



**Monroe County Water Authority**

# Memorandum

To: Board Members

Date: December 2, 2022

From: Nicholas Noce, Executive Director

Subject: **Regular Board Meeting – Wednesday, December 7, 2022 @ 9:00 a.m.  
Board Room, 475 Norris Drive**

---

## **AGENDA ITEMS:**

### 1. Personnel Items

- Appointments of Evan Conolly to the title of Laborer in the Facilities, Fleet Maintenance & Operations Department, and an hourly rate of \$19.54 to a vacancy. The applicant interviewed favorably and was found to be well-suited for the position. See enclosed memorandums from Steve Trotta.
- Provisional Appointment of Stephanie Leary to the title of Dispatcher in the Facilities, Fleet and Operations Department, at an hourly rate of \$31.36. Ms. Leary interviewed very well and has previous dispatching experience, working at the City Water Bureau. See enclosed memorandum from Steve Trotta.
- Appointment of Geraldine Moretter to the title of Micro Computer Maintenance Technician in the Information Technology group at an annual salary of \$57,900. Ms. Moretter interviewed well and found to be suited for the position. See enclosed memo from Justin Moore.
- Provisional Appointment of Wendover Neefus IV to the title of Junior Project Engineer at an annual salary of \$85,810. Mr. Neefus is a licensed professional engineer with over 20 years experience in engineering and construction. See memorandum from Steve Savage.

2. There is an item on the agenda for the as needed purchase of various parts and supplies from Milton Cat for maintenance and repair of Caterpillar backhoes and loaders in the estimated amount of \$30,000.
3. There is an item on the agenda for the as needed purchase of various parts and supplies and repairs from the Kenworth Northeast Group for the maintenance and repair of the Authority's dump trucks and crew trucks for an estimated amount of \$75,000.
4. There is an item on the agenda to authorize the purchase of Advanced Scientific Equipment and Instruments utilizing New York State Office of General Services (NYSOGS) Group #38700, Award #22962, Contract PC67243, from Hach Company. Laboratory and process monitoring and control supplies, equipment, instruments, and associated maintenance services will be purchased as-needed for an estimated

amount up to \$100,000 for the contract period November 13, 2022 through November 12, 2023.

5. There is an item on the agenda to purchase Allen-Bradley® Programmable Logic Controllers (PLCs) and ancillary equipment such as network interface cards, power supplies, input/output cards, cabling, and displays from Rexel USA, Inc. (previously known as Horizon Solutions, LLC). Allen-Bradley® is a brand of Rockwell Automation.

Allen-Bradley® PLCs and ancillary equipment are uniformly incorporated into the Authority's Supervisory Control and Data Acquisition (SCADA) system. The Authority standardized on Allen-Bradley® PLCs in October 2014, which was approved by the Board under Resolution #14-188. The standardization was reconfirmed in accordance with the MCWA Purchasing Guidelines, most recently in December 2021. This equipment will be located at the water treatment plants and at many remote facilities in the distribution system including storage facilities and pump stations.

The proposed purchase is for an estimated total cost up to \$75,000 for the term ending December 31, 2023. This amount includes the anticipated purchase of new PLCs to replace the existing filter PLCs at the Shoremont Water Treatment Plant in 2023 by Authority maintenance personnel.

Rexel USA, Inc. located in Rochester New York is the sole authorized dealer in this region of New York State.

6. There is an item on the agenda to authorize a blanket purchase order for the purchase of materials and supplies from W.W. Grainger, Inc. for items not available through the New York State Contract. The blanket purchase order will be for an estimated total cost of \$25,000 for a one-year term beginning December 10, 2022 through December 9, 2023.
7. There is an item on the agenda to authorize a blanket order for the purchase of various electrical materials and equipment from Kovalsky-Carr Electrical Supply Company, Inc. The electrical materials and equipment are utilized for maintenance and repair of the Authority's equipment and facilities.
8. There is an item on the agenda to authorize a blanket purchase order from Cummins Inc. Sales and Service for the purchase of original equipment manufacturer (OEM) repair parts, services, and proprietary diagnostic software to supplement Authority maintenance staff for repairs and maintenance of Cummins-Onan emergency generator equipment. The Authority currently operates and maintains multiple Cummins-Onan portable and fixed emergency generators located at various booster pumping stations and other locations, to maintain system operations during power outages.

The Authority will purchase OEM repair parts, shop and field labor services, and proprietary diagnostic software from Cummins Inc. Sales and Service located in Buffalo, NY on an as-needed basis. This is the manufacturer's sales and service facility located in closest proximity to the Authority's service area. The estimated cost is up to a total of \$25,000 for the term January 1 through December 31, 2023.

9. There is an item on the agenda to award a contract for Mechanical Maintenance Services. This unit price contract includes providing mechanical maintenance services, equipment, and materials on an as-needed basis at various locations within the Authority's service area. Two bids were received; however, only one bid was determined to be responsive. Our recommendation is to award this unit price contract to the low responsive, responsible bidder Crosby-Brownlie, Inc. for the bid amount of \$131,997.00.
10. There is an item on the agenda to award a contract for Electrical Maintenance Services. This unit price contract includes providing electrical maintenance services, equipment, and materials on an as-needed basis at various locations within the Authority's service area. Two bids were received; however, only one bid was determined to be responsive. Our recommendation is to award this unit price contract to the low responsive, responsible bidder Connors-Haas, Inc. for the bid amount of \$82,810.19.
11. There is an item on the agenda to authorize a blanket order for the purchase of various electrical materials and equipment from Rexel USA, Inc. The electrical materials and equipment are utilized for maintenance and repair of the Authority's equipment and facilities.
12. There is an item on the agenda to authorize a blanket order for the purchase of various electrical materials and equipment from Graybar Electrical Supply. The electrical materials and equipment are utilized for maintenance and repair of the Authority's equipment and facilities.
13. There is an item on the agenda to standardize on Analytical Technology, Inc. (ATI) online amperometric chlorine residual monitoring equipment for use at the Authority's treatment plants, booster pumping stations, storage tanks, reservoirs, and other system facilities. This equipment provides real time continuous monitoring of chlorine residual, which is a critical component for process monitoring and control to maintain acceptable water quality in the Authority's system.

ATI, a brand of Badger Meter®, is a leading global provider of analytical monitoring equipment for the water, wastewater, food, petrochemical, and other industries. Their North American headquarters is located in Collegeville, Pennsylvania. Ritec Enterprises, Inc., located in Rochester, New York, is the sole authorized distributor of ATI equipment in New York State.

Approximately 73 online amperometric chlorine residual monitors are currently in operation at the Shoremont, Webster, and Corfu Water Treatment Plants; and numerous booster pumping stations, storage facilities, and other distribution system facilities. All of the chlorine residual monitoring equipment is manufactured by ATI. This uniformity maximizes equipment operation and maintenance efficiency. It also provides a high level of reliability and consistency for the chlorine residual data since a single manufacturer and style of monitoring equipment generate them.

The preferred use of ATI equipment is based on the Production and Transmission (P&T) Department staff's extensive operation and maintenance experience with their equipment compared to other manufacturers' equipment previously utilized in the Authority's system. The P&T Department staff determined that ATI online amperometric chlorine residual monitoring equipment is the most cost efficient, durable, and reliable equipment currently available for use in the Authority's system for the reasons detailed in the attached November 29, 2022 memorandum from Chris J. LaManna, P.E., Director of Production and Transmission.

14. There is an item on the Agenda to enter into a professional services agreement with a real estate appraisal firm. Requests for Qualifications (RFQ's) were sent to Midland Appraisal Associates, Inc., Bruckner, Tillet, Rossi, Cahill & Associates, and Federal Appraisals LLC. The RFQ was also posted on the MCWA website. Statement of qualifications were received from one firm, GAR Associates LLC. Staff has reviewed their qualifications and determined they are qualified to perform these services for the Authority. A price proposals will be sought for each individual appraisal assignment.
15. There is an item on the agenda to award the 2023 Annual Geotechnical Investigation and Material Testing Services Contract. This proposed annual services contract would be utilized on most design projects throughout MCWA's entire service area. Work completed under this contract would be paid for under the individual project budgets. There was one bid submitted. Our recommendation is to award this work to the lowest, responsive, responsible bidder, CME Associates, Inc. in the bid amount of \$261,961.
16. There are two (2) items on the Agenda for authorization to enter into Professional Services Agreements with qualified Law Firms to provide Legal Services for the Authority:  
  
Harter, Secrest & Emery LLP  
Phillips Lytle, LLP
17. There is an item of the agenda utilizing the New York State OGS Contract for the purchase of a one-year Cisco Smartnet Maintenance and Support Agreement from Aspire Technology Partners.



18. There is an item on the agenda to authorize the Executive Director to enter into a Professional Services Agreement for design and production services with Metrix Marketing, Inc.
19. There is an item on the Agenda to authorize the purchase of Office Supplies from W.B. Mason in the amount of \$3,000 utilizing the County Contract BP #1202-19 (4700007558) through period ending December 31, 2022
20. There is an item on the Agenda to ratify and confirm MCWA Water Rates effective January 1, 2023. The required Public Information Meeting on the rate changes will have taken place on Wednesday, November 30, 2022 at 3:00 p.m.

### **AUDIT COMMITTEE REPORTING**

21. Authorization for the Executive Director to enter into an Agreement for the purchase of MCWA Group Life and Long Term Disability Insurances for applicable employees with Met Life Insurance Company as brokered through MCWA's Broker of Record, Brown & Brown Insurance.

Please refer to the enclosed corresponding documentation for this item.

22. The Authority's Standard Procurement Compliance Resolution.
23. The Authority's Standard Procurement Compliance Resolution.

### **GOVERNANCE COMMITTEE REPORTING**

24. The Authority's Governance Committee met on December 1, 2022, and with their recommendation there are resolutions for the following:

- Re-Adoption of the Internal Controls and Financial Accountability Policy, as presented.
- Adoption of the revised Policy for Tracking and Disposal of Fixed Assets, as presented.
- Re-Adoption of the Responsibilities of Members, as revised and presented.
- Re-Adoption of the Professional Services Policy and Procedures, as presented.
- Re-Adoption of the Procurement Disclosure Policy

Policy documents are enclosed for full Board review.

25. There is a resolution to approve Board and Staff travel for training and MCWA mission-related seminars, conferences, and meetings during 2023.
26. There is an item on the Agenda to establish the MCWA Board Meeting Schedule for 2023.

## **COMPENSATION COMMITTEE REPORTING**

27. The Authority's Compensation Committee met on December 1, 2022, and with their recommendation, there is an item on the Agenda to approve the MCWA Compensation Guidelines, as presented.

- In Board Folders for Review:
  - Routine Monthly Informational Reports and/or Updates
  - Minutes from Public Information Meeting

**There may be additional items presented for discussion and/or notification.**

NN/dlh  
Enclosures

cc: Executive Staff

MONROE COUNTY WATER AUTHORITY  
VENDOR PAYMENT DETAILS  
VOUCHERS PAYABLE  
11/02/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
ALLDATA	10/26/22	101609734	ALLDATA REPAIR SUB RENWL	9426	192304 ***** sum	\$1,500.00 ----- \$1,500.00
ANDREW PAPPAS	11/02/22	6137687/RFD	RFD/1335 KLEM RD	2624	192305 ***** sum	\$106.63 ----- \$106.63
BLAIR SUPPLY CORP	10/14/22	1255926	12" VALVE	1460	* ACH *	\$2,677.50
	10/14/22	1257615-1	PIPE DESCALER	8432		\$174.36
	10/14/22	1257721	HYDRANT REPAIR KITS	1460		\$1,632.00
	10/14/22	1258274	BRASS PARTS	1460		\$436.58
	10/14/22	1258438	TAPPING MACHINE PARTS	8432		\$1,021.97
	10/14/22	1258484	HYDRANT KITS	1460		\$650.00
					***** sum	----- \$6,592.41
BRIAN SWEENEY	11/03/22	7057-SWEENEY FRUT	HYD IRR DEP REFUND	2686	192306 ***** sum	\$89.59 ----- \$89.59
CDW GOVERNMENT INC	10/07/22	39606	DISPLAYPORT-HDMI ADAPTER	9432	192307 ***** sum	\$160.50 ----- \$160.50
COLD SPRING CONSTRUCTION	11/01/22	DEPOSIT REFUND	WRENCH KEY#41 REFUND	2680	192308 ***** sum	\$100.00 ----- \$100.00
CORE & MAIN LP	10/13/22	658360	BRASS	1460	192309 ***** sum	\$1,337.32 ----- \$1,337.32
CP WARD INC	10/28/22	REFUND	HYDRANT DEPOSIT REFUND	2686	192310 ***** sum	\$500.00 ----- \$500.00
CROWN ELECTRIC CO	10/13/22	209493	FLOURENCE BULBS	6441	192311 ***** sum	\$99.50 ----- \$99.50
CUPB SOLUTIONS INC	08/29/22	3348	06/22 & 7/22 MOWING	8142	* ACH *	\$24,236.10
					***** sum	----- \$24,236.10
DEBBIE SUPPLY INC	10/21/22	662588	BALL VALVE/ADAPTOR	8432	192312 *****	\$41.02 -----

MONROE COUNTY WATER AUTHORITY  
VENDOR PAYMENT DETAILS  
VOUCHERS PAYABLE  
11/02/22

Page: 2

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
					sum	\$41.02
DEBRA KRAUS	10/28/22	CLAIM #42-1055	2195 WESTFALL RD	9092	192313	\$345.31
					*****	
					sum	\$345.31
DOLOMITE PRODUCTS CO INC	10/15/22	1091425	VARIOUS GRADES OF STONE	8441	192314	\$3,024.89
	10/15/22	1091425	VARIOUS GRADES OF STONE	8446		\$483.58
	10/15/22	1091478	VARIOUS GRADES OF STONE	8441		\$473.34
					*****	
					sum	\$3,981.81
ESC ENVIRONMENTAL	10/03/22	1002720	CALIBRATION CYLINDERS	6341	192315	\$373.37
					*****	
					sum	\$373.37
EXCELLUS BLUE CROSS/BLUE SHLD	10/17/22	NOVEMBER 2022	COBRA DENTAL ADMIN FEE	5020	192316	\$26.10
	10/17/22	NOVEMBER 2022	DENTAL ADMIN FEE	5028		\$45.46
	10/17/22	NOVEMBER 2022	DENTAL ADMIN FEE	6028		\$190.92
	10/17/22	NOVEMBER 2022	DENTAL ADMIN FEE	7028		\$118.19
	10/17/22	NOVEMBER 2022	DENTAL ADMIN FEE	8028		\$354.57
	10/17/22	NOVEMBER 2022	DENTAL ADMIN FEE	9028		\$200.01
					*****	
					sum	\$935.25
EXCELLUS HEALTH PLAN GROUP	10/17/22	NOVEMBER 2022	HEALTH INSURANCE PREMIUM	1473	192317	\$27,038.92
					*****	
					sum	\$27,038.92
FAIRPORT MUNICIPAL COMMISSION	10/24/22	43124	17 ALLEYN'S RISE	6353	192318	\$8.07
					*****	
					sum	\$8.07
FIVE STAR EQUIPMENT INC	10/10/22	66530	TENSIONER/BELT	8270	* ACH	\$216.04
					*	
					*****	
					sum	\$216.04
FLEETPRIDE	10/12/22	102981822	PRO GASKET	8270	192319	\$7.96
					*****	
					sum	\$7.96
FREDS FLAGS	10/05/22	19951	6'X10" MONROE CTY FLAGS	8141	192320	\$225.00
					*****	
					sum	\$225.00
FRONTIER TELEPHONE OF ROCH	10/22/22	100 2321	DSL SERVICES	6352	192321	\$7,960.91
	10/22/22	197 0446	TWIN HILLS BPS DSL	6352		\$246.36
	10/22/22	197 0449	GALLOP RD VAULT DSL	6352		\$246.36
	10/22/22	198 0521	SIP SERVICE - ESOC	5051		\$33.92

MONROE COUNTY WATER AUTHORITY  
VENDOR PAYMENT DETAILS  
VOUCHERS PAYABLE  
11/02/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.I.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
FRONTIER TELEPHONE OF ROCH	10/22/22	198 0521	SIP SERVICE - ESOC	5251	192321	\$13.57
	10/22/22	198 0521	SIP SERVICE - ESOC	6051		\$196.71
	10/22/22	198 0521	SIP SERVICE - ESOC	7051		\$135.66
	10/22/22	198 0521	SIP SERVICE - ESOC	8051		\$108.53
	10/22/22	198 0521	SIP SERVICE - ESOC	9051		\$189.93
	10/22/22	198 8610	INTERNET SERVICE	5051		\$23.80
	10/22/22	198 8610	INTERNET SERVICE	5251		\$17.85
	10/22/22	198 8610	INTERNET SERVICE	6051		\$595.00
	10/22/22	198 8610	INTERNET SERVICE	7051		\$214.20
	10/22/22	198 8610	INTERNET SERVICE	8051		\$119.00
	10/22/22	198 8610	INTERNET SERVICE	9051		\$220.15
	10/10/22	442 2000	TELEPHONE SERVICE	5051		\$58.48
	10/10/22	442 2000	TELEPHONE SERVICE	5251		\$23.39
	10/10/22	442 2000	TELEPHONE SERVICE	6051		\$339.19
	10/10/22	442 2000	TELEPHONE SERVICE	7051		\$233.92
	10/10/22	442 2000	TELEPHONE SERVICE	8051		\$187.14
	10/10/22	442 2000	TELEPHONE SERVICE	9051		\$327.49
	10/22/22	464 8153	BEAHAN RD BPS	6351		\$60.11
	10/22/22	599 3111	CORFU WTP	6751		\$197.90
	10/22/22	599 4060	DARIEN BPS	6751		\$94.39
	10/22/22	599 4125	PEMBROKE TANK VALVE HSE	6751		\$65.10
	10/22/22	671 6217	SCRIBNER RD BPS	6351		\$39.24
	10/25/22	865 3413	MT READ BPS	6151		\$29.28
	10/22/22	872 1921	HARRIS RD BPS	6351		\$39.27
					*****	
					sum	\$12,016.85
GARDEN FACTORY THE	10/13/22	2028951	WINTERIZER/PEAT MOSS	8141	192324	\$463.36
					*****	
					sum	\$463.36
GRAINGER	10/03/22	9464494930	MOTOR	8270	192325	\$175.80
	10/11/22	9474212272	RELAYS	6341		\$38.02
	10/11/22	9474212272	RELAYS	6441		\$38.03
	10/13/22	9476859930	WIRE DUCT COVER	820403		\$15.91
	10/13/22	9476859948	LIGHT/CONDUIT FITTINGS	820403		\$140.59
	10/13/22	9476929744	SOCKET WRENCHES	8432		\$82.48
	10/13/22	9476929782	TOOLS/BOTS	8432		\$265.54
	10/13/22	9476929782	TOOLS/BOTS	8448		\$132.75
	10/13/22	9476972535	FLOURESCENT BATTERY PCKS	6441		\$465.50
	10/13/22	9477822911	FIRST AID SUPPLIES	8036		\$1,713.84
	10/14/22	9478549661	MASONARY DRILL BIT	6432		\$3.98
	10/14/22	9478549661	PHOTOCONTROLS	6441		\$99.10
	10/14/22	9479310592	CABLE TIES	6341		\$191.96
	10/14/22	9479310592	CABLE TIES	6441		\$191.96
	10/17/22	9479952963	GAS UNIT HEATER	6441		\$874.95
	10/17/22	9479952971	EMERGENCY FLOUR BALLAST	6441		\$80.30
	10/17/22	9480702928	VARIOUS TOOLS	6432		\$62.77
	10/17/22	9481319771	GLUE TRAPS	8141		\$58.13
	10/20/22	9485381801	RETURN - HEATER VENTING	6441		<\$931.79>
					*****	

MONROE COUNTY WATER AUTHORITY  
VENDOR PAYMENT DETAILS  
VOUCHERS PAYABLE  
11/02/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
					sum	\$3,699.82
HANSON AGGREGATES	10/13/22	4215754	STONE	8445	192327	\$281.44
	10/15/22	4218302	NO 2 CRUSHER RUN	8441		\$216.14
					*****	
					sum	\$497.58
	11/02/22	7056-HANSON AGG	HYD IRR DEP REFUND	2686	192328	\$156.79
					*****	
					sum	\$156.79
HARTER SECREST & EMERY LLP	10/12/22	881549	GENERAL CORP MATTERS	5021	192329	\$4,188.00
	10/12/22	881550	LABOR	5021		\$1,038.50
	10/12/22	881551	RECORDS RETENTION	5021		\$490.00
	10/12/22	881552	2022 COLLECTIVE BARGNING	5021		\$6,076.20
					*****	
					sum	\$11,792.70
HAWK FRAME & AXLE INC	06/09/22	20057	TRUCK COLLISION REPAIR	8272	192330	\$6,524.08
					*****	
					sum	\$6,524.08
HERITAGE CRYSTAL CLEAN LLC	09/30/22	17634778	HOSE ASSEMBLY	8271	192331	\$142.00
					*****	
					sum	\$142.00
HILLYARD	10/13/22	604906143	JANITORIAL SUPPLIES	8131	192332	\$200.04
	10/13/22	604906175	JANITORIAL SUPPLIES	8131		\$357.36
					*****	
					sum	\$557.40
HOME DEPOT CREDIT SERVICES	10/21/22	6035322541846964	HOME DEPOT PURCHASES	6141	192333	\$139.84
	10/21/22	6035322541846964	HOME DEPOT PURCHASES	6341		\$306.10
	10/21/22	6035322541846964	HOME DEPOT PURCHASES	6432		\$396.86
	10/21/22	6035322541846964	HOME DEPOT PURCHASES	6441		\$439.55
	10/21/22	6035322541846964	HOME DEPOT PURCHASES	8141		\$453.49
	10/21/22	6035322541846964	HOME DEPOT PURCHASES	8444		\$28.75
	10/21/22	6035322541846964	HOME DEPOT PURCHASES	9332		\$347.00
	10/21/22	6035322541846964	HOME DEPOT PURCHASES	9341		\$38.00
					*****	
					sum	\$2,149.59
INTERSTATE BATTERY SYS OF ROCH	10/24/22	24407334	BATTERIES	6341	* ACH	\$234.90
					*	
	10/25/22	2450242	INV#24407334 CORE RETURN	6341		<\$11.00>
	10/26/22	2450301	BATTERIES	6341		\$467.82
					*****	
					sum	\$691.72
JACQUELINE CARLIN	11/02/22	3054575/RFD	RFD/222 VINAL AVE	2624	192334	\$53.28

MONROE COUNTY WATER AUTHORITY  
VENDOR PAYMENT DETAILS  
VOUCHERS PAYABLE  
11/02/22

Page:

5

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
					*****	
					sum	\$53.28
JCSMITH INC	10/14/22	1641706	REBAR	8141	192335	\$119.30
					*****	
					sum	\$119.30
JIM TUBBS LANDSCAPING	10/28/22	DEPOSIT REFUND	WRENCH KEY #28&30 REFUND	2680	192336	\$200.00
					*****	
					sum	\$200.00
KAREN CORNELL	11/02/22	195151/RFD	RFD/485 RIDGE RD	2624	192337	\$1,776.80
					*****	
					sum	\$1,776.80
KENWORTH NORTHEAST GROUP INC	09/27/22	274333	ORIG INV#271287	8270	* ACH	<\$111.89>
					*	
	09/27/22	274334	ORIG INV#272953	8271		<\$168.11>
	10/06/22	274846	OIL PAN/GASKETS	8270		\$1,713.56
	10/11/22	275019	RADIATOR LOWER PIPE	8270		\$276.62
	10/11/22	275028	OIL PAN GASKET	8271		\$201.97
	10/12/22	275102	WATER PUMP	8270		\$262.22
					*****	
					sum	\$2,174.37
KOVALSKY CARR ELECTRIC SUPPLY	10/10/22	2009899.001	CONDUIT/WIRE	8441	* ACH	\$1,362.33
					*	
					*****	
					sum	\$1,362.33
LEWIS GENERAL TIRES INC	10/11/22	157876	TIRES	8270	192338	\$1,673.24
	10/11/22	157876	TIRES	8270		\$2,121.24
					*****	
					sum	\$3,794.48
LIFETIME BENEFIT SOLUTIONS	09/27/22	306288	09/22 FSA ADMIN FEE	5028	192339	\$50.62
	09/27/22	306288	09/22 FSA ADMIN FEE	6028		\$212.63
	09/27/22	306288	09/22 FSA ADMIN FEE	7028		\$131.62
	09/27/22	306288	09/22 FSA ADMIN FEE	8028		\$394.88
	09/27/22	306288	09/22 FSA ADMIN FEE	9028		\$222.75
					*****	
					sum	\$1,012.50
MATTHEW HAKES	11/02/22	8068932/RFD	RFD/411 PALMER RD	2624	192340	\$196.56
					*****	
					sum	\$196.56
MCMASTER CARR SUPPLY COMPANY	10/20/22	86819760	CLAMPING HANGERS	6441	192341	\$423.68
					*****	

MONROE COUNTY WATER AUTHORITY  
VENDOR PAYMENT DETAILS  
VOUCHERS PAYABLE  
11/02/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
					192343	
					sum	\$423.68
MICHELLE ORMSBEE	11/02/22	6018372/RFD	RFD/15 WYVIL AVE	2624	192342	\$171.25
					*****	
					sum	\$171.25
MONROE COUNTY CLERK	11/02/22	FEES/ASSESSMENTS	EASEMENT FILING FEES	7098	192343	\$495.00
					*****	
					sum	\$495.00
MONSTER TREE SERVICE	10/28/22	DEPOSIT REFUND	WRENCH KEY#11&25 REFUND	2680	192344	\$200.00
					*****	
					sum	\$200.00
MONTROY CONTRACTING LLC	11/04/22	7060-MONTROY CON	HYD IRR DEP REFUND	2686	192345	\$271.85
					*****	
					sum	\$271.85
NEPTUNE TECHNOLOGY GROUP INC	10/12/22	696632	METERS	1461	* ACH	\$43,200.00
					*	
					*****	
					sum	\$43,200.00
NOCO ENERGY CORP - FUELS	10/12/22	12435257	DIESEL FUEL	8273	192346	\$1,056.42
	10/14/22	12437283	DIESEL FUEL	8273		\$1,745.43
					*****	
					sum	\$2,801.85
NYS DEPARTMENT OF HEALTH	10/26/22	LAB ID 10128	ELAB CERT ANNUAL FEE	6298	192347	\$823.80
					*****	
					sum	\$823.80
OIL FILTER SERVICE INC	10/12/22	53682	CRANKCASE FILTER	1466	192348	\$114.73
	10/14/22	53745	CABIN FILTER	1466		\$15.50
					*****	
					sum	\$130.23
PERAFLEX HOSE, INC.	09/26/22	52318	LIQUID FILLED GAUGES	8032	192349	\$1,140.00
	09/30/22	52338	HOSES	8432		\$810.00
					*****	
					sum	\$1,950.00
POWER DRIVES INC	10/17/??	905954	HOSE ASSEMBLY	8270	192350	\$193.98
					*****	
					sum	\$193.98
R KERHAERT GARAGE INC	09/27/22	18683	TOWING SERVICES	8272	192351	\$140.00
					*****	
					sum	\$140.00



MONROE COUNTY WATER AUTHORITY  
VENDOR PAYMENT DETAILS  
VOUCHERS PAYABLE  
11/02/22

Page:

7

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
REMARKETING FLEET LLC	11/02/22	8193786/RFD	RFD/6414 STERLING CIR	2624	192352 ***** sum	\$43.23 ----- \$43.23
ROCHESTER WINDUSTRIAL	10/06/22	65378 01	VAR CONNECTOR PARTS	6086	192353	\$4,355.47
	10/05/22	65769 01	VAR CONNECTOR PARTS	6441	***** sum	\$673.55 ----- \$5,029.02
ROCRENTS EQUIPMENT SALES	10/12/22	14477	EQUIPMENT RENTAL	8441	192354 ***** sum	\$1,183.49 ----- \$1,183.49
SIEWERT EQUIPMENT CO INC	10/10/22	18195	PUMPS	6441	192355 ***** sum	\$2,642.00 ----- \$2,642.00
SPALLINA MATERIALS INC	11/01/22	DEPOSIT REFUND	WRENCH KEY#83 REFUND	2680	192356 ***** sum	\$100.00 ----- \$100.00
T MINA SUPPLY	10/10/22	1435900.001	HYDRANTS	1460	* ACH *  ***** sum	\$40,011.20   ----- \$40,011.20
TECHNICAL SYSTEMS GROUP INC	10/28/22	14628	ANNUAL FIRE INSP/REPAIR	5228	192357	\$949.82
	10/31/22	14631	LENEL REPORTING ISSUES	5228		\$465.00
	10/31/22	14632	WWPT INSP/REPAIR	5228	***** sum	\$404.31 ----- \$1,819.13
THE DAILY RECORD COMPANY-NY	10/11/22	745558390	BIDS/GOODS & SERVICES	7031	192358	\$79.43
	10/14/22	745562736	BIDS/GOODS & SERVICES	8031	***** sum	\$44.06 ----- \$123.49
TITLE CLEARING & ESCROW LLC	11/02/22	6018918/RFD	RFD/133 BRETT RD	2624	192359 ***** sum	\$79.10 ----- \$79.10
TOLLS BY MAIL PAYMENT	10/23/22	17795901731	TOLLS - NY AZ3364	6299	192360	\$8.14
	10/23/22	17795901731	TOLLS - NY RD3177	8099	***** sum	\$1.22 ----- \$9.36
TOWN OF PENFIELD	11/05/22	7065-TWN PENFLD	HYD IRR DEP REFUND	2686	192361 ***** sum	\$290.65 ----- \$290.65

MONROE COUNTY WATER AUTHORITY  
VENDOR PAYMENT DETAILS  
VOUCHERS PAYABLE  
11/02/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
TOWN OF VICTOR	11/01/22	OCTOBER 2022	CELL TOWER REVENUE	3860	192362 ***** sum	\$725.95 ----- \$725.95
UNITED BUSINESS SYSTEMS	10/11/22	538840	COPIER OVERAGES	5031	* ACH *	\$355.81
	10/11/22	538840	COPIER OVERAGES	6031		\$231.18
	10/11/22	538840	COPIER OVERAGES	7031		\$62.38
	10/11/22	538840	COPIER OVERAGES	8031		\$47.06
	10/11/22	538840	COPIER OVERAGES	9031		\$62.38
					***** sum	----- \$758.81
UTILITRONICS	10/14/22	143147	LOCATOR REPAIR	8443	192363 ***** sum	\$360.66 ----- \$360.66
VASILE LAW PLLC	11/02/22	046332/RFD	RFD/49 FLORIDA AVE	2624	192364 ***** sum	\$133.85 ----- \$133.85
VILLAGE OF SPENCERPORT	10/17/22	22 10 15	WATER TOWER	6353	192365 ***** sum	\$9.02 ----- \$9.02
VILLAGER CONSTRUCTION INC	11/04/22	7059-VILLAGER	HYD IRR DEP REFUND	2686	* ACH *	\$145.06
					***** sum	----- \$145.06
WASTE MANAGEMENT OF NEW YORK	08/25/22	0722074-2225-3	TRASH SERVICE-ESOC	8142	192366	\$250.00
	08/25/22	0722077-2225-6	TRASH SERVICE-SWTP	6442		\$250.00
					***** sum	----- \$500.00
WB MASON CO INC	10/13/22	233449586	16GB FLASH DRIVES	9531	192367	\$100.11
	10/14/22	233489461	HIGHLIGHTERS	1470		\$24.96
					***** sum	----- \$125.07
WEX PAYMENTS INC	11/02/22	126830/RFD	RFD/147 S ESTATE DR	2624	192368 ***** sum	\$400.00 ----- \$400.00
ZACHARY ALLEN	11/02/22	8142119/RFD	RFD/2349 MAIN RD	2624	192369 ***** sum	\$49.59 ----- \$49.59
ZONES INC	10/12/22	20004890101	CAT6 PATCH CABLES	9432	192370	\$221.13

MONROE COUNTY WATER AUTHORITY  
VENDOR PAYMENT DETAILS  
VOUCHERS PAYABLE  
11/02/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.I. ACCOUNT	CHECK NO.	AMOUNT<CR>
ZONES INC	10/12/22	20004890102	CAT6 PATCH CABLES	9432	192370	\$186.00
	10/15/22	20004890103	CAT6 PATCH CABLES	9432		\$40.92
					*****	
					sum	\$448.05
*****						
sum						\$223,064.68

MONROE COUNTY WATER AUTHORITY  
VENDOR PAYMENT DETAILS  
VOUCHERS PAYABLE  
11/09/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
ALRO STEEL CORPORATION	10/31/22	52931	1" ROUND STEEL	8545	192371 ***** sum	\$567.15 ----- \$567.15
AMERICAN EQUIPMENT LLC	10/24/22	97065	SPINDLE ASSEMBLY	8270	192372 ***** sum	\$339.95 ----- \$339.95
ARCADIS US INC	09/26/22 09/27/22	34321653 34321654	GENERATOR OPTIMIZATION ELEC ENGINEERING SERVICE	281630 6022	192373 ***** sum	\$8,302.62 \$843.05 ----- \$9,145.67
BACKWOODS SUPPLY	10/26/22	14489	CHAIN	8132	192374 ***** sum	\$48.00 ----- \$48.00
BANU/OKTAY OZEN	11/09/22	131666/RFD	RFD/1295 ROBIN HOOD LN	2624	192375 ***** sum	\$5,930.00 ----- \$5,930.00
BED ROC GENERAL DEVELOPMENT	11/02/22	DEPOSIT REFUND	WRENCH KEY #26 REFUND	2680	192376 ***** sum	\$100.00 ----- \$100.00
BISON ELEVATOR SERVICE INC	09/01/22	88318	09/22 ELEV MAINT-ESOC	8142	* ACH *	\$103.00
	09/01/22	88319	09/22 ELEV MAINT-LWPS	6442		\$118.00
	09/01/22	88320	09/22 ELEV MAINT-SWTPFRT	6442		\$110.00
	09/01/22	88321	09/22 ELEV MAINT-WWTP	6442	***** sum	\$110.00 ----- \$441.00
BJR AUTO RADIATOR SERVICE CORP	10/31/22	219674	CLEAN/FLUSH RADIATOR	6341	192377 ***** sum	\$345.00 ----- \$345.00
BOB JOHNSON AUTO GROUP	10/20/22	26418	DRAIN PLUGS	8270	192378 ***** sum	\$14.32 ----- \$14.32
CARPETNOMICS OF WNY	11/09/22	180157/RFD	RFD/7885 CLINTON STREET	2624	192379 ***** sum	\$10,000.00 ----- \$10,000.00
CENTRAL ROADWAYS INC	10/26/22	EST#6/RETAINAGE	2022 PAVEMENT REPL WEST	2670	192380	<\$11,439.71>
	10/24/22	ESTIMATE #6	2022 PAVEMENT REPL WEST	8442		\$216,047.36
	10/24/22	ESTIMATE #6	2022 PAVEMENT REPL WEST	126101		\$4,725.00
	10/24/22	ESTIMATE #6	2022 PAVEMENT REPL WEST	126101		\$7,425.75
	10/24/22	ESTIMATE #6	2022 PAVEMENT REPL WEST	126301		\$556.05

MONROE COUNTY WATER AUTHORITY  
VENDOR PAYMENT DETAILS  
VOUCHERS PAYABLE  
11/09/22

Page:

2

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
CENTRAL ROADWAYS INC	10/24/22	ESTIMATE #6	2022 PAVEMENT REPL WEST	628007	192380 ***** sum	\$40.00 ----- \$217,354.45
CHARLES SWIFT	11/02/22	DEPOSIT REFUND	WRENCH KEY #69 REFUND	2680	192381 ***** sum	\$100.00 ----- \$100.00
CHEMTRADE CHEMICALS US LLC	10/17/22	93436282	ALUM SULFATE	6134	* ACH *	\$3,500.16
	10/19/22	93438224	ALUM SULFATE	6134	***** sum	\$3,487.04 ----- \$6,987.20
CME ASSOCIATES INC	10/21/22	93107	SOIL SAMPLE TESTING	7028	192382 ***** sum	\$2,565.00 ----- \$2,565.00
COMMERCIAL PIPE & SUPPLY CORP	10/18/22	54657	BRASS NIPPLES	6441	* ACH *	\$218.05
	10/19/22	54763	BRASS PLUGS	6441		\$179.80
	10/21/22	54901	BRASS PLUGS	6441	***** sum	\$1.45 ----- \$399.30
CORE & MAIN LP	10/21/22	762626	SADDLES	1460	192383 ***** sum	\$276.20 ----- \$276.20
CROWN ELECTRIC CO	10/17/22	209562	HALIDE BULBS/BALLAST	6441	192384 ***** sum	\$120.28 ----- \$120.28
CSX TRANSPORTATION	10/14/22	8433044	CR 122396-PENFIELD	8097	192385	\$200.00
	10/14/22	8433044	CR298272-COLDWATER	8097		\$324.21
	10/14/22	8433057	CR298273 COLDWATER RD	8097	***** sum	\$324.21 ----- \$848.42
CUSTOM TRUCK CREATIONS	10/06/22	14173	SPRAY LBCNT/RST STOP	8271	192386 ***** sum	\$704.00 ----- \$704.00
DANIEL JOHNSON	11/09/22	7122212/RFD	RFD/116 CLEARWATER CIR	2624	192387 ***** sum	\$27.46 ----- \$27.46
DIANE CERAMI	11/09/22	8110764/RFD	RFD/556 MILL RD	2624	192388 *****	\$37.15 -----

MONROE COUNTY WATER AUTHORITY  
VENDOR PAYMENT DETAILS  
VOUCHERS PAYABLE  
11/09/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
					sum	\$37.15
DIVAL SAFETY EQUIPMENT INC	10/19/22	3178169	ELECTRICAL GLOVE TESTING	5225	192389	\$260.40
					*****	
					sum	\$260.40
EDWARD HICKS	07/21/22	GRADE & SEED	33 HUNTERS POINTE	8442	192390	\$213.75
					*****	
					sum	\$213.75
EMERLING FORD INC	10/18/22	232516	PCM ENGINE COMPUTER	8270	192391	\$503.85
					*****	
					sum	\$503.85
ENVIRONMENTAL CONSTRUCTION	10/19/22	15340	ABATEMENT-ELMWOOD HILLS	8443	* ACH	\$1,022.90
					*	
	10/19/22	15341	ABATEMENT-BAILEY RD	8443		\$1,022.90
					*****	
					sum	\$2,045.80
ERDMAN ANTHONY	08/24/22	62793	LLSP ELECTRICALIMPRVMNTS	6022	* ACH	\$2,178.48
					*	
					*****	
					sum	\$2,178.48
EUROFINS EATON ANALYTICAL LLC	10/06/22	3800007350	LABORATORY SERVICES	6228	192392	\$1,110.00
					*****	
					sum	\$1,110.00
EVA/RON HOYER	11/03/22	167119/RFD	RFD/60 PARCE AVE	2624	192393	\$16.08
					*****	
					sum	\$16.08
FINGER LAKES WATER WORKS CONF	11/07/22	J KELLY	2022 FLWWC ANNL MEETING	6161	192394	\$48.00
	11/07/22	J PAGANO	2022 FLWWC ANNL MEETING	6161		\$48.00
	11/07/22	J PALERMO	2022 FLWWC ANNL MEETING	6161		\$48.00
	11/07/22	N SATTER	2022 FLWWC ANNL MEETING	6161		\$48.00
	11/07/22	R BONACCHI	2022 FLWWC ANNL MEETING	6161		\$48.00
	11/07/22	R MORAN	2022 FLWWC ANNL MEETING	6161		\$48.00
					*****	
					sum	\$288.00
FISHER SCIENTIFIC	10/20/22	7482080	LABORATORY SUPPLIES	6231	192395	\$13.12
	10/21/22	7520490	LABORATORY SUPPLIES	6231		\$1,104.36
	10/21/22	7520490	LABORATORY SUPPLIES	6232		\$252.44
					*****	
					sum	\$1,369.92
FRONTIER GLASS INC	10/25/22	18953	REMOVAL/REPL DOOR GLASS	6443	192396	\$590.00

MONROE COUNTY WATER AUTHORITY  
VENDOR PAYMENT DETAILS  
VOUCHERS PAYABLE  
11/09/22

Page:

4

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
					*****	
					sum	\$590.00
FRONTIER TELEPHONE OF ROCH	11/01/22	198 0713	SIP SERVICE - SWTP	5051	192397	\$8.79
	11/01/22	198 0713	SIP SERVICE - SWTP	5251		\$3.52
	11/01/22	198 0713	SIP SERVICE - SWTP	6051		\$50.99
	11/01/22	198 0713	SIP SERVICE - SWTP	7051		\$35.17
	11/01/22	198 0713	SIP SERVICE - SWTP	8051		\$28.13
	11/01/22	198 0713	SIP SERVICE - SWTP	9051		\$49.24
	11/01/22	293 2638	RIGA BPS	6351		\$56.35
	11/01/22	584 3511	VILLAGE OF LEROY WTP	6351		\$79.33
	11/01/22	956 2500	LEASE LINES	6152		\$29.08
	11/01/22	956 2500	LEASE LINES	6352		\$164.79
					*****	
					sum	\$505.39
GECK PLUMBING & HEATING SUPPLY	10/17/22	545508	COPPER	1460	* ACH	\$804.80
					*	
	10/17/22	74299	VALVE/SWIVEL/90DEG/RISER	6341		\$126.71
					*****	
					sum	\$931.51
GEESE CONTROL OF NY	11/01/22	11118	GEESE CONTROL SERVICES	6442	192398	\$775.00
					*****	
					sum	\$775.00
GHD CONSULTING SERVICES INC	10/27/22	337-0004850	SWTP WEST 1 IMPROVEMENTS	101630	* ACH	\$4,845.25
					*	
					*****	
					sum	\$4,845.25
GRAINGER	08/24/22	9422082470	HARD HATS	8036	192399	\$338.40
	09/20/22	9451586607	DOOR STORAGE COMPARTMNTS	9332		\$1,446.58
	10/21/22	94787303894	RETURN-PHOTOCONTROL	6441		<\$99.10>
	10/17/22	9479953003	RETURN-HEATING UNIT	6441		<\$874.95>
	10/17/22	9481078310	TRAFFIC CONE BAR	8432		\$33.87
	10/18/22	9483017761	WIRE DUCT COVER	6341		\$11.58
	10/18/22	9483284775	WIRE DUCT COVER	6341		\$35.46
	10/19/22	9483629862	ANTIOBOTIC OINTMENT PKS	8036		\$19.84
	10/19/22	9483844321	RED WALL PHONES	6441		\$61.94
	10/19/22	9483844339	CEILING HEATER	6341		\$364.74
	10/19/22	9483844339	COATED GLOVES	6336		\$6.40
	10/20/22	9485341557	CEILING HEATER	6341		\$328.87
	10/20/22	9485492905	CONCRETE/MASONRY SCREWS	6441		\$19.25
	10/20/22	9485492913	ELEC CEILING HEATER	6441		\$344.64
	10/20/22	9485693874	CEILING/WALL ROD HANGER	6441		\$479.00
	10/20/22	9485693882	BLADE CONNECTOR/PLUGS	6341		\$118.08
	10/20/22	9485693882	BLADE CONNECTOR/PLUGS	6441		\$118.08
	10/20/22	9485693890	METAL PIPE COUPLER	6441		\$152.46

MONROE COUNTY WATER AUTHORITY  
VENDOR PAYMENT DETAILS  
VOUCHERS PAYABLE  
11/09/22

Page:

5

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
GRAINGER	10/20/22	9485693908	TAMPER RESISTANT SCREWS	6441	192399	\$25.46
	10/20/22	9485693916	DRY WIPES	6441		\$94.60
	10/20/22	9485693924	SHEET METAL SCREWS	6441		\$44.55
	10/20/22	9485957691	SHEET METAL SCREWS	6441		\$12.75
	10/20/22	9485957717	SILICONE SEALANT	6441		\$48.24
	10/19/22	948603461	DOUBLE SIDED TAPE	6441		\$37.33
	10/20/22	9486422604	HAND/SURFACE SCRBS TWLS	6441		\$15.79
					*****	
					sum	\$3,183.86
GRAYBAR ELECTRIC COMPANY INC	10/20/22	9329258768	CABLES	5228	192402	\$183.34
					*****	
					sum	\$183.34
HACH COMPANY	10/19/22	13293760	LABORATORY SUPPLIES	6432	192403	\$1,142.88
	10/21/22	13297295	LABORATORY SUPPLIES	6231		\$93.81
					*****	
					sum	\$1,236.69
HANES SUPPLY INC	10/20/22	2172389-00	PIPE THREADER	8432	* ACH	\$83.28
					*	
	10/18/22	2172935-04	VICE GRIPS	8432		\$54.20
					*****	
					sum	\$137.48
HILLYARD	10/20/22	604913578	JANITORIAL SUPPLIES	6441	192404	\$491.96
	10/21/22	604915205	JANITORIAL SUPPLIES	8131		\$295.10
					*****	
					sum	\$787.06
IM US INC	10/21/22	66947	PROPATCH	8441	* ACH	\$4,113.24
					*	
					*****	
					sum	\$4,113.24
IRENE GARRICK	11/09/22	2041059/RFD	RFD/485 FRENCH RD	2624	192405	\$454.75
					*****	
					sum	\$454.75
IRISH CARBONIC & WELDING CORP	10/18/22	537177	LIQUID CARBON DIOXIDE	6134	* ACH	\$4,176.44
					*	
					*****	
					sum	\$4,176.44
JCI JONES CHEMICALS INC	10/19/22	898530	HYPOCHLORITE SOLUTION	6134	* ACH	\$5,892.39
					*	
	10/19/22	898530	HYPOCHLORITE SOLUTION	6734		\$169.20



MONROE COUNTY WATER AUTHORITY  
VENDOR PAYMENT DETAILS  
VOUCHERS PAYABLE  
11/09/22

Page:

6

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
JCI JONES CHEMICALS INC	10/21/22	898727	HYPOCHLORITE SOLUTION	6134	* ACH *	\$6,401.40
					***** sum	\$12,462.99
JEDEDIAH P. BREITSCH	11/02/22	J BREITSCH	TRAVEL REIMBURSEMENT	6061	192406 *****	\$64.00
					sum	\$64.00
JOHNSTONE SUPPLY	10/17/22	10657	REFRIGERANT/VAC PUMP OIL	6341	192407 *****	\$284.44
					sum	\$284.44
JOSEPHINE FALLON	11/09/22	023984/RFD	RFD/36 CEDARWOOD RD	2624	192408 *****	\$274.35
					sum	\$274.35
JPMORGAN CHASE BANK NA	10/31/22	5563757900073126	10/22 CHASE PURCHASES	5061	192409	\$1,777.30
	10/31/22	5563757900073126	10/22 CHASE PURCHASES	5099		\$125.00
	10/31/22	5563757900073126	10/22 CHASE PURCHASES	6061		\$192.00
	10/31/22	5563757900073126	10/22 CHASE PURCHASES	6161		\$100.00
	10/31/22	5563757900073126	10/22 CHASE PURCHASES	6341		\$407.18
	10/31/22	5563757900073126	10/22 CHASE PURCHASES	6441		\$42.99
	10/31/22	5563757900073126	10/22 CHASE PURCHASES	7032		\$83.94
	10/31/22	5563757900073126	10/22 CHASE PURCHASES	8063		\$585.00
	10/31/22	5563757900073126	10/22 CHASE PURCHASES	8086		\$131.97
	10/31/22	5563757900073126	10/22 CHASE PURCHASES	9061		\$1,210.23
	10/31/22	5563757900073126	10/22 CHASE PURCHASES	9426		\$1,049.94
					***** sum	\$5,705.55
JUSTICE ENTERPRISES	11/09/22	104450/RFD	RFD/2240 RIDGEWAY AVE	2624	192411 *****	\$36.71
					sum	\$36.71
KENWORTH NORTHEAST GROUP INC	10/18/22	275395	FILTERS	1466	* ACH *	\$242.40
	10/20/22	275505	OIL DRAIN TUBE/GSKT/SEAL	8270		\$143.73
	10/20/22	275559	FILTERS	1466		\$56.64
	10/20/22	275560	FILTERS	1466		\$283.20
	10/17/22	63223	PM SERVICE	8272		\$1,224.83
					***** sum	\$1,950.80
LAWRENCE MESTON	11/04/22	DEPOSIT REFUND	WRENCH KEY #29 REFUND	2680	192412 *****	\$100.00
					sum	\$100.00
MARY ANN BARLETTA	11/09/22	5024801/RFD	RFD/389 WINONA BLVD	2624	192413	\$93.74

MONROE COUNTY WATER AUTHORITY  
VENDOR PAYMENT DETAILS  
VOUCHERS PAYABLE  
11/09/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
					*****	
					sum	\$93.74
MARY HENDERSON	11/09/22	9154773/RFD	RFD/64 OAK MILLS XING	2624	192414	\$224.85
					*****	
					sum	\$224.85
MEIER SUPPLY CO INC	10/18/22	2584402	LIEBERT UNIT PARTS	6341	192415	\$351.66
	10/20/22	2585671	ELBS/PIPE/RDCR/SCWS/TAPE	6341		\$256.90
					*****	
					sum	\$608.56
MICHAEL GALE	11/04/22	DEPOSIT REFUND	WRENCH KEY #43 REFUND	2680	192416	\$100.00
					*****	
					sum	\$100.00
MIRANDA VIEIRA	11/09/22	8039763/RFD	RFD/329 BAKERDALE RD	2624	192417	\$28.21
					*****	
					sum	\$28.21
MONROE COUNTY OFFICE OF	10/21/22	1800144604	08/22 MC ELEC-BASKET RD	6155	192418	\$71,019.11
	10/21/22	1800144604	08/22 MC ELEC-DEWEY AVE	6155		\$345,316.90
	10/21/22	1800144604	08/22 MC ELEC-DEWEY CPF	6553		\$345.66
	10/21/22	1800144604	08/22 MC ELEC-ECHO ST	6355		\$26,732.07
	10/21/22	1800144604	08/22 MC ELEC-EDGEMERE	6155		\$50,072.27
	10/21/22	1800144604	08/22 MC ELEC-LAKE RD	6155		\$41,296.41
	10/21/22	1800144604	08/22 MC ELEC-LEE RD	6355		\$62,803.33
	10/21/22	1800144604	08/22 MC ELEC-MT READ	6155		\$28,825.31
	10/21/22	1800144604	08/22 MC ELEC-SCRIBNER	6355		\$13,002.60
	10/21/22	1800144604	09/22 LOAD SHEDDING	6155		<\$16,897.00>
	10/21/22	1800144604	09/22 MC ELEC-BASKET RD	6155		\$45,344.36
	10/21/22	1800144604	09/22 MC ELEC-DEWEY AVE	6155		\$219,791.53
	10/21/22	1800144604	09/22 MC ELEC-DEWEY CPF	6553		\$1,148.89
	10/21/22	1800144604	09/22 MC ELEC-ECHO ST	6355		\$15,286.27
	10/21/22	1800144604	09/22 MC ELEC-EDGEMERE	6155		\$29,610.43
	10/21/22	1800144604	09/22 MC ELEC-LAKE RD	6155		\$25,918.23
	10/21/22	1800144604	09/22 MC ELEC-LEE RD	6355		\$43,313.72
	10/21/22	1800144604	09/22 MC ELEC-MT READ	6155		\$7,559.70
	10/21/22	1800144604	09/22 MC ELEC-SCRIBNER	6355		\$8,307.40
	10/21/22	1800144604	09/22 MC ELECTRIC CHARGE	6353		\$7,863.67
	10/21/22	1800144604	09/22 MC ELECTRIC CHARGE	6355		\$72,082.31
	10/21/22	1800144604	09/22 MC ELECTRIC CHARGE	6755		\$1,263.24
	10/21/22	1800144604	09/22 MC ELECTRIC CHARGE	8153		\$18,043.03
	10/21/22	1800144653	09/22 MC GAS - SWTP	6153		\$3,285.17
	10/21/22	1800144653	09/22 MC GAS CHARGES	6153		<\$1,769.79>
	10/21/22	1800144653	09/22 MC GAS CHARGES	6353		\$298.56
	10/21/22	1800144653	09/22 MC GAS CHARGES	8153		\$1,475.99
					*****	
					sum	\$1,121,339.37
MSC INDUSTRIAL SUPPLY CO INC	10/20/22	48578566	BUSHINGS	6441	192421	\$172.10

MONROE COUNTY WATER AUTHORITY  
VENDOR PAYMENT DETAILS  
VOUCHERS PAYABLE  
11/09/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
					*****	
					sum	\$172.10
NATIONAL FUEL	11/02/22	7340685 06	50 BRIGGS ST	6353	192422	\$19.65
	11/02/22	7347991 08	4504 COUNTY RD 33	6353		\$18.90
	11/02/22	8165891 05	4865 E LAKE RD	6353		\$19.65
					*****	
					sum	\$58.20
NCACOMP INC	11/09/22	255	10/26-11/08/22 WK CMP CL	6417	192423	\$621.50
	11/09/22	255	10/26-11/08/22 WK CMP CL	8117		\$743.65
	11/09/22	255	10/26-11/08/22 WK CMP CL	8217		\$562.73
	11/09/22	255	10/26-11/08/22 WK CMP CL	8317		\$91.56
	11/09/22	255	10/26-11/08/22 WK CMP CL	8417		\$908.72
	11/09/22	255	10/26-11/08/22 WK CMP CL	8517		<\$3,500.00>
	11/09/22	255	10/26-11/08/22 WK CMP CL	8517		\$3,509.60
					*****	
					sum	\$2,937.76
	11/01/22	54688	11/22 WRK COMP ADMIN FEE	6028	192424	\$264.37
	11/01/22	54688	11/22 WRK COMP ADMIN FEE	7028		\$168.23
	11/01/22	54688	11/22 WRK COMP ADMIN FEE	8028		\$504.70
	11/01/22	54688	11/22 WRK COMP ADMIN FEE	9028		\$264.37
					*****	
					sum	\$1,201.67
NEPTUNE TECHNOLOGY GROUP INC	10/18/22	697325	STRAINERS	9341	* ACH	\$231.84
					*	
	10/21/22	697775	CHAMBER ASSEMBLIES	9341		\$4,466.40
					*****	
					sum	\$4,698.24
NOCO ENERGY CORP - FUELS	10/19/22	12440452	DIESEL FUEL	8273	192425	\$2,759.94
	10/21/22	12442293	DIESEL FUEL	8273		\$1,113.15
					*****	
					sum	\$3,873.09
NUWAY AUTO PARTS	10/06/22	1122VV1548	HEADLIGHTS	8271	* ACH	\$131.52
					*	
	10/06/22	1122VV1849	TIE ROD END	8270		\$91.95
	10/07/22	1122VV3058	BATTERIES	1466		\$233.56
	10/07/22	1122VV3058	BATTERIES	1466		\$840.38
	10/11/22	1122VV6795	STARTER MOTOR	8270		\$231.68
	10/12/22	1122VV8331	BALL JOINT RETURN	8270		<\$29.57>
	10/12/22	1122VV8350	ALTERNATOR	8270		\$427.37
	10/13/22	1122VV9752	FUSE	8270		\$1.37
	10/13/22	1122VV9804	WATER PUMP	8270		\$197.31
	10/13/22	1122VV9836	A/C BELT	8270		\$41.35
	10/14/22	1122VW1214	WHEEL LUGS	8270		\$232.63

MONROE COUNTY WATER AUTHORITY  
VENDOR PAYMENT DETAILS  
VOUCHERS PAYABLE  
11/09/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
NUWAY AUTO PARTS	10/14/22	1122VW1250	HEADLIGHTS	8270	* ACH *	\$23.30
	10/14/22	1122VW1284	FILTERS	1466		\$38.08
	10/17/22	1122VW2521	COIL/HEADLIGHTS	8270		\$197.00
	10/17/22	1122VW2521	COIL/HEADLIGHTS	8271		\$131.52
	10/17/22	1122VW2564	EXHAUST	8270		\$19.87
	10/17/22	1122VW2605	CLAMPS	8270		\$6.95
	10/17/22	1122VW2617	HYDRAULIC OIL	8271		\$287.35
	10/17/22	1122VW2734	CONVERTER	8270		\$423.77
	10/17/22	1122VW2737	EXHAUST GASKETS	8270		\$16.99
	10/18/22	1122VW5304	BRAKES	1466		\$283.87
	10/18/22	1122VW6597	ALTERNATOR/BELT RETURN	8270		<\$118.29>
	10/19/22	1122VW6687	LOCKING HUB	8270		\$123.35
	10/19/22	1122VW6775	SENSORS	8270		\$126.02
	10/21/22	1122VW9753	WHEEL BEARINGS	8270		\$216.10
	10/24/22	1122VX0819	WIPER BLADES	8271		\$303.15
	10/24/22	1122VX0940	BRAKES	1466		\$382.92
	10/25/22	1122VX3568	SPEED SENSOR	8270		\$45.73
	10/25/22	1122VX3642	LOCKING HUBS	8270		\$123.35
	10/25/22	1122VX3642	LOCKING HUBS	8270		\$246.70
	10/26/22	1122VX4914	HEADLIGHT BULBS	8271		\$73.40
	10/26/22	1122VX4993	BRAKE CABLE	8270		\$5.41
	10/26/22	1122VX5160	FUSES	8271		\$15.85
	10/28/22	1122VX7571	LIQ ELECTRICAL TAPE	8271		\$6.63
	10/28/22	1122VX7573	WIPER BLADES	8271		\$47.30
	10/31/22	1122VX8818	TIRE PLUGS	8271		\$5.70
	10/31/22	1122VX8913	CV AXLE	8270		\$72.37
	10/06/22	1126OK1196	BATTERIES	1466		\$106.86
	10/20/22	1126OK2974	BATTERIES-RETURN	1466		<\$362.25>
	10/27/22	1126OK3787	BATTERIES	1466		\$276.60
					***** sum	\$5,525.15
NYS OTDA/LIWAP BUREAU	11/09/22	AM017686	RFD/0067759	2624	192426	\$53.70
					***** sum	\$53.70
OCCUPATIONAL SAFETY ON SITE	11/09/22	25243	VARIOUS TESTS/EXAMS	5225	192427	\$350.00
	11/09/22	25243	VARIOUS TESTS/EXAMS	9023		\$49.00
					***** sum	\$399.00
PHYLLIS HERSCHA	11/09/22	150730/RFD	RFD/109 GARDEN PKWY	2624	192428	\$23.39
					***** sum	\$23.39
POWER & CONSTRUCTION GROUP INC	11/04/22	DEPOSIT REFUND	CYBER KEY REFUND	2680	192429	\$100.00
					***** sum	\$100.00

MONROE COUNTY WATER AUTHORITY  
VENDOR PAYMENT DETAILS  
VOUCHERS PAYABLE  
11/09/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
PRO TECH PEST CONTROL	11/02/22	DEPOSIT REFUND	WRENCH KEY #92 REFUND	2680	192430 ***** sum	\$100.00 ----- \$100.00
REGIONAL INTERNATIONAL CORP	10/20/22	11199357	AIR COMPRESSOR HOSE	8270	* ACH *	\$27.88
					***** sum	----- \$27.88
ROCRENT'S EQUIPMENT SALES	10/10/22	14451	EQUIPMENT RENTAL	0441	192431 ***** sum	\$3,537.50 ----- \$3,537.50
SAMANTHA/STEVEN BENZ	11/02/22	6109086/RFD	RFD/49 FAIRLANE DR	2624	192432 ***** sum	\$46.11 ----- \$46.11
SCOTT'S LANDSCAPING	11/07/22	DEPOSIT REFUN	WRENCH KEY #10 REFUND	2680	192433 ***** sum	\$100.00 ----- \$100.00
SHI INTERNATIONAL CORP	10/17/22	15981459	PL/SQL DEV UPGRADE/SUPPT	9426	192434 ***** sum	\$472.74 ----- \$472.74
SITEONE LANDSCAPE SUPPLY LLC	10/17/22	124457880 001	20" STAKE/POSTING SIGNS	8141	192435 ***** sum	\$187.84 ----- \$187.84
SKYWORKS	10/21/22	1659894 0001	EQUIPMENT RENTAL	6443	* ACH *	\$75.00
					***** sum	----- \$75.00
STEVEN VANBUREN	11/09/22	9159049/RFD	RFD/325 N WASHINGTON ST	2624	192436 ***** sum	\$28.56 ----- \$28.56
T MINA SUPPLY	10/17/22	1435899.009	C/BOXES	1460	* ACH *	\$10,170.74
	10/19/22	1444522.001	TAP SLEEVES	1460		\$1,732.95
	10/19/22	1444523.001	REPAIR CLAMPS	1460		\$3,148.72
					***** sum	----- \$15,052.41
THOMAS/ LYNN LAGROU /APT 2	11/09/22	163865/RFD	RFD/31 GILBERT ST	2624	192437 ***** sum	\$11.75 ----- \$11.75

MONROE COUNTY WATER AUTHORITY  
VENDOR PAYMENT DETAILS  
VOUCHERS PAYABLE  
11/09/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
TOWN OF GREECE	10/26/22	PERMIT #167496	7 DELICIOUS DR WM INSTLL	628007	192438 ***** sum	\$130.00 ----- \$130.00
TOWN OF OGDEN	11/04/22	DEPOSIT REFUND	WRENCH KEY# 39&88 REFUND	2680	192439 ***** sum	\$200.00 ----- \$200.00
TOWN OF RIGA	11/01/22	6649	OPERATION/MAINT FEE	6353	192440 ***** sum	\$45.74 ----- \$45.74
TOWN OF VICTOR	11/03/22	NOVEMBER 2022	CELL TOWER REVENUE	3860	192441 ***** sum	\$1,410.24 ----- \$1,410.24
VERIZON	11/01/22	100000120174	10/22 MONTHLY SERVICE	8242	192442 ***** sum	\$2,430.35 ----- \$2,430.35
VILLAGE OF CHURCHVILLE	11/01/22	22 11 1	11 TOWER LANE	6353	192443 ***** sum	\$50.40 ----- \$50.40
VP SUPPLY CORP	10/18/22	5155764	PVC PIPE	8270	192444 ***** sum	\$83.78 ----- \$83.78
WASTE MANAGEMENT OF NEW YORK	10/25/22	775978-2225-1	TRASH SERVICE-ESOC	8142	192445	\$250.00
	10/25/22	775981-2225-5	TRASH SERVICE-SWTP	6442		\$250.00
	10/25/22	775982-2225-3	TRASH SERVICE-METER SHOP	8142		\$100.00
	10/25/22	775983-2225-1	TRASH SERVICE-WWTP	6442		\$57.00
	10/25/22	776004-2225-5	TRASH SERVICE-WSOC	8142		\$110.00
					***** sum	----- \$767.00
WB MASON CO INC	10/24/22	233687683	BINDERS/PAPER/PENS/FLDRS	6031	192446	\$196.09
	10/24/22	233691012	PENS	1470		\$24.87
	10/25/22	233730320	2023 WALL CALENDAR	8031		\$6.12
	10/25/22	233730320	CORRECTION TAPE	1470		\$9.15
					***** sum	----- \$236.23
WEHNER MOWER, INC.	10/20/22	174204	POLE SAW PART	8132	192447 ***** sum	\$38.54 ----- \$38.54
WEX BANK	10/31/22	84868035	10/22 GAS CHARGES	3864	192448	<\$636.73>
	10/31/22	84868035	10/22 GAS CHARGES	8273		\$31,138.96
					*****	-----

MONROE COUNTY WATER AUTHORITY  
VENDOR PAYMENT DETAILS  
VOUCHERS PAYABLE  
11/09/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
					sum	\$30,502.23
WEX PAYMENTS INC	11/09/22	001806/RFD	RFD/4 PARTRIDGE GAP	2624	192449	\$100.00
	11/09/22	015930/RFD	RFD/24 LANDING RD S	2624		\$181.05
	11/09/22	032080/RFD	RFD/57 CEDARGROVE DR	2624		\$119.70
	11/09/22	112580/RFD	RFD/383 ROUND POND LN	2624		\$521.08
	11/09/22	163158/RFD	RFD/42 WOLCOTT ST	2624		\$404.62
	11/09/22	165710/RFD	RFD/425 CHAMBERS ST	2624		\$86.73
					*****	
					sum	\$1,413.18
WINNING STRATEGIES WSHNGTN LLC	10/31/22	44511	10/22 PROF SERVICES	5022	192450	\$3,000.00
	10/31/22	44511	10/22 PROF SERVICES	6022		\$3,000.00
	10/31/22	44511	10/22 PROF SERVICES	7022		\$3,000.00
	10/31/22	44511	10/22 PROF SERVICES	8022		\$3,000.00
	10/31/22	44511	10/22 PROF SERVICES	9022		\$3,000.00
					*****	
					sum	\$15,000.00
*****						
sum						\$1,520,520.19

MONROE COUNTY WATER AUTHORITY  
VENDOR PAYMENT DETAILS  
VOUCHERS PAYABLE  
11/16/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
ALL AROUND SERVICE	11/09/22	DEPOSIT REFUND	WRENCH KEY #72 REFUND	2680	192451 ***** sum	\$100.00 ----- \$100.00
AMITAS PROPERTIES LLC	11/16/22	8153636/RFD	RFD/122 COUNTESS DR	2624	192452 ***** sum	\$148.26 ----- \$148.26
ARCTIC GLACIER USA INC	08/09/22 10/11/22	3162222113 3162228401	ICE ICE	8141 8141	192453 ***** sum	\$66.15 ----- \$66.15 ----- \$132.30
BED ROC GENERAL DEVELOPMENT	11/17/22	7081-BED ROC DEV	HYD IRR DEP REFUND	2686	192454 ***** sum	\$460.06 ----- \$460.06
BENEFACITOR FUNDING CORP	11/08/22 11/08/22 11/08/22 11/08/22	2215541 2215902 2215904 2216512	LABORATORY SERVICES LABORATORY SERVICES LABORATORY SERVICES LABORATORY SERVICES	6228 6228 6228 6228	192455 ***** sum	\$40.00 \$40.00 \$40.00 \$40.00 ----- \$160.00
BLAIR SUPPLY CORP	10/26/22	1255926-1	12" VALVE	1460	* ACH *	\$2,677.50
	10/24/22 10/24/22 10/24/22	1258207 1258274-1 1258413	COUPLINGS BRASS PARTS COUPLINGS	1460 1460 1460	***** sum	\$4,780.00 \$376.50 \$1,826.00 ----- \$9,660.00
BRANDON TAYLOR	11/14/22	188995/REFUND	7193 WARBOYS ROAD	2680	192456 ***** sum	\$250.00 ----- \$250.00
BRENNA HARTMANN	11/16/22	131526/RFD	RFD/350 PHILLIPS RD	2624	192457 ***** sum	\$43.81 ----- \$43.81
BRODNER EQUIPMENT INC	10/20/22	418099	ENGINE TOP COVER	8132	192458 ***** sum	\$36.37 ----- \$36.37
CARDINAL LAWN & LANDSCAPE, INC	11/10/22	DEPOSIT REFUND	WRENCH KEY#20&21 REFUND	2680	192459 ***** sum	\$200.00 ----- \$200.00
CENTRAL ROADWAYS INC	10/26/22 10/26/22	EST #6/RETAINAGE ESTIMATE #6	2022 PAVEMENT REPL EAST 2022 PAVEMENT REPL EAST	2670 3855	192460	<\$19,562.18> \$12.50



MONROE COUNTY WATER AUTHORITY  
VENDOR PAYMENT DETAILS  
VOUCHERS PAYABLE  
11/16/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
CENTRAL ROADWAYS INC	10/26/22	ESTIMATE #6	2022 PAVEMENT REPL EAST	3855	192460	\$888.00
	10/26/22	ESTIMATE #6	2022 PAVEMENT REPL EAST	3855		\$3,198.05
	10/26/22	ESTIMATE #6	2022 PAVEMENT REPL EAST	8442		\$3,190.50
	10/26/22	ESTIMATE #6	2022 PAVEMENT REPL EAST	8442		\$361,723.15
	10/26/22	ESTIMATE #6	2022 PAVEMENT REPL EAST	126101		<\$700.00>
	10/26/22	ESTIMATE #6	2022 PAVEMENT REPL EAST	126101		\$8,565.25
	10/26/22	ESTIMATE #6	2022 PAVEMENT REPL EAST	126301		\$4,410.00
	10/26/22	ESTIMATE #6	2022 PAVEMENT REPL EAST	628007		\$910.00
	10/26/22	ESTIMATE #6	2022 PAVEMENT REPL EAST	628007		\$4,468.75
	10/26/22	ESTIMATE #6	2022 PAVEMENT REPL EAST	820610		\$4,577.25
					*****	
					sum	\$371,681.27
CHARTER COMMUNICATIONS	11/07/22	140550601110722	11/10-12/9 SWTP-INTERNET	5051	192462	\$28.00
	11/07/22	140550601110722	11/10-12/9 SWTP-INTERNET	5251		\$21.00
	11/07/22	140550601110722	11/10-12/9 SWTP-INTERNET	6051		\$700.00
	11/07/22	140550601110722	11/10-12/9 SWTP-INTERNET	7051		\$252.00
	11/07/22	140550601110722	11/10-12/9 SWTP-INTERNET	8051		\$140.00
	11/07/22	140550601110722	11/10-12/9 SWTP-INTERNET	9051		\$259.00
	11/07/22	142039101110722	11/10-12/09/22 SVC-SWTP	6153		\$158.48
	11/07/22	142476201110722	11/10-12/09/22 SVC-ESOC	5251		\$207.22
					*****	
					sum	\$1,765.70
CHEMTRADE CHEMICALS US LLC	10/28/22	93442929	ALUM SULFATE	6134	* ACH *	\$3,482.56
					*****	
					sum	\$3,482.56
CITY OF ROCHESTER WATER BUREAU	11/09/22	MCWA OCT 2022	10/22 WATER EXCHANGE	6137	192463	\$152,617.76
					*****	
					sum	\$152,617.76
CODY SCHRIER	11/14/22	188775/REFUND	7062 N BERGEN ROAD	2680	192464	\$250.00
					*****	
					sum	\$250.00
DANIEL JOHNSTON/KATHY HOULIHAN	11/14/22	189995/REFUND	8898 N ANGLING RD	2680	192465	\$250.00
					*****	
					sum	\$250.00
DAVIS/MARIE ARADINE	11/14/22	188749/REFUND	7664 CREAMERY RD	2680	192466	\$250.00
					*****	
					sum	\$250.00
DOLOMITE PRODUCTS CO INC	10/22/22	1093453	VARIOUS GRADES OF STONE	8441	192467	\$658.88
	10/22/22	1093453	VARIOUS GRADES OF STONE	8444		\$654.84
	10/22/22	1093453	VARIOUS GRADES OF STONE	8446		\$334.39
	10/22/22	1093599	VARIOUS GRADES OF STONE	8441		\$497.28
	10/22/22	1093684	VARIOUS GRADES OF STONE	8444		\$229.66

MONROE COUNTY WATER AUTHORITY  
VENDOR PAYMENT DETAILS  
VOUCHERS PAYABLE  
11/16/22

Page:

3

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
DOLOMITE PRODUCTS CO INC	10/22/22	1093733	VARIOUS GRADES OF STONE	8441	192467	\$470.58
	10/29/22	1094792	VARIOUS GRADES OF STONE	8441		\$337.79
	10/29/22	1094895	VARIOUS GRADES OF STONE	8441		\$1,273.06
	10/29/22	1094895	VARIOUS GRADES OF STONE	8446		\$460.70
	10/29/22	1094987	VARIOUS GRADES OF STONE	8441		\$245.16
	10/29/22	1095112	VARIOUS GRADES OF STONE	8441		\$181.07
					*****	
					sum	\$5,343.41
DOUGLAS/JOYCE CULLUM	11/14/22	188753/REFUND	7735 CREAMERY RD	2680	192469	\$250.00
					*****	
					sum	\$250.00
ELAINE MICHAEL	11/16/22	050030/RFD	RFD/1 ESTERNAY LN	2624	192470	\$117.06
					*****	
					sum	\$117.06
EMERLING FORD INC	10/26/22	233032	PCM MODULE	8270	192471	\$503.85
					*****	
					sum	\$503.85
ERIE COUNTY WATER AUTHORITY	11/01/22	70536400-2	10/22 WATER SOLD TO MCWA	6737	192472	\$19,579.11
					*****	
					sum	\$19,579.11
ESTATE OF ROBERT BIECK	11/16/22	5044058/RFD	RFD/4 FLORENTINE WAY	2624	192473	\$146.11
					*****	
					sum	\$146.11
ESTATE OF THOMAS LACAGNINA	11/16/22	3024123/RFD	RFD/298 SOMERSHIRE DR	2624	192474	\$23.95
					*****	
					sum	\$23.95
FAIRPORT MUNICIPAL COMMISSION	11/03/22	43151	1324 MOSLEY RD PUMP ST	6355	192475	\$264.25
	11/03/22	43151	151 LOUD RD	6353		\$49.00
	11/03/22	43151	735 THAYER RD WATER TANK	6353		\$35.56
	11/03/22	43151	8204 PITTS-PALMYRA	6355		\$7.01
					*****	
					sum	\$355.82
FASTENERS DIRECT	10/24/22	253800	FLNG KITS/ANCHRS/BLTS	122601	* ACH	\$3,366.69
					*	
					*****	
					sum	\$3,366.69
FIVE STAR EQUIPMENT INC	10/28/22	E01582	JOHN DEERE BACKHOE	127201	* ACH	\$110,000.00
					*	
	10/28/22	E01583	JOHN DEERE BACKHOE	127201		\$110,000.00
					*****	

MONROE COUNTY WATER AUTHORITY  
VENDOR PAYMENT DETAILS  
VOUCHERS PAYABLE  
11/16/22

Page:

4

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.I. ACCOUNT	CHECK NO.	AMOUNT<CR>
					sum	\$220,000.00
FLEETPRIDE	10/26/22	103307730	BACKUP LIGHTS	8270	192476	\$120.94
					*****	
					sum	\$120.94
FRONTIER TELEPHONE OF ROCH	11/10/22	101 0030	LEASE LINES	6352	192477	\$50.33
	11/10/22	101 0066	HAREK RD TANK	6352		\$53.67
	11/10/22	216 2001	ELEV EMERG LINE LAKE RD	6152		\$227.88
	11/10/22	232 3541	INDUSTRIAL ST BPS	6351		\$17.57
	11/10/22	342 8770	ECHO ST BPS	6351		\$29.32
	11/10/22	352 0538	HAREK RD BPS	6351		\$61.78
	11/04/22	359 2600	HENREITTA BPS	6351		\$33.30
	11/04/22	458 8686	LEE RD BPS	6351		\$28.99
	11/04/22	482 4288	E MAIN ST BPS	6351		\$17.57
	11/04/22	594 3540	BUFFALO RD BPS	6351		\$170.84
	11/10/22	621 1226	DISPATCH BACKUP	8051		\$33.43
	11/10/22	621 1226	SWTP SECURITY	5251		\$66.88
	11/10/22	621 9098	DSL EDGEMERE	5251		\$66.66
	11/10/22	624 5223	DSL PARRISH RD	5251		\$80.34
	11/04/22	768 2832	NORTH RD	6351		\$110.68
	11/04/22	889 4156	MORGAN BPS	6351		\$26.13
	11/04/22	889 7727	SCOTTSVILLE BPS	6351		\$56.70
					*****	
					sum	\$1,132.07
GARDEN FACTORY THE	10/28/22	2033497	TREES	8141	192479	\$1,437.12
					*****	
					sum	\$1,437.12
GENESEE COUNTY TREASURER	10/27/22	CLAIM #13	GENESEE CTY SERIES 2020	308003	* ACH	\$21,835.67
					*	
	10/27/22	CLAIM #13	GENESEE CTY SERIES 2020	500350		\$274,693.88
					*****	
					sum	\$296,529.55
GRAINGER	09/28/22	9460363766	GAS HEATING UNIT	6341	192480	\$874.95
	10/25/22	9490400414	UNIVERSAL COUPLINGS	8271		\$16.65
	10/25/22	9490400422	RATCHET LOAD BINDERS	8270		\$171.16
	10/26/22	9491467438	THERMOSTATS	6341		\$154.20
	10/26/22	9491993516	METAL COUPLER	6441		\$90.07
	10/26/22	9492255071	TOOLS	8432		\$191.52
	10/27/22	94929365995	DUMP BODY UP INDICATORS	8270		\$31.77
	10/27/22	94929365995	DUMP BODY UP INDICATORS	8270		\$31.77
	10/27/22	94929365995	DUMP BODY UP INDICATORS	8270		\$31.77
	10/27/22	9493232137	SPLIT RING HANGERS	6441		\$207.20
	10/27/22	9493232145	6V BATTERY	6341		\$17.82
	10/27/22	9493554290	EAR PLUG DISPENSER	8036		\$54.84
	10/28/22	9495112154	CAM/GROOVE CPL/ADPT/PLUG	6441		\$39.44
	10/28/22	9495273386	CHAIN	8270		\$578.74

MONROE COUNTY WATER AUTHORITY  
VENDOR PAYMENT DETAILS  
VOUCHERS PAYABLE  
11/16/22

Page:

5

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
GRAINGER	10/31/22	9496357535	RECIP SAW BLADE SET	8432	192480	\$28.98
	10/31/22	9496665655	SURGE PROTECTOR OUTLET	6441		\$25.54
	10/31/22	9496665663	CABLE/HDMI SWTCH/CPLER	6441		\$148.45
					*****	
					sum	\$2,694.87
GREYCASTLE SECURITY LLC	09/28/22	14099	INCIDENT RESPONSE RET	9422	192482	\$23,200.00
					*****	
					sum	\$23,200.00
HARTER SECREST & EMERY LLP	09/30/22	880978	2022 COLLECTIVE BARGNING	5021	192483	\$3,122.80
	11/14/22	884258	GENERAL CORP MATTERS	5021		\$4,818.92
	11/14/22	884259	2022 COLLECTIVE BARGNING	5021		\$10,670.40
					*****	
					sum	\$18,612.12
HH RAUH CONTRACTING	11/17/22	7075-HH RAUH	HYD IRR DEP REFUND	2686	192484	\$391.13
					*****	
					sum	\$391.13
IMMEDIATE MAILING SERVICES INC	10/10/22	2013311	PRINT/CUT/TAB-POSTCARDS	9328	192485	\$61.49
	10/13/22	2013607	PRINT/INSERT-WATER BILLS	9128		\$2,207.52
	10/19/22	2013769	PRINT/INSERT-WATER BILLS	9128		\$2,282.88
	10/19/22	2013770	PRINT/CUT/TAB-POSTCARDS	9328		\$65.90
	10/21/22	2013870	PRINT/CUT/TAB-POSTCARDS	9328		\$46.10
	10/26/22	2013965	PRINT/INSERT-WATER BILLS	9128		\$2,240.64
					*****	
					sum	\$6,904.53
INDUCTIVE AUTOMATION	10/28/22	1256526	IGNITION CUSTOM PACKAGE	6426	192486	\$5,982.00
					*****	
					sum	\$5,982.00
INTERSTATE BATTERY SYS OF ROCH	11/07/22	244071347	12V QUICK CHARGER	6341	* ACH	\$120.48
					*	
					*****	
					sum	\$120.48
JCI JONES CHEMICALS INC	10/25/22	899069	HYPOCHLORITE SOLUTION	6134	* ACH	\$6,405.63
					*	
	10/26/22	899165	HYPOCHLORITE SOLUTION	6134		\$6,270.27
	10/26/22	899165	HYPOCHLORITE SOLUTION	6734		\$169.20
					*****	
					sum	\$12,845.10
JEFF CHERWONIK	11/16/22	7079366/RFD	RFD/3749 LAKE RD N	2624	192487	\$149.57
					*****	
					sum	\$149.57

MONROE COUNTY WATER AUTHORITY  
VENDOR PAYMENT DETAILS  
VOUCHERS PAYABLE  
11/16/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
JENNIFER SAWYER	11/18/22	7064-J SAWYER	HYD IRR DEP REFUND	2686	192488 ***** sum	\$276.76 ----- \$276.76
JOHNSTONE SUPPLY	10/26/22	11266	TORCH/SOLDER/FLUX	6432	192489 ***** sum	\$150.52 ----- \$150.52
JOSEPH SCHELEMANOW	11/14/22	188858/REFUND	7642 SACKETT ROAD	2680	192490 ***** sum	\$250.00 ----- \$250.00
KATHY OLMSTEAD	11/16/22	8126905/RFD	RFD/8 CLEARFIELD DR	2624	192491 ***** sum	\$64.12 ----- \$64.12
KENWORTH NORTHEAST GROUP INC	10/24/22	275701	FILTERS	1466	* ACH *	\$105.76
	10/24/22	275715	BRAKE VALVE	8270		\$141.70
	10/24/22	275754	FILTERS	1466		\$484.80
					***** sum	----- \$732.26
KEVIN/KELLY MCKENRICK	11/14/22	188983/REFUND	7191 SWAMP	2680	192492 ***** sum	\$250.00 ----- \$250.00
KEYBANK NATIONAL ASSOCIATION	10/31/22	ACCT# 7656	10/22 ELECTRONIC FEES	9227	192493 ***** sum	\$1,957.37 ----- \$1,957.37
KYMERIA SYSTEMS INC	10/31/22	11456	PINGER MOD/SUPP/DRIVER	6426	192494 ***** sum	\$2,250.00 ----- \$2,250.00
LARRY ALEXANDER	11/14/22	188818/REFUND	5906 N LAKE ROAD	2680	192495 ***** sum	\$250.00 ----- \$250.00
LAUREN/SCOTT DICKSON JR	11/14/22	188768/REFUND	8095 CREAMERY ROAD	2680	192496 ***** sum	\$250.00 ----- \$250.00
LEMCKE REAL ESTATE HOLDINGS LLC	11/08/22	DME #22 103	REFUND REPAIRS DEPOSIT	2682	192497	\$1,500.00
	11/08/22	JO 820601	REFUND TAP DEPOSIT	820601		\$400.00
					***** sum	----- \$1,900.00
LINEAGE	11/15/22	282141	FOLDER/INSERTER MAINT	9242	* ACH *	\$1,382.40

MONROE COUNTY WATER AUTHORITY  
VENDOR PAYMENT DETAILS  
VOUCHERS PAYABLE  
11/16/22

Page:

7

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
					*****	
					sum	\$1,382.40
LOWES COMPANIES INC	11/02/22	9800 640177 6	LOWES PURCHASES	6341	192498	\$88.31
	11/02/22	9800 640177 6	LOWES PURCHASES	6441		\$221.22
	11/02/22	9800 640177 6	LOWES PURCHASES	8141		\$81.60
	11/02/22	9800 640177 6	LOWES PURCHASES	9332		\$73.05
					*****	
					sum	\$464.18
M&T BANK	10/31/22	LOCK BOX FEES	MONTH ENDING OCT 2022	9227	192499	\$8,668.05
					*****	
					sum	\$8,668.05
MARK WELDON	11/16/22	4020534/RFD	RFD/145 GOVERNOR TER	2624	192500	\$32.36
					*****	
					sum	\$32.36
MARY LOU TAYLOR	11/14/22	188774/REFUND	7052 N BERGEN ROAD	2680	192501	\$250.00
					*****	
					sum	\$250.00
MAYER PAINT & HARDWARE	09/26/22	352270	WINDOW/SCREEN REPAIR	8141	192502	\$250.00
	09/30/22	352501	CLEANING SUPPLIES	8131		\$20.49
	10/06/22	352760	FATENERS	8270		\$8.72
	10/07/22	352835	ANT BAIT	8141		\$12.92
	10/20/22	353408	FLASHING	8441		\$67.49
	10/21/22	353457	COPPER PIPE/ADAPTER	8432		\$27.85
	10/21/22	353480	LATH SCREW	8141		\$13.99
					*****	
					sum	\$401.46
MEIER SUPPLY CO INC	10/26/22	2587639	GAS VENT CAP	6341	192503	\$18.77
					*****	
					sum	\$18.77
MICHAEL ROTH	11/09/22	5004440/RFD	RFD/97 SYLVAN RD	2624	192504	\$103.41
					*****	
					sum	\$103.41
MICHELLE GEIGER	11/14/22	188795/REFUND	7245 N BERGEN ROAD	2680	192505	\$250.00
					*****	
					sum	\$250.00
NCACOMP INC	11/11/22	256	WRK CMP CLM MCW-21-0219	8517	192506	\$26,220.13
	11/14/22	257	WRK CMP CLM MCW-19-0125	7017		\$2,609.91
					*****	
					sum	\$28,830.04
NEPTUNE TECHNOLOGY GROUP INC	10/24/22	698003	METERS	1461	* ACH	\$17,010.00

MONROE COUNTY WATER AUTHORITY  
VENDOR PAYMENT DETAILS  
VOUCHERS PAYABLE  
11/16/22

Page:

8

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
					*	
NEPTUNE TECHNOLOGY GROUP INC	10/26/22	698222	METERS	1461	* ACH	\$9,120.00
					*	
	10/28/22	698414	METERS	1461		\$14,760.00
					*****	
					sum	\$40,890.00
NOCO ENERGY CORP - FUELS	10/24/22	12443091	DIESEL FUEL	8273	192507	\$1,261.82
	10/28/22	12447242	DIESEL FUEL	8273		\$1,615.75
					*****	
					sum	\$2,877.57
ODONNELL & ASSOCIATES LLC	11/15/22	2594	10/22 NYGA CONSULTING	5022	192508	\$690.00
	11/15/22	2594	10/22 NYGA CONSULTING	6022		\$690.00
	11/15/22	2594	10/22 NYGA CONSULTING	7022		\$690.00
	11/15/22	2594	10/22 NYGA CONSULTING	8022		\$690.00
	11/15/22	2594	10/22 NYGA CONSULTING	9022		\$690.00
					*****	
					sum	\$3,450.00
OIL FILTER SERVICE INC	10/24/22	53969	CABIN AIR ELEM/AIR FLTR	1466	192509	\$26.53
	10/25/22	53984	OIL FILTERS	6341		\$7.53
	10/31/22	54137	ALLISON FILTERS	1466		\$24.72
					*****	
					sum	\$58.78
PATRICK RADNER	11/16/22	5055521/RFD	RFD/31 SAND PEBBLE DR	2624	192510	\$39.13
					*****	
					sum	\$39.13
PATS LAWCARE SERVICE	11/10/22	DEPOSIT REFUND	WRENCH KEY#91 REFUND	2680	192511	\$100.00
					*****	
					sum	\$100.00
PHILIP/PAULA MCMAHON	11/14/22	188748/REFUND	7640 CREAMERY ROAD	2680	192512	\$250.00
					*****	
					sum	\$250.00
PITTSFORD CENTRAL SCHOOL	11/17/22	7072-PITTSFD CSD	HYD IRR DEP REFUND	2686	192513	\$47.66
					*****	
					sum	\$47.66
POLYDYNE INC	10/24/22	1685604	CLARIFLOC	6134	192514	\$14,127.00
	10/27/22	1686778	CLARIFLOC	6134		\$14,138.08
					*****	
					sum	\$28,265.08
POSTMASTER	11/09/22	PERMIT #479	BULK MAIL	1472	192515	\$36,200.00
					*****	

MONROE COUNTY WATER AUTHORITY  
VENDOR PAYMENT DETAILS  
VOUCHERS PAYABLE  
11/16/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
					sum	\$36,200.00
POSTMASTER	11/09/22	PERMIT #1745-001	BUSINESS REPLY	1472	192516 *****	\$1,300.00
					sum	\$1,300.00
PRIDE MARK HOMES	11/17/22	7073-PRIDE MARK	HYD IRR DEP REFUND	2686	192517	\$275.90
	11/17/22	7074-PRIDE MARK	HYD IRR DEP REFUND	2686	*****	\$315.28
					sum	\$591.18
PROCORE INDUSTRIAL	11/10/22	DEPOSIT REFUND	HYD METER REFUND	2680	192518 *****	\$500.00
					sum	\$500.00
RAY SANDS GLASS	10/28/22	1-6001	WINDSHIELD REPLACEMENT	8272	* ACH *	\$216.79
	10/27/22	1-6002	WINDSHIELD REPLACEMENT	8272	*****	\$233.22
					sum	\$450.01
REGIONAL INTERNATIONAL CORP	10/26/22	11199544	HEAD MIRROR	8270	* ACH *	\$85.74
					*****	
					sum	\$85.74
RJ TAYLOR	11/17/22	7077-RJ TAYLOR	HYD IRR DEP REFUND	2686	192519 *****	\$63.57
					sum	\$63.57
ROBERT HARRISON	11/16/22	4027021/RFD	RFD/152 BURWELL RD	2624	192520 *****	\$173.65
					sum	\$173.65
ROCHESTER ASPHALT MATERIALS	10/29/22	1094610	ASPHALT	8141	192521 *****	\$1,494.31
					sum	\$1,494.31
ROCHESTER CORNERSTONE GROUP	11/09/22	MDE 21-104	REFUND REPAIRS DEPOSIT	2682	192522 *****	\$1,500.00
					sum	\$1,500.00
ROCHESTER EARTH INC	11/08/22	DEPOSIT REFUND	WRENCH KEY#13 REFUND	2680	192523 *****	\$100.00
					sum	\$100.00
ROCHESTER LANDSCAPE	11/10/22	DEPOSIT REFUND	WRENCH KEY#7 REFUND	2680	192524 *****	\$100.00
					sum	\$100.00



MONROE COUNTY WATER AUTHORITY  
VENDOR PAYMENT DETAILS  
VOUCHERS PAYABLE  
11/16/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
SCOTT LEWIS	11/14/22	158088/REFUND	8780 PROLE ROAD	2680	192525 ***** sum	\$250.00 ----- \$250.00
SHANNON WOODS/KATHERINE STEWAR	11/16/22	6089732/RFD	RFD/24 KUEBLER DR	2624	192526 ***** sum	\$26.38 ----- \$26.38
SUPERIOR LLC	11/16/22	4055086/RFD	RFD/495 COLDWATER RD	2624	192527 ***** sum	\$37.95 ----- \$37.95
SYTECH INC	09/09/22	8502-33	SUITES EXT MAINT SUPPORT	6426	192528 ***** sum	\$600.00 ----- \$600.00
T MINA SUPPLY	10/27/22	1435900.003	HYDRANTS	1460	* ACH *	\$26,565.49
	10/27/22	1443726.001	HYDRANTS	1460	***** sum	\$33,544.14 ----- \$60,109.63
TESSCO INC	10/26/22	82103	900 MHZ VERTICAL OMNI	6341	192529 ***** sum	\$114.69 ----- \$114.69
THERESA DE ROSA	11/16/22	062074/RFD	RFD/10 AMBERLY CIR	2624	192530 ***** sum	\$111.30 ----- \$111.30
THOMAS WHITTAKER	11/14/22	188767/REFUND	8089 CREAMERY ROAD	2680	192531 ***** sum	\$250.00 ----- \$250.00
THRU-WAY SPRING	10/25/22	173869	REAR SPRING INSTALL	8272	192532 ***** sum	\$1,585.00 ----- \$1,585.00
TJ'S CATV INC	11/17/22	7076-TJ'S CATV	HYD IRR DEP REFUND	2686	192533 ***** sum	\$64.21 ----- \$64.21
U.S. POSTAL SERVICE	11/09/22	TMS #135639	POSTAL METER	1472	192534 ***** sum	\$5,300.00 ----- \$5,300.00
UTILITRONICS	10/25/22	143188	LOCATOR REPAIR	8443	192535 ***** sum	\$194.27 ----- \$194.27

MONROE COUNTY WATER AUTHORITY  
VENDOR PAYMENT DETAILS  
VOUCHERS PAYABLE  
11/16/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
VERIZON	11/03/22	343 1817	TEMPERANCE HILL TANK	6351	192536	\$48.31
	11/03/22	542 3987	PEMBROKE BPS	6751		\$53.10
					*****	
					sum	\$101.41
VERIZON WIRELESS	11/01/22	9919515636	10/22 CELLULAR CHARGES	5251	192537	\$39.99
	11/01/22	9919515636	10/22 CELLULAR CHARGES	6051		\$33.58
	11/01/22	9919515636	10/22 CELLULAR CHARGES	6151		\$8.40
	11/01/22	9919515636	10/22 CELLULAR CHARGES	6251		\$16.79
	11/01/22	9919515636	10/22 CELLULAR CHARGES	6351		\$5.04
	11/01/22	9919515636	10/22 CELLULAR CHARGES	6451		\$248.65
	11/01/22	9919515636	10/22 CELLULAR CHARGES	6751		\$3.36
	11/01/22	9919515636	10/22 CELLULAR CHARGES	7051		\$180.72
	11/01/22	9919515636	10/22 CELLULAR CHARGES	7051		\$347.50
	11/01/22	9919515636	10/22 CELLULAR CHARGES	8051		\$285.43
	11/01/22	9919515636	10/22 CELLULAR CHARGES	8051		\$477.32
	11/01/22	9919515636	10/22 CELLULAR CHARGES	9051		\$320.16
	11/01/22	9919515636	10/22 CELLULAR CHARGES	9051		\$393.87
					*****	
					sum	\$2,360.81
VILLAGER CONSTRUCTION INC	11/09/22	DEPOSIT REFUND	WRENCH KEY#5 REFUND	2680	* ACH	\$100.00
					*	
					*****	
					sum	\$100.00
WAYSIDE GARDEN CENTER INC	11/17/22	7083-WAYSIDE	HYD IRR DEP REFUND	2686	192539	\$44.95
					*****	
					sum	\$44.95
WB MASON CO INC	10/28/22	233828878	CLIPS/PENS/MRKRS/SCISRS	6031	192540	\$68.23
	10/28/22	233833763	MANILLA FOLDERS	1470		\$9.06
	10/28/22	233840761	BINDERS	6031		\$71.72
					*****	
					sum	\$149.01
WESLEY CORPORATION	11/17/22	7082-WESLEY CORP	HYD IRR DEP REFUND	2686	192541	\$410.16
					*****	
					sum	\$410.16
ZEP SALES AND SERVICE	10/20/22	9007941296	REDI-GREASE	8031	192542	\$80.00
	10/25/22	9007954078	TOWELS	8031		\$320.00
					*****	
					sum	\$400.00
*****						
sum						\$1,400,771.72

MONROE COUNTY WATER AUTHORITY  
VENDOR PAYMENT DETAILS  
VOUCHERS PAYABLE  
11/22/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.I. ACCOUNT	CHECK NO.	AMOUNT<CR>
AMAZON WEB SERVICES INC	11/02/22	1165727933	10/22 CLOUD SERVICE	9426	192543 ***** sum	\$1,509.29 ----- \$1,509.29
BLAIR SUPPLY CORP	07/01/22	1256664	R/C TO CORRECT PO	8441	* ACH *	<\$639.20>
	07/01/22	1256664	R/C TO CORRECT PO	8441		\$639.20
	11/08/22	1258249	METER TILE LOW HAT CVERS	1460		\$2,088.00
					***** sum	----- \$2,088.00
BOB JOHNSON AUTO GROUP	09/28/22	25545	DOOR LATCH	8270	192544	\$119.88
	11/03/22	26764	SHAFT/SHIELD/SENSOR	8271		\$233.70
	11/04/22	26985	TAIL LIGHT	8270		\$511.68
					***** sum	----- \$865.26
CHARTER COMMUNICATIONS	11/11/22	04341651111122	11/11-12/10/22 SVC-ESOC	8051	192545 ***** sum	\$129.89 ----- \$129.89
CHRISTA CONSTRUCTION INC	11/05/22	3	2022 LAWN RESTORATION	7028	* ACH *	\$24,738.40
	11/05/22	3	2022 PAVEMNT RESTORATION	7028		\$44,409.28
					***** sum	----- \$69,147.68
CHURCHVILLE FIRE EQUIP CORP	10/31/22	201854	SCBA CYLINDER REFILL	6436	192546 ***** sum	\$60.00 ----- \$60.00
CORE & MAIN LP	11/01/22	865620	METER CPLUGS	9341	192547 ***** sum	\$895.00 ----- \$895.00
CROSBY BROWNLIE INC	11/14/22	52465	MECH MAINT SERVICES	6443	* ACH *	\$5,688.16
					***** sum	----- \$5,688.16
DELAGÉ LANDEN FINANCIAL SVC	10/17/22	77919854	11/01-11/30 COPIER LEASE	5031	192548	\$75.94
	10/17/22	77919854	11/01-11/30 COPIER LEASE	6031		\$438.08
	10/17/22	77919854	11/01-11/30 COPIER LEASE	8031		\$379.70
	10/17/22	77919854	11/01-11/30 COPIER LEASE	9031		\$473.28
					***** sum	----- \$1,367.00
	10/28/22	78039743	11/01-11/30 COPIER LEASE	5031	192549	\$671.56

MONROE COUNTY WATER AUTHORITY  
VENDOR PAYMENT DETAILS  
VOUCHERS PAYABLE  
11/22/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
DELAKE LANDEN FINANCIAL SVC	10/28/22	78039743	11/01-11/30 COPIER LEASE	6031	192549	\$304.74
	10/28/22	78039743	11/01-11/30 COPIER LEASE	7031		\$389.94
	10/28/22	78039743	11/01-11/30 COPIER LEASE	8031		\$417.77
	10/28/22	78039743	11/01-11/30 COPIER LEASE	9031		\$511.22
					*****	
					sum	\$2,295.23
DOLOMITE PRODUCTS CO INC	11/05/22	1095838	VARIOUS GRADES OF STONE	8441	192550	\$2,351.32
					*****	
					sum	\$2,351.32
ECONSULTANTS INC	11/02/22	10245	CONSULTING SERVICES	9422	* ACH	\$2,287.50
					*	
					*****	
					sum	\$2,287.50
EMERLING FORD INC	10/25/22	232837	LAMP/WIRE/MIRROR ASSY	8270	192551	\$614.30
	11/04/22	233617	TRANSMISSION LINE	8270		\$124.43
					*****	
					sum	\$738.73
EUROFINS EATON ANALYTICAL LLC	10/06/22	380007355	LABORATORY SERVICES	6228	192552	\$2,355.00
	10/10/22	8100032928	LABORATORY SERVICES	6228		\$30.00
					*****	
					sum	\$2,385.00
EVERGREEN LANDSCAPE	11/15/22	DEPOSIT REFUND	WRENCH KEY#9 REFUND	2680	192553	\$100.00
					*****	
					sum	\$100.00
FABER BUILDERS INC	11/22/22	7097-FABER BLD	HYD IRR DEP REFUND	2686	192554	\$54.29
					*****	
					sum	\$54.29
FAIRPORT MUNICIPAL COMMISSION	11/17/22	43237	125 KREAG RD	6355	192555	\$3,151.78
	11/17/22	43237	998 MOSLEY RD BPS	6355		\$710.57
					*****	
					sum	\$3,862.35
FASTENERS DIRECT	10/31/22	254132	BOLTS	122601	* ACH	\$330.88
					*	
					*****	
					sum	\$330.88
FIVE STAR EQUIPMENT INC	10/28/22	66982	JOHN DEERE PARTS	8270	* ACH	\$238.98
					*	
	10/28/22	66984	FILTERS	1466		\$75.21
					*****	

MONROE COUNTY WATER AUTHORITY  
VENDOR PAYMENT DETAILS  
VOUCHERS PAYABLE  
11/22/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
					sum	\$314.19
FLEETPRIDE	11/04/22	103528280	GLADHAND SEALS	8271	192556	\$11.40
					*****	
					sum	\$11.40
FOSSIL ROCK LANDSCAPE	11/15/22	DEPOSIT REFUND	WRENCH KEY#51 REFUND	2680	192557	\$100.00
					*****	
					sum	\$100.00
FRONTIER TELEPHONE OF ROCH	11/10/22	100 1394	BPS SECURITY PHONES	6151	192558	\$55.59
	11/10/22	100 1394	BPS SECURITY PHONES	6351		\$397.47
	11/16/22	223 2945	MOSLEY RD BPS	6351		\$60.11
	11/16/22	223 7298	936 MOSLEY RD	6351		\$106.57
	11/12/22	293 3538	CHURCHVILLE BPS	6351		\$86.39
	11/08/22	349 0530	TWIN HILLS BPS SEC LINE	6351		\$42.33
	11/13/22	621 1080	CITY LOW LIFT	6151		\$45.18
	11/13/22	621 1200	SWTP	6051		\$284.72
	11/13/22	621 6404	SWTP TTY LINE	9051		\$32.95
	11/13/22	624 5669	MENDON BPS	6351		\$60.11
	11/13/22	624 8154	MENDON RESEVOIR	6351		\$39.24
	11/16/22	663 1190	SHOREMONT NO PHONE LAB	6152		\$30.17
					*****	
					sum	\$1,240.83
FUSION DIGITAL	10/29/22	18490	CISCO BASES	6441	192560	\$4,189.77
					*****	
					sum	\$4,189.77
GARDEN FACTORY THE	11/01/22	2034409	PEAT MOSS	8141	192561	\$90.00
					*****	
					sum	\$90.00
GECK PLUMBING & HEATING SUPPLY	11/04/22	74602	TEF TAPE/PRMR/VACBRK KIT	6441	* ACH	\$149.64
					*	
	11/07/22	74645	COUPLINGS	6441		\$81.80
	11/07/22	74654	UNIONS/ADAPTERS	6441		\$258.20
					*****	
					sum	\$489.64
GENESEE COUNTY CLERK	11/21/22	FEES/ASSESSMENTS	EASEMENT FILING FEES	7098	192562	\$290.00
					*****	
					sum	\$290.00
GRAINGER	11/01/22	9497376898	PHOTOCONTROL STEMS	6341	192563	\$376.56
	11/01/22	9497575374	CLOSURE PLATES	6341		\$27.58
	11/01/22	9497714635	BATTERIES/BRASS OUTLETS	6231		\$45.56
	11/02/22	9499449024	ANGLE GRINDER	8532		\$218.13
	11/02/22	9499559715	PIPE COUPLER	6341		\$152.46
	11/02/22	9500143129	TELESCOPING CONE BARS	8036		\$372.57

MONROE COUNTY WATER AUTHORITY  
VENDOR PAYMENT DETAILS  
VOUCHERS PAYABLE  
11/22/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
GRAINGER	11/04/22	9502251680	UNIVERSAL COUPLINGS	8271	192563	\$22.16
	11/04/22	9502605786	BATTERY 6V	6341		\$17.82
	11/07/22	9504224107	AUDIO CABLE	6441		\$3.06
	11/07/22	9504224115	STERO PLUG/WALL PLATE	6441		\$3.12
	11/07/22	9504392631	SEALANT/ABSV ROLL/PADS	6441		\$261.26
	11/07/22	9504392649	COLD PROTECTION GLOVES	6436		\$292.00
	11/08/22	9506283192	AIR CHUCK	6432		\$9.64
	11/08/22	9506575258	PIPE SHUT OFF TOOL	8432		\$307.26
	11/09/22	9507760420	PHOTOCONTROL	6341		\$21.18
					*****	
					sum	\$2,130.36
HACH COMPANY	11/01/22	13315672	LABORATORY SUPPLIES	6231	192565	\$280.28
	11/02/22	13318286	LABORATORY SUPPLIES	6231		\$31.27
	11/03/22	13320666	LABORATORY SUPPLIES	6231		\$335.40
	11/04/22	13322301	LABORATORY SUPPLIES	6231		\$1,911.30
					*****	
					sum	\$2,558.25
HANES SUPPLY INC	11/03/22	2172935-05	PROPANE TORCHES	8432	* ACH *	\$57.48
	11/03/22	2172935-06	NEEDLE BARS	8432		\$522.30
					*****	
					sum	\$579.78
HILLYARD	10/31/22	604924085	JANITORIAL SUPPLIES	8131	192566	\$47.92
	11/03/22	604928506	JANITORIAL SUPPLIES	6441		\$23.76
	11/04/22	604929719	JANITORIAL SUPPLIES	8131		\$282.08
	11/04/22	604929720	JANITORIAL SUPPLIES	8131		\$38.64
	11/04/22	604929721	JANITORIAL SUPPLIES	8131		\$118.38
					*****	
					sum	\$510.78
IMAGE EXPERTS UNIFORMS & SHOES	08/31/22	160910	08/22 UNIFORMS	6435	192567	\$261.56
	08/31/22	161244	08/22 UNIFORMS	8035		\$57.92
	08/31/22	161245	08/22 UNIFORMS	8035		\$141.17
	08/31/22	161246	08/22 UNIFORMS	8035		\$298.16
	08/31/22	161247	08/22 UNIFORMS	6435		\$186.85
	08/31/22	161268	08/22 UNIFORMS	8035		\$129.96
	08/31/22	161304	08/22 UNIFORMS	8035		\$275.28
	08/31/22	161333	08/22 UNIFORMS	9335		\$250.95
	09/30/22	161482	09/22 UNIFORMS	7035		\$51.24
	09/30/22	161483	09/22 UNIFORMS	8035		\$78.96
	09/30/22	161484	09/22 UNIFORMS	6435		\$152.62
	09/30/22	161485	09/22 UNIFORMS	6435		\$339.01
	09/30/22	162018	09/22 UNIFORMS	6435		\$72.85
	09/30/22	162019	09/22 UNIFORMS	9335		\$212.84
	09/30/22	162020	09/22 UNIFORMS	9335		\$168.68
	09/30/22	162022	09/22 UNIFORMS	6435		\$265.15
	09/30/22	162025	09/22 UNIFORMS	9335		\$104.94

MONROE COUNTY WATER AUTHORITY  
VENDOR PAYMENT DETAILS  
VOUCHERS PAYABLE  
11/22/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
					***** sum	\$3,048.14
IMMEDIATE MAILING SERVICES INC	10/31/22	2014152	PRINT/INSERT-WATER BILLS	9128	192569	\$2,244.98
	10/31/22	2014153	PRINT/CUT/TAB-POSTCARDS	9328		\$79.22
					***** sum	\$2,324.20
INDUSTRIAL SCIENTIFIC CORP	11/04/22	2580954	10/22 INET GAS SUBS	5225	192570	\$1,540.10
					***** sum	\$1,540.10
K LOGIX	10/31/22	12261	2023 MAINT/SUPPORT SVC	1475	192571	\$10,776.00
					***** sum	\$10,776.00
KENWORTH NORTHEAST GROUP INC	06/10/22	268475	ORIG INV#266895	8270	* ACH *	<\$70.00>
	10/19/22	275458	ORIG INV#275028	8271		<\$201.97>
	10/24/22	275659	ORIG INV#274484	8270		<\$125.00>
	10/24/22	275671	ORIG INV#274269	8270		<\$140.00>
	10/24/22	275672	ORIG INV#274269	8270		<\$70.00>
	10/27/22	275911	HOOD CABLES	8270		\$76.50
	10/27/22	275912	OIL PAN	8270		\$1,569.83
	10/31/22	276080	SEAT BELT	8270		\$167.25
	11/01/22	276140	COOLANT PIPE	8270		\$276.62
					***** sum	\$1,483.23
KIRSTIN PENDERS	11/15/22	DEPOSIT REFUND	WRENCH KEY#80 REFUND	2680	192572	\$100.00
					***** sum	\$100.00
KOVALSKY CARR ELECTRIC SUPPLY	10/31/22	50247224	CYLINDER RENTAL	8271	* ACH *	\$17.92
					***** sum	\$17.92
LEWIS GENERAL TIRES INC	10/24/22	158803	TIRES	1466	192573	\$4,232.88
					***** sum	\$4,232.88
LUBRICATION ENGINEERS INC	11/02/22	488215	OIL	6441	192574	\$416.24
					***** sum	\$416.24
MCMASTER CARR SUPPLY COMPANY	11/18/22	88542619	SHEET METAL SCREWS	6441	192575	\$423.82
					***** sum	\$423.82

MONROE COUNTY WATER AUTHORITY  
VENDOR PAYMENT DETAILS  
VOUCHERS PAYABLE  
11/22/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
MKD CONTRACTORS LLC	11/14/22	DEPOSIT REFUND	WRENCH KEY#17 REFUND	2680	192576 ***** sum	\$100.00 ----- \$100.00
MONROE COUNTY CLERK	11/21/22	FEES/ASSESSMENTS	EASEMENT FILING FEES	7098	192577 ***** sum	\$535.00 ----- \$535.00
MSC INDUSTRIAL SUPPLY CO INC	11/07/22	54801376	SEALANT	6441	192578 ***** sum	\$123.84 ----- \$123.84
NAPA AUTO PARTS	11/03/22	3732-961568	GENERATOR PARTS	6341	192579 ***** sum	\$77.68 ----- \$77.68
NATURES ACCENTS INC	11/16/22	DEPOSIT REFUND	WRENCH KEY#22 REFUND	2680	192580 ***** sum	\$100.00 ----- \$100.00
NEPTUNE TECHNOLOGY GROUP INC	11/02/22	698654	METERS	1461	* ACH *	\$9,120.00
	11/03/22	698761	METERS	1461		\$21,760.00
	11/02/22	698897	METERS	1461		\$7,000.00
					***** sum	----- \$37,880.00
NOCO ENERGY CORP - FUELS	10/31/22	12448265	DIESEL FUEL	8273	192581 ***** sum	\$2,301.89 ----- \$2,301.89
NYS & LOCAL RETIREMENT SYSTEMS	11/18/22	50772	NYS RETIREMENT DUE 12/15	1476	192582	\$496,668.75
	11/18/22	50772	NYS RETIREMENT DUE 12/15	2634		\$1,490,006.25
					***** sum	----- \$1,986,675.00
OIL FILTER SERVICE INC	11/01/22	54165	BREATHERS	1466	192583 ***** sum	\$344.19 ----- \$344.19
ONTARIO COUNTY CLERK	11/21/22	FEES/ASSESSMENTS	EASEMENT FILING FEES	7098	192584 ***** sum	\$200.00 ----- \$200.00
PITTSFORD TREE & LANDSCAPE	11/10/22	DEPOSIT REFUND	WRENCH KEY#46 REFUND	2680	192585 ***** sum	\$100.00 ----- \$100.00
REL COMM INC	11/01/22	34715	12/22 TELE MAINT - ESOC	5042	* ACH	\$80.66



MONROE COUNTY WATER AUTHORITY  
VENDOR PAYMENT DETAILS  
VOUCHERS PAYABLE  
11/22/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.I. ACCOUNT	CHECK NO.	AMOUNT<CR>
					*	
REL COMM INC	11/01/22	34715	12/22 TELE MAINT - ESOC	7042	* ACH	\$217.17
					*	
	11/01/22	34715	12/22 TELE MAINT - ESOC	8042		\$117.90
	11/01/22	34715	12/22 TELE MAINT - ESOC	9042		\$204.77
	11/01/22	34715	12/22 TELE MAINT - WWTP	6042		\$45.00
	11/01/22	34773	12/22 TELE MAINT - SWTP	6042		\$119.25
					*****	
					sum	\$784.75
RM LANDSCAPE INC	11/15/22	DEPOSIT REFUND	WRENCH KEY#33 REFUND	2680	192586	\$100.00
					*****	
					sum	\$100.00
ROCHESTER & SOUTHERN RR INC	11/03/22	191844	2047083-PIPELINE CHILI	8097	192587	\$900.00
	11/03/22	191845	967018-PIPELINE CHILI	8097		\$300.00
					*****	
					sum	\$1,200.00
SCOTT CALIEL	11/21/22	ACCT#93858/RFD	OVER PAYMENT	2624	192588	\$819.00
					*****	
					sum	\$819.00
SEAMAN'S HARDWARE & RENTAL	11/16/22	112476	SNOW SHVL/TOIL SEAT/TAPE	6732	192589	\$69.47
					*****	
					sum	\$69.47
STARS AND STRIPES	11/10/22	220000019941	5'X8' USA FLAGS	6441	192590	\$275.40
					*****	
					sum	\$275.40
STEVEN LAMAGNA	11/18/22	CLAIM# 42-1057	DRIVEWAY DAMAGE	9092	192591	\$200.00
					*****	
					sum	\$200.00
SUPERIOR LUBRICANTS	09/22/22	382478	DIESEL DEF	8271	192592	\$692.25
	09/26/22	383526	GULF DIESEL DEF	8271		\$778.75
					*****	
					sum	\$1,471.00
T MINA SUPPLY	11/03/22	1429601.002	HYDRANT EXTENSIONS	1460	* ACH	\$2,821.83
					*	
	11/03/22	1431062.002	MJ SPLIT GLAND	8441		\$99.96
	11/01/22	1443726.003	HYDRANTS	1460		\$9,584.04
	10/31/22	1445744.001	HYDRANT DIFFUSERS	7032		\$293.34
					*****	
					sum	\$12,799.17

MONROE COUNTY WATER AUTHORITY  
VENDOR PAYMENT DETAILS  
VOUCHERS PAYABLE  
11/22/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
TEC SOLUTIONS CONCEPTS INC	11/11/22	104297	PAD LOCKS/SHACKLES	5232	* ACH *	\$9,173.00
					***** sum	\$9,173.00
TOWN OF GREECE	11/22/22	7096-TWN GREECE	HYD IRR DEP REFUND	2686	192593 *****	\$82.59
					sum	\$82.59
UDIG NY	10/31/22	22100140	LATE POSITIVE RESPONSE	8443	* ACH *	\$92.00
					***** sum	\$92.00
VAN HOOK SERVICE CO INC	06/30/22	10080575	ICE MACHINE INSP/REPAIR	8143	* ACH *	\$264.38
					***** sum	\$264.38
VAN PUTTE GARDENS	11/16/22	DEPOSIT REFUND	WRENCH KEY#15 REFUND	2680	192594 *****	\$100.00
					sum	\$100.00
VERIZON WIRELESS	11/01/22	9919540562	10/22 M TO M CELL LINES	6352	192595 *****	\$1,204.00
					sum	\$1,204.00
WAYSIDE GARDEN CENTER INC	11/15/22	DEPOSIT REFUND	WRENCH KEY#93&95 REFUND	2680	192596 *****	\$200.00
					sum	\$200.00
WB MASON CO INC	11/01/22	233901634	MANILLA FOLDERS	6031	192597	\$14.30
	11/02/22	233925664	TAB DIVIDERS	9231		\$151.41
					***** sum	\$165.71
WEX PAYMENTS INC	11/21/22	WRONG PAYEE	CASE#01539346/F. LOZA	1425	192598 *****	\$53.21
					sum	\$53.21
ZEP SALES AND SERVICE	10/19/22	9007937127	SHOP SUPPLIES	8031	192599 *****	\$718.80
					sum	\$718.80
ZURICH INSURANCE	11/21/22	CLM#9340025640	INV#1026375/MCWA#41-0989	9092	192600	\$10,000.00
	11/21/22	CLM#9340027351	INV#1026375/MCWA#42-1045	9092		\$10,000.00
					***** sum	\$20,000.00

MONROE COUNTY WATER AUTHORITY  
VENDOR PAYMENT DETAILS  
VOUCHERS PAYABLE  
11/22/22

VENDOR NAME	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	G.L. ACCOUNT	CHECK NO.	AMOUNT<CR>
*****						
sum						\$2,211,233.19

MONROE COUNTY WATER AUTHORITY  
Purchase Orders Issued over \$1000  
November 1, 2022 through November 28, 2022

**REGULAR PURCHASE ORDERS**

Purchase orders for specific item(s) selected by quote or bid.

Date	PONO	Vendor Name	Description	Acctno	Amount
11/01/22	4939	BLAIR SUPPLY CORP	CURB BOX PINS	8446	1,110.00
11/07/22	4944	RITEC ENTERPRISES INC	MDS ORBIT RADIOS: PARRISH RES/MENDON BPS	6341	4,914.00
11/08/22	4946	HANES SUPPLY INC ROCH DIV	STOP/SLOW PADDLES	8036	2,832.00
11/14/22	4936	GECK PLUMBING & HEATING SUPPLY	SUMP PUMP FOR SHOREMONT PLANT	6441	3,978.00
11/14/22	4951	EMMONS METRO, LLC	MOSELEY ROAD BPS PUMP #3 REPAIR	6341	3,152.00
11/14/22	4952	J.C. SMITH, INC.	SAFETY CONES	8036	2,300.00
11/15/22	4954	BLAIR SUPPLY CORP	GASKETS FOR METER INSTALLATIONS	9341	3,974.20
11/15/22	4955	VILLAGE OF WEBSTER	REPAIR TO SECURITY FENCE W. WEBSTER TANK	5228	1,279.00
11/15/22	4957	HANES SUPPLY INC ROCH DIV	FIRST AID KITS FOR MCWA VEHICLES	VARIOUS	2,560.56
11/17/22	4960	BADGER METER	WISCONSIN ST. LEAD LOOP PROJECT	6086	5,325.00
11/18/22	4962	CYNCON EQUIPMENT INC	TRUCK MOUNTED SALT SPREADER	8270	1,467.00
11/22/22	4965	HORIZON SOLUTIONS	FLUORIDE AREA FLEX IO REPLACEMENT	6441	3,150.74
				Sub-Total:	\$36,042.50

**BLANKET PURCHASE ORDERS**

Orders issued to facilitate a smooth work flow in day-to-day operations and reduce paper work. All purchases are approved by a cost center supervisor. \*ALL OF THE FOLLOWING BLANKET ORDERS ARE FOR A 12 MONTH PERIOD.

Date	PONO	Vendor Name	Description	Acctno	Amount
11/21/22	4947	GREAT LAKES EQUIPMENT	VEHICLE SHOP HYDRAULIC PARTS	VARIOUS	10,000.00
				Sub-Total:	\$10,000.00

**ANNUAL COMMODITY ORDERS**

Purchase orders for high volume regularly used items which are bid or quoted to establish an item price good for a year. Purchases are made as required during the period.

Date	PONO	Vendor Name	Description	Acctno	Amount
11/15/22	4956	LINEAGE	MAINTENANCE AGREEMENT FOR FOLDER	9242	1,382.40
11/16/22	4953	MILTON CATERPILLAR	PARTS & REPAIRS MILTON CAT GENERATORS	6442	20,000.00
11/18/22	4959	WONDERWARE NORTH (Q-MATION)	AVEVA SUPPORT RENEWAL	6426	34,230.00
11/10/22	4851	CORE & MAIN	WA 092222-VALVES-#22-192	1460	268,090.00
11/10/22	4853	CORE & MAIN	FIRE HYDRANTS-WA092225-#22-190	1460	336,408.00
11/10/22	4882	CORE & MAIN	WA 092226-US PIPE HYDRANT PARTS-#22-191	8545	46,842.76
11/10/22	4924	BLAIR SUPPLY CORP	VALVE BOXES, RISERS AND LIDS -WA102233	1460	95,225.00
11/16/22	4958	EVOQUA WATER TECHNOLOGIES LLP	SWTP LAB DEOINOZED H2O SYSTEM MAINT	6242	3,000.00

MONROE COUNTY WATER AUTHORITY  
Purchase Orders Issued over \$1000  
November 1, 2022 through November 28, 2022

ANNUAL COMMODITY ORDERS

Purchase orders for high volume regularly used items which are bid or quoted to establish an item price good for a year. Purchases are made as required during the period.

Date	PONO	Vendor Name	Description	Acctno	Amount
11/18/22	4861	POLYDYNE INC	CATIONIC POLYMER FOR WTP'S-#22-203	6134	236,800.00
11/18/22	4862	SLACK CHEMICAL CO INC	20% SODIUM PERMANGANATE-#22-202	6134	67,320.00
				Sub-Total:	\$1,109,298.16

CONTRACT ORDERS

Purchase orders in which we utilize either Monroe County Contract or New York State Contract prices.

Date	PONO	Vendor Name	Description	Acctno	Amount
11/10/22	4906	VAN BORTEL FORD INC	5 NEW FORD F-350XL SRW 4WD KNAPHEIDE	137101	307,994.90
11/10/22	4907	VAN BORTEL FORD INC	4 NEW FORD F-250XL SUPERDUTY W/ CAP	137101	240,223.12
11/10/22	4908	VAN BORTEL FORD INC	3 NEW FORD F-250XL SUPERDUTY 4WD	137101	154,797.93
11/10/22	4909	VAN BORTEL FORD INC	5 NEW FORD F-250XL DECKED CARGO SYS	127101	275,768.85
11/10/22	4910	VAN BORTEL FORD INC	1 NEW FORD F-250XL SUPERDUTY W/ PLOW	127101	59,665.56
11/10/22	4937	FIVE STAR EQUIPMENT, INC	2023 BACKHOE/LOADER-#22-199	137200	266,560.00
11/10/22	4942	BEAM MACK SALES & SERVICE INC	2 NEW TEN WHEEL DUMP TRUCKS- #22-200	137100	433,672.22
				Sub-Total:	\$1,738,682.58
				Grand Total:	\$2,894,023.24



Monroe County Water Authority

## Memorandum

To: Nicholas Noce, Executive Director

Date: November 29, 2022

From: Stephen T. Trotta, Director of Operations

Subject: Recommendation to Hire

Copies: D. Hendrickson

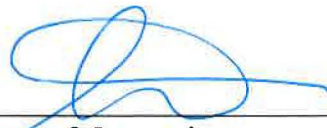
I would like to recommend the appointment of Evan Conolly to the position of Laborer in the Facilities, Fleet and Operations Department.

Mr. Conolly was interviewed by Sam Lana, Steve Kromer, Mike Sullivan, and myself and was found to be very well suited for this position. Evan has most recently been employed by US Traffic Control, as a flagger.

The position will be at an hourly rate of \$18.73.

Mr. Conolly's appointment will be effective December 19, 2022.

~~(Dis)~~Approved:

  
\_\_\_\_\_  
Director of Operations

11-29-22

\_\_\_\_\_  
Date

~~(Dis)~~Approved:

  
\_\_\_\_\_  
Executive Director

11/29/22

\_\_\_\_\_  
Date

Board Resolution: \_\_\_\_\_



# Memorandum

To: Nicholas Noce, Executive Director

Date: November 29, 2022

From: Stephen Trotta, Director of Operations

Subject: Recommendation to Hire

Copies: D. Hendrickson

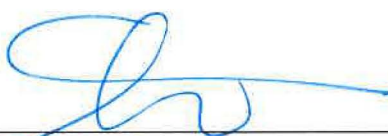
I would like to recommend the appointment of Stephanie Leary to the position of Dispatcher in the Fleet, Facilities and Operations Department, working in Dispatch.

Ms. Leary, most recently, has been working for the City of Rochester Water Bureau as a Dispatcher. Prior to that time, she worked at the MRC dispatching for MCWA. Stephanie was interviewed favorably by Mike Quattrone and myself and was the candidate selected for this position. Her experience with the City Water Bureau and the MRC will be very helpful for the Authority.

The position will be at an hourly rate of \$31.36.

Stephanie's appointment will be effective January 2, 2023.

~~(Dis)~~Approved:

  
\_\_\_\_\_  
Director

11-29-22  
\_\_\_\_\_  
Date

~~(Dis)~~Approved:

  
\_\_\_\_\_  
Executive Director

11/29/22  
\_\_\_\_\_  
Date

Board Resolution: \_\_\_\_\_



Monroe County Water Authority

## Memorandum

To: Nicholas Noce, Executive Director

Date: November 28, 2022

From: Justin Moore, Manager of Information Technology *JMM*

Subject: Recommendation to Hire

Copies: D. Hendrickson

I would like to recommend the appointment of Geraldine Moretter to the position of Microcomputer Maintenance Technician in the Finance/Business Services Department.

Geraldine has experience working on computer systems and assisting clients. In addition, she has experience working with reporting technologies, making her a good fit for running operations jobs along with providing computer support to end users. She interviewed favorably, and was the candidate selected for this position.

Geraldine's appointment will be effective January 2, 2023 with an initial annual salary of \$57,990.00.

(Dis)Approved: *[Signature]* 11/28/22  
Assistant to the Executive Director Date

(Dis)Approved: *[Signature]* 11/28/22  
Executive Director Date

Board Resolution: \_\_\_\_\_





# Memorandum

To: Nicholas Noce, Executive Director

Date: November 29, 2022

From: Stephen T. Trotta, Director of Operations

Subject: Recommendation to Hire

Copies: D. Hendrickson

I would like to recommend the appointment of Evan Conolly to the position of Laborer in the Facilities, Fleet and Operations Department.

Mr. Conolly was interviewed by Sam Lana, Steve Kromer, Mike Sullivan, and myself and was found to be very well suited for this position. Evan has most recently been employed by US Traffic Control, as a flagger.

The position will be at an hourly rate of \$19.54.

Mr. Conolly's appointment will be effective December 19, 2022.

(Dis)Approved:

  
\_\_\_\_\_  
Director of Operations

11-30-22

\_\_\_\_\_  
Date

(Dis)Approved:

  
\_\_\_\_\_  
Executive Director

11/30/22

\_\_\_\_\_  
Date

Board Resolution: \_\_\_\_\_



## Monroe County Water Authority

# Memorandum

To: Chris LaManna, P.E., Director of Production and Transmission  
Laurie Neff, Purchasing Agent

Date: November 29, 2022

From: Roy Cleveland, Supervisor of Engineering Support

File: 22-S10 #3

Subject: December 7, 2022 Board Meeting - Agenda Item  
Electrical Maintenance Services

Copies: N. Noce  
L. Magguilli  
D. Hendrickson  
M. Cavallaro

Attached are the results of the bid opening on November 22, 2022, for the above project. The contract involves electrical maintenance services at various locations within the Authority's service area. There were two contractors submitting bids ranging from \$82,810.19 to \$86,060.00. The Engineer's estimate was \$66,342.00. A bid tabulation sheet is attached. Connors-Haas, Inc. submitted the lowest bid.

Connors-Haas, Inc. bid contained minor discrepancies between the multiplied sum of the units of work and unit prices, and the extended total amounts on multiple bid items. The discrepancies did not significantly affect the bid amount (\$0.02 difference between amount stated in bid and corrected amount). The corrected extended total amounts are shown on the attached bid tabulation. Connors-Haas, Inc also did not initial several corrections in their bid.

Hewitt Young Electric, LLC did not obtain a set of paper Bidding Documents from the Authority, which is required in accordance with Instructions to Bidders Article 7. For this reason, Hewitt Young Electric, LLC's bid has been determined to be nonresponsive and is recommended to be rejected. Their bid is included on the attached bid tabulation for reference only. These bid informalities did not affect the ranking.

Connors-Haas, Inc. is from Ontario, New York and has successfully completed many projects for the Authority.

Based on Connors-Haas, Inc.'s qualifications and past performance with the Water Authority, it is my recommendation that the Board authorize the Executive Director to award this unit price contract to the lowest responsive, responsible bidder; Connors-Haas, Inc. for the amount of \$82,810.19.

~~(Dis)~~ Approved by: Christopher J. LaManna  
Director of Production and Transmission

11/29/22  
Date

~~(Dis)~~ Approved by: Laurie Neff  
Purchasing Agent

11/30/22  
Date

(Dis) Approved by: \_\_\_\_\_  
Secretary to the Authority

\_\_\_\_\_  
Date

~~(Dis)~~ Approved by: [Signature]  
Executive Director

11/30/22  
Date

Attachments: Bid Tabulation Sheet

# Electrical Maintenance Services

I certify that this tabulation is a true representation of bids received on November 22, 2022 at 1:00 p.m. for this project.

Eng. No.: 22-S10

Auth. No.: -

Bid Opening: November 22, 2022

By: 

Date: November 29, 2022

				Engineers Estimate		Connors-Haas, Inc. 6337 Dean Parkway Ontario NY, 14519 (585) 265-1810		Hewitt Young Electric, LLC. 645 Maple Street Rochester NY, 14611 (585) 288-4480	
Item No.	Description	Estimated Quantity	Unit	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	Electrical Technician & Equipment - Scheduled	40	Days	\$ 720.00	\$ 28,800.00	\$ 983.75	\$ 39,350.00	\$ 1,000.00	\$ 40,000.00
2	Electrical Technician & Equipment- Call-in, Extended hours, Holiday or Sunday	80	Hours	\$ 126.00	\$ 10,080.00	\$ 184.58	\$ 14,766.40	\$ 150.00	\$ 12,000.00
3	Fiber Optic Technician & Equipment- Call-in, Extended hours, Holiday or Sunday	5	Day	\$ 126.00	\$ 630.00	\$ 983.75	\$ 4,918.75	\$ 1,600.00	\$ 8,000.00
4A	Additional Labor - Journeyman Electrician	40	Hours	\$ 90.00	\$ 3,600.00	\$ 108.52	\$ 4,340.80	\$ 110.00	\$ 4,400.00
4B	Additional Labor - Apprentice Electrician	24	Hours	\$ 78.00	\$ 1,872.00	\$ 94.83	\$ 2,275.92	\$ 85.00	\$ 2,040.00
4C	Additional Labor - Laborer	24	Hours	\$ 60.00	\$ 1,440.00	\$ 94.83	\$ 2,275.92	\$ 85.00	\$ 2,040.00
5A	Bucket Truck: up to 35 feet	16	Hours	\$ 108.00	\$ 1,728.00	\$ 42.99	\$ 687.84	\$ 50.00	\$ 800.00
5B	Bucket Truck: 36 to 50 feet	8	Hours	\$ 300.00	\$ 2,400.00	\$ 54.26	\$ 434.08	\$ 100.00	\$ 800.00
5C	Man-lift: up to 40 feet	24	Hours	\$ 49.00	\$ 1,176.00	\$ 21.87	\$ 524.88	\$ 40.00	\$ 960.00
5D	Man-lift: 41 to 60 feet	8	Hours	\$ 66.00	\$ 528.00	\$ 52.13	\$ 417.04	\$ 80.00	\$ 640.00
5E	Electric Powered Conduit Bender	16	Hours	\$ 24.00	\$ 384.00	\$ 14.00	\$ 224.00	\$ 30.00	\$ 480.00
5F	Hi-pot Tester	8	Hours	\$ 78.00	\$ 624.00	\$ 15.44	\$ 123.52	\$ 40.00	\$ 320.00
5G	Megger Tester	8	Hours	\$ 4.00	\$ 32.00	\$ 8.13	\$ 65.04	\$ 30.00	\$ 240.00
5H	PPE for Arc flash Category 3 or 4 work	8	Hours	\$ 5.00	\$ 40.00	\$ 2.90	\$ 23.20	\$ 30.00	\$ 240.00
5I	Conduit / Pipe Threader (2-inch and over)	24	Hours	\$ 12.00	\$ 288.00	\$ 15.65	\$ 375.60	\$ 50.00	\$ 1,200.00
5J	Electric Powered Cable Puller	24	Hours	\$ 12.00	\$ 288.00	\$ 8.94	\$ 214.56	\$ 45.00	\$ 1,080.00
5K	Walk-behind Trencher	8	Hours	\$ 54.00	\$ 432.00	\$ 36.58	\$ 292.64	\$ 40.00	\$ 320.00
6	Contractor Provided Materials, Supplies and Equipment Plus: Markup Percentage	1	Cost	\$ 12,000.00	\$ 12,000.00	\$ 11,500.00	\$ 11,500.00	\$ 10,500.00	\$ 10,500.00
Total Bid Price				\$66,342.00		\$82,810.19		\$86,060.00	

Nonresponsive

## Bid Informalities:

- Connors- Haas, Inc. had minor multiplacation errors between the units of work and unit prices for multiple bid items. The corrected amounts are presented on the bid tabulation. The corrections resulted in a difference of \$0.02 in the total bid. They also did not initial several corrections in their bid.
- Hewitt Young Electric, LLC did not obtain a set of paper Bidding Documents from the Authority. Hewitt Young's bid has been deemed nonresponsive.





# Monroe County Water Authority

## Memorandum

To: Chris LaManna, P.E., Director of Production and Transmission  
Laurie Neff, Purchasing Agent

Date: November 29, 2022

From: Roy Cleveland, Supervisor of Engineering Support

File: 22-S09 #3

Subject: December 7, 2022 Board Meeting - Agenda Item  
Mechanical Maintenance Services

Copies: N. Noce  
L. Magguilli  
D. Hendrickson  
M. Cavallaro

Attached are the results of the bid opening on November 22, 2022, for the above project. The contract involves mechanical maintenance services at various locations within the Authority's service area. There were two contractors submitting bids ranging from \$131,997.00 to \$177,728.00. The Engineer's estimate was \$145,265.00. A bid tabulation sheet is attached. Crosby-Brownlie, Inc. submitted the lowest bid.

Crosby-Brownlie, Inc.'s did not initial corrections in their bid. Landry Mechanical Contractors, Inc. did not submit their bid with the complete volume of bid documents, which is required in accordance with Instructions to Bidders Article 15. For this reason, Landry Mechanical Contractors, Inc. bid has been determined to be non-responsive and is recommended to be rejected. Their bid is included on the attached bid tabulation for reference only. These bid informalities did not affect the ranking.

Crosby-Brownlie, Inc. is from Rochester, New York and has successfully completed many projects for the Authority.

Based on Crosby-Brownlie, Inc.'s qualifications and past performance with the Water Authority, it is my recommendation that the Board authorize the Executive Director to award this unit price contract to the lowest responsive, responsible bidder; Crosby-Brownlie, Inc. for the amount of \$131,997.00.

~~(Dis)~~ Approved by: Christopher J. LaManna  
Director of Production and Transmission

11/29/22  
Date

~~(Dis)~~ Approved by: Laurie Neff  
Purchasing Agent

11/30/22  
Date

(Dis) Approved by: \_\_\_\_\_  
Secretary to the Authority

\_\_\_\_\_  
Date

~~(Dis)~~ Approved by: Richard A. ...  
Executive Director

11/30/22  
Date

Attachments: Bid Tabulation Sheet

## Mechanical Maintenance Services

I certify that this tabulation is a true representation of bids received  
on November 22, 2022 at 1:00 p.m. for this project.

Eng. No.: 22-S09

Auth. No.: -

Bid Opening: November 22, 2022

By: 

Date: November 29, 2022

				Engineers Estimate		Crosby-Brownlie, Inc. 100 Nassau Street Rochester NY, 14625 (585) 325-1290		Landry Mechanical Contractors, Inc. 164 Flint Hill Road Leroy NY, 14482 (585) 538-6000	
Item No.	Description	Estimated Quantity	Unit	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	Mechanical Technician & Equipment - Scheduled	40	Days	\$ 756.00	\$ 30,240.00	\$ 720.00	\$ 28,800.00	\$ 768.00	\$ 30,720.00
2	Mechanical Technician & Equipment- Call-in, Extended Hours, Holiday or Sunday	40	Hours	\$ 130.00	\$ 5,200.00	\$ 124.00	\$ 4,960.00	\$ 145.00	\$ 5,800.00
3A	Additional Labor - Mechanic	100	Hours	\$ 90.00	\$ 9,000.00	\$ 84.00	\$ 8,400.00	\$ 96.00	\$ 9,600.00
3B	Additional Labor - Millwright	24	Hours	\$ 85.00	\$ 2,040.00	\$ 76.50	\$ 1,836.00	\$ 96.00	\$ 2,304.00
3C	Additional Labor - Laborer	40	Hours	\$ 60.00	\$ 2,400.00	\$ 54.00	\$ 2,160.00	\$ 58.00	\$ 2,320.00
3D	Additional Labor - Insulator	24	Hours	\$ 80.00	\$ 1,920.00	\$ 74.50	\$ 1,788.00	\$ 87.00	\$ 2,088.00
3E	Additional Labor - Sheetmetal Worker	24	Hours	\$ 90.00	\$ 2,160.00	\$ 84.00	\$ 2,016.00	\$ 79.00	\$ 1,896.00
3F	Additional Labor - HVAC Technician	400	Hours	\$ 94.00	\$ 37,600.00	\$ 74.50	\$ 29,800.00	\$ 98.00	\$ 39,200.00
3G	Additional Labor - Controls Technician	400	Hours	\$ 94.00	\$ 37,600.00	\$ 88.00	\$ 35,200.00	\$ 165.00	\$ 66,000.00
4A	Articulating Boom Lift, Self Propelled, Working Height up to 40 Feet	8	Hours	\$ 81.00	\$ 648.00	\$ 80.00	\$ 640.00	\$ 150.00	\$ 1,200.00
4B	Articulating Boom Lift, Self-propelled: Working Height to 41 to 60 Feet	40	Hours	\$ 103.00	\$ 4,120.00	\$ 98.00	\$ 3,920.00	\$ 65.00	\$ 2,600.00
4C	Scissors Lift, Self Propelled, up to 40 Feet	1	Hours	\$ 41.00	\$ 41.00	\$ 45.00	\$ 45.00	\$ 800.00	\$ 800.00
4D	Arc Welding Unit	16	Hours	\$ 58.00	\$ 928.00	\$ 55.00	\$ 880.00	\$ 75.00	\$ 1,200.00
4E	Oxy-acetylene Welding Rig	16	Hours	\$ 23.00	\$ 368.00	\$ 22.00	\$ 352.00	\$ 50.00	\$ 800.00
5	Contractor Provided Materials, Supplies and Equipment Plus: Markup Percentage	1	Cost	\$ 11,000.00	\$ 11,000.00	\$ 11,200.00	\$ 11,200.00	\$ 11,200.00	\$ 11,200.00
Total Bid Price					\$145,265.00	\$131,997.00		\$177,728.00	

Nonresponsive

### Bid Informalities:

1. Crosby-Brownlie, Inc. did not initial corrections in their bid.
2. Landry Mechanical Contractors, Inc. did not submit their bid with the complete volume of documents. Landry Mechanical's bid has been deemed nonresponsive.





# MEMORANDUM

To: Nicholas A. Noce  
From: Chris J. LaManna, P.E. *cd*  
Subject: Standardization: Analytical Technology Inc. Chlorine Residual Monitors  
Date: November 29, 2022  
c.c: D.Driffill, E.Young

Real time continuous monitoring of chlorine residual is a critical component for process monitoring and control to maintain acceptable water quality in the Authority's treatment, transmission, and distribution system. Chlorine provides disinfection during the treatment process and in the transmission and distribution systems.

Continuous, reliable, real time monitoring of the chlorine residual concentration provides critical information for the treatment plant and system operators to make adjustments to maintain the desired range for regulatory compliance. For many years, the Authority has utilized online amperometric chlorine residual monitoring equipment manufactured by Analytical Technology, Inc. (ATI) for this purpose. The preferred use of ATI equipment is based on the Production and Transmission (P&T) Department staff's extensive operation and maintenance experience with their equipment compared to other manufacturers' equipment previously utilized in the Authority's system. ATI, a brand of Badger Meter®, is a leading global provider of analytical monitoring equipment for the water, wastewater, food, petrochemical, and other industries. Their North American headquarters is located in Collegeville, Pennsylvania. Ritec Enterprises, Inc., located in Rochester, New York, is the sole authorized distributor of ATI equipment in New York State.

The P&T Department staff determined that ATI online amperometric chlorine residual monitoring equipment is the most cost efficient, durable, and reliable equipment currently available for use in the Authority's water treatment, transmission, and distribution systems. We request standardization on ATI equipment for the reasons outlined below. This standardization is for permanently installed, online amperometric chlorine residual monitoring equipment, parts, and ancillary components. It does not include portable chlorine residual measurement equipment.

- **Compatibility:** The Authority utilizes ATI online amperometric chlorine residual monitoring equipment exclusively throughout the treatment, transmission, and distribution systems for process monitoring and control. The use of different manufacturers' equipment would require modifications to process, electrical, and/or control systems.
- **Uniformity:** Approximately 73 online amperometric chlorine residual monitors are currently in operation at the Shoremont, Webster, and Corfu Water Treatment Plants; and numerous booster pumping stations, storage facilities, and other distribution system facilities. All of the chlorine residual monitoring equipment is manufactured by ATI. This uniformity maximizes equipment operation and maintenance efficiency. It also provides a high level of reliability and consistency for the chlorine residual data since a single manufacturer and style of monitoring equipment generate them.

- **Design and Construction:** Standardizing on a single manufacturer facilitates repair and replacement of failed equipment and compatibility with the Authority's process instrumentation and control systems. Standardizing will also ensure that this preferred manufacturer is utilized in the new booster pumping stations and other facilities that will be constructed as part of the Phase 2 and Phase 3 expansions of service to Genesee County.
- **Inventory:** The P&T Department Maintenance staff maintains an inventory of spare chlorine residual monitors and parts to facilitate operation and maintenance activities. Incorporating chlorine residual monitoring equipment from other manufacturers into the treatment, transmission, and distribution systems will require the Authority maintain a larger inventory of spare chlorine residual monitors and parts.
- **Trained Employees:** The P&T Department Maintenance staff are extensively familiar with the installation, calibration, operation, and maintenance of ATI chlorine residual monitoring equipment. This minimizes the time required for maintenance and calibration of the monitoring equipment. Installing equipment from other manufacturers will require training in the installation, configuration, and operation procedures specific to the other manufacturers' equipment. Maintenance staff would also have to become familiar with new maintenance procedures and requirements.
- **Economical:** P&T Department staff determined that ATI chlorine residual monitoring equipment is significantly less expensive than comparable equipment from other manufacturers. Based on a recent cost comparison, the cost of ATI chlorine residual monitoring equipment ranged from approximately 45-percent to 70-percent less than two other comparable manufacturers.



## Monroe County Water Authority

# Memorandum

To: Laurel Neff, Purchasing

From: Stephen M. Savage, P.E., Director of Engineering

Subject: December 7, 2022 Board Meeting - Agenda Item  
2023 Annual Geotechnical Investigation  
And Material Testing Services Contract

Date: November 22, 2022

File: 22-022 #3

Copies: N. Noce  
D. Hendrickson  
M. Smith  
T. Stevens

Attached are the results of the bid opening on November 22, 2022 for the above project. The contract is a service contract which includes geotechnical investigations, material testing, and engineering expertise. This contract may be extended for two additional 1-year periods upon mutual written consent of the Water Authority and the contractor after the initial 2-year terms. CME Associates, Inc. submitted the only bid in the amount of \$261,961. A bid tabulation sheet is attached.

CME Associates, Inc. has successfully completed this contract for the Authority in the past. Staff has conducted a thorough review of the bid package including experience; financial status, references, and other related items as required, indicating that they are capable of completing the work.

Based on the staff review of CME Associates, Inc. qualifications, it is my recommendation that the Board authorize the Executive Director to award this unit price contract to the lowest responsive, responsible bidder; CME Associates, Inc. for the bid amount of \$261,961.

(Dis) Approved by:

Purchasing

Date

(Dis) Approved by:

Executive Director

Date

Attachments: Bid Tabulation Sheet



I certify that this tabulation is a true representation of bids received on November 22, 2022 at 10:00 a.m. for this project.

# 2023 Annual Geotechnical Investigation and Material Testing Services Contract

Eng. No.: 22-020

By: 

Date: 11/22/22

Item No.	Description	Estimated Quantity	Unit	Engineers Estimate		CME Associates, Inc. P.O. Box 5490 Syracuse, New York 13220 (315) 437-0050	
				Unit Price	Amount	Unit Price	Amount
1.1	Mobilization - For Boring Work, Less than or equal to 45 LF	3	EA	\$ 1,375.00	\$ 4,125.00	\$ 1,700.00	\$ 5,100.00
1.2	Mobilization - For Boring Work, Greater than 45 LF	10	EA	\$ 1,980.00	\$ 19,800.00	\$ 2,500.00	\$ 25,000.00
1.3	Expedited Mobilization - For Boring Work, Less than or equal to 45 LF	1	EA	\$ 3,200.00	\$ 3,200.00	\$ 2,000.00	\$ 2,000.00
1.4	Expedited Mobilization - For Boring Work, Greater than 45 LF	2	EA	\$ 3,500.00	\$ 7,000.00	\$ 2,000.00	\$ 4,000.00
1.5	Mobilization Including All-Terrain Vehicles for Boring Work	3	EA	\$ 2,310.00	\$ 6,930.00	\$ 2,800.00	\$ 8,400.00
2.0	Backhoe or Dozer, With Operator, On-Site, Approved In Advance by Owner	3	DAYS	\$ 2,585.00	\$ 7,755.00	\$ 2,500.00	\$ 7,500.00
3.0	Water Trailer, On-Site, Approved In Advance By Owner	5	DAYS	\$ 220.00	\$ 1,100.00	\$ 250.00	\$ 1,250.00
4.0	Air Compressor, On-Site, Approved In Advance By Owner	5	DAYS	\$ 330.00	\$ 1,650.00	\$ 350.00	\$ 1,750.00
5.1	Piezometer Monitor Well, 2" Diameter	100	LF	\$ 19.80	\$ 1,980.00	\$ 47.00	\$ 4,700.00
5.2	Piezometer Monitor Well, 4" Diameter	50	LF	\$ 26.40	\$ 1,320.00	\$ 55.00	\$ 2,750.00
5.3	Monitor Well, 2" Diameter	100	LF	\$ 19.80	\$ 1,980.00	\$ 47.00	\$ 4,700.00
5.4	Monitor Well, 4" Diameter	50	LF	\$ 26.40	\$ 1,320.00	\$ 55.00	\$ 2,750.00
6.0	6" Protective Well Cap	5	EA	\$ 302.50	\$ 1,512.50	\$ 300.00	\$ 1,500.00
7.1	Test Borings Up to 15' Deep with Continuous Sampling	500	LF	\$ 48.40	\$ 24,200.00	\$ 49.00	\$ 24,500.00
7.2	Test Borings, 15' to 50' Deep with Continuous Sampling	100	LF	\$ 48.40	\$ 4,840.00	\$ 56.00	\$ 5,600.00
7.3	Test Borings, 50' to 100' Deep with Continuous Sampling	50	LF	\$ 70.40	\$ 3,520.00	\$ 70.00	\$ 3,500.00
7.4	Test Borings Up to 15' Deep	50	LF	\$ 40.70	\$ 2,035.00	\$ 42.00	\$ 2,100.00
7.5	Test Borings, 15' to 50' Deep	25	LF	\$ 40.70	\$ 1,017.50	\$ 42.00	\$ 1,050.00
7.6	Test Borings, 50' to 100' Deep	25	LF	\$ 55.00	\$ 1,375.00	\$ 55.00	\$ 1,375.00
8.0	Rock Coring	50	LF	\$ 82.50	\$ 4,125.00	\$ 90.00	\$ 4,500.00
9.1	2-5/16" Roller Bit Augering	20	LF	\$ 65.00	\$ 1,300.00	\$ 90.00	\$ 1,800.00
9.2	5-7/8" Roller Bit Augering	20	LF	\$ 71.50	\$ 1,430.00	\$ 90.00	\$ 1,800.00
10.0	Collection of Undisturbed Samples Using a Piston Tube Sampler	5	EA	\$ 220.00	\$ 1,100.00	\$ 300.00	\$ 1,500.00
11.0	Bentonite Chips for Bore Hole Backfill	100	LF	\$ 8.80	\$ 880.00	\$ 12.00	\$ 1,200.00
12.0	Moisture Density Test	5	EA	\$ 66.00	\$ 330.00	\$ 65.00	\$ 325.00
13.1	Soluble Chloride Analysis For Soil Samples	5	EA	\$ 55.00	\$ 275.00	\$ 55.00	\$ 275.00
13.2	Soluble Chloride Analysis For Mortar Samples	5	EA	\$ 110.00	\$ 550.00	\$ 55.00	\$ 275.00
14.0	pH Testing For Mortar Samples	5	EA	\$ 110.00	\$ 550.00	\$ 50.00	\$ 250.00
15.1	Toxicity Characteristic Leaching Procedure - EPA Test Method 6010	5	EA	\$ 113.30	\$ 566.50	\$ 125.00	\$ 625.00
15.2	Toxicity Characteristic Leaching Procedure - EPA Test Method 8260	5	EA	\$ 113.30	\$ 566.50	\$ 120.00	\$ 600.00
15.3	Toxicity Characteristic Leaching Procedure - EPA Test Method 8270	5	EA	\$ 195.80	\$ 979.00	\$ 205.00	\$ 1,025.00
15.4	Toxicity Characteristic Leaching Procedure for Herbicides - EPA Test Method 8151	5	EA	\$ 20.00	\$ 100.00	\$ 185.00	\$ 925.00
15.5	Toxicity Characteristic Leaching Procedure for Pesticides - EPA Test Method 8061	5	EA	\$ 150.00	\$ 750.00	\$ 145.00	\$ 725.00
16.1	Total Lead, Barium and Chromium Test - EPA Test Method 6010	10	EA	\$ 51.70	\$ 517.00	\$ 55.00	\$ 550.00
16.2	Total Lead Test - EPA Test Method 7421	3	EA	\$ 30.80	\$ 92.40	\$ 35.00	\$ 105.00
17.0	ICP Scans - EPA Test Method 200.7	3	EA	\$ 100.10	\$ 300.30	\$ 115.00	\$ 345.00
18.0	Target Analyte List of 23 Metals - EPA Test Method 200.8	3	EA	\$ 106.70	\$ 320.10	\$ 117.00	\$ 351.00
19.1	Soil and Water Tests (Lab Analysis) - EPA Test Method 8260	10	EA	\$ 79.20	\$ 792.00	\$ 95.00	\$ 950.00
19.2	Soil and Water Tests (Lab Analysis) - EPA Test Method 8270	10	EA	\$ 161.70	\$ 1,617.00	\$ 167.00	\$ 1,670.00
20.0	Polychlorinated Biphenyls (PCBs) Test - EPA Test Method 8082	5	EA	\$ 79.20	\$ 396.00	\$ 80.00	\$ 400.00
22.0	Organochlorine Pesticides Test - EPA Test Method 8081	5	EA	\$ 113.30	\$ 566.50	\$ 115.00	\$ 575.00
23.0	Mercury in Liquid Waste Test - EPA Test Method 7470	5	EA	\$ 30.80	\$ 154.00	\$ 35.00	\$ 175.00
24.0	Ignitability Test - EPA Test Method 1010	5	EA	\$ 30.80	\$ 154.00	\$ 35.00	\$ 175.00
25.0	Mercury in Solid or Semisolid Waste - EPA Test Method 7471A	5	EA	\$ 30.80	\$ 154.00	\$ 40.00	\$ 200.00
26.0	Total Lead, Barium and Chromium Test - EPA Test Method 6010B	5	EA	\$ 51.70	\$ 258.50	\$ 55.00	\$ 275.00
27.0	pH Test - EPA Test Method 9045	5	EA	\$ 105.00	\$ 525.00	\$ 20.00	\$ 100.00
28.0	Reactive Cyanide Test - EPA Test Method 9012A	5	EA	\$ 55.00	\$ 275.00	\$ 55.00	\$ 275.00
29.0	Reactive Sulfide Test - EPA Test Method 9034 Modified	5	EA	\$ 55.00	\$ 275.00	\$ 55.00	\$ 275.00
30.0	Total Sulfur Test - EPA Test Method 6010C	5	EA	\$ 65.00	\$ 325.00	\$ 70.00	\$ 350.00
31.0	Total Sulfate Test - EPA Test Method 516-90, 02	5	EA	\$ 40.00	\$ 200.00	\$ 45.00	\$ 225.00
32.1	72-Hour Turn Around on Soil and Water Test (Lab Analysis)	5	EA	\$ 220.00	\$ 1,100.00	\$ 250.00	\$ 1,250.00
32.2	48-Hour Turn Around on Soil and Water Test (Lab Analysis)	5	EA	\$ 341.00	\$ 1,705.00	\$ 350.00	\$ 1,750.00
33.0	Field Resistivity Testing - Wenner Four-Pin Method	5	EA	\$ 275.00	\$ 1,375.00	\$ 500.00	\$ 2,500.00
34.0	Mechanical Sieve Analysis	10	EA	\$ 71.50	\$ 715.00	\$ 70.00	\$ 700.00
35.0	Atterberg Limits	5	EA	\$ 55.00	\$ 275.00	\$ 75.00	\$ 375.00
36.0	Natural Moisture Contents	5	EA	\$ 5.50	\$ 27.50	\$ 8.00	\$ 40.00
37.0	DIPRA Ten-Point Test	650	EA	\$ 52.25	\$ 33,962.50	\$ 50.00	\$ 32,500.00
38.0	Compressive Strength Test - Concrete Cylinders	15	EA	\$ 9.90	\$ 148.50	\$ 14.00	\$ 210.00
39.0	Packer Testing	10	HRS	\$ 275.00	\$ 2,750.00	\$ 325.00	\$ 3,250.00
40.0	Slug Test Analysis	3	EA	\$ 495.00	\$ 1,485.00	\$ 700.00	\$ 2,100.00
41.0	Grain Size Distribution	3	EA	\$ 71.50	\$ 214.50	\$ 70.00	\$ 210.00
42.0	Unit Weight Analysis	3	EA	\$ 49.50	\$ 148.50	\$ 49.00	\$ 147.00
43.0	Laboratory Permeability Testing	3	EA	\$ 313.50	\$ 940.50	\$ 311.00	\$ 933.00
44.0	Unconsolidated-Undrained Triaxial Shear Testing	3	EA	\$ 121.00	\$ 363.00	\$ 250.00	\$ 750.00
45.0	Consolidated-Undrained Triaxial Shear Testing	3	EA	\$ 220.00	\$ 660.00	\$ 500.00	\$ 1,500.00
46.0	Consolidation Testing	3	EA	\$ 319.00	\$ 957.00	\$ 400.00	\$ 1,200.00
47.0	Laboratory Compaction Testing	10	EA	\$ 88.00	\$ 880.00	\$ 80.00	\$ 800.00
48.0	Travel	109	MILE	\$ 2.75	\$ 275.00	\$ 2.50	\$ 250.00
49.1	Geotechnical Engineer - Professional Engineer	50	HRS	\$ 143.00	\$ 7,150.00	\$ 135.00	\$ 6,750.00
49.2	Geotechnical Engineer	10	HRS	\$ 93.50	\$ 935.00	\$ 95.00	\$ 950.00
50.0	Environmental Engineer/Scientist	30	HRS	\$ 143.00	\$ 4,290.00	\$ 135.00	\$ 4,050.00
51.1	Field Technician - Soils and Concrete	10	HRS	\$ 66.00	\$ 660.00	\$ 65.00	\$ 650.00
51.2	Field Technician - Environmental	10	HRS	\$ 88.00	\$ 880.00	\$ 85.00	\$ 850.00
52.1	Traffic Control - Type A	25	DAYS	\$ 385.00	\$ 9,625.00	\$ 350.00	\$ 8,750.00
52.2	Traffic Control - Type B	10	DAYS	\$ 560.00	\$ 5,600.00	\$ 600.00	\$ 6,000.00
52.3	Traffic Control - Type C	5	DAYS	\$ 2,750.00	\$ 13,750.00	\$ 2,800.00	\$ 14,000.00
53.0	Flagman	10	DAYS	\$ 390.00	\$ 3,900.00	\$ 1,300.00	\$ 13,000.00
54.1	Clear and Grub Trees <6" Diameter	100	SF	\$ 11.00	\$ 1,100.00	\$ 6.00	\$ 600.00
54.2	Clear and Grub Trees >6" Diameter	5	EA	\$ 330.00	\$ 1,650.00	\$ 200.00	\$ 1,000.00
55.0	Temporary Fencing	200	LF	\$ 5.50	\$ 1,100.00	\$ 5.00	\$ 1,000.00
56.0	Spun-in N-Casing, Grouted	50	LF	\$ 88.00	\$ 4,400.00	\$ 90.00	\$ 4,500.00
57.0	Temporary Decontamination Pad	1	EA	\$ 550.00	\$ 550.00	\$ 500.00	\$ 500.00
58.0	Steam Clean Decontamination Pad	50	EA	\$ 291.50	\$ 14,575.00	\$ 250.00	\$ 12,500.00
59.0	Piezometer Development - Crew of 2	10	HRS	\$ 330.00	\$ 3,300.00	\$ 300.00	\$ 3,000.00
60.0	NW Casing Lockable Well Cap	5	EA	\$ 33.00	\$ 165.00	\$ 35.00	\$ 175.00
61.0	Setup for Rock Coring	5	EA	\$ 165.00	\$ 825.00	\$ 175.00	\$ 875.00
Total					\$246,320.80		\$261,961.00

Bid Informalities:  
None

Low Bidder



**Monroe County Water Authority**

**Memorandum**

**To:** Larry Magguilli, Asst. to Executive Director      **Date:** 11/17/2022  
**From:** Justin Moore, Manager of Information Technology *JMM*      **File:**  
**Subject:** Cisco Smartnet renewal with Aspire Technology      **Copies:**  
December 7, 2022 Board Meeting

Information Technology is requesting authorization to renew the Cisco Smartnet support contract for all network infrastructure at MCWA.

This renewal includes 24x7 manufacturer support for critical network equipment for both the Business and SCADA networks. Furthermore, all of these devices are renewed co-terminus, eliminating the need for multiple renewals on network equipment throughout the year, effectively reducing administrative overhead.

We received two valid quotes in response to our solicitation of vendors via the New York State Office of General Services Information Technology Umbrella Contract Group 73600 Award 22802 Lot 1 (Contract Number PM20800). Our recommendation is to award this contract to the low responsive quote from Aspire Technology Partners at an estimated one-year cost of \$44,575.00

/dh





## **Ancillary Marketing Results**

# Marketing Executive Summary

We are pleased to present Monroe County Water Authority with the marketing results for your Basic Life, AD&D, and Long-Term Disability insurance coverage. As we proceed forward through the line of coverage, please note that additional detailed information can be provided. We have numerous resources available to us to further clarify or benchmark this data if necessary. We would be pleased to provide additional detail at your request.

We approached the following 9 insurance carrier markets:

- ✓ **New York Life (incumbent)**
- ✓ **MetLife**
- ✓ **Guardian**
- ✓ **Mutual of Omaha**
- ✓ **The Standard (Declined to Quote)**
- ✓ **UNUM (Declined to Quote)**
- ✓ **Business Council (Declined to Quote)**
- ✓ **Sunlife (Declined to Quote)**
- ✓ **Lincoln Financial Group (Declined to Quote)**

- Proposed effective dates are **1/1/2023**
- All proposals are available upon request



\*This plan design contains only a general description of the coverage and does not constitute a policy contract. For complete information including exclusions, Limitations and conditions, refer to the policy document. Neither the carrier nor Brown & Brown will be held responsible for typographical or clerical errors.

# Marketing Result Financials

	New York Life	MetLife	Guardian	Mutual of Omaha
	2 Years	2 Years	2 Years	2 Years
<b>Long-Term Disability</b>				
LTD Volume	\$278,762	\$278,762	\$278,762	\$278,762
LTD Monthly Cost	\$524.07	\$373.54	\$543.59	\$524.07
LTD Annual Cost	\$6,288.87	\$4,482.49	\$6,523.03	\$6,288.87
<b>Basic Life and AD&amp;D</b>				
Basic Life Volume (223 lives)	\$15,239,000	\$15,239,000	\$15,239,000	\$15,239,000
Basic Life Monthly Cost	\$2,591	\$2,194	\$2,834	\$3,048
<b>Basic Life Annual Cost</b>	<b>\$31,088</b>	<b>\$26,333</b>	<b>\$34,013</b>	<b>\$36,574</b>
Basic Life Volume	\$5,860,000	\$5,860,000	\$5,860,000	\$5,860,000
Basic AD&D Monthly (per \$1,000)	\$141	\$117	\$147	\$117
<b>Basic AD&amp;D Annual Cost</b>	<b>\$1,688</b>	<b>\$1,406</b>	<b>\$1,758</b>	<b>\$1,406</b>
Basic Dependent Monthly (155 units)	\$113	\$148	\$184	\$113
<b>Basic Dependent Annual Cost</b>	<b>\$1,352</b>	<b>\$1,778</b>	<b>\$2,213</b>	<b>\$1,358</b>
<b>Total Monthly Cost</b>	<b>\$3,368</b>	<b>\$2,833</b>	<b>\$3,709</b>	<b>\$3,802</b>
<b>Total Annual Cost</b>	<b>\$40,416</b>	<b>\$34,000</b>	<b>\$44,508</b>	<b>\$45,627</b>
\$ change to current		-\$6,416	\$4,092	\$5,210
% change to current		-16%	12%	12%

\*This plan design contains only a general description of the coverage and does not constitute a policy contract. For complete information including exclusions, limitations and conditions, refer to the policy document. Neither the carrier nor Brown & Brown will be held responsible for typographical or clerical errors.



# Basic Life and AD&D- Plan Design

Eligibility	Life & AD&D New York Life - Current	Life & AD&D MetLife	Life & AD&D Guardian	Life & AD&D Mutual of Omaha
Class 1	Active, Full-time employees classified as union working 30 hours a week	Active, Full-time employees classified as union working 30 hours a week	Active, Full-time employees classified as union working 30 hours a week	Active, Full-time employees classified as union working 30 hours a week
Class 2	Active, Full-time employees classified as Management or Confidential working 30 hours a week	Active, Full-time employees classified as Management or Confidential working 30 hours a week	Active, Full-time employees classified as Management or Confidential working 30 hours a week	Active, Full-time employees classified as Management or Confidential working 30 hours a week
Class 3	Retirees excluding Board Members	Retirees excluding Board Members	Retirees	Retirees excluding Board Members
Class 4	Retirees classified as Board Members	All Active Board members	All Board members	Retirees classified as Board Members
Class 5	All employees classified as board members	N/A	N/A	All employees classified as board members
<b>Employee/ Member Benefit Amount</b>				
Class 1	1 times annual earnings	1 times annual earnings to a maximum of \$75,000	1 times annual earnings to a maximum of \$75,000	1 times annual earnings to a maximum of \$75,000
Class 2	\$100,000	\$100,000	\$100,000	\$100,000
Class 3	\$10,000	\$10,000	\$10,000	\$10,000
Class 4	\$25,000	\$100,000	\$100,000	\$25,000
Class 5	\$100,000	N/A	N/A	\$10,000
<b>Spouse &amp; Dependent Benefit</b>				
Class 1	\$5,000 Spouse, \$1,000 Dependent	\$5,000 Spouse, \$1,000 Dependent	\$5,000 Spouse, \$1,000 Dependent	\$5,000 Spouse, \$1,000 Dependent
Class 2	\$5,000 Spouse, \$1,000 Dependent	\$5,000 Spouse, \$1,000 Dependent	\$5,000 Spouse, \$1,000 Dependent	\$5,000 Spouse, \$1,000 Dependent
Class 3	\$2,000 Spouse, \$500 Dependent	\$5,000 Spouse, \$1,000 Dependent	Could not quote	\$5,000 Spouse, \$1,000 Dependent
Class 4	\$2,000 Spouse, \$500 Dependent	\$5,000 Spouse, \$1,000 Dependent	\$5,000 Spouse, \$1,000 Dependent	\$5,000 Spouse, \$1,000 Dependent
Class 5	\$5,000 Spouse, \$1,000 Dependent	N/A	N/A	\$5,000 Spouse, \$1,000 Dependent
<b>Waiver of Premium</b>				
	Included for active employees	Included for active employees	Included for active employees	Included for active employees
<b>Accelerated Death</b>				
	Included	Included	Included	Included
<b>AD&amp;D</b>				
	Same as life benefit for Class 2 & 3	Same as life benefit for Class 2 & 3	Same as life benefit for Class 1, 2 & 3	Same as life benefit for Class 1, 2 & 5
<b>Rates</b>				
Basic Life (Per \$1,000)	\$0.170	\$0.144	\$0.186	\$0.200
Basic AD&D (per \$1,000)	\$0.024	\$0.020	\$0.025	\$0.020
Spouse & Dependent	\$0.727 per family unit	\$0.956 per family unit	\$1.190 per family unit	\$0.73 per family unit
<b>Rate Guarantee</b>				
	2 Years	2 Years	2 Years	2 Years

\*This plan design contains only a general description of the coverage and does not constitute a policy contract. For complete information including exclusions, Limitations and conditions, refer to the policy document. Neither the carrier nor Brown & Brown will be held responsible for typographical or clerical errors.



# Basic Life and AD&D- Financials

	New York Life	MetLife	Guardian	Mutual of Omaha
<b>Rates</b>				
Basic Life (Per \$1,000)	\$0.170	\$0.144	\$0.186	\$0.200
Basic AD&D (per \$1,000)	\$0.024	\$0.020	\$0.025	\$0.020
Spouse & Dependent	\$0.727 per family unit	\$0.956 per family unit	\$1.190 per family unit	\$0.73 per family unit
<b>Rate Guarantee</b>				
	2 Years	2 Years	2 Years	2 Years
Basic Life Volume (223 lives)	\$15,239,000	\$15,239,000	\$15,239,000	\$15,239,000
Basic Life Monthly Cost	\$2,591	\$2,194	\$2,834	\$3,048
<b>Basic Life Annual Cost</b>	<b>\$31,088</b>	<b>\$26,333</b>	<b>\$34,013</b>	<b>\$36,574</b>
Basic Life Volume	\$5,860,000	\$5,860,000	\$5,860,000	\$5,860,000
Basic AD&D Monthly (per \$1,000)	\$141	\$117	\$147	\$117
<b>Basic AD&amp;D Annual Cost</b>	<b>\$1,688</b>	<b>\$1,406</b>	<b>\$1,758</b>	<b>\$1,406</b>
Basic Dependent Monthly (155 units)	\$113	\$148	\$184	\$113
<b>Basic Dependent Annual Cost</b>	<b>\$1,352</b>	<b>\$1,778</b>	<b>\$2,213</b>	<b>\$1,358</b>
<b>Total Monthly Cost</b>	<b>\$2,844</b>	<b>\$2,460</b>	<b>\$3,165</b>	<b>\$3,278</b>
<b>Total Annual Cost</b>	<b>\$34,127</b>	<b>\$29,518</b>	<b>\$37,985</b>	<b>\$39,338</b>
\$ change to current		<b>-\$4,610</b>	\$3,857	\$5,210
% change to current		<b>-14%</b>	11%	15%

\*This plan design contains only a general description of the coverage and does not constitute a policy contract. For complete information including exclusions, Limitations and conditions, refer to the policy document. Neither the carrier nor Brown & Brown will be held responsible for typographical or clerical errors.



# Long-Term Disability – Plan Design

	Long-Term Disability			
Eligibility	New York Life- Current	MetLife	Guardian	Mutual of Omaha
<b>Class 1</b>	Active, Full-time employees classified as Management or Confidential	Active, Full-time employees classified as Management or Confidential	Active, Full-time employees classified as Management or Confidential	Active, Full-time employees classified as Management or Confidential
<b>Benefit Amount</b>				
	60% to \$3,000	60% to \$3,000	60% to \$3,000	60% to \$3,000
<b>Elimination Period</b>				
	180 Days	180 Days	180 Days	180 Days
<b>Pre-Existing Conditions</b>				
	3/12	3/12	3/12	3/12
<b>Survivor Benefit</b>				
	3 Months	3 Months	3 Months	3 Months
<b>Benefit Duration</b>				
	SSNRA	SSNRA	SSNRA	SSNRA
<b>Rate</b>				
Per \$100 monthly covered payroll	\$0.19	\$0.134	\$0.20	\$0.19
<b>Rate Guarantee</b>				
	2 Years	2 Years	2 Years	2 Years



\*This plan design contains only a general description of the coverage and does not constitute a policy contract. For complete information including exclusions, limitations and conditions, refer to the policy document. Neither the carrier nor Brown & Brown will be held responsible for typographical or clerical errors.



# Long-Term Disability - Financials

	New York Life	MetLife	Guardian	Mutual of Omaha
<b>Rate</b>				
Per \$100 monthly covered payroll	\$0.188	\$0.134	\$0.20	\$0.19
<b>Rate Guarantee</b>				
	2 Years	2 Years	2 Years	2 Years
LTD Volume	\$278,762	\$278,762	\$278,762	\$278,762
LTD Monthly Cost	\$524.07	\$373.54	\$543.59	\$524.07
LTD Annual Cost	\$6,288.87	\$4,482.49	\$6,523.03	\$6,288.87
<b>Total Monthly Cost</b>		<b>-\$1,806.38</b>	<b>\$234.16</b>	<b>\$0.00</b>
<b>Total Annual Cost</b>		<b>-29%</b>	<b>4%</b>	<b>0%</b>

\*This plan design contains only a general description of the coverage and does not constitute a policy contract. For complete information including exclusions, Limitations and conditions, refer to the policy document. Neither the carrier nor Brown & Brown will be held responsible for typographical or clerical errors.



**MONROE COUNTY WATER AUTHORITY**  
**INTERNAL CONTROLS AND FINANCIAL ACCOUNTABILITY**  
**— READOPTED DECEMBER 2022 —**

Monroe County Water Authority (the “Authority”) constitutes a public benefit corporation of the State of New York. The Authority fulfills a public mission and must comply with the provisions of applicable laws, including the New York Public Authorities Law. Because the Authority’s assets are held for the public benefit, the Authority’s Members and officers have a fiduciary duty to protect them. The following policy sets forth internal controls for the protection and oversight of the Authority’s assets.

The Authority shall maintain policies and procedures so that (1) Members and officers understand their fiduciary responsibilities, as described in the Authority’s By-Laws, (2) assets are managed properly and (3) the public purposes of the Authority are carried out. A failure to meet these obligations is a breach of fiduciary duty and can result in financial and other liability for the Members and the officers. Items (1) and (2) above are addressed, respectively, in separate policies entitled “Responsibilities of Members” and “Annual Statement of Investment Policy”. This document addresses item (3) and establishes internal controls that will help to protect the Authority’s assets and assist in their proper management.

**I. Internal Controls**

Members and officers shall ensure that the Authority is accountable for its programs and finances to its customers, the public and regulators. The Authority shall accomplish this through the development and maintenance of internal controls. Accordingly, the Authority shall comply with all applicable laws and ethical standards; adhere to its public mission; create and adhere to conflicts of interest, ethics, personnel and accounting policies; prepare and file annual financial data with appropriate federal and state regulatory authorities; and make its annual financial report available to all Members and any member of the public who requests it.

**Examples of Internal Controls**

Internal controls are systems of policies and procedures that protect the assets of the Authority, create reliable financial reporting, promote compliance with laws and regulations and achieve effective and efficient operations. These systems are not only related to accounting and reporting but also relate to communication processes, internally and externally, and include procedures for (1) handling funds received and expended by the Authority, (2) preparing appropriate and timely financial reporting to Members and officers, (3) conducting the annual audit of the Authority’s financial statements, (4) evaluating staff and programs, (5) maintaining inventory records of real and personal property and their whereabouts, and (6) implementing personnel, ethics and conflicts of interest policies.

## **II. Implementation and Monitoring of Internal Financial Controls**

### **A. Procedures for Monitoring Assets**

The Authority shall have procedures to monitor and record assets received, held and expended. These financial controls shall be described in an accounting policies and procedures manual. The manual shall be reviewed with and given to all Members and officers. It shall include procedures for:

- Preparing an annual income and expense budget and periodic reports (at least quarterly) comparing actual receipts and expenditures to the budget with timely variance explanations.
- Preparing multi-year financial plans, as required by the New York State Authorities Budget Office, including an actual versus estimated budget with an analysis and measurement of financial and operating performance.
- Writing and signing checks or vouchers and receiving, recording, securing and depositing cash and other receipts. Such procedures should ensure that no single individual is responsible for receiving, recording and depositing funds or writing and signing checks. Checks and balances are essential to make embezzlement more difficult.
- Ensuring that grants, subsidies and contributions received are properly recorded, accountings required as a condition of any grant are completed and restrictions on the use of such funds, such as contributions given for a restricted purpose (e.g., donated land with use restrictions), are obeyed.
- Monitoring the operating and financial risks of the Authority and maintaining records with respect to long-term liabilities (i.e., leases and employee benefit plans).
- Requisitioning, authorizing, verifying, recording and monitoring all expenditures, including payment of invoices, petty cash and other expenditures. Such procedures shall ensure that no single individual is permitted to request, authorize, verify and record expenditures. For example, the same person shall not be responsible for cash disbursements and bank reconciliations. These functions shall be assigned to different individuals.
- Accessing, inputting and changing electronic data maintained by the Authority. This process includes preserving electronic records, ensuring data compatibility when systems change and creating an appropriate records retention policy.
- Providing for regular oversight by an audit committee.

- Reporting to the audit committee or the Members by employees of allegations of fraud or financial improprieties.
- Ensuring that timely and appropriate financial reports are distributed to all Members and officers and reviewed by them.
- Providing procedures for approving contracts to which the Authority is a party, including securing competitive bids from vendors in accordance with applicable New York State laws.
- Retaining an updated organizational chart that makes clear the responsibilities of all individuals involved with the Authority, including Members, officers and employees.
- Preparing for the annual audit process in a timely manner.
- Developing a prudent investment strategy and providing proper oversight of the investment assets in compliance with New York law.
- Complying with governmental and other financial reporting requirements.
- Complying with obligations to Members, officers, employees and the public, including their right to a copy of the Authority's annual financial report.

#### **B. Various Roles Within the Authority**

There shall be periodically updated written job descriptions for Members, officers and employees. The work of the Authority will be more easily accomplished and problems will be avoided if all involved understand what is expected of them and the limits of their authority.

A comprehensive description of the executive director's job shall make clear his or her responsibilities in the day-to-day activities of the Authority and set forth exactly what information is expected by the Members and when it must be communicated. For example, if the Members expect monthly financial reports and bi-monthly programmatic reports, making those expectations clear from the beginning will avoid ambiguity and will clarify the responsibility for accountability to the Members.

Likewise, all other employees shall have written job descriptions and be advised of what is expected of them.

#### **C. Personnel Policies**

The Authority shall furnish to all non-union employees written personnel policies, including vacation and sick leave, health insurance and other benefits, evaluations, ordinary and overtime compensation, conflicts of interest and code of ethics. Such policies shall be furnished prior to commencement of employment, with changes in policies communicated on a regular basis.

The Authority shall furnish to all union employees a copy of the collective bargaining agreement by and between the Authority and the union.

**D. Training**

The Authority shall arrange for appropriate training for all involved, including new Members, officers and employees. This training shall include familiarity with the Authority's internal controls.

**E. Conflicts of Interest Policies and Code of Ethics**

The Authority shall adopt a "conflicts of interest policy" to make certain that Members, officers, employees and others who serve the Authority not have any personal or business interest that may conflict with their responsibilities to the Authority. The policy shall clearly state the procedures to be followed if a person's personal or financial interests may be advanced by an action of the Members. A written policy will be in addition to the provisions of Section 1107 of the New York Public Authorities Law.

The Authority shall also adopt a code of ethics to address integrity in day-to-day conduct by each Member, officer and employee. A written policy will be in addition to the provisions of Section 1107 of the New York Public Authorities Law.

All Members, officers and employees shall be given copies of both policies and sign a statement acknowledging that they have read them.

**F. The Audit Committee**

The Authority shall create an audit committee comprised of Members, all of whom shall possess the necessary skill to understand the duties and functions of the audit committee and shall be familiar with corporate financial and accounting practices. The audit committee shall act as a liaison to the Authority's independent external auditor who is a certified public accountant ("CPA") or firm of CPAs. The audit committee shall have the following responsibilities:

- Make recommendations to the entire group of Members regarding the selection of the independent external auditors, periodic review of their performance, review of the annual fees to be paid for services rendered by them and a review of each proposed audit plan developed by management and the external auditors.
- Review with the independent external auditors the Authority's annual financial statements and reports. Consider whether they are complete and consistent with information understood by the committee members.
- Review and evaluate the management letter received from the independent external auditors and discuss recommendations for any changes necessary to remedy problems identified in the letter.

- Maintain communication between the Members and independent external auditors by meeting on a regularly scheduled basis with an opportunity for the auditors and the audit committee to meet without management present. At the completion of the audit, review the audit fieldwork process with the auditors. Obtain an understanding of their evaluation of management and whether they encountered any difficulties or had any disagreements with management during their audit. Review material journal entries proposed by the auditors.

Audits are a factor in providing proper financial management oversight of the Authority. The audit committee shall interact with management to implement and monitor the internal control structure and to take steps that insure that the possible risks of fraud or embezzlement are mitigated. In order for an audit committee to function properly, it shall be made up of people who are independent of the day-to-day management of the organization. In addition to the audit committee's role in the preparation of the audit, its responsibilities include the following:

- Ensure that proper federal and state tax filings are completed timely, including payroll taxes.
- Understand the Authority's internal controls and have policies in place to update them as needed.
- Periodically review the Authority's insurance coverage and determine its adequacy.
- Make recommendations necessary to improve the Authority's efficiency and/or remedy problems identified by the committee or others.
- Identify and monitor related party transactions and review the conflict of interest, ethics and related party disclosure policies periodically and update as needed.
- Monitor any legal matters that could impact the financial health and reporting of the Authority.
- Institute and oversee any special investigatory work as needed.

Whatever form the audit committee takes, if at all possible at least one member shall have an understanding of financial matters and be comfortable reviewing financial reports and other financial records. No member of the audit committee shall ever be involved in any conflict of interest transaction, and no member of the audit committee shall be compensated in any manner by the Authority other than standard compensation, if any, paid generally to all Members.

The audit committee shall be familiar with the Authority's internal controls and report to the Members as appropriate the adequacy of the internal controls and any concerns raised by the staff or outside auditors.

#### **G. The Finance Committee**

The Authority shall create a finance committee comprised of Members, all of whom shall possess the necessary skill to understand the duties and functions of the finance committee. The responsibilities of the finance committee shall include, without limitation:

- Review proposals for the issuance of debt by the Authority.
- Prepare and submit to the Authorities Budget Office ("ABO"), in compliance with any deadline set by the ABO, a statement of intent to guide the Authority's issuance and overall amount of bonds, notes, or other debt obligations that the Authority may issue.
- Issue recommendations regarding the issuance of debt by the Authority.

#### **H. Independent Certified Public Accountants**

The Authority shall have procedures in place to ensure that the certified public accountant it engages has a good reputation in the marketplace, is qualified to perform the necessary work, commits to appropriate timeliness and offers a competitive fee. Before engaging an accounting firm, the Authority shall ask for a list of the firm's clients and contact some of them for references. In addition, the Authority shall request a copy of the firm's peer review report.

The Authority's auditors shall be viewed a resource for assistance with concerns about financial and other matters that arise during the year, not just during the audit fieldwork. The Authority shall make sure that its engagement with the audit firm includes an expectation that the firm may be called upon to provide such service.

The audit committee or the Members shall communicate regularly with the firm, making it aware of any problems and/or concerns with regard to the management of the Authority or its assets, whether there are steps that should be taken to ensure compliance with the existing internal control structure, or creation of new controls.

In addition to certifying the financial statements as part of the audit process, the auditors prepare a management letter to be sent to the Members, which discusses internal controls or other issues identified during the audit that concern the financial management of the Authority. Since the management letter is not a comprehensive evaluation and opinion on the internal controls (but rather just a by-product of the audit process), the Members shall decide whether further outside evaluation of the systems and procedures is warranted, and if so, by whom. The Members shall also revisit issues arising from prior year's management letters to make sure they have been addressed to the firm's satisfaction.

Before releasing the opinion on the financial statements, the auditors will request a signed management representation letter (typically signed by both a Member holding office, such as the chair or the treasurer, and the executive director or the chief financial officer). This letter constitutes the Authority's agreement to provide accurate financial information. Before signing the letter, the persons signing shall affirm the accuracy of the representations made therein.

**I. Review of the Authority's Governance Structure, Procedures and Programs**

The Members shall conduct a periodic review of the Authority's structure, procedures and programs in order to determine what is working well and what practices the Authority might want to change in order to be more efficient, effective or responsible.



**MONROE COUNTY WATER AUTHORITY**  
**POLICY FOR TRACKING AND DISPOSAL OF FIXED ASSETS**  
**REVISED 2021-2022**

Monroe County Water Authority (the "Authority") constitutes a public benefit corporation of the State of New York. The Authority fulfills a public mission and must comply with the provisions of applicable laws, including the New York Public Authorities Law. Because the Authority's assets are held for the public benefit, the Authority's Members and officers have a fiduciary duty to protect them. The following policy sets forth internal controls for the tracking and disposal of the Authority's fixed assets.

**1. Policy**

From time to time, the Executive Director shall approve the procedures for disposal of Authority assets, including those outlined below. The Director of Finance shall be responsible for the implementation and enforcement of this policy.

All employees must adhere to this policy and Department Heads are responsible for enforcing the policy within the departments. Any employee who willfully violates this policy will face disciplinary action.

**2. Purpose**

The Authority seeks to strengthen its established policy providing for orderly and consistent tracking and disposal of its assets, including assuring that such assets are properly tracked, re-deployed, sold, transferred or disposed of and that the Authority realizes the best value for those assets.

**3. Scope**

This policy applies to all fixed assets, which term includes property with a useful life of one year or longer and a value at the time of acquisition of over five thousand dollars (\$5,000.00) that are owned or leased by the Authority. Examples include buildings, furniture, fixtures, tools, equipment, vehicles, computer equipment, supplies and any other tangible goods purchased or leased by the Authority. Notwithstanding the foregoing, all computer equipment shall be subject to this policy.

**4. Tracking of Assets**

The Property Records Section shall assign an asset tag number to each fixed asset and record a full description of the asset and the Department to which the asset has been assigned. The tag number will allow the Authority to track each asset's deployment, redeployment and disposal.

The Finance and Business Services Department shall develop and implement more detailed procedures and appropriate reports for recording asset information.

**5. Periodic Inventory of Assets**

In order to properly track the Authority's assets, each Department shall cooperate with the Property Records Section to conduct requested physical inventories of all assets. A physical inventory shall be performed for each department periodically, but in no case less frequently than once every five (5) years.

The Property Records Section shall assign personnel from outside the Department to be audited and provide such personnel with a record of what assets have been deployed to the Department to be audited, listed by asset tag number. Personnel assigned to conduct any such audit shall be responsible for conducting requested inventories and reporting the results to the Property Records Section, making particular note of any discrepancies between the Property Records Section list and the assets physically present in the Department. Any significant discrepancies shall be reported to the Director of Finance within 30 days of the inventory request.

The Property Records Section shall investigate all discrepancies between its records and the results of any physical inventory. Following such investigation, the Property Records Section shall adjust its inventory and accounting records accordingly.

As part of each physical inventory, the Department shall identify assets that are no longer in use or should be disposed of or retired.

## **6. Identifying Assets for Disposal**

Department employees shall identify those assets to be disposed of or retired. These include assets that are no longer required, no longer functional, and/or that are no longer serving the purpose for which they were acquired.

- Computer equipment is subject to special disposal procedures as detailed below.
- Properties comprising the water system in excess of \$1,000,000. (See Section 704 of MCWA Trust Indenture.)

## **7. Classifying Assets**

Once assets have been identified for disposal, employees shall classify the assets into one of the following three categories:

1. *Waste*. This category includes materials or items that have no functional value or known intrinsic value. Examples of waste include abandoned pipe and items that are beyond repair.
2. *Scrap*. This category includes materials or items that have no functional value, but retain an intrinsic value due to the material out of which they are made. Examples of scrap include items made out of copper, brass or aluminum.
3. *Surplus*. This category includes materials or items that retain functional value and may or may not have an intrinsic value. Surplus items may be useful in other areas of the Authority. Examples of surplus items include desks, chairs, vehicles and computer equipment.

Following classification, employees shall record the asset to be disposed of, including the asset tag number, and forward the disposal request to the appropriate Department Head. The Department Head shall confirm the appropriate asset classification and review each asset disposal request.

Questions regarding proper asset classification should be directed to the Property Records Section.

## **8. Notification Regarding Disposal**

1. *Waste and Scrap.* The Department Head shall notify the Property Records Section of impending or consummated disposals of waste and scrap assets. Employees of the disposing Department will (i) inspect the asset to get the asset tag numbers and/or provide a sufficient description to identify the item in the records and (ii) forward such information to the cashier along with all payments received for such scrap.
2. *Surplus.* The Department Head shall notify the Property Records Section regarding assets classified as surplus. Such notification shall include the tag number and/or a description and location sufficient to uniquely identify the item. The Property Records Section, with the advice of the Director of Finance, shall determine whether the asset is appropriately classified as surplus.

## **9. Disposing of Authority Surplus/Waste/Scrap**

The Authority shall maximize the value of all unneeded assets. Accordingly, the Authority will attempt to sell unneeded assets in any available markets for fair market value. The Authority shall dispose of unneeded assets that are personal property having a fair market value at the time of disposal of more than five thousand dollars (\$5,000.00) and those unneeded assets that are classified as real property under the terms of the Disposal Guidelines, as those Guidelines are adopted and amended by the Members of the Authority. The Department Head shall use reasonable measures to determine whether the fair market value of unneeded personal property meets the threshold for disposal under the Guidelines and notify the Contracting Officer designated in the Guidelines of the property to be disposed of under the Guidelines. The Authority shall dispose of unneeded assets that are not subject to the Guidelines according to the procedures set out in this Section 9.

Unneeded assets may be sold through participation in the County of Monroe's public notice and auction process, use of any other public notice procedure, placement of ads in publications of general circulation or electronic classified ads or auction sites, or to employees by bid. It is the responsibility of the Department Head or those so delegated by him/*her* to determine the best method of disposal to achieve the greatest return. The Department Head will notify the Director of Finance of the preferred method for disposal of the asset. If the Department Head does not communicate a preferred method of sale, the Director of Finance may select the method of disposal that he or she determines will yield the greatest return, in its sole discretion.

Purchasing will place all ads and notices for sale of goods to the public, and post the same on all employee bulletin boards. The Property Records Section will post all items to be sold by employee bid on all employee bulletin boards, and control the bid opening and subsequent sale to Authority employees. Security for subject goods will be the responsibility of the Department Head, or those so delegated by him, presently in possession.

If the unneeded assets offered for sale are not sold within a reasonable time (60 days), the Department holding the assets shall so notify the Director of Finance. The Department Head may recommend donation of such items to governmental or not-for-profit organizations or any other disposition of the item. If any not-for-profit organization offered an asset does not accept the asset,

the Director of Finance may dispose of the asset by whatever means it deems appropriate. The Director of Finance shall dispose of unsold unneeded assets in the manner it deems most appropriate.

#### **10. Notification of Sale or Transfer**

Each Department that sells or transfers property must notify the Property Records Section and the Director of Finance. This notification shall include the tracking number and/or description of the item, the name of the purchaser or transferee, and the amount collected for the item.

#### **11. Proceeds From Sale**

All proceeds from the sale of unneeded assets must be remitted to the cashier along with a copy of the notification of sale for that item. Sales proceeds are to be remitted only by check made payable to the Monroe County Water Authority. The Director of Finance shall determine the proper allocation of funds received.

#### **12. Special Procedures for Computer Equipment and Software**

The Manager of Information Technology shall be responsible for the removal of any computer item, regardless of whether such item is being replaced.

A member of Information Technology will inspect the equipment and make a determination regarding its disposal and its asset classification. No computer equipment will be discarded if it is under warranty or lease.

In addition to the possibility of redeploying the computer equipment, Information Technology shall consider whether the equipment can be upgraded cost effectively or used as a spare or for parts.

Regardless of whether the computer equipment is to be redeployed, sold, donated or discarded, the Manager of Information Technology shall have removed all Authority information, files and licensed software from computers and peripherals. Information Technology shall mark all equipment with a sticker or other notice that indicates that an Information Technology staff member has removed all such information. Information Technology shall review relevant software licenses to determine whether the software installed on waste, scrap or surplus equipment may be reused within the Authority.

Once computer equipment has been classified and processed, Information Technology shall follow the procedures applicable to disposal of all other Authority assets.

**No computer hardware may be discarded in a trash can or dumpster. Computers are subject to special requirements regarding the disposal of hazardous materials. All computers identified as waste must be properly recycled and disposed.**

#### **13. Disposal of Authority Property Not Considered Fixed Assets**

The Authority purchases items for use in its business that are not classified as fixed assets ("Expensed Items"). Expensed Items are not tagged or included in the physical inventory process.

The Authority may dispose of Expensed Items from time to time by following the procedure set out in this Section 13.

- a) Employees shall be responsible for identifying and classifying Expensed Items to be disposed of or retired. Employees shall classify the Expensed Items according to Section 7 above. Employees shall not combine personal scrap sales with Authority sales and shall not utilize Authority equipment for personal scrapping operations.
- b) Scrap and surplus materials being accumulated for disposal shall be maintained in a secured location approved by the Department Head until it is transported off the Authority's site.
- c) Department Heads shall be responsible for approving or disapproving of the disposal of Expensed Items classified as surplus or scrap. Transport of surplus or scrap materials off-site shall only be by employees designated by the Department Head or a contract recycling vendor.
- d) The Department Head will forward to the cashier all payments received for sale of any Expensed Items along with documentation (e.g. weight slips) of the covered transaction. Cashier shall forward documentation of all such transactions to the Director of Finance.

#### **14. ~~Notification of Sale or Transfer~~**

~~Each Department that sells or transfers property must notify the Property Records Section and the Director of Finance. This notification shall include the tracking number and/or description of the item, the name of the purchaser or transferee, and the amount collected for the item.~~

## **RESPONSIBILITIES OF MEMBERS**

**READOPTED DECEMBER 2022**

Monroe County Water Authority (the “Authority”) constitutes a public benefit corporation of the State of New York. The Authority fulfills a public mission and must comply with applicable laws, including the New York Public Authorities Law. The following guidelines have been prepared to assist current and future Members of the Authority to understand and carry out their fiduciary responsibilities. These materials are in addition to applicable laws and offer suggestions for fulfilling the Authority’s and the individual’s public mission.

### **I. What Should a Prospective Member Know Before Joining the Board?**

Anyone considering accepting a position as a Member of the Authority is encouraged to do the following before joining:

- Read the Authority’s enabling legislation; by-laws; 1991 trust indenture and all amendments thereto; Rules for the Sale of Water and the Collection of Rents and Charges; and board and committee minutes for at least the last year to learn about the Authority’s governance, stated purposes, activities and concerns.
- Obtain a current list of Members and committee members and find out from the chair and the Authority’s Executive Director what is expected of Members. Try to determine the relationship between board and staff. Talk to current and recent former Members to learn about the roles and responsibilities of Members.
- Review the Authority's audited financial statements for at least the last two (2) years as well as its current internal financial reports to see how it uses its assets and to evaluate its financial health. Is its auditor's report on the Authority’s financial statements unqualified?
- Evaluate whether the filings, audit reports and other compliance requirements appear to be completed on a timely basis. Find out whether there are any tax issues or concerns, or notices received from governmental authorities. Find out what other filings might be required, including filing appropriate payroll tax forms and paying the appropriate taxes.
- Obtain an understanding of the internal control structure of the organization and the processes in place to monitor it. Determine whether the Authority has adopted and follows a current accounting policies and procedures manual. Review the past two (2) years’ management letters received from the public accountants and find out what has been done to remedy any problems.
- Understand the Authority’s mission, learn about its programs, read its publications, visit its program sites, look at its website and talk to key staff. Find out about its reputation in the community.

- Review the organizational chart and understand the accountability structure. Find out the backgrounds of key management. Understand the employee evaluation and compensation processes. Review due diligence procedures for material contracts and procurement.
- Make sure there is a conflict of interest policy and a code of ethics policy in place and that they are updated annually.
- Closely review Section 1107 of the New York Public Authorities Law. This provides that any Member, officer, employee or other such person will be guilty of a misdemeanor if they are in any way or manner interested directly or indirectly in the furnishing of work, materials, supplies or labor, or in any contract therefor **which the authority is empowered by this title to make.**
- Determine whether the Authority has been reviewed by the Authorities Budget Office or audited by the Office of the State Comptroller or the Office of the Attorney General, and read any reports prepared in conjunction therewith.
- Determine the organization's auditors, their reputation and their performance of the audit process.
- Find out if materials to be considered by the Members or their committees are distributed in advance of meetings and whether they provide sufficient information.
- Obtain the current year's budget. Find out how it compares to actual income and expenses and what processes are in place to monitor these comparisons.
- Find out whether the insurance coverage appears to be appropriate, including Members and Officers' liability and employee fidelity insurance.
- Confirm the prospective Member can devote the time expected of a Member. Understand any responsibilities expected of Members. Participate in annual training provided to Members. Joining a board without sufficient time to devote to its business is often at the root of troubles faced by many boards.
- Understand that each Member will complete an annual self-evaluation in the form prescribed by the Authority's Governance Committee and furnish to the Authority biographical information that (except for confidential information) will be submitted to other governmental agencies as part of annual reporting by the Authority.

## **II. What are the Duties of Members?**

While the Members do not participate in the day-to-day activities of the Authority, they manage the Authority and must make crucial decisions, such as hiring and firing key officers and employees, engaging auditors and other professionals and authorizing significant financial

transactions and new program initiatives. In carrying out such responsibilities, Members must fulfill fiduciary duties to the Authority and the public it serves. These primary legal duties include the duties of care, loyalty and obedience.

#### **A. Duty of Care**

The duty of care requires a Member to be familiar with the Authority's finances and activities and to participate regularly in its governance. In carrying out these duties, Members must act in "good faith" using the "degree of diligence, care and skill" that "ordinarily" prudent people would use in similar positions and under similar circumstances. Ultimately, each Member must apply independent judgement in the best interest of the Authority, its mission and its ratepayers. The Authority's Budget Office requires each member to execute an acknowledgement of this duty upon taking his or her oath of office.

In exercising the duty of care, responsible Members should, among other things:

- Attend Member and committee meetings and actively participate in discussions and decision-making such as setting of policies. Carefully read the materials before the meetings and ask all relevant questions.
- Attend all compulsory training required for Members pursuant to Subsection 2 of Section 2824 of the New York Public Authorities Law.
- Read the minutes of prior meetings and all reports provided, including financial statements and reports by employees. Make sure their votes are completely and accurately recorded. Do not hesitate to suggest corrections, clarification and additions to the minutes or other formal documents.
- Obtain copies of the minutes of any missed committee or Member meeting and read them timely, suggesting any changes that may be appropriate.
- Make sure there is a clear process for approving major obligations and contracts pursuant to the Authority's By-Laws.
- Make sure that monthly financial reports prepared for management are available to the Members or finance and audit committees, and that they are clear and communicate proper information for stewardship. Make sure there is an ongoing actual to budget comparison with discrepancies explained.
- Participate in risk assessment and strategic planning discussions for the future of the Authority.
- As part of its oversight of the Authority, Members should confirm that the Authority has sufficient internal controls. Members should review annually and update, as necessary, every significant policy – many of



which are required by law or recommended as best practices by the Office of the State Comptroller or the Authorities Budget Office.

- Make sure the Authority has policies for records retention, whistleblower protection, and background checks for prospective employees.
- Be involved in the selection and periodic performance reviews of the Executive Director, Director of Finance and Business Services and other key employees responsible for the Authority's day-to-day activities. Members must ascertain whether these individuals have the appropriate education, skills and experience to assume a key position and then evaluate their performance.

## **B. Duty of Loyalty**

Members shall be subject to the Authority's written "conflict of interest" policy and should identify the types of transactions that would prohibit them from becoming or continuing to serve as Members.

The conflict of interest policy is in addition to the rules set forth in Section 1107 of the Public Authorities Law. This statute makes it a misdemeanor for a Member to engage in certain transactions. Given the criminal penalties for violating these rules, Members must identify any potential conflicts before they occur, so that an appropriate solution can be found.

Members and officers are charged with the duty to act in the interest of the Authority. This duty of loyalty requires that any conflict of interest, real or possible, always be disclosed before joining a board and when they arise. Members should avoid transactions in which they or their family members benefit personally. If such transactions are unavoidable, disclose them fully and completely to all Members.

To exercise this *duty of loyalty* Members must be careful to examine transactions that involve Members or officers. Members must not approve any transaction that is not fair and reasonable, and a conflicted Member may not participate in the board vote. Members should also confirm the Authority has a code of ethics that is updated annually.

Transactions involving conflicts should be fully documented in the board minutes, and conflicts policies and disclosure statements should be discussed with the organization's auditors, attorneys and, when necessary, its independent Ethics Board.

## **C. Duty of Obedience**

Members have the *duty of obedience* to make sure the Authority complies with applicable laws and regulations and its internal governance documents and policies, including:

- Dedicating the Authority's resources to its mission.
- Insuring that the Authority carries out its purposes and does not engage in unauthorized activities.

- Notifying the Authority if the Member moves his or her primary residence outside Monroe County; any such change in residence will disqualify the Member from further service.
- Notifying the Authority whenever a Member changes his or her political party.
- Within thirty (30) days after notice of appointment as a Member or the commencement of such Member's new or renewal term, signing an oath of office and having it acknowledged by and filed with the Monroe County Clerk. The Member shall immediately thereafter notify the Authority that the foregoing requirements have been satisfied.
- Filing annual financial disclosure statements in the format provided by the Authority, including providing updates if a material change occurs before the next annual filing date. The Authority or its independent Ethics Board will file all annual financial disclosure statements and updates with the Monroe County Ethics Board, which filing may be made for the Authority by its outside legal counsel.
- Complying with all appropriate laws, including complying with registration and reporting laws, filing any required financial reports with the Office of the Comptroller, the Attorney General, the State Worker's Compensation Board, the State Department of Taxation and Finance and the Internal Revenue Service, and paying all taxes such as Social Security and income tax withholding (federal, state and local). Members may be personally liable for failing to pay employees' wages and benefits and withholding taxes on employees' wages.

### **III. Identify, Understand and Update the Authority's Mission**

The Authority's mission statement reads as follows: *The Monroe County Water Authority is a not-for-profit public benefit corporation that reliably provides quality, affordable water that fosters economic vitality and enhanced quality of life for Monroe County and area communities who request service.*

Additional information regarding the Authority's purposes and public mission can be found in the Authority's enabling legislation. Members should understand the Authority's mission, confirm that the Authority's actions further its mission and periodically update the mission statement and all related policies and procedures.

**MONROE COUNTY WATER AUTHORITY PROCUREMENT  
DISCLOSURE POLICY  
(**READOPTED DECEMBER-2022**)**

**PURPOSE**

As a public benefit corporation, the Monroe County Water Authority (the “Authority”) must conduct its operations in a manner that best serves the interests of its customers and the general public. The Authority expects all Members, officers and employees to comply and cause the Authority to comply with all laws and regulations governing business transactions. In 2005, the State Legislature adopted State Finance Law §§ 139-j and 139-k (the “Statutes”) to reform the procurement process for all governmental entities, including the Authority.

This Procurement Disclosure Policy is intended to conform the Authority’s procurement process to the requirements of the Statutes.

**ARTICLE 1  
DEFINITIONS**

As used herein, the following terms shall have the meanings set forth below:

**1. Article of Procurement**

A commodity, service, technology, public work, construction, revenue contract, the purchase, sale or lease of real property or an acquisition or granting of other interest in real property, that is the subject of a Governmental Procurement.

**2. Contacts**

Any oral, written or electronic communication with a governmental entity under circumstances where a reasonable person would infer that the communication was intended to influence the Governmental Procurement.

**3. Governmental Entity**

(a) Any department, board, bureau, commission, division, office, council, committee or officer of the state, whether permanent or temporary; (b) each house of the state legislature; (c) the unified court system; (d) any public authority, public benefit corporation or commission created by or existing pursuant to the public authorities law; (e) any public authority or public benefit corporation, at least one of whose members is appointed by the governor or who serves as a member by virtue of holding a civil office of the state; (f) a municipal agency, as that term is defined in paragraph (ii) of subdivision (s) of section one-c of the legislative law; or (g) a subsidiary or affiliate of such a public authority.

**4. Governmental Procurement**

(a) the preparation or terms of the specifications, bid documents, request for proposals, or evaluation criteria for a Procurement Contract, (b) solicitation for a Procurement Contract, (c) evaluation of a Procurement Contract, (d) award, approval, denial or disapproval of a Procurement Contract, or (e) approval or denial of an assignment, amendment (other than

amendments that are authorized and payable under the terms of the Procurement Contract as it was finally awarded or approved by the comptroller, as applicable), renewal or extension of a Procurement Contract, or any other material change in the Procurement Contract resulting in a financial benefit to the Offerer.

**5. Impermissible Contacts**

Contacts made by an Offerer shall be considered impermissible if the Offerer fails to satisfy the requirements of Article 4 and Article 5 hereof.

**6. Offerer**

The individual or entity, or any employee, agent or consultant or person acting on behalf of such individual or entity, that contacts a Governmental Entity about a Governmental Procurement during the Restricted Period of such Governmental Procurement.

**7. Permissible Contacts**

Contacts made by an Offerer shall be considered permissible if the Offerer satisfies the requirements of Article 4 and Article 5 hereof.

**8. Procurement Contract**

Any contract or other agreement for an Article of Procurement involving an estimated annualized expenditure in excess of Fifteen Thousand Dollars (\$15,000). Grants, article eleven- B state finance law contracts (i.e., any contract providing for a payment under a program appropriation to a not-for-profit corporation), intergovernmental agreements, railroad and utility force accounts, utility relocation project agreements or orders and eminent domain transactions shall not be deemed Procurement Contracts.

**9. Procurement Officer**

This term shall have the meaning set forth in Article 3 hereof.

**10. Procurement Record**

This term shall have the meaning set forth in Article 6 hereof.

**11. Proposal**

Any bid, quotation, offer or response to a Governmental Entity's solicitation of submissions relating to a procurement.

**12. Restricted Period**

The period of time commencing with the earliest posting on the Authority's website or in a newspaper of general circulation of written notice, advertisement or solicitation of a proposal or bid, or any other method for soliciting a response from offerers intending to result in a procurement contract and ending with the final contract award and approval by the appropriate entity.

### **13. Solicitation Materials**

This term shall have the meaning set forth in paragraph (a) of Article 4 hereof.

#### **ARTICLE 2 ETHICS OFFICER**

On an annual basis, the Members of the Authority shall appoint a Chairperson of the Ethics Board established in the Authority's Code of Ethics Policy. The appointed Chairperson shall be the Authority's "Ethics Officer" for purposes of this Policy.

#### **ARTICLE 3 PROCUREMENT OFFICERS (AUTHORIZED AUTHORITY CONTACT PERSONS)**

The Members of the Authority hereby delegate to the Executive Director the power to select a "Procurement Officer" for each and every Governmental Procurement (collectively, the "Procurement Officers"). The Executive Director may either select the Procurement Officer at the time the Governmental Procurement commences or select a Procurement Officer in advance for each type or category of Governmental Procurement. Such Procurement Officer(s) shall be the designated "contact" person for Offerers during the Restricted Period surrounding each Governmental Procurement.

#### **ARTICLE 4 CONTACTS BY OFFERERS**

All Contacts between an Offerer and the Authority during the Restricted Period for each Governmental Procurement shall be made through the applicable Procurement Officer, unless one of the following exceptions applies:

- (a) The submission of written proposals in response to a request for proposals, invitation for bids or any other method of soliciting a response from Offerers intending to result in a Procurement Contract (collectively, "Solicitation Materials");
- (b) The submission of written questions to a designated contact set forth in any Solicitation Materials, when all written questions and responses are to be disseminated to all Offerers who have expressed interest in the Solicitation Materials;
- (c) Participation in a conference provided for in any Solicitation Materials;
- (d) Complaints made in writing to the Executive Director by an Offerer regarding the failure of the applicable Procurement Officer to respond in a timely manner to authorized Offerer Contacts, provided that such written complaints become part of the Procurement Record;
- (e) Offerers who have been tentatively awarded a contract and are communicating with the Authority for the sole purpose of negotiating the contract, so long as the Contact occurs after the Offerer has received notice of the tentative award;

- (f) Contact between designated Authority staff and an Offerer in which the Offerer requests the review of a procurement award;
- (g) Contacts by Offerers in protests, appeals or other review proceedings before the Authority seeking a final administrative determination, or in a subsequent judicial proceeding;
- (h) Complaints of alleged improper conduct in a Governmental Procurement to the Attorney General, Inspector General, District Attorney, or court of competent jurisdiction; or
- (i) Written complaints to the State Comptroller's Office during the process of contract approval, when the State Comptroller's approval is required by law, provided that such written complaints become part of the Procurement Record; and
- (j) Complaints of improper conduct in a Governmental Procurement conducted by a municipal agency or local legislative body to the State Comptroller's Office.

The Statutes and this Policy permit communications between Offerers and the Authority prior to the Restricted Period in the form of a request for information ("RFI") by the Authority and the response thereto by the Offerer. The RFI must be used as a means to collect information upon which to base a decision by the Authority to proceed with a Governmental Procurement and not as a tool employed to award a Procurement Contract.

## **ARTICLE 5**

### **OTHER PROHIBITED OFFERER ACTIVITIES**

In addition to utilizing the designated Procurement Officer for all Contacts with the Authority, the following additional rules shall apply to all Offerers:

- (a) Offerers shall not attempt to influence the Authority's Governmental Procurement in a manner that would result in a violation of any State ethics/conflict of interest statute or the Authority's Code of Ethics or Conflict of Interest Policies; and
- (b) Offerers are prohibited from contacting any member, officer or employee of a governmental entity other than the Authority<sup>1</sup>, during the Restricted Period of a Governmental Procurement, regarding the Authority's pending procurement.

## **ARTICLE 6**

### **PROCUREMENT RECORD**

For each Governmental Procurement of the Authority, the applicable Procurement Officer shall maintain a procurement record (the "Procurement Record"), including all written materials pertaining to the specific Governmental Procurement. Upon any Contact in the Restricted Period, the Procurement Officer shall obtain the name, address, telephone number, place of principal employment and occupation of the person or organization making the Contact and inquire and record whether the person or organization making such contact was the Offerer or was retained, employed or designated by or on behalf of the Offerer to appear before or

---

<sup>1</sup> This prohibition is not applicable to Contacts between an Offerer and a member of the state legislature or legislative staff about a governmental entity other than the State Legislature, or a member of the state legislature or legislative staff contacting a governmental entity about a Governmental Procurement being conducted by a governmental entity other than the state legislature, provided that the member of the state legislature or legislative staff is acting in their official capacity.

contact the Authority about the Governmental Procurement. The Procurement Record shall include all recorded Contacts described in the prior sentence, whether such Contacts are Permissible Contacts or Impermissible Contacts. The Procurement Record shall not include Contacts with certain public officials as described in the footnote to item (b) of Article 5 hereof. In addition, the Procurement Record shall not include communications that a reasonable person would infer are not intended to influence a Governmental Procurement. The Authority shall keep a written or electronic copy of the Procurement Record for a period of six years from the end of the Restricted Period for each Governmental Procurement.

## **ARTICLE 7**

### **REQUIRED DISCLOSURE**

In general, all Solicitation Materials shall incorporate a summary of the policy and prohibitions of the Statutes as well as include copies of rules, regulations and the Authority's guidelines and procedures regarding Permissible Contacts during a Governmental Procurement. The following provisions offer specific methods for satisfying such requirements.

1. In all Authority Solicitation Materials, the following statement shall appear:

*Pursuant to State Finance Law §§139-j and 139-k, this solicitation [or other applicable identifier, i.e. "Invitation for Bid" or "Request for Proposal," etc.] includes and imposes certain restrictions on communications between a Governmental Entity (including the Authority) and an Offerer during the procurement process. An Offerer/bidder is restricted from making contacts from the earliest posting on the Authority's website or in a newspaper of general circulation of written notice of intent to solicit offers through final award and approval of the Procurement Contract by the Authority and, if applicable, the Office of the State Comptroller [the Authority may delete the reference to Comptroller approval when not applicable] ("restricted period"), to other than the Authority's Procurement Officer unless it is a contact that is included among certain statutory exceptions set forth in State Finance Law §139-j(3)(a). The Authority's Procurement Officer(s) for this Governmental Procurement, as of the date hereof, is identified on the first page of this solicitation [or wherever in the bid documents it is identified]. Authority employees are also required to obtain certain information when contacted during the restricted period and make a determination of the responsibility of the Offerer/bidder pursuant to these two statutes. Certain findings of non-responsibility can result in rejection for contract award and in the event of two findings within a four (4) year period, the Offerer/bidder is debarred from obtaining government Procurement Contracts. Further information about these requirements may be obtained from the Procurement Officer.*

2. In all Authority Procurement Contracts, the following provision shall appear:

*The Authority reserves the right to terminate this contract in the event it is found that the certification filed by the Offerer in accordance with State Finance Law §139-k (5) was intentionally false or intentionally incomplete. Upon such finding, the Authority may exercise its termination right by providing written notification to the Offerer in accordance with the written notice terms of this contract.”*

3. In each response to any Solicitation Materials, the Offerer shall complete the following in a timely and accurate fashion:

(a) “Offerer Affirmation of Understanding of and Agreement pursuant to State Finance Law §139-j(3) and 139-j (6)(b)” in the manner discussed in Appendix “A” hereto;

(b) “ Offerer Certification of Compliance with State Finance Law § 139-k (5)” in the manner discussed in Appendix “B” hereto; and

(c) “Offerer Disclosure of Prior Non-Responsibility Determinations” in the form provided as Appendix “B” hereto.

The failure of an Offerer to comply with such disclosure requirements will subject the Offerer to the sanctions described in Article 10 hereof, as well as any other penalties permitted by law.

## **ARTICLE 8**

### **REQUIREMENTS OF THE AUTHORITY PRIOR TO AWARING PROCUREMENT CONTRACTS**

Prior to conducting an award of a Procurement Contract, the Members of the Authority shall:

1. Make a final determination of responsibility of the proposed awardee in accordance with the Authority’s existing procedures;

2. Make a final determination of responsibility of the proposed awardee that measures compliance with the State Finance law provisions regarding (i) Permissible Contacts and (ii) disclosure of all information required in any Solicitation Materials (including, but not limited to, prior findings of non-responsibility by a Governmental Entity); and

3. Make a final determination that the procurement process for such proposed award was free from any conduct prohibited under the Public Officers Law as well as the applicable provisions of the Authority’s Code of Ethics and/or Conflict of Interest Policies.

## **ARTICLE 9**

### **ALLEGED VIOLATION; PROCEDURE**

1. Any Member, officer or employee of the Authority who becomes aware that an Offerer has violated this Policy or the Statutes shall:

(a) Immediately notify the Ethics Officer, who shall immediately investigate the alleged violation(s) and report to the Authority’s Governance Committee.



(b) If, after commencing the investigation, the Ethics Officer finds that there is sufficient cause to believe the alleged violation has occurred, s/he shall give the alleged violating Offerer reasonable notice (in the form of a certified letter, return receipt requested) informing him/her of the allegations and providing him/her with an opportunity to be heard regarding the allegations.

(c) If, following the opportunity to be heard, the Ethics Officer determines that the Offerer has knowingly and willfully violated this Policy, the Statutes or any other applicable procurement disclosure standards affecting Members, Officers or employees of the Authority, the Offerer shall be subject to sanctions described in Article 10 hereof.

2. The Ethics Officer shall report to the ethics officer of another Governmental Entity any violation of the statutes by an Offerer or by such other Governmental Entity's employees. The Ethics Officer shall be the person designated to receive similar communications coming from another Governmental Entity.

## **ARTICLE 10 SANCTIONS**

1. Upon a finding by the Ethics Officer, after consult with the Governance Committee, that an Offerer has knowingly and willfully violated this Policy, the Statutes or any other applicable procurement disclosure standards affecting Members, officers or employees of the Authority, the Offerer shall be subject to the following sanctions, as well as any other penalty permitted by law:

(a) The Offerer shall be deemed "non-responsible" and such Offerer (along with its subsidiaries and any other related or successor entity) shall not be awarded the Procurement Contract, unless the Authority finds that the following special circumstances exist:

- (i) The award to the offending Offerer is necessary to protect public property or public health or safety; and
- (ii) The offending Offerer is the only source capable of supplying the required Article of Procurement within the necessary timeframe.

(b) In addition, the Ethics Officer shall notify the State Office of General Services of the finding of non-responsibility<sup>2</sup>.

2. Upon a finding that a Member, officer or employee of the Authority has knowingly and willfully violated this Policy, the Statutes or any other applicable procurement disclosure standards affecting Members, officers or employees of the Authority, the Ethics Officer shall immediately notify the Executive Director of the Authority or the Chair of the Board of the Authority. The offending Member, officer or employee shall be subject to the sanctions described in the Authority's Code of Ethics Policy.

---

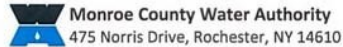
<sup>2</sup> A second finding of non-responsibility under the Statutes within four (4) years will render the Offerer (along with its subsidiaries and any other related or successor entities) ineligible to submit a proposal on or be awarded any Procurement Contract for four (4) years from the date of the second final determination of non-responsibility, unless the special circumstances outlined in Section (a) of this Article 10 exist.

## **DISTRIBUTION OF THIS POLICY**

This Policy shall be distributed annually to the Authority's Members and officers. It shall also be distributed annually to those employees that have the ability to affect any Procurement. It shall also be distributed to each new Member, officer and applicable employee as soon as practicable following commencement of such position.

## APPENDIX A

### OFFERER'S AFFIRMATION OF UNDERSTANDING OF AND AGREEMENT PURSUANT TO STATE FINANCE LAW §139-J(6)(b)



#### STATE FINANCE LAW §§139-J & 139-K

Pursuant to State Finance Law §§139-j and 139-k, this Invitation to Bid includes and imposes certain restrictions on communications between a Governmental Entity (including the Authority) and a Bidder/Officer during the procurement process. A Bidder/Officer is restricted from making contacts from the earliest posting on the Authority's website or in a newspaper of general circulation of written notice of intent to solicit offers through final award and approval of the Procurement Contract by the Authority other than to the Authority's Procurement Officers unless it is a contact that is included among certain statutory exceptions set forth in State Finance Law §139-j(3)(a). The Authority's Procurement Officers for this Governmental Procurement, as of the date hereof, are identified below. Authority employees are also required to obtain certain information when contacted during the restricted period and make a determination of the responsibility of the Bidder/Officer pursuant to these two statutes. Certain findings of non-responsibility can result in rejection for contract award and, in the event of two findings within a four-year period, the Bidder/Officer shall be debarred from obtaining governmental procurement contracts. Further information about these requirements may be obtained from the Procurement Officers.

The Procurement Officers for this Bid are:

- Name of Officer \_\_\_\_\_ (585) 442-2001 x --- \_\_\_\_\_ Email Address
- Name of Officer \_\_\_\_\_ (585) 442-2001 x --- \_\_\_\_\_ Email Address
- Name of Officer \_\_\_\_\_ (585) 442-2001 x --- \_\_\_\_\_ Email Address
- Name of Officer \_\_\_\_\_ (585) 442-2001 x --- \_\_\_\_\_ Email Address
- Name of Officer \_\_\_\_\_ (585) 442-2001 x --- \_\_\_\_\_ Email Address

The Authority reserves the right to terminate this contract in the event it is found that the certification filed by the Bidder/Officer in accordance with State Finance Law §139-k(5) was intentionally false or intentionally incomplete. Upon such finding, the Authority may exercise its termination right by providing written notification to the Offerer in accordance with the written notice terms of this contract.

## AFFIRMATION OF UNDERSTANDING

### OFFERER'S AFFIRMATION OF UNDERSTANDING OF AND AGREEMENT PURSUANT TO STATE FINANCE LAW §139-j(3) AND §139-j(6)(b)

#### BACKGROUND

State Finance Law §139-j(6)(b) provides that:

Every Governmental Entity shall seek written affirmations from all Offerers as to the Offerer's understanding of an agreement to comply with the Governmental Entity's procedures relating to permissible contacts during a Governmental Procurement pursuant to subdivision three of this section.

#### INSTRUCTIONS

The Monroe County Water Authority must obtain the required affirmation of understanding and agreement to comply with procedures on procurement lobbying restrictions regarding permissible contacts in the restricted period for a procurement contract in accordance with State Finance Law §§139-j and 139-k. It is recommended that this affirmation be obtained as early as possible in the procurement process, such as when the contractor submits its proposal or bid.

#### AFFIRMATION OF UNDERSTANDING & AGREEMENT

Offerer affirms that he/she understands and agrees to comply with the procedures of the Monroe County Water Authority relative to permissible Contacts as required by State Finance Law §139-j(3) and §139-j(6)(b).

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature of Offerer or Authorized Representative

Name: \_\_\_\_\_ Tide: \_\_\_\_\_  
Please Print

Bidder's Name \_\_\_\_\_

Bidder's Address \_\_\_\_\_

\_\_\_\_\_

**APPENDIX B**  
**BIDDER/OFFERER DISCLOSURE OF**  
**PRIOR NON-RESPONSIBILITY DETERMINATION & AFFIRMATION/CERTIFICATION**  
**IN ACCORDANCE WITH NYS FINANCE LAW 139-J AND 139-K**



**BIDDER/OFFERER DISCLOSURE**

**BIDDER/OFFERER DISCLOSURE**  
**OF**  
**PRIOR NON-RESPONSIBILITY DETERMINATION & AFFIRMATION/CERTIFICATION**  
**IN ACCORDANCE WITH NYS FINANCE LAW 139-J AND 139-K**

**BACKGROUND**

New York State Finance Law §139-k(5) requires that every Procurement Contract award subject to the provisions of State Finance Law §§139-k or 139-j shall contain a certification by the Offerer that all information provided to the procuring Governmental Entity with respect to State Finance Law §139-k is complete, true, and accurate.

**INSTRUCTIONS**

The Monroe County Water Authority must obtain the required certification that the information is complete, true, and accurate regarding any prior findings of non-responsibility, such as non-responsibility pursuant to State Finance Law §139-j. The Offerer must agree to the certification and provide it to the procuring Governmental Entity.

Name of Individual or Entity Seeking to Enter into the Procurement Contract: \_\_\_\_\_

Address: \_\_\_\_\_

Name & Title of Person Submitting this Form: \_\_\_\_\_

CONTRACT PROCUREMENT NUMBER: \_\_\_\_\_ Date: \_\_\_\_\_

1. In the previous four years, has any Governmental Entity made a finding of non-responsibility regarding the individual or entity seeking to enter into the Procurement Contract?

☐ No ☐ Yes

If yes, answer the next questions.

2. Was the basis for the finding of non-responsibility due to a violation of State Finance Law 139-j?

☐ No ☐ Yes

3. Was the basis for the finding of non-responsibility due to the intentional provision of false or incomplete information to a Governmental Entity?

☐ No ☐ Yes

## BIDDER/OFFERER DISCLOSURE

4. If you answered YES to any of the above questions, provide details regarding the finding of non-responsibility below.

Governmental Entity: \_\_\_\_\_

Date of Finding of Non-Responsibility: \_\_\_\_\_

Basis of Finding of Non-Responsibility: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

[Add additional pages as necessary.]

5. Has any Governmental Entity or other governmental agency terminated or withheld a Procurement Contract with the above-named individual or entity due to the intentional provision of false or incomplete information?

☐ No ☐ Yes

6. If yes, provide details below:

Governmental Entity: \_\_\_\_\_

Date of Termination or Withholding: \_\_\_\_\_

Basis of Termination or Withholding: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(Add additional pages as necessary.)

By signing below, Bidder/Offerer affirms that he/she understands and agrees to comply with the Monroe County Water Authority's Procurement Disclosure Policy, Code of Ethics Policy, and Conflict of Interest Policy as required by State Finance Law 139-j(3) and 139-j(6)(2) and certifies that all information provided to the Water Authority with respect to State Finance Law 139-j and 139-k is complete, true, and accurate.

By: \_\_\_\_\_  
(Signature of Person Certifying)

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Title: \_\_\_\_\_

## BIDDER/OFFERER DISCLOSURE

Bidder/Offerer Name: \_\_\_\_\_  
(Company Name)

Bidder/Offerer Address: \_\_\_\_\_

\_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**PROJECT NO.** \_\_\_\_\_

**MCWA PROCUREMENT NO.** \_\_\_\_\_

**MCWA PROCUREMENT COMPLIANCE FORM**

In 2006, New York State adopted extensive changes to the Procurement Laws. Monroe County Water Authority (the "Authority") adopted a Procurement Disclosure Policy in order to comply with the new rules. In particular, Article 8, Section 3 requires that the Authority make a final determination that the procurement process for each proposed award was free from any conduct prohibited under the Public Officers Law as well as the applicable provisions of the Authority's Code of Ethics and/or Conflict of Interest Policies. The Members must make this determination for each procurement. In order to provide sufficient information for the Members to make such determination, the following attestation shall be made by the staff of the Authority:

The procurement process involving \_\_\_\_\_  
**product or service**  
that commenced in \_\_\_\_\_  
**month and year**

did not involve conduct prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy and the Authority's Code of Ethics and/or Conflicts of Interest Policies. This attestation is made by the Procurement Officer(s) (as such term is defined in the Authority's Procurement Disclosure Policy) and is limited to such person's personal knowledge.

In the event that an impermissible contact has occurred after date of signature on this form, it will be immediately reported to the Executive Director.

**By:** \_\_\_\_\_  
(Signature of Person Certifying)

**Date:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

**Print Title:** \_\_\_\_\_



## PROFESSIONAL SERVICES POLICY AND PROCEDURES

**READOPTED DECEMBER 2022**

### **DEFINITIONS**

***“Professional Service”***: A service that requires special or technical skill, training or expertise and that does not readily lend itself to competitive bidding. General guidelines for determining whether a service is a professional service are as follows:

1. Whether the service is subject to state licensing or testing requirements.
2. Whether substantial formal education or training is a necessary prerequisite to the performance of the service.
3. Whether the service requires a relationship of personal trust and confidence between the contractor and MCWA officials.

The term “Professional Service” specifically excludes services purchased from or exchanged with a governmental body or public benefit corporation.

***“RFQ/RFP - Request For Qualifications/Proposals”***: A written request seeking offers from prospective vendors. This method promotes competition based on qualifications and other factors that go beyond just price. Price Proposals can be solicited at the same time, or fees may be negotiated after selection of the most qualified provider.

***“Statements of Qualifications/Proposals”***: Written documents submitted in response to a RFQ/RFP, if so requested.

### **SELECTION**

A Request for Qualification/Proposal shall be prepared by the applicable Department Head. MCWA shall use reasonable efforts to circulate the RFQ/RFP, such as posting a copy on the MCWA website. If possible, Statements of Qualification/ Proposal shall be solicited from at least three (3) professional service providers.

Technical proposals generally require that potential service providers have extensive expertise in the field. Accordingly, the RFQ/P should include, where applicable, requests for written Statements of Qualifications/Proposals and personal interviews or similar presentations.

### **PAYMENT APPROVALS**

All Professional Services payments, with the exception of the Authority’s legal services providers, must be approved by an authorized Department Head. Approvals will be required as follows:

<b>Contract Value</b>	<b>Approval Required</b>
Up to \$14,999-	Department Head* and Reviewed by Director of Finance
\$15,000 and Above	Department Head*, Director of Finance, and Executive Director
*Of the Department originating the professional services payment authorization.	

## **CONTRACTS AND PURCHASE ORDERS**

All Professional Services shall be memorialized pursuant to a written contract (or purchase order) stating the services to be provided and any material terms. The term of any contract shall not exceed five (5) years. The contract shall specifically state the method by which any service provider shall be compensated. For continuing services, a new selection process shall be completed no less than every five (5) years. This does not preclude the same professional services firm or individual from proposing again after the prior five (5) years has elapsed.



Compensation Guidelines  
for  
Management and Confidential Employees  
2023



12/7/2022

---

# **COMPENSATION GUIDELINES**

## *For Management and Confidential Employees*

### **Overview**

The primary goals of Monroe County Water Authority's (MCWA) Compensation Guidelines is to administer equitable and consistent pay related actions and maintain an appropriate internal alignment among job classifications.

Our guidelines establish pay and classification grades necessary to recruit, select and retain qualified employees.

### **Compensation Program**

MCWA will conduct annual performance appraisals at least annually in order to tie personal performance to compensation determinations;

- MCWA will provide opportunities for our employees for professional and personal development that will enhance their ability to perform in their current positions;
- MCWA will regularly assess the market to ensure our salary ranges are competitive to hire the highest caliber employees and to retain our talented workforce;
- MCWA will use the greater Rochester area salary market, AWWA compensation study, as well as other Authorities to establish the midpoint "market" of compensation levels;
- MCWA will use the most comparable market in any compensation study utilized;
- MCWA will use the "mean" salary data point defined as the recorded or at least average (50%) of surveys thereby eliminating the highest and lowest reported compensation information from our baseline for "market";
- In our recruitment efforts, MCWA recognizes that compensation may need to exceed midpoint, "market" in any particular occupation, at any given time in order to recruit and attract the highest caliber employees whose skills and abilities most closely align with our need and strategic direction.

All Management and Confidential employees will be compensated at a pay rate within a given salary range for the position held. An employee's annual pay increase shall not be less than the minimum or more than the last step for the classification unless a certified Professional Engineer's License is verified.

### **Compensation Program Goals**

The ultimate goals of the Compensation Program are:

- To attract, retain and motivate employees;
- To support an employee performance management system necessary to ensure organizational success (to drive desired behaviors in order to meet the needs of our members);
- To provide an objective, consistent, equitable basis for determining employee compensation.

### **Starting Salaries of New Hires:**

The starting salary for a new hire will be dependent upon:

- The position/job description;
- Skills and experience of the individual;
- Recommendation of Compensation Consultant

All starting salaries must be coordinated by the Personnel Director and Executive Director. Additionally, Human Resources will monitor salaries for new hires to see that an appropriate relationship between staff salaries is maintained.

### **Annual Pay Adjustment:**

For all Management and Confidential employees who are above the midpoint, upon a favorable review shall advance one step on January 1<sup>st</sup> of each year. After reaching Step 7 of the Management and Confidential salary grades (see below), that employee will be 'stepped out' and will receive no further increase until the salary grades are adjusted. A step advancement may be withheld for performance related issues.

If an employee is below the midpoint for a specified grade, the following increase will be applicable:

	<b>Does Not Meet Job Expectations</b>	<b>Partially Meets Job Expectations</b>	<b>Meets Job Expectations</b>	<b>Exceeds Job Expectations</b>
<b>Below Midpoint</b>	<b>0%</b>	<b>2%</b>	<b>4%</b>	<b>6%</b>

Employees who are below 75% of the midpoint may be considered targeting at 85% of midpoint with Executive Director and Personnel Director concurrence.

- Part time employees shall be eligible for an increase every two years.
- Employee hired after July 1<sup>st</sup> of any given year, will not be eligible for an increase for the following year.

Example: Employee X was hired on August 10, 2022, Employee X is not eligible for an increase until January 2024,

#### **Management Salary Grades – Effective January 1, 2022**

<i>Grade</i>	<i>Midpoint</i>	<i>Step 1</i>	<i>Step 2</i>	<i>Step 3</i>	<i>Step 4</i>	<i>Step 5</i>	<i>Step 6</i>	<i>Step 7</i>
<i>1</i>	<i>\$67,446</i>	<i>\$69,807</i>	<i>\$72,250</i>	<i>\$74,779</i>	<i>\$77,396</i>	<i>\$80,105</i>	<i>\$82,908</i>	<i>\$85,810</i>
<i>2</i>	<i>\$74,191</i>	<i>\$76,788</i>	<i>\$79,475</i>	<i>\$82,257</i>	<i>\$85,136</i>	<i>\$88,116</i>	<i>\$91,200</i>	<i>\$94,392</i>
<i>3</i>	<i>\$81,610</i>	<i>\$84,466</i>	<i>\$87,423</i>	<i>\$90,482</i>	<i>\$93,649</i>	<i>\$96,927</i>	<i>\$100,320</i>	<i>\$103,831</i>
<i>4</i>	<i>\$89,771</i>	<i>\$92,913</i>	<i>\$96,165</i>	<i>\$99,531</i>	<i>\$103,014</i>	<i>\$106,620</i>	<i>\$110,351</i>	<i>\$114,214</i>
<i>5</i>	<i>\$98,748</i>	<i>\$102,204</i>	<i>\$105,781</i>	<i>\$109,484</i>	<i>\$113,316</i>	<i>\$117,282</i>	<i>\$121,387</i>	<i>\$125,635</i>
<i>6</i>	<i>\$108,622</i>	<i>\$112,424</i>	<i>\$116,359</i>	<i>\$120,431</i>	<i>\$124,646</i>	<i>\$129,009</i>	<i>\$133,524</i>	<i>\$138,198</i>

7	\$119,485	\$123,667	\$127,995	\$132,475	\$137,112	\$141,911	\$146,878	\$152,018
8		V	A	C	A	N	T	
9	\$144,576	\$149,636	\$154,873	\$160,294	\$165,904	\$171,711	\$177,721	\$183,941

**Confidential Salary Grades – Effective January 1, 2022**

<i>Grade</i>	<i>Midpoint</i>	<i>Step 1</i>	<i>Step 2</i>	<i>Step 3</i>	<i>Step 4</i>	<i>Step 5</i>	<i>Step 6</i>	<i>Step 7</i>
1		V	A	C	A	N	T	
2	\$61,568	\$63,723	\$65,953	\$68,262	\$70,651	\$73,123	\$75,683	\$78,332
3	\$67,725	\$70,095	\$72,549	\$75,088	\$77,716	\$80,436	\$83,251	\$86,165
4	\$74,497	\$77,104	\$79,803	\$82,596	\$85,487	\$88,479	\$91,576	\$94,781

**Promotional Increases:**

Promotional salary adjustments are defined as a change in position or title and a movement to another grade or level within the salary grade structure. A promotional increase shall be 7% or the closest to the next step in the salary schedule. If the step increase exceeds 7%, the difference between 7% increase and the step, will be paid in a lump sum to the employee.

Employee who are assigned to perform additional duties in the same job position or pay grade will receive no change in pay.

### **Credential Salary Incentives:**

Credential salary incentives are available to employee who hold a current, valid Professional Engineer's (P.E.) license, issued in New York State. For those employees, excluding Executive Staff, a 5% salary premium will be added January 1<sup>st</sup> to the base salary for those eligible employees. In cases when an employee is at Step 7 of the salary grade, it will be permissible to exceed the top step provision.