

MINUTES
MONROE COUNTY WATER AUTHORITY
REGULAR MEETING
THURSDAY, September 8, 2022 @ 9:00 a.m.
ESOC Board Room
General Offices, 475 Norris Drive, Rochester, New York

9:00 a.m. The Chairman called this Regular Meeting to order.

Roll Call of the membership of the Board and determination that a quorum was present.

Members Present (7): S. Nasca, S. Volpe, M. Fero, S. Mason, A. Bernstein, M. Van Vechten, J. Rulison

Staff present: N. Noce, Executive Director; D. Hendrickson, Director of Human Resources; L. Magguilli, Assistant to the Executive Director; A. Molinari, Director of Finance & Business Services; C. LaManna, Director of Production & Transmission; S. Trotta, Director of Operations; K. Sharp, Communications

General Counsel present: Andrew Dean, Esq. – Harter, Secrest & Emery

Packets containing detailed information on Agenda items were distributed in advance of the meeting date to each Member, Executive Staff, and Counsel for their prior review.

Pledge of Allegiance – Lead by Chairman Nasca

#22-157 Approve minutes of the Authority's Regular Meeting held on August 11, 2022.

On a motion made by Mr. Rulison, seconded by Mr. Bernstein, the foregoing resolution #22-157 was put to a voice vote and unanimously carried. AYES: 7; NAYS: 0

#22-158 Approve list of disbursements on check registers dated August 3, August 17, and August 24, which were forwarded to the Authority Members for their review.

On a motion made by Mr. Rulison, seconded by Mr. Bernstein, the foregoing resolution #22-158 was put to a voice vote and unanimously carried. AYES: 7; NAYS: 0

#22-159 Accept Purchase Order List of materials and supplies for the period August 3, 2022 through August 29, 2022 in the amount of \$102,501.42.

On a motion made by Mr. Fero, seconded by Mr. Rulison, the foregoing resolution #22-159 was put to a voice vote and unanimously carried. AYES: 7; NAYS: 0

COMMUNICATIONS/NOTIFICATIONS

Mr. Noce informed the Board that the preliminary 2023 budget is in their folders for review and consideration prior to the next month's Board meeting.

#22-160 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Provisional Appointment of Alexander Proctor to the title of Assistant Construction Inspector, at hourly rate of \$22.84, effective September 12, 2022.

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On a motion made by Mr. Rulison, seconded by Mrs. Volpe, the foregoing resolution #22-160 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, A. Bernstein, M. Van Vechten, J. Rulison); NAYS: 0

#22-161 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Provisional Appointment of Scott Maginn to the title of Dispatcher, at an hourly rate of \$25.59 effective September 26, 2022.

On a motion made by Mrs. Van Vechten, seconded by Mrs. Mason, the foregoing resolution #22-161 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, A. Bernstein, M. Van Vechten, J. Rulison); NAYS: 0

#22-162 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Appointment of Travis Belmore to the title of Laborer, at an hourly rate of \$18.73, effective September 26, 2022.

On a motion made by Mr. Rulison, seconded by Mrs. Van Vechten, the foregoing resolution #22-162 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, A. Bernstein, M. Van Vechten, J. Rulison); NAYS: 0

For Item #22-163, Mr. Trotta sought Board authorization in awarding a unit price contract for ductile iron pipe to be purchased as needed for the repair, installation and replacement of water mains throughout the distribution system. He stated that Core & Main was the low responsive, responsible bidder.

#22-163 Authorize the award of a unit price contract for **Ductile Iron Pipe** from the low responsive, responsible bidder, **Core & Main** in the bid amount of \$235,520.00. This is a one-year contract with the option to extend up to four additional one-year terms upon mutual consent. Bid amount is based on estimated quantities and items will be purchased as needed.

On a motion made by Mr. Fero, seconded by Mrs. Mason, the foregoing resolution #22-163 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, A. Bernstein, M. Van Vechten, J. Rulison); NAYS: 0

For Item #22-164, Mr. Trotta addressed the Board for authorization in the as-needed purchase of parts and supplies for the maintenance and repair of the Authority's John Deere backhoes and loaders. He noted that Five Star Equipment is the sole source of John Deere parts in Monroe County.

#22-164 Authorize the purchase of various **parts, supplies and repairs**, as needed for the maintenance and repair of the Authority's John Deere backhoes and loaders from **Five Star Equipment** for a one year estimated amount of \$50,000. Five Star Equipment is the sole source for John Deere parts for Monroe County.

On a motion made by Mr. Bernstein, seconded by Mrs. Van Vechten, the foregoing resolution #22-164 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, A. Bernstein, M. Van Vechten, J. Rulison); NAYS: 0

For Item #22-165, Mr. Savage briefed the Board for authorization in awarding a unit price contract for the Fourth Section Road and Owens Road Water Main Replacement Project in the Town of

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Sweden. Mr. Savage gave a brief overview of the project, recapped the bid results, and noted the inclusion of an index to accommodate material delays at the time of bid. Mr. Savage stated that the Authority has worked with this vendor in the past and they have proven reliable. He responded to a follow-up question from a Board member

#22-165 Authorize the award of a unit price contract for the **Fourth Section Road and Owens Road Water Main Replacement Project**, to the low responsive, responsible bidder **Randsco Pipeline, Inc.** in the bid amount of \$2,483,885.

On a motion made by Mr. Rulison, seconded by Mrs. Volpe, the foregoing resolution #22-165 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, A. Bernstein, M. Van Vechten, J. Rulison); NAYS: 0

For Item #22-166, Mr. Magguilli requested authorization from the Board to utilize the New York State contract to purchase software and licensing from Dell Technologies. He stated this will be used for internal email software and support for three years.

#22-166 Authorize the use of New York State Office of General Service Contract, Information Technology Microsoft Reseller (Statewide) Group #76000, Award #23116, Contract #PS68202, for the purchase of **MS Exchange software, licensing**, and three years of software assurance from **Dell Technologies** for the estimated amount of \$34,000.

On a motion made by Mr. Bernstein, seconded by Mr. Rulison, the foregoing resolution #22-166 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, A. Bernstein, M. Van Vechten, J. Rulison); NAYS: 0

For Item #22-167, Mr. Magguilli sought Board authorization on a co-terminus lease extension for the Authority's existing and as-needed new multi-function printers (MFP's) from United Business Systems. He explained the strategy of aligning expiration dates to make future processes more efficient.

#22-167 Authorize a co-terminus lease extension for existing and as needed new **Cannon Multi-Function Printers** (MFP's) from **United Business Systems**, through De Lage Landen Financial Services, Inc., utilizing the PEPPM MPS contract #528897-044. The estimated cost for forty-two (42) months is \$115,000.

On a motion made by Mrs. Van Vechten, seconded by Mr. Rulison, the foregoing resolution #22-167 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, A. Bernstein, M. Van Vechten, J. Rulison); NAYS: 0

#22-168 The Members of the Authority expressly make the following determination for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.


On a motion made by Mr. Rulison, seconded by Mr. Fero, the foregoing resolution #22-168 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, S. Mason, A. Bernstein, M. Van Vechten, J. Rulison); NAYS: 0


In Board folders for review:

- Routine monthly informational updates
- 2023 Preliminary Budget

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There being no further business to come before the Authority, Chairman Nasca adjourned this Regular Meeting at 9:17 a.m.


Diane L. Hendrickson, Recording Secretary


Scott D. Nasca, Chairman