

MINUTES

**MONROE COUNTY WATER AUTHORITY
REGULAR MEETING
THURSDAY, September 9, 2021 @ 9:30 a.m.
Board Room
General Offices, 475 Norris Drive, Rochester, New York**

9:30 a.m. The Chairman called this Regular Meeting to order.

Roll Call of the membership of the Board and determination that a quorum was present.

Members Present (7): S. Nasca, S. Volpe, M. Fero, R. Hurlbut, A. Bernstein, M. Van Vechten, J. Rulison

Staff present: N. Noce, Executive Director; D. Hendrickson, Director of Human Resources; L. Magguilli, Assistant to the Executive Director; A. Molinari, Director of Finance & Business Services; S. Savage, Director of Engineering; C. LaManna, Director of Production & Transmission; S. Trotta, Director of Operations, K. Sharp

General Counsel present: Andrew Dean, Esq. – Harter, Secrest & Emery

Packets containing detailed information on Agenda items were distributed in advance of the meeting date to each Member, Executive Staff, and Counsel for their prior review.

Pledge of Allegiance – Lead by Chairman Scott Nasca

#21-171 Approve minutes of the Authority's Regular Meeting held on August 12, 2021.

On a motion made by Mr. Rulison, seconded by Mrs. Volpe, the foregoing resolution #21-171 was put to a voice vote and unanimously carried. AYES: 7; NAYS: 0

#21-172 Approve list of disbursements on check registers dated August 4, August 11, August 18, and August 25, which were forwarded to the Authority Members for their review.

On a motion made by Mr. Bernstein, seconded by Mr. Rulison, the foregoing resolution #21-172 was put to a voice vote and unanimously carried. AYES: 7; NAYS: 0

#21-173 Accept Purchase Order List of materials and supplies for the period August 3, 2021 through August 31, 2021 in the amount of \$986,473.63.

On a motion made by Mr. Hurlbut, seconded by Mr. Rulison, the foregoing resolution #21-173 was put to a voice vote and unanimously carried. AYES: 7; NAYS: 0

COMMUNICATIONS/NOTIFICATIONS

Mr. Noce informed the Board that RFP/Q's will be solicited for electrical services and security services. The proposals will be posted on the website.

Mr. Noce informed the Board that the preliminary 2022 budget is in their folders for review prior to next month's meeting.

Mr. Noce congratulated Board Member Hurlbut on being a recipient of Rochester Business Journal's Power 30 Health Care Award in recognition for protecting the Rochester Community and keeping patients and staff safe in the face of the pandemic.

Mr. Noce summarized a letter received by recent MCWA retiree, Doug Mothersell, expressing his gratitude and appreciation for his time with the Authority. Mr. Noce directed the Board to their folders for a copy of the letter in its entirety.

#21-174

Board Treasurer Rulison offered the following resolution
and Board Member Hurlbut moved for its adoption:

RESOLUTION #21-174
EXPRESSING APPRECIATION FOR YEARS OF SERVICE AND
BEST WISHES OF THE MONROE COUNTY WATER AUTHORITY BOARD
TO DAVID L. HENDERSHOTT UPON HIS RETIREMENT

***WHEREAS,** David L. Hendershott, a longtime employee of the Water Authority,
has retired as of August 6, 2021; and*

***WHEREAS,** David L. Hendershott is a highly skilled and knowledgeable 32 year
veteran of the Water Authority; and*

***WHEREAS,** David L. Hendershott will be remembered for his dedicated service
by his fellow employees and management of the Water Authority.*

***NOW, THEREFORE, BE IT RESOLVED,** MCWA extends its appreciation
and best wishes for a happy, fulfilling retirement; and*

***BE IT FURTHER RESOLVED,** the Recording Secretary of the Board is
hereby requested to forward a copy of this Resolution to
David L. Hendershott, MCWA Retiree.*

~ This resolution adopted unanimously. ~

#21-175

Board Member Hurlbut offered the following resolution
and Board Member Bernstein moved for its adoption:

RESOLUTION #21-175
EXPRESSING APPRECIATION FOR YEARS OF SERVICE AND
BEST WISHES OF THE MONROE COUNTY WATER AUTHORITY BOARD
TO STEVEN M. SUTERA UPON HIS RETIREMENT

***WHEREAS,** Steven M. Sutera, a longtime employee of the Water Authority,
has retired as of August 6, 2021; and*

***WHEREAS,** Steven M. Sutera is a highly skilled and knowledgeable 30 year
veteran of the Water Authority; and*

***WHEREAS,** Steven M. Sutera will be remembered for his dedicated service
by his fellow employees and management of the Water Authority.*

***NOW, THEREFORE, BE IT RESOLVED,** MCWA extends its appreciation
and best wishes for a happy, fulfilling retirement; and*

***BE IT FURTHER RESOLVED,** the Recording Secretary of the Board is
hereby requested to forward a copy of this Resolution to
Steven M. Sutera, MCWA Retiree.*

~ This resolution adopted unanimously. ~

- #21-176** Board Treasurer Rulison offered the following resolution
and Board Member Volpe moved for its adoption:

**RESOLUTION #21-176
EXPRESSING APPRECIATION FOR YEARS OF SERVICE AND
BEST WISHES OF THE MONROE COUNTY WATER AUTHORITY BOARD
TO KARIN C. ANDERSON UPON HER RETIREMENT**

***WHEREAS**, Karin C. Anderson, a longtime employee of the Water Authority,
has retired as of August 27, 2021; and*

***WHEREAS**, Karin C. Anderson is a highly skilled and knowledgeable 29 year
veteran of the Water Authority; and*

***WHEREAS**, Karin C. Anderson will be remembered for her dedicated service
by her fellow employees and management of the Water Authority.*

***NOW, THEREFORE, BE IT RESOLVED**, MCWA extends its appreciation
and best wishes for a happy, fulfilling retirement; and*

***BE IT FURTHER RESOLVED**, the Recording Secretary of the Board is
hereby requested to forward a copy of this Resolution to
Karin C. Anderson, MCWA Retiree.*

~ This resolution adopted unanimously. ~

- #21-177** Confirm the following personnel appointment pending approval and pursuant to the
Rules and Regulations of the Monroe County Civil Service Commission:

Appointment of Anthony Marchetti to the title of Laborer, effective September 13,
2021 at Salary Schedule 4, Group 1.

On a motion made by Mr. Bernstein, seconded by Mr. Rulison, the foregoing resolution #21-177
was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, R.
Hurlbut, A. Bernstein, M. Van Vechten, J. Rulison); NAYS: 0

- #21-178** Confirm the following personnel appointment pending approval and pursuant to the
Rules and Regulations of the Monroe County Civil Service Commission:

Appointment of Michael Vinci to the title of Laborer, effective September 13, 2021
at Salary Schedule 4, Group 1.

On a motion made by Mr. Rulison, seconded by Mrs. Volpe, the foregoing resolution #21-178 was
put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, R. Hurlbut,
A. Bernstein, M. Van Vechten, J. Rulison); NAYS: 0

- #21-179** Confirm the following personnel appointment pending approval and pursuant to
the Rules and Regulations of the Monroe County Civil Service Commission:

Promotional Appointment of Michael Salisbury to the title of Utility Worker,
effective September 27, 2021 at Salary Schedule 4, Group 3.

On a motion made by Mr. Bernstein, seconded by Mr. Rulison, the foregoing resolution #21-179
was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, R.
Hurlbut, A. Bernstein, M. Van Vechten, J. Rulison); NAYS: 0

- #21-180** Confirm the following personnel appointment pending approval and pursuant to
the Rules and Regulations of the Monroe County Civil Service Commission:

Promotional Appointment of Tracy Porter to the title of Office Clerk III effective
October 4, 2021, at Salary Schedule 5, Group 2.

On a motion made by Mr. Hurlbut, seconded by Ms. Van Vechten, the foregoing resolution #21-180 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, R. Hurlbut, A. Bernstein, M. Van Vechten, J. Rulison); NAYS: 0

For Item #21-181, Mr. Trotta sought Board authorization to utilize the Sourcewell Purchasing Cooperative Contract for Verizon Connect GPS tracking systems for MCWA vehicles. He stated that the Authority has been using the Verizon GPS system since 2015 with positive reliability.

#21-181 Authorize the use of **Sourcewell Purchasing Cooperative** Contract #020221-NWF for **Verizon Connect GPS** tracking system in the estimated annual amount of \$30,000. Contract period ending March 26, 2025.

On a motion made by Mr. Bernstein, seconded by Mr. Rulison the foregoing resolution #21-181 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, R. Hurlbut, A. Bernstein, M. Van Vechten, J. Rulison); NAYS: 0

For Item #21-182, Mr. Trotta addressed the Board for authorization in purchasing two 41” concrete pipe adapters to be used to replace adapters in stock needed to repair a small leak. He stated that Thompson Pipe Group was the low responsive, responsible bidder.

#21-182 Authorize the purchase of two **42” Concrete Pipe Adapters** from the low responsive, responsible bidder, **Thompson Pipe Group** in the bid amount of \$16,210.00.

On a motion made by Ms. Van Vechten, seconded by Mrs. Volpe, the foregoing resolution #21-182 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, R. Hurlbut, A. Bernstein, M. Van Vechten, J. Rulison); NAYS: 0

For Item #21-183, Mr. Trotta requested Board authorization in awarding a unit price contract for ductile iron pipe used for water main repairs and replacements. He stated that the Authority has successfully done business with this vendor in the past.

#21-183 Authorize the award of a unit price contract for **Ductile Iron Pipe** from the low responsive, responsible bidder, **Core & Main** in the bid amount of \$151,761.00. This is a one-year contract with the option to extend up to four additional one-year terms upon mutual consent. Bid amount is based on estimated quantities and items will be purchased, as needed.

On a motion made by Mr. Fero, seconded by Mrs. Volpe, the foregoing resolution #21-183 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, R. Hurlbut, A. Bernstein, M. Van Vechten, J. Rulison); NAYS: 0

For Item #21-184, Mr. Trotta addressed the Board for authorization to amend Resolution #15-217 to reflect a change of New York State award and contract numbers for Wex Bank Card Services. He stated there are no other changes to the contract.

#21-184 Authorize an amendment to resolution #15-217 to reflect a change of New York State award and contract numbers for **Wex Bank Fuel Card Services** from Award #22445 and Contract #PS65802 to Award #23062 and Contract #PS67946.

On a motion made by Mr. Rulison, seconded by Ms. Van Vechten, the foregoing resolution #21-184 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, R. Hurlbut, A. Bernstein, M. Van Vechten, J. Rulison); NAYS: 0

For Item #21-185. Mr. Trotta briefed the Board for the authorization in utilizing New York State OGS Contract, Group #05602, Award #23236, Contract #PC69484 for the purchase of diesel fuel for MCWA vehicles and equipment. He stated that the vendor has been supplying fuel for the past few years and has proven to be reliable.

#21-185 Authorize the use of **New York State OGS Contract, Group #05602, Award #23236, Contract #PC69484** for the purchase of **Ultra Low Sulfur Diesel Fuel** for Authority vehicles and equipment from vendor-awarded **Noco Energy Corporation**, for an estimated annual amount of \$200,000, through the contract period ending August 24, 2023.

On a motion made Mr. Bernstein, seconded by Ms. Van Vechten, the foregoing resolution #21-185 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, R. Hurlbut, A. Bernstein, M. Van Vechten, J. Rulison), NAYS: 0

For Item #21-186. Mr. Savage sought Board authorization to award a unit price contract for the Long Pond Road Water Main Replacement Project in the Town of Greece. Mr. Savage gave a brief overview of the project, recapped the bid results, and answered follow-up questions posed by Board members.

#21-186 Authorize the award of a unit price contract for the **Long Pond Road Water Main Replacement Project** to the low responsive, responsible bidder, **Rochester Pipeline, Inc.** in the amount of \$1,080,048.50

On a motion from Ms. Van Vechten, seconded by Mr. Rulison, the foregoing resolution #21-186 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, R. Hurlbut, A. Bernstein, M. Van Vechten, J. Rulison), NAYS: 0

For Item 21-187. Mr. Savage addressed the Board for authorization of a payment to 1655 Elmwood Associates, LLC for the purchase of four permanent easements in the Town of Brighton. He showed a map of the area and outlined the project. He explained the need for the easements due to a water main that has failed in the past, affecting multiple medical facilities. Mr. Savage responded to questions from Board members.

#21-187 Authorize the Monroe County Water Authority to make a payment in the amount of \$31,975.02 to the **1655 Elmwood Associates, LLC** for four permanent easements at the property located at 1815 S. Clinton Avenue in the town of Brighton.

On a motion from Mr. Rulison, seconded by Mrs. Volpe, the foregoing resolution #21-187 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, R. Hurlbut, A. Bernstein, M. Van Vechten, J. Rulison), NAYS: 0

For Item 21-188. Mr. Andrew Dean, Esq. addressed the Board regarding the adoption of the Monroe County Water Authority's Prohibited Contractor List. He stated that the Monroe County Water Authority Ethics Board updated the list during their meeting on August 20, 2021, taking into account the annual Financial Disclosure Statements, received in January.

#21-188 Resolved hereby to adopt the Monroe County Water Authority **Prohibited Contractor List**, updated August 20, 2021 as issued by the Monroe County Water Authority Ethics Board.

On a motion from Mr. Bernstein, seconded by Mr. Hurlbut, the foregoing resolution #21-188 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, R. Hurlbut, A. Bernstein, M. Van Vechten, J. Rulison), NAYS: 0

For Item 21-189. Mr. Savage sought Board authorization to award a unit price contract for a 30" butterfly valve to replace a valve on a transmission main for next year. He stated that MCWA has

used Ferguson Water Works in the past and have proven to be reliable.

- #21-189** Authorize the award of a unit price contract for a **30" Butterfly Valve** to the low responsive, responsible bidder, **Ferguson Water Works** for the bid amount of \$11,008.49.

On a motion from Mr. Rulison, seconded by Ms. Van Vechten, the foregoing resolution #21-189 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, R. Hurlbut, A. Bernstein, M. Van Vechten, J. Rulison), NAYS: 0

- #21-190** The Members of the Authority expressly make the following determination for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

On a motion made by Mr. Rulison, seconded by Mr. Bernstein the foregoing resolution #21-190 was put to a roll call vote and unanimously carried. AYES: 7 (S. Nasca, S. Volpe, M. Fero, R. Hurlbut A. Bernstein, M. Van Vechten, J. Rulison); NAYS: 0

* * *


In Board folders for review:

- Routine monthly informational updates
- 2022 Preliminary Budget

* * *

There being no further business to come before the Authority, Chairman Nasca adjourned this Regular Meeting at 10:20 a.m.


Diane L. Hendrickson, Recording Secretary


Scott D. Nasca, Chairman