded By:
Roll Call Vote:

- #23-192** WHEREAS, the Monroe County Water Authority has utilized Axis Communications cameras and products since 2013; and
WHEREAS, the Authority has over 130 Axis network video cameras in use today; and

WHEREAS, Axis Communications' open platform allows the Authority to explore multiple options for video management software; and

WHEREAS, the Authority's Purchasing and Procurement Guidelines has Appropriate Circumstances for Standardization of Goods and Services under which such a provision would be satisfied.

NOW, THEREFORE BE IT RESOLVED that:

In order to provide the most efficient and economical video cameras for the Authority's security system, all purchases or procurements by the Authority of security video cameras must be Axis cameras and products. All future buildings, renovations, capital improvements or other actions that impact Authority security system shall be Axis cameras and products.

FURTHER RESOLVED, that the Members and Staff of the Authority are hereby authorized and directed for and on behalf of the Authority and in its name to do all acts and things required or as may be necessary, or in the opinion of the Officer so acting, desirable and proper to effect the purposes of the foregoing resolutions and to cause compliance by the Authority with all of the provisions of the foregoing resolutions.

Moved By:
Seconded By:
Roll Call Vote:

FINANCE COMMITTEE REPORT

#23-193 RESOLVED: That the **Authority's Preliminary Budget** for the calendar year 2024 totaling \$93,175,328 be, and it hereby is, adopted.
IT IS FURTHER RESOLVED: That in accordance with the Authority's Trust Indenture dated October 1, 1991, Section 506, Paragraph #2, the Preliminary Budget so adopted shall, when it has been approved by a certificate of the Consulting Engineer, constitute for all purposes the Annual Budget for 2024.

Moved By:
Seconded By:
Roll Call Vote:

#23-194 Resolved hereby to adopt the Monroe County Water Authority **Prohibited Contractor List**, updated September 28, 2023, as issued by the Monroe County Water Authority Ethics Board.

Moved By:
Seconded By:
Roll Call Vote:

#23-195 Authorize the award of a Professional Services Agreement for a **Cyber Security Incident Response Services Retainer** to **GreyCastle Security** for an estimated annual amount of \$4,000 with an additional option at \$350 per hour, as needed, for the term of October 13, 2023 through October 11, 2024, renewable up to four additional one-year terms, upon mutual agreement in accordance with the terms of such firms' written proposal.

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Moved By:
Seconded By:
Roll Call Vote:

- #23-196** The Members of the Authority expressly make the following determination for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

Moved By:
Seconded By:
Roll Call Vote: