



To: Board Members Date: August 5, 2021

From: Nicholas Noce, Executive Director

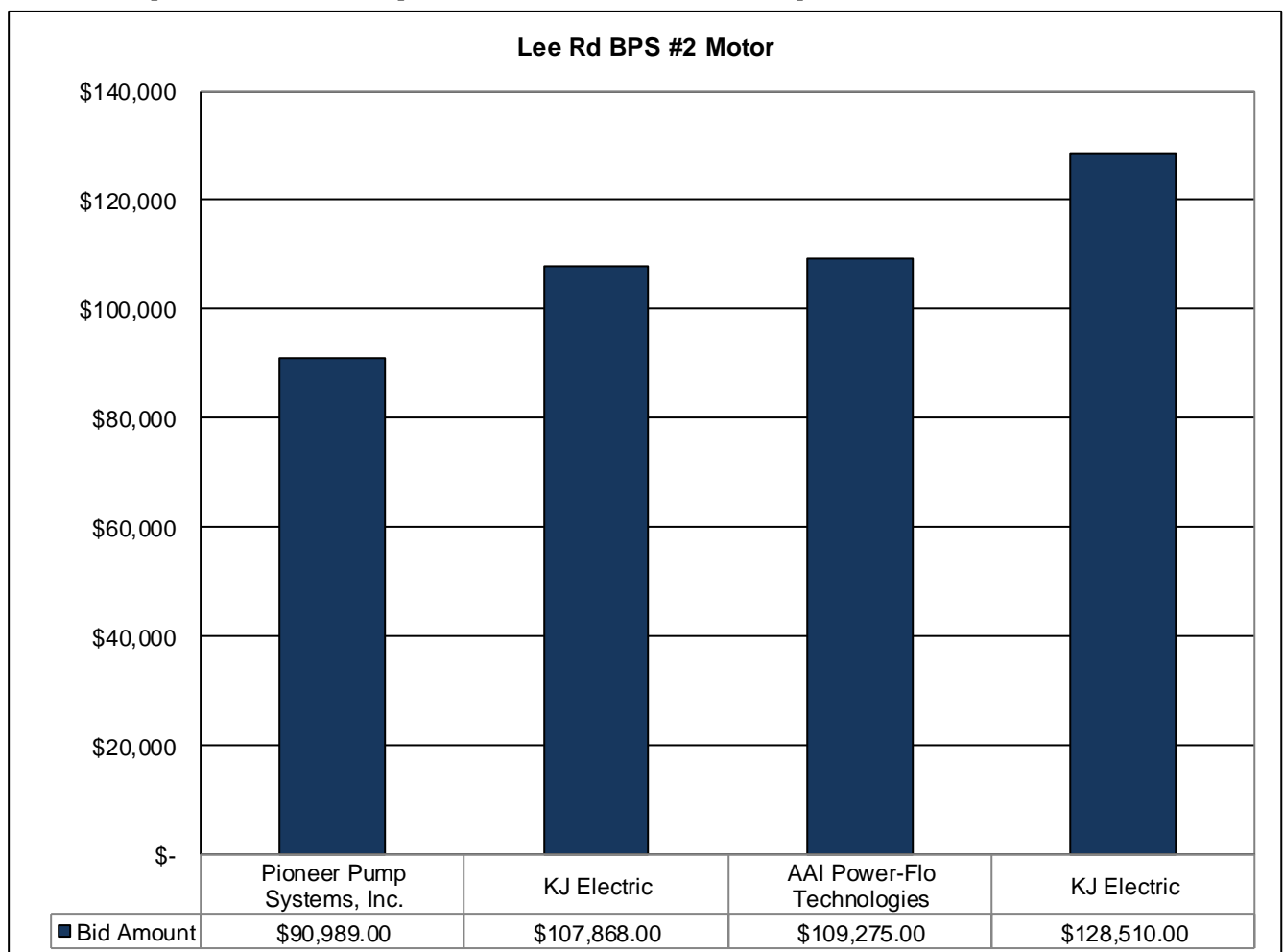
Subject: **Regular Board Meeting – Thursday, August 12, 2021 @ 9:30 a.m.  
Board Room, 475 Norris Drive**

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## AGENDA ITEMS:

1. Personnel Items (*Memorandums enclosed*):
  - Promotional Appointment of Jason Bellows to the title of Instrument/Control System Specialist in Production/Transmission. Mr. Bellows has worked for the Authority in Production/Transmission for 8 years and has been working with the SCADA network. His strong work ethic and leadership qualities, as well as interpersonal and decision-making skills, make him a good fit for this position.
  - Promotional Appointment of Joseph Curley to the title of Electrical and Instrumentation Mechanic I. Mr. Curley has been a member of our electrical group in the Production/Transmission department since 2016. He has the skills and talent to excel in this position
  - Appointment of Michele Cleary to the title of Programmer Analyst. Ms. Cleary has over twenty years of Information Technology experience, most recently working at Excellus Blue Cross/Blue Shield.
2. There is an item on the Agenda to authorize the purchase of various new Tires and Related Services from Lewis General Tires, Inc. through New York State Contract for through the contract period ending March 31, 2024.
3. There is an item on the Agenda to authorize the purchase of Ford Vehicle Parts and/or Supplies, ordered as needed utilizing Monroe County Contract from Emerling Ford, Inc through the contract period ending July 31, 2022.
4. There is an item on the Agenda to authorize the purchase of one new 2022 Ford F250 Super Duty XL 4 Wheel Drive 6' ¾" Standard Box through New York State Office of General Services Vehicle Marketplace from Van Bortel Ford, Inc.
5. There is an item on the Agenda to authorize the purchase of Two New 2022 Conventional Day Cabs with 12 Foot Dump Body from Regional Truck and Trailer.

6. There is an item on the Agenda to authorize the purchase of one New 2022 Ford F450 4 Wheel Drive Regular Cab with Knapheide Body utilizing the New York State Office of General Service Vehicle Marketplace from Beyer Ford, LLC.
7. There is an item on the Agenda to authorize purchase of four new chemical metering pumps and appurtenances, including parts to retrofit ten existing chemical metering pumps, from Watson-Marlow, Inc. The new pumps and appurtenances will be installed at the Shoremont Water Treatment Plant as part of improvements to the sodium hydrochlorite disinfection systems. The Authority standardized on the use of Watson-Marlow, Inc. chemical pumps in July 2019 in accordance with Board Authorization #19-143.
8. There is an item on the Agenda to award a contract for furnishing and delivering one 500-horsepower (HP) motor to replace the Pump No.2 motor at the Lee Road Booster Pump Station. Four responsive bids were received as presented below.



It is recommended to award this contract to the lowest responsive, responsible bidder, Pioneer Pump Systems, Inc. for the bid amount of \$90,989.00

9. There is an item on the Agenda to authorize the purchase nine new Dell Servers and associated equipment with a five-year warranty. These servers will replace end of life infrastructure on both the business and SCADA networks, effectively enhancing performance and providing greater system uptimes.

### **AUDIT COMMITTEE REPORTING**

10. The Authority's Audit Committee met on August 5, 2021. Per their review and recommendation, the resolution for the following item, information for which is enclosed for full Board review:
  - Authorize the Executive Director to enter into a Professional Services Agreement with M&T Bank, as proposed, to provide Banking Services for the term August 13, 2021 through August 12, 2024, renewable up to two additional one-year terms upon mutual agreement and in accordance with the terms of such firm's written proposal.
11. The Authority's standard procurement resolution.
12. There are items on the Agenda for approval of the Authority's 2<sup>nd</sup> Quarter Investment Report for period ending June 30, 2021, and 2<sup>nd</sup> Quarter Financial Report for the period ending June 30, 2021. These reports are enclosed for Board review.

***There may be additional items placed on the Agenda not finalized for this mailing.***

### **BOARD DISCUSSION/NOTIFICATION ITEMS**

- In Board Folders for Review:
  - Routine Monthly Informational Reports and/or Updates

***There may be additional items presented for discussion and/or notification.***

NN/dlh  
Enclosures

cc: Executive Staff



Monroe County Water Authority

Memorandum

To: Nicholas Noce Date: 07/22/2021  
From: Laurel Neff File: WA 072101  
Subject: **Recommendation for Bid Award** Copies:  
**August 12, 2021 Board Meeting**  
**Two (2) 2022 Conventional Day Cabs with 12' Dump Body**

Three bids were received on July 20, 2021, for **Two (2) New, Unused 2022 Conventional Day Cabs with 12 Foot Dump Body**. The low responsive, responsible bidder is **Regional Truck and Trailer** in the amount of \$248,740.

Bids were also received from:

- Kenworth Northeast Group \_\_\_\_\_ \$273,306
- Tracey Road Equipment, Inc. \_\_\_\_\_ \$250,456

I recommend that the bid be awarded to the low responsive, responsible bidder.

Attachment: Bid Tabulation

|  |   |                                    |
|--|---|------------------------------------|
| <input checked="" type="checkbox"/> (Dis)Approved by | <br>_____<br>Department Head           | <u>7-22-21</u><br>_____<br>Date    |
| <input checked="" type="checkbox"/> (Dis)Approved by | <br>_____<br>Purchasing Manager        | <u>7/22/21</u><br>_____<br>Date    |
| <input checked="" type="checkbox"/> (Dis)Approved by | <br>_____<br>Executive Director        | <u>7/27/21</u><br>_____<br>Date    |
| <input checked="" type="checkbox"/> (Dis)Approved by | <br>_____<br>Recording Secretary/Board | <u>07.27.2021</u><br>_____<br>Date |

July 20, 2021

**Monroe County Water Authority**  
**MCWA 072101 – Two (2) New 2022 Conventional Day Cabs with 12 Foot Dump Body**

**Req 4293**

|            |     |   | (1)<br>REGIONAL TRUCK<br>AND TRAILER | (2)<br>KENWORTH<br>NORTHEAST GROUP | (3)<br>TRACEY ROAD<br>EQUIPMENT, INC. |
|------------|-----|---|--------------------------------------|------------------------------------|---------------------------------------|
| Item<br>No | Qty | Description   |                                      |                                    |                                       |
| 1          | 2   | New, Unused 2022 conventional Day Cab Trucks with 12 Foot Dump Body | \$248,740                            | \$273,306                          | \$250,456                             |



**Monroe County Water Authority**

**Memorandum**

To: Steve Trotta

Date: 07/13/2021

From: Laurel Neff

File:

Subject: **Recommendation for Bid Award  
August 12, 2021 Board Meeting**

Copies: M. Quattrone

Bids were received on June 30, 2021, for **One (1) 2022 Ford F250 Super Duty XL 4 Wheel Drive 6<sup>3</sup>/<sub>4</sub>" Standard Box** through the New York State Office of General Services Vehicle Marketplace, Group No. 40440, Award No. 23166, Mini-Bid No. 7516.

Bids were received through the Mini-Bid from:

- Van Bortel Ford, Inc. \$33,746.52
- Genesee Valley Ford, LLC \$34,247.00

I recommend the bid be awarded to the low responsive, responsible bidder, **Van Bortel Ford, Inc.** in the amount of \$33,746.52.

|                  |  |                           |
|------------------|--|---------------------------|
| (Dis)Approved by | <br>_____ | <u>7-14-21</u><br>Date    |
|                  | Department Head  |                           |
| (Dis)Approved by | <br>_____ | <u>7/13/2021</u><br>Date  |
|                  | Purchasing Manager   |                           |
| (Dis)Approved by | <br>_____ | <u>7/15/21</u><br>Date    |
|                  | Executive Director   |                           |
| (Dis)Approved by | <br>_____ | <u>07.19.2021</u><br>Date |
|                  | Executive Assistant/Board  |                           |



**Monroe County Water Authority**

**Memorandum**

To: Steve Trotta

Date: 08/02/21

From: Laurel Neff

File:

Subject: **Recommendation for Bid Award  
August 12, 2021 Board Meeting**

Copies: M. Quattrone

Bids were received on July 20, 2021 for **One (1) 2022 Ford F450 4x4 Regular Cab with Knapheide Body** through the New York State Office of General Services Vehicle Marketplace, Group No. 40440, Award No. 23166, Mini-Bid No. 7550.

Bids were received through the Mini-Bid from:

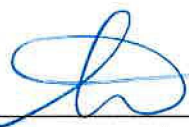
- |                                   |             |
|-----------------------------------|-------------|
| • Beyer Ford, LLC                 | \$72,569.68 |
| • Lithia Motors Inc./Carbone Cars | \$72,957.00 |
| • Van Bortel Ford, Inc            | \$74,956.03 |

I recommend the bid be awarded to the low responsive, responsible bidder, **Beyer Ford, LLC** in the amount of \$72,569.68.

/ln


Attachment: Bid tabulation

~~(Dis)~~ Approved by

  
\_\_\_\_\_  
Department Head

8-2-21  
\_\_\_\_\_  
Date

~~(Dis)~~ Approved by

  
\_\_\_\_\_  
Purchasing Manager

8/2/21  
\_\_\_\_\_  
Date

~~(Dis)~~ Approved by

  
\_\_\_\_\_  
Executive Director

8/2/21  
\_\_\_\_\_  
Date

~~(Dis)~~ Approved by

  
\_\_\_\_\_  
Executive Assistant/Board

08.02.2021  
\_\_\_\_\_  
Date



# 2022 F-450 W/ Service Body Mini Bid Results

7/30/2021

| FORD (1) F-250 XL Regular Cab 4X4 DWR W/ Knapheide Service Body |                    |            |      |              |            |            |           | Reference # 0003368 |              | Location: FFO  |                                  |                       |                          |
|---|--------------------|------------|------|--------------|------------|------------|-----------|---------------------|--------------|----------------|----------------------------------|-----------------------|--------------------------|
| Vendor  | Vendor Location    | Model Year | Make | Model & Trim | Model Code | Drive Type | Fuel Type | NYS Base MSRP       | NYS Discount | NYS Base Price | NYS Aftermarket Components Price | NYS Price for Vehicle | Total Price for Mini-Bid |
| Beyer Ford LLC  | Morristown, N.J.   | 2022       | Ford | F-450        | F4H        | DWR        | GAS       | \$49,120.00         | 18.67%       | \$39,949.30    | N/A                              | \$39,949.30           | \$39,949.30              |
|   |                    | 2022       |      | Knapheide    | 6132D54F   | N/A        | N/A       | \$32,620.38         | 0.00%        | \$32,620.38    | N/A                              | \$32,620.38           | \$32,620.38              |
|   |                    |            |      |              |            |            |           |                     |              |                |                                  | TOTAL BID PRICE       | \$72,569.68              |
| Lithia Motors Inc. / Carbone Cars                               | New Hartford, N.Y. | 2022       | Ford | F-450        | F4H        | DWR        | GAS       | \$48,645.00         | 18.63%       | \$39,582.00    | N/A                              | \$39,582.00           | \$39,582.00              |
|   |                    | 2022       |      | Knapheide    | 6132D54F   | N/A        | N/A       | \$33,375.00         | 0.00%        | \$33,375.00    | N/A                              | \$33,375.00           | \$33,375.00              |
|   |                    |            |      |              |            |            |           |                     |              |                |                                  | TOTAL BID PRICE       | \$72,957.00              |
| Van Bortel Ford   | Rochester, N.Y.    | 2022       | Ford | F-450        | F4H        | DWR        | GAS       | \$48,980.00         | 21.67%       | \$38,366.03    | \$620.00                         | \$38,986.03           | \$39,606.03              |
|   |                    | 2021       |      | Knapheide    | 6132D54F   | N/A        | N/A       | \$50,500.00         | 30.00%       | \$35,350.00    | \$0.00                           | \$35,350.00           | \$35,350.00              |
|   |                    |            |      |              |            |            |           |                     |              |                |                                  | TOTAL BID PRICE       | \$74,956.03              |





## Monroe County Water Authority

# Memorandum

To: Chris J. LaManna, P.E., Director of Production & Transmission  
Laurel Neff, Purchasing Agent

Date: August 3, 2021

From: Dan Drifill, Superintendent of Plant Maintenance *DD*

File: 21-502 #3

Subject: August 12, 2021 Board Meeting - Agenda Item  
Lee Rd BPS # 2 Motor

Copies: N. Noce  
L. Magguilli  
H. Young

Attached are the results of the bid opening on July 29, 2021, for the above contract. The contract involves furnishing and delivering one 500 HP motor for the Lee Road Booster Pump Station. Three suppliers submitted bids ranging from \$90,989.00 to \$128,510.00. The Engineer's estimate was \$87,998.00. A bid tabulation sheet is attached. Pioneer Pump Systems, Inc. submitted the lowest responsive responsible bid.

There were minor informalities in the bids that did not affect the ranking.

Pioneer Pump Systems, Inc. is from Syracuse, NY and has supplied pump station equipment for the Authority in the past.

Based on Pioneer Pump Systems, Inc.'s past performance with the Water Authority, it is my recommendation that the Board authorize the Executive Director, to award this unit price contract to the lowest responsive, responsible bidder, Pioneer Pump Systems, Inc. for the bid amount of \$90,989.00.

*9* (Dis) Approved by: *Christopher J. LaManna* 8/3/21  
Director of Production & Transmission Date

*✓* (Dis) Approved by: *Laurel Neff* 8/3/21  
Purchasing Agent Date

(Dis) Approved by: \_\_\_\_\_  
Secretary to the Authority Date

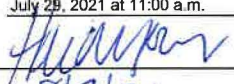
*✓* (Dis) Approved by: *Bill Drifill* 8/3/21  
Executive Director Date

Attachments: Bid Tabulation Sheet

hey

Lee Rd BPS No. 2 Motor  
Monroe County Water Authority

I certify that this tabulation is a true representation of bids received  
on July 29, 2021 at 11:00 a.m. for this contract.

By:   
Date: 8/2/21

Eng. No.: 21-902  
Auth. No.:  
Bid Opening: July 29, 2021 at 11:00 a.m.

|                 |              |                       |      | Engineers<br>Estimate |          | Pioneer Pump Systems, Inc.<br>110 Factory Ave,<br>Syracuse, NY 13208<br><a href="mailto:marc@pioneerpumpsystems.com">marc@pioneerpumpsystems.com</a><br>315-453-1766 x21 |          | KJ Electric<br>5894 E Molloy Rd<br>Syracuse, NY 13211<br><a href="mailto:kennyjacobs@kjelectric.com">kennyjacobs@kjelectric.com</a><br>615-454-5535 |           | AAI Power-Flo Technologies<br>70 Wright Circle<br>Auburn, NY 13021<br><a href="mailto:dale.crisp@aainy.com">dale.crisp@aainy.com</a><br>315-294-9113 |           | KJ Electric<br>5894 E Molloy Rd<br>Syracuse, NY 13211<br><a href="mailto:kennyjacobs@kjelectric.com">kennyjacobs@kjelectric.com</a><br>615-454-5535 |           |
|-----------------|--------------|-----------------------|------|-----------------------|----------|--|----------|---|-----------|--|-----------|---|-----------|
| Item<br>No.     | Description  | Estimated<br>Quantity | Unit | Unit<br>Price         | Amount   | Unit<br>Price  | Amount   | Unit<br>Price   | Amount    | Unit<br>Price  | Amount    | Unit<br>Price   | Amount    |
| 1               | 500 HP Motor | 1                     | EA   | \$87,998              | \$87,998 | \$90,989   | \$90,989 | \$107,868   | \$107,868 | \$109,275  | \$109,275 | \$128,510   | \$128,510 |
| Total Bid Price |              |                       |      | \$87,998              |          | \$90,989   |          | \$107,868   |           | \$109,275  |           | \$128,510   |           |

Bid informalities:

1. KJ Electric did not sign the Addendum Acknowledgement in their two submitted bids. This informality did not affect the bid results.
2. All bids included manufacturer's data sheets and other information attached to the bid documents, which was not required to be submitted. This information was not reviewed. This informality did not affect the bid results.