

**MONROE COUNTY WATER AUTHORITY
REGULAR MEETING**

THURSDAY, May 12, 2022 ~ 9:00 a.m.

AV Conference Room

General Offices, 475 Norris Drive, Rochester, New York

Roll Call

Pledge of Allegiance

#22-073 Approve minutes of the Authority's Regular Meeting, held on Thursday, April 21, 2022.

Moved By:

Seconded By:

Voice Vote:

#22-074 Accept list of disbursements on check registers dated April 13, April 20, and April 27, which were forwarded to the Authority Members for their review.

Moved By:

Seconded By:

Voice Vote:

#22-075 Accept Purchase Order List of materials and supplies for the period April 2, 2022 through May 2, 2022 in the amount of \$445,888.42.

Moved By:

Seconded By:

Voice Vote:

COMMUNICATIONS/NOTIFICATIONS

#22-076 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Promotional Appointment of Drey Piedmont to the title of Network Technician, effective May 16, 2022 at an annual salary of \$71,864.

Moved By:

Seconded By:

Roll Call Vote:

#22-077 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Promotional Appointment of Joshua Pusey to the title of Maintenance Mechanic III, effective May 16, 2022 at an hourly rate of \$33.01.

Moved By:

Seconded By:

Roll Call Vote:

MONROE COUNTY WATER AUTHORITY

REGULAR MEETING – May 12, 2022

Page 2

#22-078 Authorize the use of the Onondaga County Contract #8996 – Class 8 Trucks for the purchase of **Two (2) New 2024 International HX 620 Day Cab Dump Trucks with 17' Heavy Duty Bibeau Dump Bodies** from **Regional International** in the amount of \$377,886.30

Moved By:
Seconded By:
Roll Call Vote:

#22-079 Authorize the purchase of **One (1) New 2023 Five Man, Four Door Crew Cab Truck with Body** from the low, responsive, responsible bidder, **Regional Truck and Trailer** in the bid amount of \$188,590.10

Moved By:
Seconded By:
Roll Call Vote:

#22-080 Authorize the award of a unit price contract **Water Service Materials** from low responsive, responsible bidder, **Core & Main, LP**, in the bid amount of \$106,748.36. This is for a one year contract with the option to extend for up to four additional one year terms upon mutual consent. Bid amount is based on annual estimated quantities and items will be purchased as needed.

Moved By:
Seconded By:
Roll Call Vote:

#22-081 Authorize the award of a unit price contract for **Mechanical Joint Fittings Groups A and B** from low responsive, responsible bidder, **Core & Main, LP** in the bid amount of \$173,539.10. This is for a one year contract with the option to extend for up to four additional one year terms upon mutual consent. Bid amount is based on annual estimated quantities and items will be purchased as needed.

Moved By:
Seconded By:
Roll Call Vote:

#22-082 Authorize the award of the unit price contract for **Crane and Hoist Services 2022** to the low responsive, responsible bidder, **Vital Cranes Services, Inc.** for the bid amount of \$51,660.00, with the option to extend the contract for up to four additional one-year terms, upon mutual consent.

Moved By:
Seconded By:
Roll Call Vote:

#22-083 Authorize a unit price contract for **2022 Water Storage Tank Demolitions** from low responsive, responsible bidder, **Regional Environmental Demolition, Inc.**, for the Base Bid amount of \$54,000.

Moved By:
Seconded By:
Roll Call Vote:

MONROE COUNTY WATER AUTHORITY

REGULAR MEETING – May 12, 2022

Page 3

#22-084 Authorize the execution of Professional Services Agreements with the following firms for **Surveying Services**: The DDS Companies; Erdman, Anthony and Associates, Inc.; Fisher Associates, P.E., L.S., L.A., D.P.C.; Hoffman Land Surveying & Geomatics; Hunt Engineers, Architects & Land Surveyors, P.C.; Passero Associates; Popli Design Group; Wendl Companies, P.C. and GdB Geospatial LS, P.C.

Moved By:
Seconded By:
Roll Call Vote:

#22-085 Authorize the use of New York State Office of General Services Information Technology Umbrella Contract Group #73600, Award 22802, Lot 1 (Contract #PM20940) for the annual renewal of **Oracle Licenses and Maintenance** from **Mythics, Inc.** for an estimated amount of \$19,849.

Moved By:
Seconded By:
Roll Call Vote:

#22-086 Authorize the use of New York State Office of General Services Information Technology Umbrella Contract, Group #73600, Award #22876, Lot 1, (Contract #PD67647) for the annual renewal of **Autodesk AutoCAD Licensing and Maintenance** from **SHI International Corp.** for an estimated amount of \$24,463.94.

Moved By:
Seconded By:
Roll Call Vote:

#22-087 Authorize the use of New York State Office of General Services Information Technology Umbrella Contract, Group #73600, Award #22876, Lot 1, (Contract #PD67645) for the annual renewal of **Malwarebytes Endpoint Detection and Response Licenses and Maintenance** from **Insight Public Sector, Inc.** for an estimated amount of \$16,194.

Moved By:
Seconded By:
Roll Call Vote:

#22-088 Approve the Monroe County Water Authority **membership renewal** with the **Greater Rochester Enterprise (GRE)** at the annual membership rate of \$25,000 per year.

Moved By:
Seconded By:
Roll Call Vote:

#22-089 Authorize the Executive Director to enter into a Professional Services Agreement with **Ready to Respond Training Services** for annual **CPR, AED, PDT & First Aid Training** for MCWA employees in the annual amount not to exceed \$7,200. This is for a two-year contract with the option to extend for three (3) one-year terms, upon mutual agreement.

Moved By:
Seconded By:
Roll Call Vote:

AUDIT COMMITTEE REPORT

#22-090 Authorize the execution of a Professional Services Agreement with **M & T Insurance Agency, Inc.** for **Placement of General Insurance Coverage**, to **serve as Broker of Record**, and for **provision of Risk Management Services** for a period of one (1) year. The fee for this service is \$60,000. M & T Insurance Agency, Inc. is designated as Broker of Record for MCWA's General Insurance program for coverage commencing July 1, 2022.

Moved By:
Seconded By:
Roll Call Vote:

#22-091 Approve the proposal as submitted by Broker, **M & T Insurance Agency, Inc.** and authorize to place **Insurance Coverage** to include: General Liability Insurance, Public Officials Liability Insurance, Employment Practices Liability Insurance, Property Insurance, Inland Marine Insurance, Vehicle Insurance, Crime Insurance, Flood and Earthquake Insurance, Pollution Insurance, Owners Contractors Protective Insurance, and Travel Accident Insurance, Cyber, and Excess Liability Coverage (\$10M) with the limits of liability and deductibles as proposed and including any fees for service, for an estimated total cost of \$600,000.

Furthermore, **M&T Insurance Agency, Inc.** is directed to obtain quotations for an additional \$40,000,000 of **Excess Liability** coverage, net of commission, due to MCWA no later than May 27, 2022. The term for insurance coverage is July 1, 2022 through June 30, 2023.

Moved By:
Seconded By:
Roll Call Vote:

#22-092 The Members of the Authority expressly make the following determination for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

Moved By:
Seconded By:

Roll Call Vote:

#22-093 Approve the **Authority's 1st Quarter Investment Report** for the period ending March 31, 2022, as presented.

Moved By:
Seconded By:
Roll Call Vote:

#22-094 Approve the **Authority's 1st Quarter Financial Report** for the period ending March 31, 2022, as presented.

Moved By:
Seconded By:
Roll Call Vote: