



To: Board Members Date: October 4, 2019

From: Nicholas Noce, Executive Director

Subject: **Regular Board Meeting – Thursday, October 10, 2019 @ 9:30 a.m.
Board Room, 475 Norris Drive**

AGENDA ITEMS:

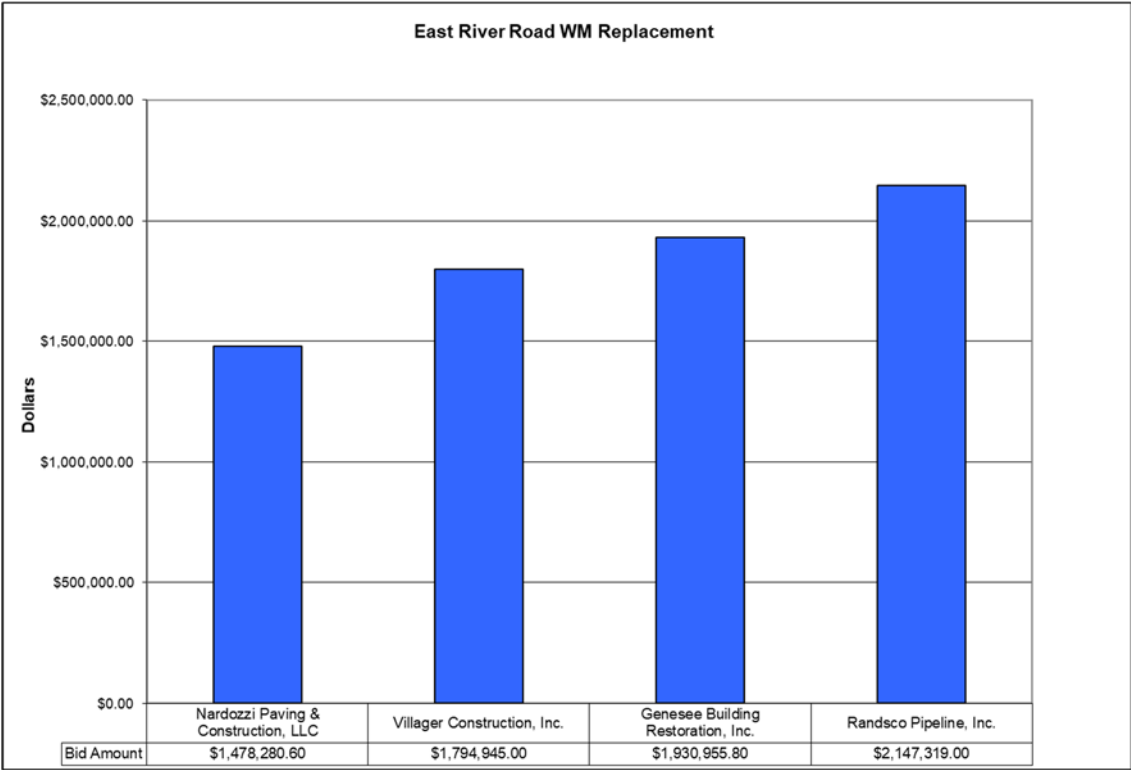
1. Personnel Items

There are resolutions on this Agenda to confirm the following two (2) new hire appointments. Recommendation memorandums for these appointments and their employment applications are enclosed for Board review:

- Appointment of Doreen Ives to the title of Dispatcher in the Facilities, Fleet Maintenance, and Operations Department. Ms. Ives interviewed favorably for this position and is considered to be well-suited for performing these duties. She is reachable on the Civil Service list for Dispatcher.
- Appointment of Aaron Riscignolo to the title of Laborer in the Buildings & Grounds unit of our Facilities, Fleet Maintenance & Operations Department. Mr. Riscignolo has many years' maintenance experience and is well-suited for this position.

There is a resolution on this agenda to confirm the following promotional appointment:

- Kimberle J. Pennington to the title of Dispatcher. Recommendation memorandum is enclosed for Board review.
2. There is an item on the Agenda to award a contract for the East River Road Water Main Replacement project. The project involves the installation of approximately 10,200 lineal feet of 12" ductile iron water main on East River Road in the Town of Henrietta. There were four (4) bids submitted. Our recommendation is to award this work to Nardozzi Paving & Construction, LLC in the bid amount of \$1,478,280.60.



3. There is an item on the Agenda authorizing an Agreement with NYSDOT for their roundabout project on Route 96 at Lynaugh Road in the Town of Victor. This project includes the relocation of approximately 720 feet of 8" ductile iron water main, hydrant, and valves to accommodate the NYSDOT work. This work will be incorporated into the NYSDOT's contract and will be completed at no expense to the Water Authority.

4. There is an item on the Agenda authorizing an Agreement with NYSDOT for their project on Route 104 (W. Ridge Road) from Route 259 (Union Street) to Route 261 (Manitou Road) in the Towns of Parma and Greece. The NYSDOT's work will include the adjustment of approximately sixteen (16) water valve boxes to accommodate their work. There will be no cost to the Water Authority.

5. There is an item on the Agenda to authorize a change order to the purchase of an Uninterruptible Power System (UPS) from Hi-Tec Computer Power, Inc., to include the additional purchase of a stand-alone, wall-mounted maintenance bypass switch, which will facilitate future maintenance of the UPS. This bypass switch was not included in the original UPS bid documents. The change order is for an estimated amount of \$1,350, which is approximately 8 percent of the original contract value of \$16,436.90.

6. There is an item on the Agenda to authorize the purchase of a 375 kW Caterpillar Model XQ425 Diesel Trailer-Mounted Generator Set through Sourcewell Contract #12067-CAT. Sourcewell is a purchasing cooperative established by the State of Minnesota legislature and available to educational institutions, governmental entities, and nonprofit organizations throughout the country. Sourcewell holds competitively solicited cooperative contracts for products and services with hundreds of vendors.

The purchase of the new Trailer-Mounted Generator Set is a component of the Authority's Generator Optimization Project and will further improve the redundancy and resiliency of the water system. The estimated cost of the new Trailer-Mounted Generator Set is \$235,000.

COMPENSATION COMMITTEE REPORTING

FINANCE COMMITTEE REPORTING

7. A resolution to approve the Authority's Preliminary Budget for Calendar Year 2020 is on the Agenda. Budget information was discussed at Budget Workshop sessions conducted for the Board Members, and the Preliminary Budget has been distributed for their review. This was on the Finance Committee meeting agenda of October 3, and upon their recommendation, the 2020 Budget will be presented for full Board approval at this Board Meeting.

There may be additional items placed on the Agenda not finalized for this mailing.

BOARD DISCUSSION/NOTIFICATION ITEMS:

In Board folders:

- Routine monthly informational updates.

There may be additional items presented for discussion and/or notification.

NN/ka

Enclosures