

MINUTES

**MONROE COUNTY WATER AUTHORITY
REGULAR MEETING**

Thursday, December 13, 2018

9:30 a.m.

Board Room, General Offices, 475 Norris Drive, Rochester, New York

9:30 a.m. The Chairman called this Regular Meeting to order.

Roll call of the membership of the Board and determination that a quorum was present.

Members present (6): S. Nasca, S. Volpe, M. Fero, R. Hurlbut, W. Bleier-Mervis, J. Rulison

Members absent (1): A. Bernstein

Staff present:

N. Noce, Executive Director; M.A. Hussar, Secretary to the Authority; R. Metzger, P.E., Chief Engineer; R. Benshoff, Exec. Dir. of Operations; S. M. Savage, P.E., Dir. of Engineering; L. Magguilli, Assistant to Exec. Dir.; D. Hendrickson, Mgr. Human Resources; Lisa Rawlins, Assistant Dir. of Finance; Greg Jablonsky, Dir. Information Technology

General Counsel present: R. Miller, Esq. HS&E

Monroe County Legislative Liaison present: (0)

Packets containing detailed information on Agenda items were distributed in advance of meeting date to each Member, Executive Staff and Counsel for their prior review.

Pledge of Allegiance – lead by Chairman Nasca

#18-248 Approve minutes of the Authority's Regular Meeting held on November 8, 2018.

On a motion made by Mr. Rulison, seconded by Mr. Fero, the foregoing resolution #18-248 was put to a voice vote and unanimously carried. Ayes: 6; Nays: 0.

#18-249 Accept list of disbursements on check registers dated November 7, November 14, November 19, November 28 and December 5, 2018 which were forwarded to the Authority Members for their review.

On a motion made by Mr. Rulison, seconded by Mrs. Volpe, the foregoing resolution #18-249 was put to a voice vote and unanimously carried. Ayes: 6; Nays: 0.

#18-250 Accept Purchase Order List of materials and supplies for the period November 1, 2018 through December 6, 2018 in the amount of \$1,023,483.78.

On a motion made by Mr. Rulison, seconded by Mr. Fero, the foregoing resolution #18-250 was put to a voice vote and unanimously carried. Ayes: 6; Nays: 0.

COMMUNICATIONS - None

COMPENSATION COMMITTEE REPORT – presented by Ms. Bleier-Mervis, Committee Chair.

Ms. Bleier-Mervis gave a briefing on the Compensation Committee meeting held on November 13, 2018; she stated that the Committee Members met in executive session to discuss the performance appraisal of the Executive Director and Executive Staff. After returning to open session the Committee unanimously approved to forward to the full Board for its review and approval at their December 13, 2018 meeting, recommendations pertaining to the review of the Executive Director and Executive Staff. Ms. Bleier-Mervis reported the next item was to review proposed revisions to the MCWA Compensation Philosophy. Ms. Hendrickson provided an overview of the proposed revisions. The Committee Members unanimously approved to forward the recommended revisions as outlined by Ms. Hendrickson, to the full Board for its review and approval at their next Regular Meeting. She concluded her report by stating that the Minutes for the November 13, 2018 Compensation Committee's meeting are currently available for Member and Public viewing on the MCWA website.

#18-251 Upon Recommendation of the Monroe County Water Authority's Compensation Committee, the Board hereby approves the **Compensation Philosophy**, as revised and presented.

On a motion made by Mr. Fero, seconded by Mr. Hurlbut, the foregoing resolution #18-251 was duly put to a vote on roll call and unanimously carried. Ayes: 6; Nays: 0.

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#18-252 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Appointment of **Christopher Trottier** to the title of **Water Treatment Plant Operator** in the Production and Transmission Department, effective December 17, 2018 at salary Schedule 4, Group 5, Step 1.

On a motion made by Ms. Bleier-Mervis, seconded by Mr. Rulison, the foregoing resolution #18-252 was duly put to a vote on roll call and unanimously carried. Ayes: 6; Nays: 0.

#18-253 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Appointment of **Joseph Triassi** to the title of **Heavy Motor Equipment Operator** effective January 7, 2019 at salary Schedule 4, Group 6, Step 1.

On a motion made by Mr. Rulison, seconded by Mrs. Volpe, the foregoing resolution #18-253 was duly put to a vote on roll call and unanimously carried. Ayes: 6; Nays: 0.

#18-254 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Promotional Appointment of Kathleen Shepard to the title **Project Engineer – Water Distribution** effective January 1, 2019 at salary Schedule 3, Group 4.

On a motion made by Mr. Hurlbut, seconded by Mr. Rulison, the foregoing resolution #18-254 was duly put to a vote on roll call and unanimously carried. Ayes: 6; Nays: 0.

In discussion of item #18-255, Mr. Savage briefed the Board on this resolution requesting authorization for the Executive Director to execute an agreement with NYSDOT for the project as described. He explained that NYSDOT is requesting a preliminary agreement to allow the NYSDOT to incorporate any necessary changes to water system to accommodate the NYSDOT I-390 Interchange Improvements at I-490 construction project. Mr. Savage also explained to the Board that all work will be performed at NYSDOT expense. Mr. Savage then addressed a question from Mr. Hurlbut relating to another NYSDOT local project.

#18-255 WHEREAS, the New York State Department of Transportation proposes the construction, reconstruction, or improvement **I-390 Interchange Improvements at I-490: Design-Build, Town of Gates, Monroe County, P.I.N. 4390.54.321**, and

WHEREAS, the State will include as part of the improvements of the above mentioned project, verification of water main location and depth or relocation water main at various locations, relocation various hydrants, and adjust various water valve boxes so as to not be in conflict with the proposed construction. The work will be performed in accordance with the requirements of the owner, under Section 10, Subdivision 24, of the State Highway Law, as shown in the contract proposal relating to the project; and

WHEREAS, the service life of the adjusted and or replaced utilities has not been extended; and

WHEREAS, the State will provide for the performance of the above mentioned work, as shown in the contract proposal relating to the above mentioned project.

NOW, THEREFORE BE IT RESOLVED, that the **Monroe County Water Authority** approves the adjustment or relocation of their water valve boxes, hydrants and water mains for the above mentioned work performed on the project, as described in the project proposal relating to the project and that the **Monroe County Water Authority** will maintain or cause to be maintained the adjusted facilities performed as above stated and to be shown on the contract plans.

BE IT FURTHER RESOLVED, that the **Executive Director** has the authority to sign any and all documentation that may become necessary as a result of this project as it relates to the **Monroe County Water Authority**; and

BE IT FURTHER RESOLVED, that the secretary to the **Monroe County Water Authority** is hereby directed to transmit five (5) certified copies of the foregoing resolution to the New York State Department of Transportation.

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On a motion made by Mr. Hurlbut, seconded by Mr. Fero, the foregoing resolution #18-255 was duly put to a vote on roll call and unanimously carried. Ayes: 6; Nays: 0.

For item #18-256, Ms. Hendrickson indicated that there were four (4) respondents to the Request for Proposals and briefly reviewed with the Board proposal results and the selection process that ensued.

#18-256 Authorize the Executive Director to enter into a **Professional Services Agreement with JB Evans & Sons, LLC** for a period of five (5) years with a budget for these services not to exceed \$15,000 per year, to provide Asbestos Safety Training, Variance and for asbestos related services.

On a motion made by Mrs. Volpe, seconded by Mr. Hurlbut, the foregoing resolution #18-256 was duly put to a vote on roll call and unanimously carried. Ayes: 6; Nays: 0.

For items #18-257, #18-258 and #18-259 Mr. Benschhoff addressed the Board for authorization in purchasing various parts and/or supplies as indicated throughout 2019, each from their only authorized dealership serving the area. He explained that these parts are original factory equipment that cannot be obtained through other vendors.

#18-257 Authorize a blanket order for the **purchase of various parts and/or supplies for maintenance and repair** of Authority dump trucks and crew trucks, to be purchased as needed throughout 2019 from Kenworth Group, for an estimated total cost of \$40,000.

On a motion made by Mr. Hurlbut, seconded by Ms. Bleier-Mervis, the foregoing resolution #18-257 was duly put to a vote on roll call and unanimously carried. Ayes: 6; Nays: 0.

#18-258 Authorize a blanket order for the purchase of **various parts and/or supplies for maintenance and repair** of the Authority's **Caterpillar Backhoes**, to be purchased as needed throughout 2019 from Milton CAT, for an estimated total cost of \$30,000.

On a motion made by Mr. Rulison, seconded by Mr. Hurlbut, the foregoing resolution #18-258 was duly put to a vote on roll call and unanimously carried. Ayes: 6; Nays: 0.

#18-259 Authorize a blanket order for the purchase of **various parts and/or supplies for maintenance and repair** of the Authority's **John Deere Backhoes and Loaders**, to be purchased as needed throughout 2019 from Five Star Equipment Inc., for an estimated total cost of \$20,000.

On a motion made by Mr. Rulison, seconded by Mrs. Volpe, the foregoing resolution #18-259 was duly put to a vote on roll call and unanimously carried. Ayes: 6; Nays: 0.

For item #18-260 Mr. Benschhoff again addressed the Members for purchase authorization through the usage of a Monroe County Contract and specified the related services include road service. He also indicated that Lewis General Tire, Inc. is a local supplier/vendor from whom we have previously done business with.

#18-260 Authorize the **purchase of various new tires and related services** to be ordered as needed for MCWA vehicles **utilizing Monroe County Contract #618-18 (4700007470)** with Lewis General Tire, Inc., for an estimated total cost of \$100,000 for period January 1, 2019 to July 31, 2019.

On a motion made by Mr. Hurlbut, seconded by Mr. Rulison, the foregoing resolution #18-260 was duly put to a vote on roll call and unanimously carried. Ayes: 6; Nays: 0.

In discussion of item #18-261 Mr. Magguilli addressed the Board for authorization in purchasing office supplies from Staples Business Advantage, utilizing the City of Rochester Contract with its favorable terms for cost savings.

#18-261 Authorize the purchase of **Office Supplies from Staples Business Advantage**, for an estimated amount of \$25,000 **utilizing the City of Rochester Contract #128732/427380** to be purchased as needed commencing December 1, 2018 through November 30, 2019.

On a motion made by Mr. Rulison, seconded by Mr. Hurlbut, the foregoing resolution #18-261 was duly put to a vote on roll call and unanimously carried. Ayes: 6; Nays: 0.

For item #18-262 Mr. Jablonsky briefed the Board on this request to purchase various security incident and event monitoring system equipment and associated licensing and support services. These items will provide the IT Department with as close to real time detection/tracking of system anomalies that will help mitigate attempted security breaches. Mr. Jablonsky then addressed questions from Mr. Rulison, Mr. Hurlbut and Chairman Nasca relating to MCWA's ongoing security infrastructure, enhancement efforts.

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#18-262 **Authorize the purchase of various LogRhythm Incident Event Monitoring System equipment, licensing and support services from K Logix, LLC for a total estimated cost of \$79,000 to further enhance MCWA's cyber security.**

On a motion made by Mr. Rulison, seconded by Mrs. Volpe, the foregoing resolution #18-262 was duly put to a vote on roll call and unanimously carried. Ayes: 6; Nays: 0.

Mr. Jablonski also addressed the Board on item #18-263 for authorization to purchase field tablets that are more practical for field use and provide better capabilities and efficiencies in real time data reporting. Chairman Nasca asked Mr. Jablonski about the average life expectancy of the new tablets in which Mr. Jablonski replied that in his estimation approximately 3-years.

#18-263 **Authorize the purchase of approximately twenty (20) Electronic Tablets utilizing the NYS OGS Information Technology Umbrella Hardware Contract Group 73600 – Award 22802 - Lot 2 and the MCPV Alliance Contract at an estimated cost of \$50,000.**

On a motion made by Mr. Hurlbut, seconded by Ms. Bleier-Mervis, the foregoing resolution #18-263 was duly put to a vote on roll call and unanimously carried. Ayes: 6; Nays: 0.

For item #18-264 Mr. Savage explained to the Board that CME Associates was the sole bidder to provide services for geotechnical investigations, material testing and engineering services for 2019. Mr. Savage recommended to the Board that the contract be awarded to CME Associates, Inc., who previously held the contract in 2018 for same.

#18-264 **Authorize the award of a unit price contract for the 2019 Annual Geotechnical Investigation and Material Testing Services Contract to CME Associates for the bid amount of \$239,765. The initial term of the contract is for a period of two years which may be renewed for two subsequent one-year terms at the mutual, written consent of the Authority and the contractor.**

On a motion made by Mr. Rulison, seconded by Mrs. Volpe, the foregoing resolution #18-264 was duly put to a vote on roll call and unanimously carried. Ayes: 6; Nays: 0.

For item #18-265 Mr. Savage gave a brief description of the project and the bid results. He indicated that the Stone Road work is being completed in advance of a MCDOT road improvement project. Chairman Nasca asked a question concerning life expectancy of a water main and Mr. Savage replied that water mains have a 100-year life expectancy as outlined in our "100 yr. Plan".

#18-265 **Authorize the award of a unit price contract for the Stone Road and Wood Road Water Main Replacements Project to the low responsive, responsible bidder, Randsco Pipeline, Inc. in the bid amount of \$627,239.**

On a motion made by Mr. Hurlbut, seconded by Mr. Rulison, the foregoing resolution #18-265 was duly put to a vote on roll call and unanimously carried. Ayes: 6; Nays: 0.

For item #18-266 Mr. Metzger addressed the Members on this field service agreement; he indicated this is a time and materials unit price contract for emergency generator repair services and parts – specific to our Cummins-Onan generators.

#18-266 **Authorize a blanket order for the purchase of Emergency Generator Repair Parts and Services for the Authority's Cummins-Onan generators from the OEM sole source provider, Cummins Northeast LLC, at the quoted unit prices for an estimated cost of \$25,000 per year with an initial term through December 31, 2019, which may be extended for up to two additional one-year terms upon mutual consent.**

On a motion made by Ms. Bleier-Mervis, seconded by Mr. Fero, the foregoing resolution #18-266 was duly put to a vote on roll call and unanimously carried. Ayes: 6; Nays: 0.

In discussion of item #18-267, Mr. Magguilli explained to the Board that this new contract will enable more flexibility and customization in the printing of Customer Bills, Notices and Meter Cards. He indicated that the current system is too static in nature and doesn't allow us the ability to customize content. This change will provide another communication touch point with our Customers. Mr. Rulison asked a question pertaining to projected roll out and Mr. Magguilli replied that he is estimating the roll out timeline to be 2nd quarter 2019.

#18-267 **Authorize a unit price purchase contract for Printing and Mailing of Customer Bills, Notices, and Meter Read Cards from I.M.S. Direct, the low responsive, responsible bidder in the estimated bid amount of \$117,353 for an initial term of one year with the option to extend, upon mutual consent, for up to four additional one-year terms.**

On a motion made by Mr. Rulison, seconded by Mr. Hurlbut, the foregoing resolution #18-267 was duly put to a vote on roll call and unanimously carried. Ayes: 6; Nays: 0.

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For item #18-268 Mr. Benshoff informed the Board that Five Star Equipment Co. was added as another approved vendor to the NY State OGS Contract after the November 8, 2018 Board Meeting.

#18-268 Authorization to **amend Resolution #18-224 (ref: 11/08/18) to include Five Star Equipment Co.**, as an approved Vendor for utilization through the NY State OGS Contract, Group 72007 Award #22935 for Heavy Equipment Rental.

On a motion made by Mr. Fero, seconded by Mr. Rulison, the foregoing resolution #18-268 was duly put to a vote on roll call and unanimously carried. Ayes: 6; Nays: 0.

#18-269 Authorization to **amend Resolution #18-228 (ref: 11/08/18) to reflect unit price contract award** for Stainless Steel Curb Rods to low, responsive, responsible bidder Core and Main in the bid amount of \$14,229 **based on estimated quantities** for a one-year term, with the option to extend for up to four additional one-year terms upon mutual consent.

On a motion made by Mr. Rulison, seconded by Mrs. Volpe, the foregoing resolution #18-269 was duly put to a vote on roll call and unanimously carried. Ayes: 6; Nays: 0.

#18-270 Authorization to **amend Resolution #18-229 (ref: 11/08/18) to reflect unit price contract award** for Curb Boxes and Rods to low, responsive, responsible bidder Core and Main in the bid amount of \$47,550 **based on estimated quantities** for a one-year term, with the option to extend for up to four additional one-year terms upon mutual consent.

On a motion made by Mr. Rulison, seconded by Ms. Bleier-Mervis, the foregoing resolution #18-270 was duly put to a vote on roll call and unanimously carried. Ayes: 6; Nays: 0.

AUDIT COMMITTEE REPORT – presented by Mr. Rulison, Committee Chairperson.

Mr. Rulison gave a briefing on the Audit Committee meeting held on December 6, 2018. He reported the first item on the agenda was to review the 2018 Audit Plan. Mr. Rulison said that Mr. Kevin Pink and Ms. Erica Gardino from Bonadio & Company outlined the scope of services and timeline for conducting their audit of the Authority's financial statements for the year ending December 31, 2018. Mr. Pink responded to questions from the Audit Committee. Mr. Rulison indicated that this was a presentation for informational purposes only and that no formal action was required by the Committee. Mr. Rulison reported that Ms. Hendrickson addressed the Committee and recapped the RFP results pertaining to Excess Worker's Compensation and Group Life and Long Term Disability Insurance. With the recommendation of Ms. Hendrickson, the Audit Committee unanimously approved purchasing Excess Workers' Compensation Insurance through State National as proposed, and to purchase Group Life and Long Term Disability Insurance from the Cigna Corp. and to pass these items on to the full Board for its approval. The Audit Committee completed their meeting by approving the proposed Audit Committee Meeting Schedule for 2019. In closing, Mr. Rulison indicated that the Minutes of the Audit Committee's December 6th meeting are currently available for Member and Public viewing on the MCWA Website.

#18-271 Authorize the Executive Director to enter into an agreement for the **purchase of Excess Workers' Compensation Insurance** through State National, as brokered through NCAComp, Inc., in accordance with the terms of such firm's written proposal, for the period of January 1, 2019 through December 31, 2019 in the estimated amount of \$65,000.

On a motion made by Mr. Hurlbut, seconded by Mr. Fero, the foregoing resolution #18-271 was duly put to a vote on roll call and unanimously carried. Ayes: 6; Nays: 0.

#18-272 Authorize the Executive Director to enter into an agreement for the **purchase of MCWA Group Life, Accidental Death & Dismemberment, and Long Term Disability Insurance** with Cigna as brokered through Rose & Kiernan, Inc.; for applicable employees at a 2 year guaranteed rate as proposed, estimated at \$55,000 based on present MCWA census.

On a motion made by Mr. Rulison, seconded by Ms. Bleier-Mervis, the foregoing resolution #18-272 was duly put to a vote on roll call and unanimously carried. Ayes: 6; Nays: 0.

#18-273 The Members of the Authority expressly make the following determinations for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited

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by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

On a motion made by Mr. Hurlbut seconded by Mr. Rulison, the foregoing resolution #18-273 was duly put to a vote on roll call and unanimously carried. Ayes: 6; Nays: 0.

GOVERNANCE COMMITTEE REPORT – presented by Ms. Bleier-Mervis, Committee Chairperson.

Ms. Bleier-Mervis gave a briefing on the Governance Committee meeting held on December 6, 2018. She reported that there were six (6) policies before the Governance Committee for annual review at this meeting. She indicated that the following policies, which were reviewed by staff and as presented by Mr. Noce, were recommended to be considered for re-adoption by the Committee without revisions. They were the Procurement Disclosure Policy and the Internal Controls & Financial Accountability Policy. The Governance Committee unanimously approved re-adoption as presented and recommended these 2 policies be forwarded to the full Board for its approval. Ms. Bleier-Mervis continued her reporting, indicating that the following four (4) policies which were reviewed by staff for which revisions, as presented by Mr. Noce were recommended. These policies included the Tracking and Disposal of Fixed Assets Policy; the Professional Services Policy & Procedures; the Responsibilities of Members & Officers Policy, and the Purchasing & Procurement Guidelines Policy. After review of proposed changes, the Governance Committee voted unanimously to approve the revised policies as presented and to forward to the full Board for its approval. She concluded her report by stating that the minutes of the December 6 meeting are currently available for Member and Public viewing on the MCWA website.

#18-274 Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby approves the **Tracking and Disposal of Fixed Assets Policy**, as revised and presented.

On a motion made by Mr. Rulison seconded by Mr. Fero, the foregoing resolution #18-274 was duly put to a vote on roll call and unanimously carried. Ayes: 6; Nays: 0.

#18-275 Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby readopts the **Procurement Disclosure Policy**, as presented.

On a motion made by Mrs. Volpe seconded by Mr. Hurlbut, the foregoing resolution #18-275 was duly put to a vote on roll call and unanimously carried. Ayes: 6; Nays: 0.

#18-276 Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby readopts the **Internal Controls & Financial Accountability Policy**, as presented.

On a motion made by Mr. Hurlbut seconded by Ms. Bleier-Mervis, the foregoing resolution #18-276 was duly put to a vote on roll call and unanimously carried. Ayes: 6; Nays: 0.

#18-277 Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby approves the **Professional Services Policy & Procedures**, as revised and presented.

On a motion made by Mr. Rulison seconded by Mrs. Volpe, the foregoing resolution #18-277 was duly put to a vote on roll call and unanimously carried. Ayes: 6; Nays: 0.

#18-278 Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby approves the **Responsibilities of Members & Officers Policy**, as revised and presented.

On a motion made by Mr. Rulison seconded by Mr. Fero, the foregoing resolution #18-278 was duly put to a vote on roll call and unanimously carried. Ayes: 6; Nays: 0.

#18-279 Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby approves the **Purchasing & Procurement Guidelines Policy**, as revised and presented.

On a motion made by Mr. Hurlbut seconded by Mr. Rulison, the foregoing resolution #18-279 was duly put to a vote on roll call and unanimously carried. Ayes: 6; Nays: 0.

For item #18-280, Mr. Magguilli notified the Board that requirements have been met with respect to changes to the water rates and charges schedule effective January 1, 2019. He reported that the requisite Public Information Meeting was held on December 12, 2018, and that no one from the public attended the meeting.

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#18-280 **RESOLVED: That the Authority hereby ratifies and confirms in every respect the change in the Authority's Rules for the Sale of Water and the Collection of Rents and Charges as presented to this meeting and made a part of the minutes hereof, which change is effective January 1, 2019 and is subject of a Resolution of the Authority adopted at its November 8, 2018 meeting; and the Authority hereby finds and determines that the requirements of Section 1096-a of the Public Authorities Law in connection therewith have been accomplished.**

On a motion made by Mr. Rulison seconded by Mrs. Volpe, the foregoing resolution #18-280 was duly put to a vote on roll call and unanimously carried. Ayes: 6; Nays: 0.

#18-281 **Approve travel for selected Board Members and Staff to attend AWWA National Convention and AWWA Conferences, NY Section – AWWA Meetings, GFOA Annual Conference, NYS-WA Meeting, NYS Department of State Educational Unit training programs, NPELRA, AMWA and other mission-related training seminars, conferences and meetings during 2019. The Authority will pay for expenses in accordance with its Travel and Reimbursement Policy.**

On a motion made by Mr. Hurlbut seconded by Mr. Rulison, the foregoing resolution #18-281 was duly put to a vote on roll call and unanimously carried. Ayes: 6; Nays: 0.

EXECUTIVE SESSION

#18-ES 10:20 a.m. Chairman Nasca requested a motion to enter executive session pursuant to Section 105(1)(f) of the New York Public Officers Law in order for the full Board to discuss the employment performance history and performance evaluation of the Executive Director and Executive Staff.

Moved by Mr. Fero seconded by Mr. Rulison and duly put to a vote on roll call, the Board unanimously agreed to enter executive session. Ayes: 6; Nays: 0.

10:50 a.m. Motion to conclude executive session: Moved by Mr. Rulison, seconded by Mrs. Volpe, the Board upon voice vote unanimously agreed to conclude executive session. Chairman Nasca calls this regular meeting back in open session with formal action taken in adding Resolution ES#18-282 to the Agenda in open session.

ES#18-282 WHEREAS, pursuant to the MCWA By-Laws, the Board has completed its annual review of the Executive Director and the Executive Staff; and

WHEREAS, the Board has reviewed the MCWA Compensation Philosophy, which was revised and approved by Resolution #18-251.

NOW THEREFORE, BE IT RESOLVED: that the Authority approves and adopts the recommendations submitted to the Board regarding compensation of the Authority's Executive Director and Executive Staff for 2019.

On a motion made by Mr. Fero seconded by Ms. Bleier-Mervis and duly put to a vote on roll call, the foregoing resolution ES#18-282 unanimously carried. Ayes: 6; Nays: 0.


Presented for Board Members' informational purposes:

- In Board folders for review (along with routine monthly informational updates):
 - Quote Results for Excess Workers' Comp. Insurance
 - Quote Results for Group Life and AD&D Insurance
 - Minutes from the December 12, 2018 Public Information Meeting
 - Preliminary 2019 Committee Meeting Schedule

There being no further business to come before the Authority, Chairman Nasca adjourned the meeting at 11:06 a.m.



MaryAnn Hussar, Secretary to the Authority



Scott D. Nasca, Chairman