

**MONROE COUNTY WATER AUTHORITY
REGULAR MEETING**

THURSDAY, March 10, 2022 ~ 9:00 a.m.

Board Room

General Offices, 475 Norris Drive, Rochester, New York

Roll Call

Pledge of Allegiance

#22-028 Approve minutes of the Authority's Regular Meeting, held on Thursday, February 10, 2022.

Moved By:

Seconded By:

Voice Vote:

#22-029 Accept list of disbursements on check registers dated February 2, February 9, February 16, and February 23, 2022 which were forwarded to the Authority Members for their review.

Moved By:

Seconded By:

Voice Vote:

#22-030 Accept Purchase Order List of materials and supplies for the period February 2, 2022 through February 28, 2022 in the amount of \$936,026.83.

Moved By:

Seconded By:

Voice Vote:

COMMUNICATIONS/NOTIFICATIONS

#22-031

RESOLUTION #22-031

**EXPRESSING APPRECIATION FOR YEARS OF SERVICE AND
BEST WISHES OF THE MONROE COUNTY WATER AUTHORITY BOARD
TO KATHLEEN R. KELLY UPON HER RETIREMENT**

*WHEREAS, Kathleen R. Kelly, a longtime employee of the Water Authority,
has retired as of February 25, 2022; and*

WHEREAS, Kathleen R. Kelly is a highly skilled and knowledgeable 25 year

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veteran of the Water Authority; and

WHEREAS, *Kathleen R. Kelly will be remembered for her dedicated service
by her fellow employees and management of the Water Authority.*

NOW, THEREFORE, BE IT RESOLVED, *MCWA extends its appreciation
and best wishes for a happy, fulfilling retirement; and*

BE IT FURTHER RESOLVED, *the Recording Secretary of the Board is
hereby requested to forward a copy of this Resolution to
Kathleen R. Kelly, MCWA Retiree.*

Moved By:
Seconded By:
Roll Call Vote:

#22-032 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Appointment of Joseph Attili to the title of Laborer, effective March 14, 2022, at an hourly rate of \$18.73.

Moved By:
Seconded By:
Roll Call Vote:

#22-033 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Appointment of Timothy Stevens to the title of Senior Project Engineer – Water Distribution, effective March 14, 2022, at an annual salary of \$92,602.

Moved By:
Seconded By:
Roll Call Vote:

#22-034 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Promotion of Phillip Baglio to the title of Skilled Laborer, effective March 14, 2022, at an hourly rate of \$23.88.

Moved By:
Seconded By:
Roll Call Vote:

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#22-035 Authorize the award of the **Liquid Aluminum Sulfate** unit price contract to the low responsive, responsible bidder, **Chemtrade Chemicals US LLC** for the bid amount of \$192,000.00 (\$320.00/dry ton) with the option to extend the contract for up to four additional one-year terms upon mutual consent.

Moved By:
Seconded By:
Roll Call Vote:

#22-036 Authorize a commodity purchase order for the purchase of **microbiological testing products** from **IDEXX Distribution, Inc.**, to be ordered as needed, at the unit prices proposed for an estimated amount of \$125,000 for a term not to exceed two years, beginning April 1, 2022 through March 31, 2024.

Moved By:
Seconded By:
Roll Call Vote:

#22-037 Authorize the purchase of **seven generators and appurtenant equipment** from **Better Power, Inc.** utilizing New York State Contract Group #38232, Award #23173, Contract #PC69013 for an estimated total cost of \$35,000.

Moved By:
Seconded By:
Roll Call Vote:

#22-038 Authorize the award of a unit price contract for the **Lee Road East Tank Rehabilitation and Concrete Roof Coating** project to the low responsive, responsible bidder, **Utility Service Co., Inc.** in the bid amount of \$1,834,800.

Moved By:
Seconded By:
Roll Call Vote:

#22-039 Authorize the award of a unit price contract for the **Van Voorhis Road and Mendon-Ionia Road Water Main Replacements Project** contract to the low responsive, responsible bidder, **Nardozzi Paving & Construction, LLC** in the bid amount of \$854,815.

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Moved By:
Seconded By:
Roll Call Vote:

- #22-040** Authorize the Monroe County Water Authority to make a payment in the amount of \$29,036 to **Elmwood Terrace Townhouses Owner KofP LLC** for a permanent easement at their property located in the town of Brighton.

Moved By:
Seconded By:
Roll Call Vote:

AUDIT COMMITTEE REPORT

- #22-041** Upon consideration and recommendation of the Monroe County Water Authority's Audit Committee, the Board hereby approves the **2021 Annual Financial Statements** as audited by EFPR Group, LLP.

Moved By:
Seconded By:
Roll Call Vote:

- #22-042** Upon recommendation of the Monroe County Water Authority's Audit Committee, the Board hereby approves the **2021 Annual Investment Audit** as performed by EFPR Group, LLP.

Moved By:
Seconded By:
Roll Call Vote:

- #22-043** Upon recommendation of the Monroe County Water Authority's Audit Committee, the Board hereby approves the **2021 Annual Investment Report** as directed under Title 7, Section 2925 of the Public Authorities Law, issued under the *Annual Statement of Investment Policy* in effect through December 31, 2021.

Moved By:
Seconded By:
Roll Call Vote:

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#22-044 Upon recommendation of the Monroe County Water Authority's Audit Committee, the Board hereby approves **Management's Assessment of the Effectiveness of Internal Control Structure and Procedures**, as presented on this date.

Moved By:
Seconded By:
Roll Call Vote:

#22-045 The Members of the Authority expressly make the following determination for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

Moved By:
Seconded By:
Roll Call Vote:

GOVERNANCE COMMITTEE REPORT

#22-046 Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby re-adopts MCWA's **Mission Statement**, as presented.

Moved By:
Seconded By:
Roll Call Vote:

#22-047 Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby accepts the **Report on 2021 Performance Measures**, as presented.

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Moved By:
Seconded By:
Roll Call Vote:

#22-048 Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby adopts **Performance Measurements for 2022**, as presented.

Moved By:
Seconded By:
Roll Call Vote: