

**MONROE COUNTY WATER AUTHORITY
REGULAR MEETING**

THURSDAY, June 8, 2023 ~ 9:00 a.m.

Board Room

General Offices, 475 Norris Drive, Rochester, New York

Roll Call

Pledge of Allegiance

#23-110 Approve minutes of the Authority's Regular Meeting, held on Thursday, May 11, 2023.

Moved By:

Seconded By:

Voice Vote:

#23-111 Accept list of disbursements on check registers dated May 3, May 10, May 17, and May 24, 2023, which were forwarded to the Authority Members for their review.

Moved By:

Seconded By:

Voice Vote:

#23-112 Accept Purchase Order List of materials and supplies for the period April 29 through May 30, 2023 in the amount of \$2,539,022.37.

Moved By:

Seconded By:

Voice Vote:

COMMUNICATIONS/NOTIFICATIONS

#23-113 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Promotional Appointment of Richard Alexander to the title of Maintenance Mechanic III, effective June 12, 2023 at an hourly rate of \$33.01.

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Moved By:
Seconded By:
Roll Call Vote:

- #23-114** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Promotional Appointment of Daniel Austin to the title of Maintenance Mechanic III, effective June 12, 2023 at an hourly rate of \$25.05.

Moved By:
Seconded By:
Roll Call Vote:

- #23-115** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Provisional Appointment of Peyton O’Shea to the title of Electrical and Instrumentation Mechanic III, effective June 26, 2023 at an hourly rate of \$22.85.

Moved By:
Seconded By:
Roll Call Vote:

- #23-116** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Provisional Appointment of Kristopher Kwak to the title of Programmer Analyst, effective June 26, 2023 at an annual salary of \$96,165.

Moved By:
Seconded By:
Roll Call Vote:

- #23-117** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Provisional Appointment of Carlo Mastrodonato to the title of Research Assistant, effective June 12, 2023 at an annual salary of \$67,434.

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Moved By:
Seconded By:
Roll Call Vote:

- #23-118** Authorize the award of a unit price contract for the **Pavilion Water Storage Tank Demolition** project to the low responsive, responsible bidder, **Durable Demolition, LLC.** in the bid amount of \$30,000.

Moved By:
Seconded By:
Roll Call Vote:

- #23-119** Authorize an increase of \$125,000 to the budget for the Service Material Inventory Services Project.

Moved By:
Seconded By:
Roll Call Vote:

- #23-120** Authorize the purchase of **Industrial and Commercial Supplies and Equipment**, to be ordered as needed, utilizing New York State Contract Group 39000, Award 23262, Contract PC70042, from vendor **Hillyard, Inc.**, for an estimated total annual cost of \$50,000 through the initial contract period ending March 21, 2024. This contract may be extended for up to four additional 12-month periods through March 21, 2028 in accordance with the terms and conditions of the NYSOGS.

Moved By:
Seconded By:
Roll Call Vote:

AUDIT COMMITTEE REPORT

- #23-121** The Board hereby accepts the **Independent Auditor's Report** on the financial statements for the **Deferred Compensation Plan for the Employees** of the Monroe County Water Authority for year ending December 31, 2022.

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Moved By:
Seconded By:
Roll Call Vote:

#23-122 Upon recommendation of the Monroe County Water Authority's Audit Committee, the Board hereby approves the **Accounting Policies and Procedures Manual**, as revised and presented.

Moved By:
Seconded By:
Roll Call Vote:

#23-123 Approve the proposal as submitted by **Arthur J Gallagher** (formerly M & T Insurance Agency, Inc.) for renewals of **Excess Liability Insurance Coverage** policies for an estimated cost of \$230,000. The term for insurance coverage is July 1, 2023 through June 30, 2024.

Moved By:
Seconded By:
Roll Call Vote:

#23-124 Approve the Monroe County Water Authority **membership renewal** with the **Greater Rochester Enterprise** (GRE) at the annual membership rate of \$29,000 per year.

Moved By:
Seconded By:
Roll Call Vote:

#23-125 The Members of the Authority expressly make the following determination for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

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Moved By:
Seconded By:
Roll Call Vote: