

## MINUTES

**MONROE COUNTY WATER AUTHORITY  
REGULAR MEETING  
THURSDAY, August 11, 2022 @ 9:00 a.m.  
AV Conference Room  
General Offices, 475 Norris Drive, Rochester, New York**

9:00 a.m. The Chairman called this Regular Meeting to order.

**Roll Call of the membership of the Board and determination that a quorum was present.**

**Members Present (6):** S. Nasca, S. Volpe, S. Mason, A. Bernstein, M. Van Vechten, J. Rulison

**Absent:** M. Fero

**Staff present:** N. Noce, Executive Director; D. Hendrickson, Director of Human Resources; L. Magguilli, Assistant to the Executive Director; A. Molinari, Director of Finance & Business Services; C. LaManna, Director of Production & Transmission; S. Trotta, Director of Operations; J. Pugsley

**General Counsel present:** Megan Dorritie, Esq. – Harter, Secrest & Emery

**Monroe County Legislative Liaison present:** Hon. Frank X. Allkofer

**Others:** William Gillette

Packets containing detailed information on Agenda items were distributed in advance of the meeting date to each Member, Executive Staff, and Counsel for their prior review.

**Pledge of Allegiance** – Lead by Chairman Nasca

**#22-140** Approve minutes of the Authority's Regular Meeting held on July 14, 2022.

On a motion made by Mr. Rulison, seconded by Mr. Bernstein, the foregoing resolution #22-140 was put to a voice vote and unanimously carried. AYES: 6; NAYS: 0

**#22-141** Approve list of disbursements on check registers dated July 6, July 13, July 20, and June 27, 2022, which were forwarded to the Authority Members for their review.

On a motion made by Mr. Rulison, seconded by Mrs. Volpe, the foregoing resolution #22-141 was put to a voice vote and unanimously carried. AYES: 6; NAYS: 0

**#22-142** Accept Purchase Order List of materials and supplies for the period July 2, 2022 through August 2, 2022 in the amount of \$290,258.30.

On a motion made by Mr. Rulison, seconded by Mrs. Van Vechten, the foregoing resolution #22-142 was put to a voice vote and unanimously carried. AYES: 6; NAYS: 0

### **COMMUNICATIONS/NOTIFICATIONS**

Mr. Noce directed the Board's attention to an article published in the August 2, 2022 edition of the Rochester Beacon. Mr. Noce was pleased to read an excerpt from this article, which recognizes MCWA's exceptional customer service.

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**#22-143**

**RESOLUTION #22-143  
EXPRESSING APPRECIATION FOR YEARS OF SERVICE AND  
BEST WISHES OF THE MONROE COUNTY WATER AUTHORITY BOARD  
TO JONATHAN J. HICKS UPON HIS RETIREMENT**

*WHEREAS, Jonathan J. Hicks, a longtime employee of the Water Authority,  
has retired as of July 28, 2022; and*

*WHEREAS, Jonathan J. Hicks is a highly skilled and knowledgeable 13 + year  
veteran of the Water Authority; and*

*WHEREAS, Jonathan J. Hicks will be remembered for his dedicated service  
by his fellow employees and management of the Water Authority.*

*NOW, THEREFORE, BE IT RESOLVED, MCWA extends its appreciation  
and best wishes for a happy, fulfilling retirement; and*

*BE IT FURTHER RESOLVED, the Recording Secretary of the Board is  
hereby requested to forward a copy of this Resolution to  
Jonathan J. Hicks, MCWA Retiree.*

On a motion made by Mr. Rulison, seconded by Mr. Bernstein, the foregoing resolution #22-143 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, S. Mason, A. Bernstein, M. Van Vechten, J. Rulison); NAYS: 0

**#22-144** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Appointment of Jacob Clemens to the title of Laborer, at hourly rate of \$18.73, effective August 15, 2022.

On a motion made by Mr. Bernstein, seconded by Mrs. Mason, the foregoing resolution #22-144 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, S. Mason, A. Bernstein, M. Van Vechten, J. Rulison); NAYS: 0

**#22-145** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Provisional Appointment of Jasen Hillebrant to the title of Assistant Construction Inspector, at an hourly rate of \$23.80 effective August 29, 2022.

On a motion made by Mrs. Van Vechten, seconded by Mr. Bernstein, the foregoing resolution #22-145 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, S. Mason, A. Bernstein, M. Van Vechten, J. Rulison); NAYS: 0

**#22-146** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Provisional Appointment of Sean Lipa to the title of Electrical and Instrumentation Mechanic III, at an hourly rate of \$22.85, effective August 29, 2022.

On a motion made by Mr. Bernstein, seconded by Mr. Rulison, the foregoing resolution #22-146 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, S. Mason, A. Bernstein, M. Van Vechten, J. Rulison); NAYS: 0

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- #22-147** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Provisional Appointment of Jedediah Breitsch to the title of Electrical and Instrumentation Mechanic II, at an hourly rate of \$35.81, effective September 6, 2022.

On a motion made by Mrs. Van Vechten, seconded by Mrs. Mason, the foregoing resolution #22-147 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, S. Mason, A. Bernstein, M. Van Vechten, J. Rulison); NAYS: 0

- #22-148** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Title Change of Kevin Rieger to Utility Worker, effective July 18, 2022 at an hourly rate of \$22.85.

On a motion made by Mr. Rulison, seconded by Mrs. Van Vechten, the foregoing resolution #22-148 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, S. Mason, A. Bernstein, M. Van Vechten, J. Rulison); NAYS: 0

**For Item #22-149**, Mr. Trotta sought Board authorization to utilize Monroe County Contract #0611-22, currently held by Emerling Ford, Inc., for the purchase of Ford vehicle parts and supplies. He stated that Emerling Ford has held this contract for the past three years and has proven to be a reliable vendor.

- #22-149** Authorize the use of Monroe County Contract #0611-22 (4700000123) for the purchase of various **Ford vehicle parts** and supplies as needed for maintenance and repair of Water Authority vehicles from the awarded vendor **Emerling Ford, Inc.** for an estimated amount of \$20,000 through contract period ending July 31, 2023.

On a motion made by Mr. Bernstein, seconded by Mrs. Mason, the foregoing resolution #22-149 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, S. Mason, A. Bernstein, M. Van Vechten, J. Rulison); NAYS: 0

**For Item #22-150**, Mr. LaManna addressed the Board for authorization in entering into a professional services agreement with Eurofins Eaton Analytical, LLC. He explained that the laboratory analytical services to be provided are for the quarterly monitoring and analysis program. Mr. LaManna also mentioned Eurofins and its predecessors have been providing these services to the Authority for more than sixteen years.

- #22-150** Authorize the Executive Director to enter into a professional services agreement with **Eurofins Eaton Analytical, LLC** for **Laboratory Analytical Services** for a one-year term at the proposed unit prices for a total amount up to \$81,500 with the option to extend the agreement for up to four additional one-year terms upon mutual consent.

On a motion made by Mrs. Van Vechten, seconded by Mr. Rulison, the foregoing resolution #22-150 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, S. Mason, A. Bernstein, M. Van Vechten, J. Rulison); NAYS: 0

**For Item #22-151**, Mr. LaManna addressed the Board to authorize Change Order No. 1 for the purchase of materials and services from Shrier-Martin Process Equipment Co. for the repair of a 50-horsepower pump. He explained that the Board originally authorized the repair of the pump in February under Resolution #22-024 for an estimated cost of \$16,000. However, during the repair process, it was discovered that the replacement of additional components is necessary to maintain the warranty. The added cost of these additional components will total \$1,778.

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- #22-151** Authorize **Change Order No. 1** for the purchase of materials and services from **Shrier-Martin Process Equipment Co.** for the repair of a Webster Water Treatment Plant Equalization Tank pump manufactured by ABS in the amount of \$1,778.

On a motion made by Mr. Rulison, seconded by Mr. Bernstein, the foregoing resolution #22-151 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, S. Mason, A. Bernstein, M. Van Vechten, J. Rulison); NAYS: 0

**For Items #22-152**, Mr. Savage requested Board authorization to award a contract for the 2022 Roof Rehabilitation Program. He explained that this project involves replacement of the roof system at the Low Lift Pump Station #2 in Greece, and replacement of the asphalt roof with a metal standing seam roof system at the Shelter Road Booster Pump Station in the town of Richmond. He noted that out of three bids received, Spring Sheet Metal and Roofing, LLC was the low, responsive, responsible bidder. He also noted that this vendor has done work for the Authority in the past.

- #22-152** Authorize the award of a unit price contract for the **2022 Roof Rehabilitation Program**, to the low responsive, responsible bidder, **Spring Sheet Metal and Roofing, LLC** in the bid amount of \$177,296.

On a motion made by Mrs. Van Vechten, seconded by Mrs. Mason, the foregoing resolution #22-152 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, S. Mason, A. Bernstein, M. Van Vechten, J. Rulison); NAYS: 0

**For Item #22-153**, Mr. Savage sought Board authorization to terminate the Long Pond Road Water Main Replacement Contract. He explained that in September 2021, the Board authorized the award of this contract to Rochester Pipeline, Inc. This project was coordinated with the MCDOT's project to rehabilitate and resurface Long Pond Road. Due to unforeseen and unusual delays in receipt of materials needed for this project, Rochester Pipeline, Inc. was not able to start project work in time to cooperate with MCDOT's anticipated schedule. Based on this, it is staff's recommendation that the contract with Rochester Pipeline, Inc. be terminated for convenience in accordance with the applicable provisions of the Contract Documents. Mr. Savage responded to a follow-up question from a Board member.

- #22-153** Authorize the Executive Director to Terminate the Long Pond Road Water Main Replacement Contract for Convenience, in accordance with the Contract Documents, and to requisition a final Contract payment to Rochester Pipeline, Inc. for materials supplied to the Project and accepted by MCWA prior to the date of termination.

On a motion made by Mr. Bernstein, seconded by Mrs. Van Vechten, the foregoing resolution #22-153 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, S. Mason, A. Bernstein, M. Van Vechten, J. Rulison); NAYS: 0

**For Item #22-154 & #22-155**, Ms. Molinari addressed the Board in discussion with the 2<sup>nd</sup> Quarter Investment and 2<sup>nd</sup> Quarter Financial Reports, which were enclosed in their packets of information and distributed in advance of the meeting date for prior review. Ms. Molinari responded to a follow-up question from a Board member.

- #22-154** Approve the **Authority's 2<sup>nd</sup> Quarter Investment Report** for the period ending June 30, 2022, as presented.

On a motion made by Mr. Rulison, seconded by Mr. Bernstein, the foregoing resolution #22-154 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, S. Mason, A. Bernstein, M. Van Vechten, J. Rulison); NAYS: 0

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**#22-155** Approve the Authority's 2<sup>nd</sup> Quarter Financial Report for the period ending June 30, 2022, as presented.

On a motion made by Mr. Rulison, seconded by Mrs. Van Vechten, the foregoing resolution #22-155 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, S. Mason, A. Bernstein, M. Van Vechten, J. Rulison); NAYS: 0

**#22-156** The Members of the Authority expressly make the following determination for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

On a motion made by Mr. Rulison, seconded by Mr. Bernstein, the foregoing resolution #22-156 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, S. Mason, A. Bernstein, M. Van Vechten, J. Rulison); NAYS: 0

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**In Board folders for review:**

- Routine monthly informational updates
- Article from Rochester Beacon
- COVID-19 Expense Report
- Outstanding Claims Reports

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There being no further business to come before the Authority, Chairman Nasca adjourned this Regular Meeting at 9:20 a.m.

  
Diane L. Hendrickson, Recording Secretary

  
Scott D. Nasca, Chairman