



To: Board Members

Date: November 2, 2018

From: Nicholas Noce

Subject: **Regular Board Meeting – Thursday, November 8, 2018 9:30 a.m.**
at 475 Norris Drive – Board Room

Agenda Items:

1. Personnel Items:

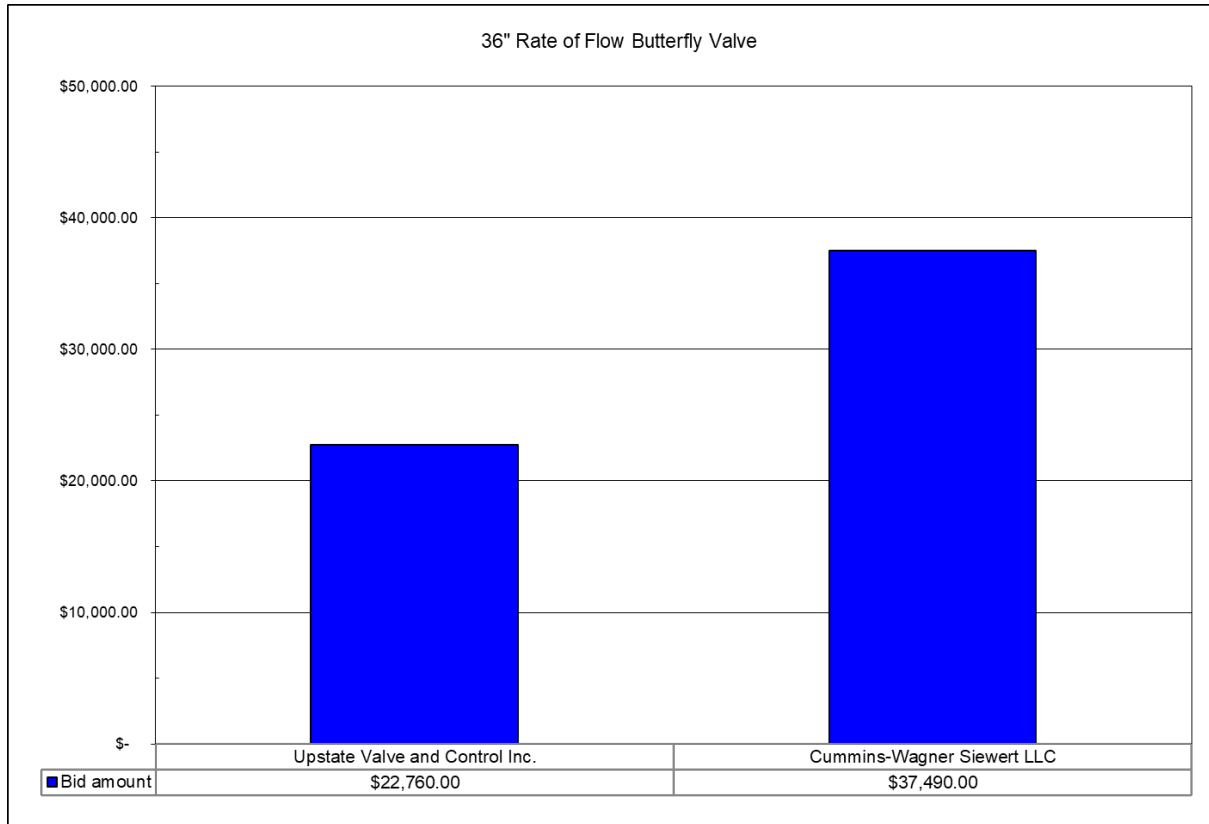
- There are two (2) resolutions on the Agenda #18-219 and #18-220 to confirm the appointments of:
 - Cady Joy to the title of Utility Worker, effective November 26, 2018 at Salary Schedule 4, Group 3, Step 1.
 - Brandon Miller to the title of Utility Worker, effective November 12, 2018 at Salary Schedule 4, Group 3, Step 1.
- There is an item on the Agenda to authorize the Executive Director to execute a Memorandum of Understanding pertaining to a settlement reached with CSEA on behalf of a particular employee.

2. There is an item on the Agenda for the annual license and software support services agreement with Wonderware North (Q-mation). Wonderware is the software that our SCADA system runs on and Wonderware North (Q-mation) is the sole distributor for our location. The budget cost is \$33,000 per year for a three year agreement. There is an allowable cost escalation of up to 1.5% per year for years two and three.

3. There is an item on the agenda to authorize the use of Monroe County Contract #809-17 Heavy Equipment Rental, for Heavy Equipment Rental for the Authority, for an estimated amount of \$300,000 through the contract period ending September 30, 2019.

4. There is an item on the agenda to authorize the use of New York State Contract #22935 for an estimated amount of \$250,000 through the contract period ending October 26, 2020 for Heavy Equipment Rental from various vendors awarded serving MCWA's service area, based on pricing and availability. Vendors include: Admar Supply Company, Inc. (Contract #PC67202); C.P. Ward, Inc. (Contract #PC67204); George and Swede Sales & Service, Inc. (Contract #PC67270); Monroe Tractor & Implement Company, Inc. (Contract #PC67211).

5. There is an item on the agenda to award a contract for the 36" Rate of Flow Butterfly Valve. This contract includes furnishing and delivering one 36" butterfly valve to be used to replace a deficient valve at the Shoremont Water Treatment Plant. There were two responsive bids submitted. Our recommendation is to award this unit price contract to Upstate Valve and Control Inc. for the bid amount of \$22,760.



6. There is an item on the agenda to authorize purchase of 24” Valves, Retainer Glands and Sleeves from low responsive, responsible bidder, Blair Supply, with a total bid amount of \$14,624.98 based on estimated quantities.
7. There is an item on the agenda to authorize the purchase of Cationic Polymer. This chemical is used to treat the water at the Shoremont and Webster Treatment Plants. Bid specifications were sent to six chemical suppliers and two submitted bids. However, one bidder did not meet the chemical specification for molecular weight or percent active ingredient.

The remaining bid was from Polydyne Inc. for \$107,600 for an estimated 100 tons per year. The chemical bid is 40% higher than the previous contract with EnviroSolve, which was terminated after EnviroSolve said they could no longer honor their bid price. MCWA has used the Polydyne product for many years in the past and it works well with our process.

The contract term is for a one-year duration with the option to extend in one-year increments for up to four additional years if mutually agreeable and per the bid terms and conditions, with a price escalation of no more than 3% per year of extension.

8. There is an item on the agenda to authorize the purchase and delivery of Stainless Steel Curb Box Rods to the low responsive, responsible bidder Core and Main in the amount \$14,229. This is a one year, unit price contract with the option to extend for up to four additional one-year terms upon mutual consent.

9. There is an item on the agenda to authorize the purchase and delivery of Curb Boxes and Rods to the low responsive, responsible bidder Core and Main in the amount \$47,550. This is a one year, unit price contract with the option to extend for up to four additional one-year terms upon mutual consent.
10. There is an item on the agenda to authorize the purchase of materials and services for the rehabilitation and repair of Echo Street Booster Pump Station (BPS) Pump No. 1, which is a 500-horsepower pump originally manufactured by Peerless Pumps and installed approximately in 1963. The rehabilitation and repair work will be performed by Siewert Equipment. Siewert Equipment, located in Rochester, the sole authorized representative and distributor of Peerless Pumps in Monroe County. Rehabilitation and repair of the pump is necessary to restore hydraulic efficiency, performance, and reliability. The estimated cost for rehabilitation and repair of Pump No. 1 is \$22,000.
11. There are two items on the agenda to authorize the purchase of materials and supplies from W.W. Grainger, Inc. to be utilized by the Production and FFO Departments. Items which are listed under the NYS State Contract for Industrial Supplies, PC67235 will be purchased under that contract and other items not available through the State contract will be purchased under our blanket order procedures.

FINANCE COMMITTEE REPORTING

12. The Authority's Finance Committee met on November 1, 2018, and with their recommendation there are resolutions for the following:
 - Two (2) items on the agenda regarding the approval and notification process to amend the Authority's Water Rate Schedule effective January 1, 2019. A copy of the proposed rate schedule is enclosed for your consideration, and Larry Magguilli will further discuss.

GOVERNANCE COMMITTEE REPORTING

13. The Authority's Governance Committee met on November 1, 2018, and with their recommendation there are resolutions for the following; policy documents are enclosed for full Board review:
 - Readopting the Conflicts of Interest Policy, as presented.
 - Approval of the Code of Ethics Policy, as revised and presented.
 - Readopting the Policy Governing the Use of Authority Discretionary Funds, as presented.
 - Approval of the Policy Regarding the Acquisition of Interests in Real Property, as revised and presented.
 - Approval of the Software Code of Ethics, as revised and presented.
 - Approval of Disposal Guidelines Policy as revised and presented.
14. There is an item to establish the MCWA Board Meeting Schedule for 2019. The proposed dates listed are for the second Thursday of each month during the 12-month period. A 2019 calendar with these proposed dates highlighted is enclosed for Members' prior review.

15. There is an item on the agenda for standardization of Frontier’s Virtual Private Network (VPN) for SCADA communications. The next planned purchase of this service and equipment will be in early 2019. Staff has conducted a thorough, extensive review and determined that Frontier’s VPN services provides the most reliable and cost-effective solution for our SCADA communications for the reasons detailed in the attached memorandum from Richard Metzger.
16. The Authority’s standard procurement compliance resolution.
17. There is an item on the agenda to adopt the State Environmental Quality Review Act (SEQR) findings of the Genesee County Legislature for Phase 2 of the Genesee County Water Supply Project. This project will allow Monroe County Water Authority (MCWA) to provide Genesee County (County) with an additional water supply capacity of 2.4 million gallons per day.

The overall project is made up of several individual components in both Monroe and Genesee. Per the “Amended and Restated Water Development and Supply Agreement” between the County and MCWA, dated January 2, 2018, and MCWA’s enabling legislation, the County will pay for all of the improvements. MCWA may bond several of the individual Sub-projects for the County at their request and as the Water Authority is able, but the County will reimburse MCWA.

The County, acting as the Lead Agency, initially completed the State Environmental Quality Review (SEQR) of the County Water Supply System in 2004, which included a Final Environmental Impact Statement (FEIS) for both Phase 1 and Phase 2. In April 2018, the County and its consultants updated the Full Environmental Assessment Forms (EAF) and supporting documentation for all of the Sub-projects associated with Phase 2.

MCWA reviewed and provided the County with comments on the EAF’s. These comments were addressed prior to the County declaring its Findings. Staff reviewed all of the pertinent documentation associated with this project and recommends that a negative declaration be issued pursuant to the SEQR regulations.

18. There are items on the agenda for approval of the Authority’s 3rd Quarter Investment Report – period ending September 30, 2018; and for approval of the Authority’s 3rd Quarter Financial Report – period ending September 30, 2018. These reports are enclosed for Board review.

There may be additional items placed on the agenda not finalized for this mailing.

Board Discussion / Notification Items:

- In Board folders for review:
 - Final and Adopted 2019 Budget
 - NY State Mandated Sexual Harassment Prevention Law – NY State Model Policy
 - Independent Accountant’s Report on MCWA application of agreed-upon procedures as prepared by Bonadio & Co., LLP
 - Copy of Article from the October 26, 2018 edition of Rochester Business Journal Best Lawyers® in Rochester
 - Any routine monthly updates.

There may be additional items presented for discussion and/or notification.

Enclosures
cc: Department Heads



Monroe County Water Authority

PURCHASE REQUISITION

CCOPY

REQUISITION AND
ORDER NO. _____

DATE : October 22, 2018 Do Not Duplicate

ORDERED BY : Mark Iannitti 769
Name and Emp. #

DELIVER TO:
 OPERATION CENTER (1)
 TREATMENT PLANT (2)
 MCWA PICK UP (7)
 AS SPECIFIED BELOW (99)
Not to Exceed

APPROXIMATE
DATE REQUIRED : 11/9/2018 (Must Provide A Date)

Approximate Cost: \$300,000.00

ACCT., JOB ORDER
OR AUTHORIZATION # : various

Bid Item

Quote Item

PO DESCRIPTION : Heavy Equipment Rental

Contract Item

VENDOR # : 451 VENDOR NAME: CP Ward

ITEM NO.	QUANTITY NEEDED	UNIT TYPE	PURCH. NUMBER	DESCRIPTION OF MATERIAL
1	1	ea		Heavy Equipment Rental Pricing Per Monroe County Contract #809-17 Contract Period until 9-30-19

APPROVED BY:

Mark Iannitti 769
Manager/Supervisor # and Name
772
Department Head # and Name

APPROVED BY:

[Signature] #1332
Director of Finance # and Name
[Signature] #1013
Executive Director



CONTRACT DATA SHEET

Monroe County Division of Purchasing
200 County Office Building, Rochester NY 14614

TITLE: Heavy Equipment Rental

CONTRACT #: 809-17

CONTRACT DATES: 10/1/17-9/30/19

BUYER: SEAN WILCOX
PHONE: 585/753-1136
FAX: 585/753-1104

VENDOR(S): CP Ward
100 River Rd.
PO Box 900
Scottsville, NY 14546

Ph: 585-889-8800
Fax: 585-889-6008

COPY



Monroe County Water Authority

PURCHASE REQUISITION

REQUISITION AND

ORDER NO. _____

DATE : October 26, 2018

Do Not Duplicate

DELIVER TO:

ORDERED BY : Mark Iannitti 769
Name and Emp. #

- OPERATION CENTER (1)
- TREATMENT PLANT (2)
- MCWA PICK UP (7)
- AS SPECIFIED BELOW (99)

APPROXIMATE DATE REQUIRED : 11/9/2018 (Must Provide A Date)

Approximate Cost: \$250,000.00

ACCT., JOB ORDER OR AUTHORIZATION # : Various

Bid Item

Quote Item

PO DESCRIPTION : Heavy Equipment Rental

Contract Item

VENDOR # : _____ VENDOR NAME: _____

ITEM NO.	QUANTITY NEEDED	UNIT TYPE	PURCH. NUMBER	DESCRIPTION OF MATERIAL
1	1	ea		Heavy equipment rental utilizing NY State Contract award #22935 - OGS Group 72007 Vendors approved: Admar Supply Co. Inc. - PC67202 C.P.Ward Inc. - PC67204 George & Swede Sales & Service Inc. - PC67270 Monroe Tractor & Implement Co. Inc. - PC67211 Equipment will be ordered as needed. Contract period until 10/26/2020

APPROVED BY:

Mark Iannitti 769
Manager/Supervisor # and Name

Ken Hill 1276
Department Head # and Name

APPROVED BY:

David Perry #1332
Director of Finance # and Name

Michael How #1013
Executive Director



Contract Award Notification Update

Subject: Contract Extension Through October 26, 2020

DATE: October 25, 2018 AWARD #: 22935 GROUP #: 72007

AWARD DESCRIPTION: Heavy Equipment Rental (Statewide)

CONTRACT PERIOD: October 27, 2015 to October 26, 2020

CONTACT: Ronald Brown | 518-474-7648 | ronald.brown@ogs.ny.gov

CONTRACT NO.: Various CONTRACTOR: Various

Please be advised that the following contracts have been extended through October 26, 2020:

Contract #	Contractor
PC67271	Abele Tractor and Equipment Company Inc.
PC67201	Able Equipment Rental Inc.
PC67202	Admar Supply Company Inc.
PC67204	C.P. Ward Inc.
PC67203	Continental Lift Truck Inc.
PC67787	Crafc0 Inc.
PC68235	Dejana Industries LLC
PC67206	Durante Rentals LLC
PC67270	George & Swede Sales & Service, Inc.
PC67208	Herc Rentals Inc.
PC67209	J&J Equipment LLC
PC67211	Monroe Tractor & Implement Company Inc.
PC67213	Niagara Frontier Equipment Sales Inc.
PC67214	Patch Management Inc.
PC67215	Robert H. Finke & Sons Inc.
PC67217	Stephenson Equipment Inc.
PC67218	Tracey Road Equipment Inc.



Contract Award Notification

Title	:	Group 72007 –HEAVY EQUIPMENT RENTAL (Statewide) Classification Code(s): 22 and 72
Award Number	:	<u>22935</u> (Replaces Award 21461)
Contract Period	:	October 27, 2015 to October 26, 2020
Bid Opening Date	:	August 15, 2015
Date of Issue	:	October 28, 2015 (Revised October 25, 2018)
Specification Reference	:	As Incorporated In The Award
Contractor Information	:	Appears on Page 2 of this Award

Address Inquiries To:

State Agencies & Vendors	Political Subdivisions & Others
Name : Ronald Brown Title : Contract Management Specialist 1 Phone : 518-474-7648 E-mail : ronald.brown@ogs.ny.gov	Procurement Services Customer Services Phone : 518-474-6717 E-mail : customer.services@ogs.ny.gov

**Procurement Services values your input.
Complete and return "Contract Performance Report" at end of document.**

Description

The purpose of this Award is to provide Authorized Users with a means of acquiring short term Rental (i.e., Daily, Weekly or Monthly) of Heavy Equipment. The Contracts under this Award are Backdrop Contracts for the Product Line and associated Ceiling Prices set forth in the Contract Pricelists. Heavy Equipment Rental shall be on an as-needed basis by Authorized Users via a competitive Rental Quote process (see the "How to Use" document), with Rental provided, at a minimum, to Authorized User locations in the counties listed on the "Rental Area" document.

PR # 22935

COPY



Monroe County Water Authority

Memorandum

To: Raymond Benschhoff, Exec. Director of FFO Date: 10/25/2018

From: Karin Anderson, Purchasing Manager File:

Subject: **Recommendation for Bid Award** Copies: M. Quattrone
November 8, 2018 Board Agenda M. Iannitti
M. Hussar

Bids were received on October 19, 2018, for 24" Valves, Retainer Glands and Sleeves. The apparent low responsive, responsible bidder is **Blair Supply** in the amount of **\$14,624.98**.

Bids were also received from:

- Core & Main \$15,072.00
- T. Mina Supply \$15,261.00
- F.W. Webb \$30,232.55

I recommend that the bid be awarded to the low responsive, responsible bidder.

/ka
Attachment: Bid tabulation

(Dis)Approved by  10/25/2018
Department Head Date

(Dis)Approved by  10/25/2018
Purchasing Manager Date

(Dis)Approved by  10/26/18
Executive Director Date

(Dis)Approved by _____ _____
Executive Assistant/Board Date

**Monroe County Water Authority
MCWA 101816 – 24" Valves, Retainer Glands and Sleeves**

Item No	Qty	Description	(1) BLAIR SUPPLY	(2) CORE & MAIN	(3) T. MINA SUPPLY	(4) F.W. WEBB
1	1	24" MJ x MJ Butterfly Valve – Open Right	\$4,800.00	\$4,899.00	\$5,145.80	\$5,285.00
2	1	24" MJ x MJ Butterfly Valve – Open Left	\$4,800.00	\$4,899.00	\$5,145.80	\$21,016.62
3	6	24" MJ Complete Accessory Kit	\$815.10	\$828.00	\$700.20	\$219.12
4	6	24" Megalug Retainer Gland	\$1,891.08	\$1,926.00	\$1,830.00	\$1,806.00
5	2	24" MJ x MJ Solid Sleeve	\$2,318.80	\$2,520.00	\$2,439.20	\$2,522.00
		TOTAL	\$14,624.98	\$15,072.00	\$15,261.00	\$30,849.54
		DISCOUNT	None	None	None	2% 10
		TOTAL INCLUDING DISCOUNT	\$14,624.98	\$15,072.00	\$15,261.00	\$30,232.55



Monroe County Water Authority

Memorandum

COPY

To: Raymond Benshoff

From: Karin Anderson

Subject: **Recommendation for Bid Award
November 8, 2018 Board Agenda**

Date: 10/30/2018

File: WA 101819

Copies:

Bids were received on October 29, 2018, for **Stainless Steel Curb Box Rods**. This is a one year, unit price contract with the option to renew for up to four additional one-year periods upon mutual consent. The apparent low responsive, responsible bidder is **Core and Main** in the amount of **\$14,229**. The bid amount is based on estimated quantities.

We also received bids from:	T. Mina Supply	\$16,050
	Blair Supply	\$19,725

I recommend that the bid be awarded to the low responsive, responsible bidder.

/ka

Attachments: Bid tabulation

(Dis)Approved by *Jan Hill* 10/31/18
 Department Head Date

(Dis)Approved by *Karin Anderson* 10/30/18
 Purchasing Manager Date

(Dis)Approved by _____
 Executive Director Date

(Dis)Approved by _____
 Executive Assistant/Board Date

**Monroe County Water Authority
MCWA 101819 – Stainless Steel Curb Box Rods**

No Bid

Item No	Qty	Description	(1) BLAIR SUPPLY	(2) T. MINA SUPPLY	(3) CORE & MAIN	(4) F.W. WEBB
1	900	42" Stainless Steel Curb Box Rod	\$16,065	\$12,960	\$11,493	\$0
2	300	24" Stainless Steel Curb Box Rod	\$3,660	\$3,090	\$2,736	\$0
			\$19,725	\$16,050	\$14,229	\$0



Monroe County Water Authority

Memorandum
COPY

To: Raymond Benschoff Date: 10/30/2018
From: Karin Anderson File: WA 101818
Subject: **Recommendation for Bid Award
November 8, 2018 Board Agenda** Copies:

Bids were received on October 29, 2018, for **Curb Boxes and Rods**. This is a one year, unit price contract with the option to renew for up to four additional one-year periods upon mutual consent. The apparent low responsive, responsible bidder is **Core and Main** in the amount of **\$47,550**. The bid amount is based on estimated quantities.

We also received bids from:	T. Mina Supply	\$48,870
	Blair Supply	\$50,910

I recommend that the bid be awarded to the low responsive, responsible bidder.

/ka
Attachments: Bid tabulation

(Dis)Approved by *Jan Hill* 10/31/18
Department Head Date

(Dis)Approved by *Karin Anderson* 10/30/18
Purchasing Manager Date

(Dis)Approved by _____
Executive Director Date

(Dis)Approved by _____
Executive Assistant/Board Date

**Monroe County Water Authority
MCWA 101818 – Curb Boxes and Rods**

No Bid

Item No	Qty	Description	(1) BLAIR SUPPLY	(2) T. MINA SUPPLY	(3) CORE & MAIN	(4) F.W. WEBB
1	600	1-1/4" Curb Box & Rod Complete	\$30,810	\$28,620	\$27,606	\$0
2	600	1-1/4" Curb Box without Rod	\$20,100	\$20,250	\$19,944	\$0
			\$50,910	\$48,870	\$47,550	\$0



MONROE COUNTY WATER AUTHORITY

Current Rate Schedule

Effective January 1, 2019

XI. RATES, FEES AND OTHER CHARGES FOR WATER SERVICE

Rates for sale of water to all customers of the Authority excluding water sold to the City of Rochester and others pursuant to special contracts.

11.1 BILLING

All billing of charges for water and water services is in arrears. All charges for service connections are payable in advance.

11.2 RETAIL SERVICE METERED RATES

A. Base Charge

The charge for each connection is dependent upon meter size.

<u>Meter Size</u>	<u>Charge per Day</u>
Up to ¾"	\$ 0.22
1"	0.30
1½"	0.40
2"	0.65
3"	2.74
4"	2.74
6"	5.49
8"	5.49
10"	8.12

B. Commodity Charge (per 1000 gallons)

The charge for all water consumption.

- (1) **Residential Class** includes all residential, small commercial and community service establishments in Monroe County. \$ 3.26
- (2) **Non-Residential Class** includes large commercial, industrial, municipal and all other direct retail customers in Monroe County.
 - (a) First 125,000 gallons 3.26
 - (b) Each additional 1,000 gallons 2.31
- (3) **Out-of-County Landfill Class** within the Town of Bergen or the Village of Bergen, Genesee County. 3.26
- (4) **Out-of-County Class** includes residential, small commercial and community service establishments located outside of Monroe County, except any area covered under existing agreements, or where water is purchased by MCWA from a third party.
 - (11.2B(1) x 110%) 3.58
- (5) **Western Genesee County Class** includes all customers in Genesee County served by water purchased by MCWA from a third party. 4.72
- (6) **Town of Richmond Class** includes all customers in the Town of Richmond. 5.03
- (1)

11.3 WHOLESALE SERVICE METERED RATES – Billed Monthly

A. Base Charge

The charge for each connection is dependent upon meter size.

<u>Meter Size</u>	<u>Charge per Day</u>
Up to ¾"	0.22
1"	0.30
1½"	0.40
2"	0.65
3"	2.74
4"	2.74
6"	5.49
8"	5.49
10"	8.12

B. Commodity Charge (per 1000 gallons)

The charge for all water consumption.

- (1) **Wholesale Class** includes all towns, villages, or water districts within Monroe County, that have contracts with the Authority to purchase their total water supply from the Authority.

2.31

- (2) **Wholesale Out-of-County Class** includes all towns or villages, outside Monroe County, with water districts that have contracts with the Authority to purchase their total water supply from the Authority, except where water is purchased by MCWA from a third party.

(11.3B(1) x 110%)

2.54

- (3) **Wholesale Western Genesee County Class** includes service to towns and villages in Genesee County that have contracts with the Authority to purchase their entire water supply from the Authority and where such water supply is purchased by the Authority from a third party.

3.68

- (4) **Wholesale Town of Canadice**, includes service to the Town of Canadice that has contracted with the Authority to purchase their entire water supply from the Authority and where such water supply is purchased by the Authority from a third party.

3.99

C. Backwash Non-Potable Water Supply Rate (per 1000 gallons)

Backwash Non-Potable Water Supply Class includes service connections to the backwash return line discharging from the Webster Water Treatment Plant. At cost for any required Service Status Changes as per 11.8.B.

11.4 SUPPLEMENTAL SUPPLY RATES

The rate for all water sold as a supplemental supply to a water district or other municipality with its principal supply elsewhere or as the entire supply to water district or municipality that does not have a contract with the Authority to purchase its total supply from the Authority.

A. Base Charge

The charge for each connection is dependent upon meter size.

<u>Meter Size</u>	<u>Charge Per Month</u>
4" or Less	\$80.00
6" & 8"	160.00
10"	235.00

B. Commodity Charge per 1000 gallons in Monroe County \$ 3.26

C. Commodity Charge per 1000 gallons outside of Monroe County

Out-Of-County (as described in 11.2B(4)) 3.58

Western Genesee County Service Area (as described in 11.2B(5)) 4.72

D. Large Commercial Customer

Commodity charge per 1000 gallons when the Authority must purchase the supply from another purveyor without benefit of a Contract.

At Cost

11.5 FIRE PROTECTION RATES

A. Private Fire Protection

(1) Private hydrants, fire sprinkler systems, and service lines sized for fire protection.

<u>Service Size</u>	<u>Charge Per Quarter</u>
1" to 2"	\$ 27.50
3"	50.00
4"	55.00
6"	100.00
8"	160.00
10"	220.00
12"	300.00
16"	400.00

(2) There is no charge for metered sprinkler systems in residential (3 units or less) homes with service size less than three inches.

(3) There is no charge to fire departments for privately-owned hydrants used expressly for training, at preapproved locations, or in the conduct of fire-fighting operations.

B. Public Fire Protection

There is no charge to fire districts for fire protection furnished through hydrants located on a street in the public right-of-way, or on an easement granted to the Authority, or for training events if conducted at preapproved hydrant locations with advanced notification to the Authority.

C. Additional Public Hydrants

The annual maintenance fee for Additional Public Hydrants installed under Article VII.

\$ 200.00

11.6 ACCOUNT CHARGE

An account charge shall be paid by each applicant for a water service account.

New Account	\$ 25.00
Account Transfer	15.00

11.7 SERVICE CONNECTION CHARGE

- A. No charge is made for local facilities which exist in a public right-of-way or in an easement of the Authority that is contiguous with the property of an applicant for water service. Within certain leased water districts, the applicant may be liable to the water district for charges to connect to its local facilities leased to the Authority.

Where local facilities do not exist contiguous to the applicant's property, such applicant must arrange for an extension of mains (Article VI) at the expense of the applicant.

- B. A service connection charge shall be paid by each new applicant for each new service and meter installation on an existing water main prior to approval of the application. The service connection charge includes the installation of a 1-inch water service within the public right-of-way or easement, a 5/8-inch by 3/4-inch meter, and the creation of a new account.

Service Connection Charge	\$ 2,600.00 ⁽¹⁾⁽²⁾
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⁽¹⁾In the event that multiple services are installed in the same excavation, a partial refund is available for a two-year period from the date of payment. 25% of the cost for each additional service (this does not include the first service which is not eligible for any refund) will be refunded if the service is activated within the two-year period..

⁽²⁾New water services greater than 1-inch in diameter or new water meters larger than 5/8-inch by 3/4-inch will be charged at cost.

- C. Services installed as part of a new Water District extension or formation or a Developers Main Extension shall be installed under the Main Extension Agreement with the Town or the Developer.

D. Meter Tile Installations

(1) At the Time of Service Application/Installation	\$ 200.00
(2) Existing Service	At Cost

- E. Access Easement/Well Separation \$ 500.00

For customers maintaining a well supply on premises.

- F. County Clerk Filing Fees At Cost

11.8 FIELD SERVICE CHARGES

Type of Service

A. Meter Test - Customer's Request

Up to 1" Size	\$ 50.00
1½" & 2" Size	75.00
Over 2" Size	At Cost

B. Service Status Change - Customer's Request

(1) Shut Off and/or Meter Removal	\$ 40.00
(2) Turn On and/or Meter Set	40.00

- C. Shut Off and/or Turn On – Customer's Request - After Hours
Between the hours of 4:00 p.m. and 7:00 a.m. Monday through Sunday

(1) Shut Off	\$80.00
(2) Turn On	80.00
D. Meter	
(1) 5/8" x 3/4"	\$215.00
(2) 1" & Over	At Cost
E. Well Separation Inspection Fee	\$ 80.00
F. Special Service - by application only	
(1) Temporary Service - A complete one-inch water service installed to supply water for a short period.	
Temporary Service Installation -	\$ 2,360.00
Temporary Service Abandonment -	At Cost
Deposit -	500.00
Water Service Metered Rates -	Per Section 11.2A & B
(2) Hydrant Supply - Irrigation or Construction - Water supply from an authorized hydrant with meter and backflow prevention installed and removed by MCWA only.	
Deposit -	\$500.00
Equipment Use Fee -	150.00
Water Service Metered Rates -	Per Section 11.2A & B
Hydrant Supply – Municipal Use - Water supply from authorized hydrants with meter and backflow prevention installed by the permitted municipality for use with their mobile equipment. Not intended for permanent installation.	
Equipment Use Fee -	\$350.00
(3) Tanker Supply - A supply drawn from specific authorized locations for use in filling water transport vehicles.	
Seasonal Permit:	First Vehicle - \$100.00
	Each Additional Vehicle - 50.00
	Wrench Deposit - \$100.00
G. Unauthorized Use or Operation Fee	
First Occurrence -	\$500.00 + Costs Incurred
Each Additional Occurrence -	\$1,000.00 + Costs Incurred
Any unauthorized use or operation of the Authority's water supply system.	
H. Private hydrant and/or Water Main Maintenance Agreement	
(1) Set Up Fee	\$200.00
(2) Private Hydrant Inspections - Inspection service performed twice a year per hydrant.	
(a) Up to two hydrants	\$60.00/yr.
(b) Each additional hydrant	45.00/yr.
Repairs and replacements at owner's cost.	
I. Service Discontinuance Fee	\$80.00
Water service discontinued due to noncompliance of the Authority's Rules.	

J. New Fire Flow Test – At Customer’s Request \$250.00

K. Backflow Prevention Device Test

The Water Authority may test a backflow prevention device to avoid the discontinuance of water service for noncompliance with Health Department regulations. No plumbing or repair work is to be completed.

<u>Device Size</u>	<u>Charge Per Device</u>
Less than 4”	\$160.00
4” & 6”	185.00
8” & Larger	225.00

11.9 DELINQUENCY CHARGES

A. Late Payment

Accounts become delinquent twenty (20) calendar days after a billing date.

10% of current bill

B. Non-Negotiable Payment

To defray the costs incurred for handling, a charge will be added to any account when payment on that account is returned by the banking system as a non-negotiable check or electronic payment.

\$20.00

C. Service Discontinuance

Any water service account which carries an unpaid balance sixty (60) calendar days past the due date is subject to discontinuance of service and the following additional charge at the time of restoration:

\$80.00

11.10 LABORATORY SERVICES

Authority served Water District distribution monitoring samples mandated by the NYS Department of Health may be tested and reported for bacteriological quality under letter Agreement with the Authority at the following fee schedule:

A. Water sample testing fee \$ 55.00 per sample

B. Charge for water samples picked up by MCWA at central location in Township. \$20.00 per stop

Other tests as requested or required At Cost

The Authority furnishes all sample containers and expendable supplies. Billing is quarterly.

Monroe County Water Authority (2019)

MCWA Board of Directors Meetings 2019 - 2nd Thursday each Month at 9:30 a.m.

January

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April

S	M	T	W	T	F	S
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June

S	M	T	W	T	F	S
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September

S	M	T	W	T	F	S
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
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17	18	19	20	21	22	23
24	25	26	27	28	29	30

December

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Jan 1 **New Year's Day**
 Jan 21 **Martin Luther King Jr. Day**
 Feb 14 **Valentine's Day**
 Feb 18 **Presidents' Day (Most regions)**
 Mar 17 **St. Patrick's Day**
 Apr 15 **Tax Day**
 Apr 20 **Passover (first day)**

Apr 21 **Easter Sunday**
 Apr 27 **Last Day of Passover**
 May 5 **Cinco de Mayo**
 May 12 **Mother's Day**
 May 27 **Memorial Day**
 Jun 16 **Father's Day**
 Jul 4 **Independence Day**

Sep 2 **Labor Day**
 Sep 30 **Rosh Hashana**
 Oct 9 **Yom Kippur**
 Oct 14 **Columbus Day (Most regions)**
 Oct 20 **Last Day of Sukkot**
 Oct 31 **Halloween**
 Nov 11 **Veterans Day**

Nov 28 **Thanksgiving Day**
 Nov 29 **Black Friday**
 Dec 23 **Chanukah/Hanukkah (first day)**
 Dec 24 **Christmas Eve**
 Dec 25 **Christmas Day**
 Dec 30 **Last Day of Chanukah**
 Dec 31 **New Year's Eve**



Memorandum

To: Nicolas A. Noce
From: Richard J. Metzger, P.E. *RJM*
Subject: Standardization – VPN Services for SCADA

Date: October 23, 2018
File: Purchasing
Copies: C. LaManna
D. Drifill

The following documents the analysis by staff for the standardization on Frontier Communications of Rochester, Inc.'s (Frontier) Virtual Private Network (VPN) for SCADA communications. The next planned purchase of this service will be in early 2019.

Staff has conducted a thorough, extensive review and determined that Frontier's VPN services provides the most reliable and cost-effective solution for our SCADA communications needs for the following reasons:

- **Compatibility:** Frontier's VPN network has been the only VPN used for SCADA communications at Shoremont, Webster, and Corfu Water Treatment plants and is used for our entire SCADA network controlling most booster pump stations and tank sites covering a large geographical area. Reliable SCADA VPN communications is essential to the successful operations of the supply system. We currently have 40 sites communicating on the Frontier SCADA VPN network, with the ability to add new sites as it becomes necessary.
- **Design and Construction:** The standardization on a single source of SCADA VPN communications allows MCWA to maintain the systems and respond to problems with a quick response to communications problems and resolve problems and restore communications rapidly. Reliability has been outstanding with the Frontier VPN network with almost 100% uptime.
- **Economical:** MCWA did perform a cost comparison several years ago on SCADA VPN networks using others vendors such as Earthlink, Time Warner and a few others that have exited the business with the results being +/- 10% of each other. During the prior bid for these services, the second bidder, Windstream, was a higher cost and no other providers submitted a bid.
- **Trained Employees:** The SCADA Maintenance staff are trained in the installation, configuration and troubleshooting of the Frontier SCADA VPN network and equipment. Mean time to restore vital communications is minimized due to staff thoroughly understanding the Frontier SCADA VPN network.
- **Uniformity:** We currently have three Treatment Plants and 37 other sites communicating on the Frontier SCADA VPN network, which is essential to the Production and Transmission Department operations.
- **Local Service:** While MCWA has only used a VPN for SCADA communications since 2014, for over 50 year prior, Frontier and its predecessor companies has been the communications provider that has meet our SCADA communications needs. During emergencies, the fact that Frontier still has local service technicians available means we are best able to deal with outages and equipment issues in a timely manner.