

MINUTES

**MONROE COUNTY WATER AUTHORITY
REGULAR MEETING**

Thursday, November 8, 2018

9:30 a.m.

Board Room, General Offices, 475 Norris Drive, Rochester, New York

9:30 a.m. The Chairman called this Regular Meeting to order.

Roll call of the membership of the Board and determination that a quorum was present.

Members present (5): S. Nasca, S. Volpe, M. Fero, A. Bernstein, W. Bleier-Mervis

Members absent (2): R. Hurlbut, J. Rulison

Staff present:

N. Noce, Executive Director; M.A. Hussar, Secretary to the Authority; R. Metzger, P.E., Chief Engineer; R. Benshoff, Exec. Dir. of Operations; S. M. Savage, P.E., Dir. of Engineering; L. Magguilli, Assistant to Exec. Dir., D. Hendrickson, Mgr. Human Resources, Lisa Rawlins, Assistant Dir. of Finance.

General Counsel present: R. Miller, Esq. of HS&E

Monroe County Legislative Liaison present: (0)

Packets containing detailed information on Agenda items were distributed in advance of meeting date to each Member, Executive Staff and Counsel for their prior review.

Pledge of Allegiance – lead by Chairman Nasca

#18-216 Approve minutes of the Authority’s Regular Meeting held on October 11, 2018.

On a motion made by Mr. Bernstein, seconded by Mr. Fero, the foregoing resolution #18-216 was put to a voice vote and unanimously carried. Ayes: 5; Nays: 0.

#18-217 Accept list of disbursements on check registers dated October 10, October 17, October 24, and October 31, 2018 which were forwarded to the Authority Members for their review.

On a motion made by Ms. Bleier-Mervis, seconded by Mr. Bernstein, the foregoing resolution #18-217 was put to a voice vote and unanimously carried. Ayes: 5; Nays: 0.

#18-218 Accept Purchase Order List of materials and supplies for the period October 5, 2018 through October 31, 2018 in the amount of \$761,691.39.

On a motion made by Mrs. Volpe, seconded by Mr. Bernstein, the foregoing resolution #18-218 was put to a voice vote and unanimously carried. Ayes: 5; Nays: 0.

COMMUNICATIONS / NOTIFICATIONS - Mr. Noce reviewed with the Board the dates and times for the upcoming Committee Meetings scheduled for the balance of 2018.

COMPENSATION COMMITTEE – NO REPORT

In discussion of items #18-219 and #18-220, Mr. Savage informed the members that both individuals being recommended for Probationary Employee Status from Temporary Employee status, have served MCWA on a temporary basis and have performed their roles well and completed assignments satisfactorily. Therefore, Staff is recommending their employment classification be changed from Temporary Employee to Probationary Employee status.

#18-219 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Appointment of **Cady Joy** to the title of **Utility Worker, effective November 26, 2018** at Salary Schedule 4, Group 3, Step 1.

On a motion made by Ms. Bleier-Mervis, seconded by Mrs. Volpe, the foregoing resolution #18-219 was duly put to a vote on roll call and unanimously carried. Ayes: 5; Nays: 0.

#18-220 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Appointment of **Brandon Miller** to the title of **Utility Worker, effective November 12, 2018** at Salary Schedule 4, Group 3, Step 1.

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On a motion made by Mr. Bernstein, seconded by Mr. Fero, the foregoing resolution #18-220 was duly put to a vote on roll call and unanimously carried. Ayes: 5; Nays: 0.

For item #18-221 Human Resources Manager, Diane Hendrickson briefed the Members on the circumstances pertaining to the proposed MOU that has been prepared for the sole purpose of bringing resolution to a complaint filed with the CSEA by a particular MCWA employee.

#18-221 Authorize MCWA Executive Director to **execute Memorandum of Understanding** with the Civil Service Employees Association (CSEA-Local 1000, Unit 7405) pertaining to a settlement reached on behalf of a particular MCWA employee.

On a motion made by Mr. Fero, seconded by Mr. Bernstein, the foregoing resolution #18-221 was duly put to a vote on roll call and unanimously carried. Ayes: 5; Nays: 0.

In discussion of item #18-222 Mr. Metzger explained to the Board that Wonderware is the software our SCADA system operates on and Wonderware North (Q-mation) is the sole distributor of same for our area.

#18-222 Authorize **the purchase of Wonderware software license and support services from Wonderware North (Q-mation)** for an estimated amount of \$33,000 per year for an initial term of one-year, with the option to extend for up to two additional one-year terms upon mutual consent, with an allowable cost escalation not to exceed 1.5% per year.

On a motion made by Ms. Bleier-Mervis, seconded by Mrs. Volpe, the foregoing resolution #18-222 was duly put to a vote on roll call and unanimously carried. Ayes: 5; Nays: 0.

For item #18-223 Mr. Benshoff addressed the Members on the use of the County Contract for rental of heavy equipment and for operators as needed by the Authority. He further explained that this contract is utilized among three (3) Water Authority Departments; Engineering, Production and Operations – mainly in emergency situations.

#18-223 Authorize the **use of Monroe County Contract #809-17 Heavy Equipment Rental (currently awarded to CP Ward)** for Heavy Equipment Rental for the Authority for an estimated amount of \$300,000 through contract period September 30, 2019.

On a motion made by Mr. Bernstein, seconded by Mr. Fero, the foregoing resolution #18-223 was duly put to a vote on roll call and unanimously carried. Ayes: 5; Nays: 0.

For item #18-224 Mr. Benshoff again addressed the Members on the use of the NY State OGS Contract for rental of heavy equipment, on an as needed basis, through multiple vendors that are contracted with NY State. This will enable the Authority to engage in a competitive contracting process for the purpose of obtaining the best pricing available.

#18-224 Authorize the **use of New York State Contract – Heavy Equipment Rental**, OGS Group 72007, Award #22935, for an estimated amount of \$250,000 through the contract period ending October 26, 2020 for Heavy Equipment Rental from various vendors awarded serving MCWA's service area, based on pricing and availability. Vendors include: Admar Supply Company, Inc. (Contract #PC67202); C.P. Ward, Inc. (Contract #PC67204); George & Swede Sales & Service Inc. (Contract #PC67270) and Monroe Tractor & Implement Company, Inc. (Contract #PC67211).

On a motion made by Mrs. Volpe, seconded by Bernstein, the foregoing resolution #18-224 was duly put to a vote on roll call and unanimously carried. Ayes: 5; Nays: 0.

In discussion of item #18-225 Mr. Metzger addressed the Board on this unit price contract to furnish and deliver 36" Rate of Flow Butterfly valves that are used in the filter cleaning process at Shoremont. He also summarized the bidding results and indicated that we have purchased from Upstate Valve and Control Inc. in the past.

#18-225 Authorize the award of the **36" Rate of Flow Butterfly Valve unit price contract** to the low responsive, responsible bidder, Upstate Valve and Control, Inc. for the bid amount of \$22,760.

On a motion made by Mr. Bernstein, seconded by Mr. Fero, the foregoing resolution #18-225 was duly put to a vote on roll call and unanimously carried. Ayes: 5; Nays: 0.

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For item #18-226 Mr. Benshoff addressed the Board for authorization to award contract to purchase valves and various related parts that are used in repair and maintenance throughout the year. He recapped bid results and invited questions from the Members.

#18-226 Authorize a **unit price purchase contract award for 24” Valves, Retainer Glands and Sleeves** from low responsive, responsible bidder, Blair Supply, with a total bid price of \$14,624.98 based on estimated quantities.

On a motion made by Mr. Bernstein, seconded by Mr. Fero, the foregoing resolution #18-226 was duly put to a vote on roll call and unanimously carried. Ayes: 5; Nays: 0.

In discussion of Item #18-227 Mr. Metzger briefed the Board on this unit price contract to authorize the purchase of Cationic Polymer. He shared with the Members the bid results and indicated that the low responsive, responsible bidder Polydyne Inc. previously held the contract with MCWA prior to this most recent bid activity.

#18-227 Authorize the award of a **unit price contract for Cationic Polymer** to the low responsive, responsible bidder, Polydyne Inc., in the bid amount of \$1,076 per ton for a one-year term with the option to extend for four additional one-year terms if mutually agreeable with a price escalation of no more than 3% per year of extension.

On a motion made by Mrs. Volpe, seconded by Mr. Fero, the foregoing resolution #18-227 was duly put to a vote on roll call and unanimously carried. Ayes: 5; Nays: 0.

For items #18-228 and #18-229 Mr. Benshoff explained to the Members that both of these items are regarding a request to purchase materials associated with the current MCWA’s preventive maintenance efforts being conducted to replace existing Curb Boxes and Curb Box Rods, that were manufactured and used in past years with materials other than stainless steel, which proved to be less durable over time.

#18-228 Authorize the **purchase and delivery of Stainless Steel Curb Box Rods** to the low responsive, responsible bidder of Core and Main in the bid amount of \$14,229 for a one-year term with the option to extend for up to four additional one-year terms upon mutual consent.

On a motion made by Mr. Bernstein, seconded by Ms. Bleier-Mervis, the foregoing resolution #18-228 was duly put to a vote on roll call and unanimously carried. Ayes: 5; Nays: 0.

#18-229 Authorize the **purchase and delivery of Curb Boxes and Rods** to the low responsive, responsible bidder of Core and Main in the bid amount of \$47,550 for a one-year term with the option to extend for up to four additional one-year terms upon mutual consent.

On a motion made by Ms. Bleier-Mervis, seconded by Mr. Bernstein, the foregoing resolution #18-229 was duly put to a vote on roll call and unanimously carried. Ayes: 5; Nays: 0.

For item #18-230 Mr. Metzger described to the Members that the Echo Street BPS Pump No. 1 is a 500-horsepower Peerless pump that was installed approximately 1963. Siewert Equipment, located in Rochester, the sole authorized representative and distributor of Peerless Pumps in Monroe County, will be performing the rehabilitation and repair work which has become necessary to restore hydraulic efficiency, performance, and reliability.

#18-230 Authorize the purchase of **materials and services for the rehabilitation and repair of Echo Street BPS Pump No. 1** by Siewert Equipment, a Division of Cummins-Wagner, for the estimated amount of \$22,000.

On a motion made by Ms. Bleier-Mervis, seconded by Mr. Fero, the foregoing resolution #18-230 was duly put to a vote on roll call and unanimously carried. Ayes: 5; Nays: 0.

For items #18-231 and #18-232 Mr. Metzger explained to the Board that particular items purchased from W.W. Grainger, Inc. will be utilized by the Production and FFO Departments. Some of the items needed are provided by this vendor under a NYS State Contract with W.W. Grainger and other items not available from this Vendor through the NY State contract, will be purchased under normal MCWA blanket order procedures.

#18-231 Authorize the purchase of materials and supplies from W.W. Grainger, Inc. in an estimated amount of \$105,000 per year for a term of one-year in accordance with NY State Contract for Industrial Supplies, PC67235.

On a motion made by Mr. Bernstein, seconded by Mrs. Volpe, the foregoing resolution #18-231 was duly put to a vote on roll call and unanimously carried. Ayes: 5; Nays: 0.

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#18-232 Authorize a Blanket Purchase Order for the purchase of materials and supplies from W.W. Grainger, Inc. in an estimated amount of \$15,000 per year for a term of one-year.

On a motion made by Mr. Bernstein, seconded by Ms. Bleier-Mervis, the foregoing resolution #18-232 was duly put to a vote on roll call and unanimously carried. Ayes: 5; Nays: 0.

FINANCE COMMITTEE REPORT – NOVEMBER 1, 2018 MEETING: Mrs. Volpe reported to the Members that the Finance Committee met on Thursday November 1, 2018 at 8:30 a.m. at which time Mr. Magguilli reviewed the proposed 2019 Water Rates Schedule and gave a general overview of the recommended changes. The Finance Committee unanimously approved the proposed 2019 Water Rates Schedule, as presented and recommended that this matter be forwarded on to the full Board for approval at their November 8, 2018 Board Meeting. Mrs. Volpe concluded her report stating that the minutes for the November 1, 2018 meeting of the Finance Committee would be available for Member and public viewing once they are completed.

For Resolutions #18-233 and #18-234 the Board members had received the proposed changes for the MCWA 2019 water rates and charges schedule for their review prior to this meeting. Mr. Magguilli welcomed any remaining questions from the Members and after hearing none, Mr. Noce reported on the notification process upon adopting same, as is outlined in Resolution #18-234.

#18-233 **Approve an amendment to the Authority's Rules for the Sale of Water and the collection of Rents and Charges effective January 1, 2019** in the form attached hereto and made a part of the minutes hereof, subject to compliance with the requirements of Subdivision 1 of Section 1096-a of the Public Authorities Law, with a copy of said amendment to be duly certified by the Secretary of the Authority and filed with the President of the Monroe County Legislature, and thereafter published once in the Democrat and Chronicle and once in the Post Newspapers; and filed in the Monroe County Clerk's office.

On a motion made by Mr. Bernstein, seconded by Mr. Fero, the foregoing resolution #18-233 was duly put to a vote on roll call and unanimously carried. Ayes: 5; Nays: 0.

#18-234 WHEREAS, the Monroe County Water Authority has adopted a water rate schedule effective January 1, 2019 which amends its present water rate schedule; and

WHEREAS, Section 1096-a of the Public Authorities Law provides for (1) notification of such water rate schedule change to the president of the Monroe County Legislature and (2) a public information meeting;

NOW, THEREFORE, IT IS RESOLVED: That the Authority **publish an announcement of a Public Information Meeting to be held on Wednesday, December 12, 2018 at 3:00 p.m. in the offices of the Authority, 475 Norris Drive, Rochester, New York; and**

IT IS FURTHER RESOLVED: That the Authority will conduct the Public Information Meeting in order to inform the public of the need and the design of the water rates schedule changes; and

IT IS FURTHER RESOLVED: That a copy of this Resolution be certified by the Secretary of the Authority and delivered to the President of the Monroe County Legislature.

On a motion made by Mr. Fero, seconded by Mrs. Volpe, the foregoing resolution #18-234 was duly put to a vote on roll call and unanimously carried. Ayes: 5; Nays: 0.

GOVERNANCE COMMITTEE REPORT – NOVEMBER 1, 2018 MEETING – Ms. Bleier-Mervis reported to the Board that the Governance Committee met on Thursday, November 1, 2018 at 8:45 a.m. There were six Policies on the meeting agenda that required review and re-adoption with no revisions, or review and approval with revisions as presented. The following policies were recommended for full Board review and approval for Re-adoption without revisions: The Conflicts of Interest Policy and the Policy Regarding the Use of Authority Discretionary Funds. The following policies were reviewed by the Governance Committee members and revisions were recommended. The Committee Members voted unanimously to approve these Revised polices as presented and to forward them on to the full Board for their approval, they are as follows: the Code of Ethics Policy, the Acquisition of Interests in Real Property Policy, the Software Code of Ethics Policy and the Disposal Guidelines Policy. The last item on the meeting agenda was for the Committee Members to confirm December 6, 2018 at 8:30 a.m. as the next meeting of the

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Governance Committee. Ms. Bleier-Mervis concluded her report by stating that the minutes for the November 1, 2018 meeting would be available for Member and public viewing once they are completed.

#18-235 Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby readopts the **Conflicts of Interest Policy**, as presented.

On a motion made by Mr. Bernstein, seconded by Mrs. Volpe, the foregoing resolution #18-235 was duly put to a vote on roll call and unanimously carried. Ayes: 5; Nays: 0.

#18-236 Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby approves the **Code of Ethics Policy**, as revised and presented.

On a motion made by Mrs. Volpe, seconded by Mr. Bernstein, the foregoing resolution #18-236 was duly put to a vote on roll call and unanimously carried. Ayes: 5; Nays: 0.

#18-237 Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby readopts the **Governing the Use of Authority Discretionary Funds Policy**, as presented.

On a motion made by Mr. Fero, seconded by Mr. Bernstein, the foregoing resolution #18-237 was duly put to a vote on roll call and unanimously carried. Ayes: 5; Nays: 0.

#18-238 Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby approves the **Acquisition of Interests in Real Property Policy**, as revised and presented.

On a motion made by Mr. Bernstein seconded by Mr. Fero, the foregoing resolution #18-238 was duly put to a vote on roll call and unanimously carried. Ayes: 5; Nays: 0.

#18-239 Upon recommendation of the Monroe County Water Authority's Governance Committee the Board hereby approves the **Software Code of Ethics Policy**, as revised and presented.

On a motion made by Ms. Bleier-Mervis, seconded by Mr. Fero, the foregoing resolution #18-239 was duly put to a vote on roll call and unanimously carried. Ayes: 5; Nays: 0.

#18-240 Upon recommendation of the Monroe County Water Authority's Governance Committee the Board hereby approves the **Disposal Guidelines Policy**, as revised and presented.

On a motion made by Mr. Bernstein seconded by Mr. Fero, the foregoing resolution #18-240 was duly put to a vote on roll call and unanimously carried. Ayes: 5; Nays: 0.

#18-241 **BE IT HEREBY RESOLVED: That the Monroe County Water Authority Board Meeting dates for 2019 be as follows:**

January	Thursday 10	9:30 a.m.
February	Thursday 14	9:30 a.m.
March	Thursday 14	9:30 a.m.
April	Thursday 11	9:30 a.m. <i>Annual & Regular Meeting Date</i>
May	Thursday 9	9:30 a.m.
June	Thursday 13	9:30 a.m.
July	Thursday 11	9:30 a.m.
August	Thursday 8	9:30 a.m.
September	Thursday 12	9:30 a.m.
October	Thursday 10	9:30 a.m.
November	Thursday 14	9:30 a.m.
December	Thursday 12	9:30 a.m.

On a motion made by Mr. Bernstein seconded by Mrs. Volpe, the foregoing resolution #18-241 was duly put to a vote on roll call and unanimously carried. Ayes: 5; Nays: 0.

For item #18-242 Mr. Metzger informed the members that Staff had conducted a thorough, extensive review of this matter and determined, based on reasons detailed in Resolution #18-242, that all purchases or procurements by the Authority of SCADA VPN services and ancillary equipment, should only be from Frontier Communications of Rochester, Inc., and therefore a recommendation of Standardization for same is requested.

#18-242 WHEREAS, the Monroe County Water Authority (the "Authority") has studied whether it should now standardize on Frontier Communications of Rochester, Inc.'s

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(“Frontier”) Virtual Private Network (“VPN”), for SCADA communications in order to maintain efficiency, compatibility and the reliability of our SCADA system for the Authority’s treatment plants, pump stations, storage tanks and other remote facilities, and

WHEREAS, reliable SCADA VPN communications is essential to the successful operations of the supply system, and

WHEREAS, the Authority currently has 40 sites communicating on the Frontier SCADA VPN network, with the ability to add new sites as it becomes necessary, and

WHEREAS, the operations and maintenance staff are trained in the installation, and configuration of this equipment, and

WHEREAS, upon the recommendation of the Authority’s Production and Transmission Department, the Authority has determined that Frontier’s VPN services provides the most reliable and cost-effective solution for our SCADA communications needs.

NOW, THEREFORE, BE IT RESOLVED that:

1. In order to provide for the most efficient and economic source of Virtual Private Network (VPN) for SCADA communications and for the reasons stated above, all purchases or procurements by the Authority of SCADA VPN services and ancillary equipment must be from Frontier Communications of Rochester, Inc.

2. The Members and staff of the Authority are hereby authorized and directed for and on behalf of the Authority and in its name, to do all acts and things required or as may be necessary, or in the opinion of the officer so acting, desirable and proper to effect the purposes of the foregoing resolutions and to cause compliance by the Authority with all of the provisions of the foregoing resolutions.

On a motion made by Mr. Fero seconded by Mrs. Volpe, the foregoing resolution #18-242 was duly put to a vote on roll call and unanimously carried. Ayes: 5; Nays: 0.

#18-243 The Members of the Authority expressly make the following determinations for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

On a motion made by Ms. Bleier-Mervis seconded by Mr. Bernstein, the foregoing resolution #18-243 was duly put to a vote on roll call and unanimously carried. Ayes: 5; Nays: 0.

For item #18-244 Mr. Savage explained to the Members that Genesee County (County) is commencing with Phase 2 of their multiple phase water supply project to bring water from MCWA to the County. An initial environmental review under the State Environmental Quality Review Act (SEQR) was completed with the first phase of the project in the early 2000’s. Projects for Phase 2 are being finalized, which required an amendment to the SEQR findings originally adopted. MCWA thoroughly reviewed the SEQR documents prepared by the County as Lead Agency for the project and provided the County with several comments, which were all addressed in the final version of the documents. Chairman Nasca asked several questions about MCWA bonding some of the Phase 2 projects.

#18-244 WHEREAS, The Genesee County Legislature did, by Resolution No. 280 of the year 1998, adopted September 9, 1998, was declared to be the Lead Agency for the Genesee County Water Supply Project and made a preliminary determination that said project would be a Type 1 action as defined by the State Environmental Quality Review Act, and

WHEREAS, The Lead Agency did, by Resolution No. 502 of the year 1998 adopted December 16, 1998, accept a Draft Environmental Impact Statement for said project and scheduled a Public Hearing on the same for January 13, 1999, and

WHEREAS, A public hearing was held on the Draft Environmental Impact Statement pursuant to applicable Regulations on January 13, 1999 at which time the Draft

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Environmental Impact Statement was presented, summarized and all oral and written comments were received, and

WHEREAS, Following the conclusion of the public comment period on the Draft Environmental Impact Statement, a Final Environmental Impact Statement was prepared in accordance with applicable Regulations, and accepted by the Lead Agency on February 24, 1999 by Resolution No. 90 of the year 1999, and

WHEREAS, A Notice of Completion of the Final Environmental Impact Statement was prepared, filed, published and distributed for further public comment to the other involved agencies and the public, and

WHEREAS, Following the public comment period on the Final Environmental Impact Statement the Lead Agency issued its Final Environmental Impact Statement pursuant to the underlying regulations of the State Environmental Quality Review Act on March 25, 1999 by Resolution No. 122, and

WHEREAS, On April 14, 2004 the Lead Agency determined the potentially significant adverse effects posed by connecting the Village of LeRoy to the County System (Phase 2A) were adequately addressed in the previously issued Final Environmental Impact Statement by Resolution No. 118, and

WHEREAS, Phase 2 of the County Water Supply Project is now proposed in order to meet the increased water demands to the County System and more specific information on the actual routes and with improvements incidental thereto (the "project"), and

WHEREAS, To aid the Lead Agency in determining whether the specific projects and financing and other actions of the County in connection therewith (the "action") might have a significant effect on the environment, the County caused to be prepared environmental assessment forms ("EAFs") and related supplemental information for each specific project; and

WHEREAS, The Lead Agency has evaluated Phase 2 with respect to its previously issued Final Environmental Impact Statement along with supplemental documentation now provided; and

WHEREAS, The Lead Agency found that the potentially significant adverse effects posed by these proposed modifications were adequately addressed in the previously issued Final Environmental Impact Statement; and

WHEREAS, The Lead Agency concluded that consistent with social, economic and other additional considerations, from among the reasonable alternatives thereto, the action to be carried out, funded and approved by these project modifications, minimizes or avoids adverse environmental effects to the maximum extent practicable as disclosed in the previously issued Final Environmental Impact Statement; and

WHEREAS, The Lead Agency concluded that consistent with social, economic and other essential considerations, to the maximum extent practicable, adverse environmental effects resulting from these project modifications will be minimized or avoided by incorporating into the action to be carried out those mitigating measures identified in the previously issued Final Environmental Impact Statement; and

WHEREAS, The Genesee County Legislature, as Lead Agency for the proposed actions on August 8, 2018, by Resolution No. 276 has issued Negative Declarations - Notices of Determination of Non-Significance pursuant to Article 8 of the Environmental Conservation Law and its underlying regulations.

NOW THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY WATER AUTHORITY:

Section I: Based upon review of the EAF's on this action, and MCWA staff comments related thereto, if any, in accordance with 6 NYCRR 617.7, the Lead Agency has identified environmental impacts of the Project and the adverse environmental effects

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will be minimized or avoided to the maximum extent practicable as disclosed in the previously issued Final Environmental Impact Statement and will not be significant.

Section II: **This Board determines that based on the information provided above, the proposed action constitutes a negative declaration for purposes of SEQR.**

Section III: Staff is hereby directed to give notice of this determination in accordance with 6 NYCRR 617.12.

On a motion made by Mr. Bernstein seconded by Mr. Fero, the foregoing resolution #18-244 was duly put to a vote on roll call and unanimously carried. Ayes: 5; Nays: 0.

For Items #18-245 and #18-246 Messrs. Noce and Magguilli respectively addressed the Members in discussion of these two (2) reports which were enclosed in Board Member's packets of information on agenda items, distributed in advance of meeting date for their prior review.

#18-245 Approve the Authority's 3rd Quarter Investment Report for the period ending September 30, 2018, as presented.

On a motion made by Mr. Bernstein seconded by Mr. Fero, the foregoing resolution #18-245 was duly put to a vote on roll call and unanimously carried. Ayes: 5; Nays: 0.

#18-246 Approve the Authority's 3rd Quarter Financial Report for the period ending September 30, 2018, as presented.

On a motion made by Mrs. Volpe seconded by Ms. Bleier-Mervis, the foregoing resolution #18-246 was duly put to a vote on roll call and unanimously carried. Ayes: 5; Nays: 0.

#18-247 The Authority hereby appoints NCA Comp, Inc. to serve as **Broker of Record** for the year 2019 for the following type of insurance maintained by the Authority:
Excess Workers' Compensation.

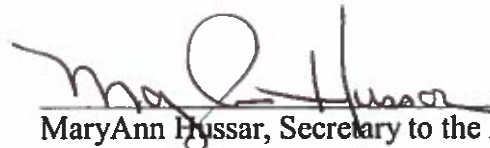
On a motion made by Mr. Bernstein seconded by Mr. Fero, the foregoing resolution #18-247 was duly put to a vote on roll call and unanimously carried. Ayes: 5; Nays: 0.


For Board Members' notification purposes:

➤ In Board Folders for Review:

- MCWA 2019 Adopted Budget
- Notification of proposed recipients of Requests for Qualifications and Proposals (RFQ/Ps) to provide miscellaneous. professional electrical engineering support services.
- Copy of Article from the October 26, 2018 edition of Rochester Business Journal Best Lawyers® in Rochester listing MCWA Attorney, Raymond Miller, Esq. HS&E as a recognized designee.
- Any routine monthly informational reports and/or updates.

There being no further business to come before the Authority, Chairman Nasca adjourned the meeting at 10:08 a.m.


MaryAnn Hussar, Secretary to the Authority


Scott D. Nasca, Chairman