

MONROE COUNTY WATER AUTHORITY

Governance Committee Meeting

Thursday, December 2, 2021

8:30 a.m.

Attendees:

Committee:

Sheryl A. Volpe, Chairperson
Joseph R. Rulison
Marcia Van Vechten

Staff:

Larry Magguilli
Diane Hendrickson

Other:

Andrew Dean, Esq., HSE
Hon. Frank X. Allkofer

The meeting of the Governance Committee was called to order by Chairperson Volpe at 8:30 a.m.

1. REVIEW AND RE-ADOPT THE INTERNAL CONTROLS AND FINANCIAL ACCOUNTABILITY

Mr. Nicholas Noce informed the Committee that based upon its annual review of the *Internal Controls and Financial Accountability*, Executive Staff recommended no revisions. The Governance Committee proceeded as follows:

Motion was made by Mr. Rulison, seconded by Mrs. Van Vechten, and passed unanimously, to re-adopt the *Internal Controls and Financial Accountability*, as presented and to forward to the full Board for its approval.

2. REVIEW AND RE-ADOPT THE TRACKING AND DISPOSAL OF FIXED ASSETS

Mr. Noce informed the Committee that based upon its annual review of the *Tracking and Disposal of Fixed Assets*, Executive Staff recommended no revisions. The Governance Committee proceeded as follows:

Motion was made by Mr. Rulison, seconded by Mrs. Van Vechten, and passed unanimously, to re-adopt the *Tracking and Disposal of Fixed Assets*, as presented and to forward to the full Board for its approval.

3. REVIEW AND RE-ADOPT OF THE RESPONSIBILITIES OF MEMBERS POLICY

Mr. Noce informed the Committee that based upon its annual review of the *Responsibilities of Members Policy*, Executive Staff recommended no revisions. The Governance Committee proceeded as follows:

Motion was made by Mr. Rulison, seconded by Mrs. Van Vechten, and passed unanimously, to re-adopt the *Responsibilities of Members Policy*, as presented and to forward to the full Board for its approval.

4. REVIEW AND RE-ADOPT PROFESSIONAL SERVICES POLICY AND PROCEDURES

Mr. Noce informed the Committee that based upon its annual review of the *Professional Services Policy and Procedures*, Executive Staff recommended no revisions. The Governance Committee proceeded as follows:

Motion was made by Mr. Rulison, seconded by Mrs. Van Vechten, and passed unanimously, to re-adopt the *Professional Services Policy and Procedures*, as presented and to forward to the full Board for its approval.

5. DISCUSS AND SCHEDULE POTENTIAL DATES FOR GOVERNANCE COMMITTEE MEETINGS

The next Governance Committee Meeting is scheduled to be held Tuesday, March 1, 2022 at 8:30 a.m.

There being no further business to come before the Committee, a motion was made by Mr. Rulison and seconded by Mrs. Van Vechten, and approved unanimously, to adjourn the meeting at 8:40 a.m.

Diane Hendrickson, Recording Secretary