



Memorandum

To: Board Members

Date: September 7, 2018

From: Nicholas Noce, Executive Director

Subject: **Regular Board Meeting – Thursday, September 13, 2018 9:30 a.m.
at 475 Norris Drive – Board Room**

Agenda Items:

1. Personnel Items:

There is a resolution on the agenda marking the Retirement of Kathleen A. Eisenmann; we appreciate her many years of dedicated service to the Authority and wish her a happy and fulfilling retirement.

There is an item on the agenda to confirm the appointment of MaryAnn Hussar to the title of Executive Assistant to the Authority – Corporate Secretary to the Authority.

There is an item on the agenda to confirm the appointment of Kevin Harman to the title of Utility Worker (previously appointed to that title on a temporary basis). Recommendation memorandum enclosed for Board review.

There is a resolution on the agenda for a title change for Michael Irving to Maintenance Mechanic III, effective August 13, 2018. Current salary not affected.

There is an item on the agenda to confirm the appointment of Amy Molinari to Budget Analyst to be effective October 15, 2018. This Resolution supersedes resolution #18-170 (ref. August 9, 2018) in order to reflect Civil Service authorization of reinstatement to the title of Budget Analyst and new effective date. See attached correspondence from NY State Department of Civil Service dated August 31, 2018.

There are resolutions on the agenda to confirm two (2) new hire appointments.

Recommendation memorandums for each of these appointments and their applications are enclosed for Board review:

- Appointment of William Burgio to the title of Heavy Motor Equipment Operator
- Appointment of Shane McClurg to the title of Heavy Motor Equipment Operator

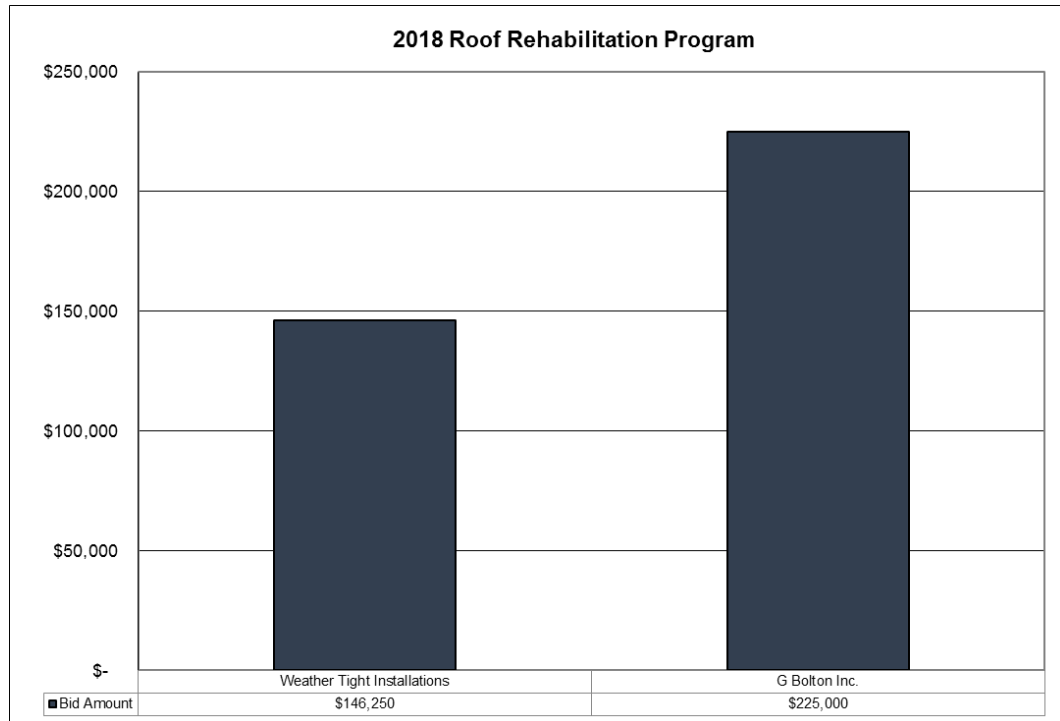
2. There are two resolutions on the agenda authorizing agreements with NYSDOT for their project on NY Route 404 (Empire Blvd) in the Towns of Irondequoit, Penfield and Webster. This project includes the adjustment of approximately (13) water valve boxes to accommodate the NYSDOT work.

3. There is an item on the agenda to award a contract for the 2018 Roof Rehabilitation Program. The project involves the installation of a polyurea coating system on approximately 6,100 SF of acrylic-coated concrete roof at the Low Lift Pumping Station #1, 639 Edgemere Dr. The project also

Members - Regular Meeting – September 13, 2018

includes spot repairs to the existing silicone roof system/foam underlayment and board installation of approximately 5,015 SF of silicone coating system at the Central Processing Facility, 4799 Dewey Avenue in the Town of Greece. There were 2 bids submitted.

Our recommendation is to award this work to Weather Tight Installations, in the bid amount of \$146,250.



- There is an item on the agenda to purchase SCADA Programmable Logic Controllers, network interface cards, and ancillary equipment. Allen Bradley controllers and ancillary equipment (power supplies, I/O cards, cabling and displays) were uniformly incorporated into our SCADA control system that was designed and built in the late 1990's. Since then, MCWA has standardized on Allen-Bradley programmable controllers (standardization was approved by the Board in October 2014 and has been reconfirmed in accordance with the MCWA Purchasing Guidelines, most recently in February 2017).

This equipment will be located at the treatment plants and at many facilities in the distribution system to allow our existing programmable logic controllers to communicate directly with our Wonderware SCADA software. The purchase and installation of these network interface cards and controllers, will allow us to forego a third party software package and associated licensing and maintenance fees that would otherwise be needed to translate SCADA communications. Horizon Solutions is the sole authorized dealer in this region of New York State.

- There are two items on the agenda from the IT Department for security infrastructure enhancement. Please refer to the detailed memorandum from Gregory Jablonsky enclosed for Board review.
- The Authority's standard procurement compliance resolution.

Board Members - Regular Meeting – September 13, 2018

7. There is an item on the agenda to accept the Infrastructure Renewal Evaluation Report (“100 Year Plan”) dated April 2018 as presented by our Consulting Engineer at the July 2018 Board Meeting.

Board Discussion / Notification Items:

- In Board folders for Members’ initial review: MCWA 2019 Preliminary Budget.
- Also in Board folders for review:
 - Any routine monthly informational reports and/or updates.

There may be additional items placed on the agenda not finalized for this mailing.

There may be additional items presented for discussion and/or notification.

Enclosures

cc: Department Heads