

MINUTES

**MONROE COUNTY WATER AUTHORITY
REGULAR MEETING
THURSDAY, July 8, 2021 @ 9:30 a.m.
Board Room
General Offices, 475 Norris Drive, Rochester, New York**

9:30 a.m. The Chairman called this Regular Meeting to order.

Roll Call of the membership of the Board and determination that a quorum was present.

Members Present (5): S. Nasca, S. Volpe, M. Fero, A. Bernstein, M. Van Vechten

Members Absent (2): R. Hurlbut; J. Rulison

Staff present: N. Noce, Executive Director; D. Hendrickson, Director of Human Resources; L. Magguilli, Assistant to the Executive Director; A. Molinari, Director of Finance & Business Services; S. Savage, Director of Engineering; C. LaManna, Director of Production & Transmission; S. Trotta, Director of Operations

General Counsel present: John Jennings, Esq. – Harter, Secrest & Emery

Packets containing detailed information on Agenda items were distributed in advance of the meeting date to each Member, Executive Staff, and Counsel for their prior review.

Pledge of Allegiance – Lead by Chairman Nasca

#21-136 Approve minutes of the Authority's Regular Meeting held on June 10, 2021.

On a motion made by Mr. Fero, seconded by Mr. Bernstein, the foregoing resolution #21-136 was put to a voice vote and unanimously carried. AYES: 5; NAYS: 0

#21-137 Approve list of disbursements on check registers dated June 2, June 9, June 16, and June 23, 2021, which were forwarded to the Authority Members for their review.

On a motion made by Mr. Bernstein, seconded by Mr. Fero, the foregoing resolution #21-137 was put to a voice vote and unanimously carried. AYES: 5; NAYS: 0

#21-138 Accept Purchase Order List of materials and supplies for the period June 3, 2021 through June 30, 2021 in the amount of \$370,667.20.

On a motion made by Ms. Van Vechten, seconded by Mrs. Volpe, the foregoing resolution #21-138 was put to a voice vote and unanimously carried. AYES: 5; NAYS: 0

COMMUNICATIONS/NOTIFICATIONS

Mr. Savage provided an overview of an upcoming water main relocation project in the Town of Kendall. The Authority will hire a contractor to complete the project; the Town has secured funding and will reimburse the Authority upon completion.

Mr. Noce proposed dates for Board Training and MCWA Budget Workshops, to which the Board agreed upon a date of Wednesday, September 1, at 3:00 p.m.

#21-139 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Provisional Appointment of Christina Bojko to the title of Assistant Manager of Customer Services, effective July 12, 2021 at Salary Schedule 3, Group 4.

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On a motion made by Mr. Fero, seconded by Mr. Bernstein, the foregoing resolution #21-139 was put to a roll call vote and unanimously carried. AYES: 5 (S. Nasca, S. Volpe, M. Fero, A. Bernstein, M. Van Vechten); NAYS: 0

#21-140 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Promotional Appointment of Chad Okolowicz to the title of Customer Service Foreman, effective July 12, 2021 at Salary Schedule 4, Group 7.

On a motion made by Mr. Bernstein, seconded by Mr. Fero, the foregoing resolution #21-140 was put to a roll call vote and unanimously carried. AYES: 5 (S. Nasca, S. Volpe, M. Fero, A. Bernstein, M. Van Vechten); NAYS: 0

#21-141 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Promotional Appointment of Joseph Sinopoli to the title of Meter Services Technician, effective July 12, 2021 at Salary Schedule 4, Group 6.

On a motion made by Mr. Bernstein, seconded by Mrs. Volpe, the foregoing resolution #21-141 was put to a roll call vote and unanimously carried. AYES: 5 (S. Nasca, S. Volpe, M. Fero, A. Bernstein, M. Van Vechten); NAYS: 0

#21-142 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Promotional Appointment of Ethan Dunn to the title of Meter Services Technician, effective July 12, 2021 at Salary Schedule 4, Group 6.

On a motion made by Ms. Van Vechten, seconded by Mrs. Volpe, the foregoing resolution #21-142 was put to a roll call vote and unanimously carried. AYES: 5 (S. Nasca, S. Volpe, M. Fero, A. Bernstein, M. Van Vechten); NAYS: 0

#21-143 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Promotional Appointment of Jonathan Osucha to the title of Meter Services Technician, effective July 12, 2021 at Salary Schedule 4, Group 6.

On a motion made by Mr. Fero, seconded by Mrs. Volpe, the foregoing resolution #21-143 was put to a roll call vote and unanimously carried. AYES: 5 (S. Nasca, S. Volpe, M. Fero, A. Bernstein, M. Van Vechten); NAYS: 0

#21-144 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Contingent Permanent Appointment of Brian Whitney to the title of Foreman of Distribution, effective July 12, 2021 at Salary Schedule 4, Group 8.

On a motion made by Mr. Bernstein, seconded by Mrs. Volpe, the foregoing resolution #21-144 was put to a roll call vote and unanimously carried. AYES: 5 (S. Nasca, S. Volpe, M. Fero, A. Bernstein, M. Van Vechten); NAYS: 0

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- #21-145** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Promotional Appointment of Jonathan Read to the title of Distribution Maintenance Mechanic, effective July 12, 2021 at Salary Schedule 4, Group 6.

On a motion made by Mr. Bernstein, seconded by Mr. Fero, the foregoing resolution #21-145 was put to a roll call vote and unanimously carried. AYES: 5 (S. Nasca, S. Volpe, M. Fero, A. Bernstein, M. Van Vechten); NAYS: 0

- #21-146** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Appointment of Joshua Tiefel to the title of Office Clerk IV, effective August 2, 2021 at Salary Schedule 5, Group 1.

On a motion made by Mrs. Volpe, seconded by Mr. Bernstein, the foregoing resolution #21-146 was put to a roll call vote and unanimously carried. AYES: 5 (S. Nasca, S. Volpe, M. Fero, A. Bernstein, M. Van Vechten); NAYS: 0

- #21-147** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Appointment of Ashley Hogan to the title of Office Clerk IV, effective August 2, 2021 at Salary Schedule 5, Group 1.

On a motion made by Ms. Van Vechten, seconded by Mr. Bernstein, the foregoing resolution #21-147 was put to a roll call vote and unanimously carried. AYES: 5 (S. Nasca, S. Volpe, M. Fero, A. Bernstein, M. Van Vechten); NAYS: 0

For Item #21-148, Mr. LaManna sought Board authorization to purchase electrical equipment and materials as needed for the Production Department.

- #21-148** Authorize the as-needed purchase of various **Square D™ by Schneider Electric** electrical equipment and material from **Kaman Automation, Inc.** under the terms of **Monroe County Contract BP #0509-21 for Square D Products**, for an estimated total amount of \$75,000 through the contract term ending May 31, 2022.

On a motion made by Mr. Bernstein, seconded by Mrs. Volpe, the foregoing resolution #21-148 was put to a roll call vote and unanimously carried. AYES: 5 (S. Nasca, S. Volpe, M. Fero, A. Bernstein, M. Van Vechten); NAYS: 0

For Item #21-149, Mr. Savage addressed the Board for authorization in awarding a unit price contract for the 2021 Tank Painting Project. He provided an overview of the project, stating that it includes the rehabilitation and recoating of the interior and exterior of the Boughton Hill and Cobblestone tanks, both located in the Town of Victor. He summarized the bid results and showed photos of a previous tank painting project featuring the town's logo. Mr. Savage answered a follow-up question regarding tank location, posed by a Board member.

- #21-149** Authorize the award of a unit price contract for the **2021 Tank Painting** project to the low responsive, responsible bidder, **Amstar of Western New York, Inc.**, in the bid amount of \$890,000.

On a motion made by Mr. Bernstein, seconded by Ms. Van Vechten, the foregoing resolution #21-149 was put to a roll call vote and unanimously carried. AYES: 5 (S. Nasca, S. Volpe, M. Fero, A. Bernstein, M. Van Vechten); NAYS: 0

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For Item #21-150, Mr. Magguilli requested Board authorization to increase internet service provided by Charter Communications Operating LLC for the Shoremont Water Treatment Plant. Mr. Magguilli outlined the benefits of the upgrade to increase bandwidth, thus enhancing performance. The increase will also provide internet carrier diversity, allowing for better uptimes in the event there are outages with either provider.

#21-150 Authorize an amendment of Resolution #19-251, authorizing the Executive Director, or his designee, to **approve an increase in the internet service provided by Charter Communications Operating, LLC, a subsidiary of Charter Communications, Inc., to the Shoremont Water Treatment Plant** from the current contracted 100 MB service to a 1 GB service. This is a three-year agreement at an estimated additional cost of \$8,026 per year.

On a motion made by Mrs. Volpe, seconded by Mr. Bernstein, the foregoing resolution #21-150 was put to a roll call vote and unanimously carried. AYES: 5 (S. Nasca, S. Volpe, M. Fero, A. Bernstein, M. Van Vechten); NAYS: 0

#21-151 The Members of the Authority expressly make the following determination for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

On a motion made by Mr. Fero, seconded by Mrs. Volpe, the foregoing resolution #21-151 was put to a roll call vote and unanimously carried. AYES: 5 (S. Nasca, S. Volpe, M. Fero, A. Bernstein, M. Van Vechten); NAYS: 0

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In Board folders for review:

- Routine monthly informational updates

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There being no further business to come before the Authority, Chairman Nasca adjourned this Regular Meeting at 10:22 a.m.



Diane L. Hendrickson, Recording Secretary


 Scott D. Nasca, Chairman