

MINUTES
MONROE COUNTY WATER AUTHORITY
REGULAR MEETING
THURSDAY, February 9, 2023 @ 9:00 a.m.
Board Room
General Offices, 475 Norris Drive, Rochester, New York

9:00 a.m. The Chairman called this Regular Meeting to order.

Roll Call of the membership of the Board and determination that a quorum was present.

Members Present (6): S. Nasca, S. Volpe, M. Fero, S. Mason, M. Van Vechten, J. Rulison

Members Absent (1): A. Bernstein,

Staff present: N. Noce, Executive Director; D. Hendrickson, Director of Human Resources; L. Magguilli, Assistant to the Executive Director; S. Savage, Director of Engineering; C. LaManna, Director of Production & Transmission; S. Trotta, Director of Operations, J. Pusgley, Human Resources Associate

General Counsel present: Megan Dorritie – Harter, Secrest & Emery

Monroe County Legislative Liaison present: Hon. Frank X. Allkofer

Packets containing detailed information on Agenda items were distributed in advance of the meeting date to each Member, Executive Staff, and Counsel for their prior review.

Pledge of Allegiance – Lead by Chairman Nasca

#23-038 Approve minutes of the Authority's Regular Meeting held on January 12, 2023.

On a motion made by Mr. Rulison, seconded by Mrs. Volpe, the foregoing resolution #23-038 was put to a voice vote and unanimously carried. AYES: 6; NAYS: 0

#23-039 Approve list of disbursements on check registers dated January 4, January 11, January 18, and January 25, 2023, which were forwarded to the Authority Members for their review.

On a motion made by Mr. Rulison, seconded by Mr. Fero, the foregoing resolution #23-039 was put to a voice vote and unanimously carried. AYES: 6; NAYS: 0

#23-040 Accept Purchase Order List of materials and supplies for the period January 2, 2023 through January 30, 2023 in the amount of \$666,140.12.

On a motion made by Mr. Rulison, seconded by Mrs. Van Vechten, the foregoing resolution #23-040 was put to a voice vote and unanimously carried. AYES: 6; NAYS: 0

COMMUNICATIONS/NOTIFICATIONS

Mr. Noce informed the Board that their folders contained notification of two RFP/Q's for Consulting Engineers and Coating Consulting Services, as well as the Confidential Evaluation of Board Performance, to be completed and given to the Governance Committee Chairperson, Sheryal Volpe. Additionally, Mr. Noce congratulated Stephen Savage, Director of Engineering, for winning the award of Professional Manager of the Year in the 'water' category, presented by the American Public Works Association, Genesee Chapter.

**MONROE COUNTY WATER AUTHORITY
REGULAR MEETING – February 9, 2023**

#23-041

**RESOLUTION #23-041
EXPRESSING APPRECIATION FOR YEARS OF SERVICE AND
BEST WISHES OF THE MONROE COUNTY WATER AUTHORITY BOARD
TO JAMES K. CLARK UPON HIS RETIREMENT**

***WHEREAS**, James K. Clark, a longtime employee of the Water Authority,
has retired as of January 6, 2023; and*

***WHEREAS**, James K. Clark is a highly skilled and knowledgeable 34+ year
veteran of the Water Authority; and*

***WHEREAS**, James K. Clark will be remembered for his dedicated service
by his fellow employees and management of the Water Authority.*

***NOW, THEREFORE, BE IT RESOLVED**, MCWA extends its appreciation
and best wishes for a happy, fulfilling retirement; and*

***BE IT FURTHER RESOLVED**, the Recording Secretary of the Board is
hereby requested to forward a copy of this Resolution to
James K. Clark, MCWA Retiree.*

On a motion made by Mr. Rulison, seconded by Mrs. Volpe, the foregoing resolution #23-041 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, M. Fero, S. Mason, M. Van Vechten, J. Rulison); NAYS: 0

#23-042

**RESOLUTION #23-042
EXPRESSING APPRECIATION FOR YEARS OF SERVICE AND
BEST WISHES OF THE MONROE COUNTY WATER AUTHORITY BOARD
TO LILIANA L. DOS REIS UPON HER RETIREMENT**

***WHEREAS**, Liliana L. Dos Reis a longtime employee of the Water Authority,
has retired as of January 27, 2023; and*

***WHEREAS**, Liliana L. Dos Reis is a highly skilled and knowledgeable 31 year
veteran of the Water Authority; and*

***WHEREAS**, Liliana L. Dos Reis will be remembered for her dedicated service
by her fellow employees and management of the Water Authority.*

***NOW, THEREFORE, BE IT RESOLVED**, MCWA extends its appreciation
and best wishes for a happy, fulfilling retirement; and*

***BE IT FURTHER RESOLVED**, the Recording Secretary of the Board is
hereby requested to forward a copy of this Resolution to
Liliana L. Dos Reis, MCWA Retiree.*

On a motion made by Mrs. Van Vechten, seconded by Mr. Rulison, the foregoing resolution #23-042 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, M. Fero, S. Mason, M. Van Vechten, J. Rulison); NAYS: 0

MONROE COUNTY WATER AUTHORITY
REGULAR MEETING – February 9, 2023

#23-043

RESOLUTION #23-043
EXPRESSING APPRECIATION FOR YEARS OF SERVICE AND
BEST WISHES OF THE MONROE COUNTY WATER AUTHORITY BOARD
TO BRUCE A. GREEN UPON HIS RETIREMENT

WHEREAS, Bruce A. Green, a longtime employee of the Water Authority, has retired as of January 27, 2023; and

WHEREAS, Bruce A. Green is a highly skilled and knowledgeable 22+ year veteran of the Water Authority; and

WHEREAS, Bruce A. Green will be remembered for his dedicated service by his fellow employees and management of the Water Authority.

NOW, THEREFORE, BE IT RESOLVED, MCWA extends its appreciation and best wishes for a happy, fulfilling retirement; and

BE IT FURTHER RESOLVED, the Recording Secretary of the Board is hereby requested to forward a copy of this Resolution to

Bruce A. Green, MCWA Retiree.

On a motion made by Mr. Rulison seconded by Mrs. Van Vechten, the foregoing resolution #23-043 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, M. Fero, S. Mason, M. Van Vechten, J. Rulison); NAYS: 0

#23-044 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Appointment of Jeremy Aponte to the title of Skilled Laborer, effective February 13, 2023 at an hourly rate of \$20.46.

On a motion made by Mrs. Van Vechten, seconded by Mr. Rulison, the foregoing resolution #23-044 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, M. Fero, S. Mason, M. Van Vechten, J. Rulison); NAYS: 0

For Item #23-045, Mr. LaManna sought Board authorization for the purchase of services and materials to repair medium voltage variable frequency drive (VFD) units of pumps located at the Lake Water Pump Station and Webster Water Treatment Plant. A field technician from the equipment manufacturer, ABB, Inc., will perform the repairs. The VFD's and aforementioned pumps are currently out of service until the repairs are completed.

#23-045 Authorize the purchase of services and materials from ABB, Inc. for the repair of medium voltage variable frequency drive equipment located at the Lake Water Pump Station and Webster Water Treatment Plant for an estimated amount up to \$24,000.

On a motion made by Mrs. Volpe, seconded by Mrs. Van Vechten the foregoing resolution #23-045 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, M. Fero, S. Mason, M. Van Vechten, J. Rulison); NAYS: 0

For Item #23-046, Mr. Savage addressed the Board to authorize the award of a unit price contract for the Ductile Iron Pipe for Water Main Projects to Core & Main. The pipe will be used in upcoming water main replacement projects. Core & Main has worked successfully with MCWA in the past, and was the low responsive, responsible bidder.

#23-046 Authorize the award of a unit price contract for the Ductile Iron Pipe for Water Main Project to the lowest responsive, responsible bidder, **Core & Main** in the bid amount of \$229,603.

**MONROE COUNTY WATER AUTHORITY
REGULAR MEETING – February 9, 2023**

On a motion made by Mr. Rulison, seconded by Mrs. Mason, the foregoing resolution #23-046 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, M. Fero, S. Mason, M. Van Vechten, J. Rulison); NAYS: 0

For Item #23-047, Mr. Savage sought Board authorization to enter into an agreement with the Village of Brockport for the transfer of 17 Village of Brockport residential customers to Monroe County Water Authority due to main failures in this location. The service transfers will be completed by an Authority contractor, and the Village will reimburse the Authority for all expenses associated with the transfer of service. MCWA will be able to provide the same level of service to these customers at approximately the same cost.

#23-047 Authorize the Executive Director to enter into an agreement with the Village of Brockport for the transfer of 17 water services to an Authority main. The Village will reimburse the Authority for all expenses associated with the work involved.

On a motion made by Mrs. Van Vechten, seconded by Mrs. Mason, the foregoing resolution #23-047 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, M. Fero, S. Mason, M. Van Vechten, J. Rulison); NAYS: 0

For Item #23-048, Mr. Savage briefed the Board to authorize an agreement with the New York State Department of Transportation permitting their contractor to adjust water system facilities as necessary to accommodate the work associated with their improvement project of the intersection of I-390 and NY-383 in the Town of Chili. This work will be completed at no cost to the Water Authority.

#23-048 WHEREAS, the New York State Department of Transportation proposes the construction, reconstruction, or improvement of the **Intersection at I-390 and NY-383, Town of Chili, Monroe County, P.I.N. 4390.96**, and

WHEREAS, the State will include as part of the construction, reconstruction, or improvement of the above mentioned project the **locating, or relocation, of two (2) water mains**, pursuant to Section 10, Subdivision 24, of the State Highway Law, as shown on the contract plans and Utility Special Note relating to the project and meeting the requirements of the owner, and

WHEREAS, the service life of the relocated and/or replaced utilities has not been extended, and

WHEREAS, the State will provide for the reconstruction of the above mentioned work, as shown on the contract plans and Utility Special Notes, relating to the above mentioned project.

NOW, THEREFORE,

BE IT RESOLVED: That the **Monroe County Water Authority** approves of the adjustment to water main and related water facilities as shown on the contract plans and as described in the project proposal relating to the project and the **Monroe County Water Authority** will maintain or cause to be maintained the adjusted facilities performed as above stated and as shown on the contract plans.

BE IT FURTHER RESOLVED that the **Executive Director** has the authority to sign, with the concurrence of the **Monroe County Water Authority Board of Directors**, any and all documentation that may become necessary as a result of this project as it relates to the **Monroe County Water Authority**, and

BE IT FURTHER RESOLVED: That the **Monroe County Water Authority** is hereby directed to transmit five (5) certified copies of the foregoing resolution to the New York State Department of Transportation.

**MONROE COUNTY WATER AUTHORITY
REGULAR MEETING – February 9, 2023**

On a motion made by Mrs. Van Vechten, seconded by Mr. Rulison, the foregoing resolution #23 048 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, M. Fero, S. Mason, M. Van Vechten, J. Rulison); NAYS: 0

For Item #23-049, Mr. Magguilli requested Board authorization to award a Professional Services agreement to five firms to provide IT Staffing Services

#23-049 Authorize the award of a Professional Services Agreement for **IT Staffing Services to Avani Technology Solutions, Entre Computer Services, V3IT Consulting, Cogent InfoTech, and MoxieIT Solutions** for an estimated annual aggregate amount of \$250,000 for the term March 1, 2023 through February 29, 2024, renewable up to four additional one-year terms upon mutual agreement and in accordance with the terms of such firm's written proposal.

On a motion made by Mr. Fero, seconded by Mrs. Van Vechten, the foregoing resolution #23-049 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, M. Fero, S. Mason, M. Van Vechten, J. Rulison); NAYS: 0

For Item #23-050, Mr. Magguilli addressed the Board to authorize the execution of a contract with the New York State Department of Health (NYSDOH) to receive a grant in the amount of \$47,500 under the NYSDOH Drinking Water Fluoridation – 2021 Round 4 – Component 1 (Planning and Feasibility) Projects program. Mr. Magguilli stated these grant funds will be utilized to hire a professional engineering consultant to assess existing fluoride storage and feed systems located at the Shoremont and Webster Water Treatment Plants and evaluate alternatives for improvements.

#23-050 **WHEREAS**, the New York State Department of Health (the "NYSDOH") offers a grant program to maintain and expand New York State residents' access to optimally fluoridated water; and

WHEREAS, the Monroe County Water Authority (the "Authority") operates and maintains systems at the Shoremont and Webster Water Treatment Plants to fluoridate water to optimum concentration levels; and

WHEREAS, inspections performed by staff from the NYSDOH on the 12th day of November 2021, include recommendations to replace existing fluoride equipment and to consider modernization upgrades to fluoridation systems (the "Project"); and

WHEREAS, on the 11th day of July 2022, the Authority's staff submitted a grant application to the NYSDOH for the Drinking Water Fluoridation – Round 4 – Component 1 (Planning and Feasibility Projects) Program for purposes of funding the Project in the amount of \$47,500; and

WHEREAS, on the 18th day of October 2022, the Authority received a conditional award letter including a conditional award amount of \$47,500 for the Project from the NYSDOH (the "Grant"), pending execution of non-competitive Contract No. DOH01-T37942GG-3450000 with the NYSDOH (the "Agreement"); and

WHEREAS, the Project is advisable and in the best interest of the Monroe County Water Authority; and

WHEREAS, it is advisable and in the best interest of the Monroe County Water Authority to fund the Project with the Grant.

NOW, THEREFORE, BE IT RESOLVED:

That the Board of Directors of the Authority (the "Board") accepts the Grant;

AND BE IT FURTHER RESOLVED:

**MONROE COUNTY WATER AUTHORITY
REGULAR MEETING – February 9, 2023**

That the Board authorizes the Authority's Executive Director, or his designated representative, to sign the Agreement, the Executive Director's signature, or that of his designated representative, thereon being conclusive evidence of such approval, and that the execution, delivery, and performance by the Monroe County Water Authority of the Agreement and the consummation of all the transactions contemplated thereby, are hereby in all respects, approved, adopted, and authorized.

On a motion made by Mrs. Van Vechten, seconded by Mr. Rulison, the foregoing resolution #23-050 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, M. Fero, S. Mason, M. Van Vechten, J. Rulison); NAYS: 0

#23-051 The Members of the Authority expressly make the following determination for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

On a motion made by Mr. Rulison, seconded by Mrs. Van Vechten, the foregoing resolution #23-051 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, M. Fero, S. Mason, M. Van Vechten, J. Rulison); NAYS: 0

#23-ES 9:13 a.m. – Chairman Nasca requested a motion to enter Executive Session pursuant to Section 105(1)(e) of the New York Public Officers Law in order for the full Board to discuss Collective Bargaining.

On a motion made by Mr. Rulison, seconded by Mr. Fero, and put to a roll call vote, the Board unanimously agreed to enter Executive Session. AYES: 6 (S. Nasca, S. Volpe, M. Fero, S. Mason, M. Van Vechten, J. Rulison); NAYS: 0

9:50 a.m. – Chairman Nasca requested a motion to Enter into Regular Session.

On a motion made by Mr. Fero, seconded by Mrs. Mason, and put to a roll call vote, the Board unanimously agreed to exit Executive Session. AYES: 6 (S. Nasca, S. Volpe, M. Fero, S. Mason, M. Van Vechten, J. Rulison); NAYS: 0. No formal action was taken.

* * *

In Board folders for review:

- Proposed RFP/Q Recipients – Engineering Consultant Services and Coating Consulting Services
- Confidential Board Performance Evaluation
- Routine monthly informational updates

* * *

MONROE COUNTY WATER AUTHORITY
REGULAR MEETING – February 9, 2023

There being no further business to come before the Authority, Chairman Nasca adjourned this Regular Meeting at 09:52 a.m.



Diane L. Hendrickson, Recording Secretary



Scott D. Nasca, Chairman