

MINUTES

**MONROE COUNTY WATER AUTHORITY
REGULAR MEETING
Thursday, March 8, 2018
9:30 a.m.**

Board Room, General Offices, 475 Norris Drive, Rochester, New York

9:30 a.m. The Vice Chairman called this Regular Meeting to order.

Roll call of the membership of the Board and determination that a quorum was present.

Members present (5): S. Nasca, S. Volpe, M. Fero, A. Bernstein, W. Bleier-Mervis

Members absent (2): J. Rulison, R. Hurlbut

Staff present:

N. Noce, Executive Director; K. Eisenmann, Secretary to the Authority; R. Metzger, P.E., Chief Engineer; R. Benschoff, Exec. Dir. of Operations; S. M. Savage, P.E., Dir. of Engineering; L. Magguilli, Assistant to Exec. Dir., K. Prestidge, Dir. of Finance & Business Services; D. Hendrickson, Human Resource Manager; G. Jablonsky, Manager of Information Technology, L. Rawlins, Assistant Director of Finance; T. Uschold, Associate Management Analyst

General Counsel present: R. Miller, Esq. of HS&E

Monroe County Legislative Liaison present: Hon. Frank X. Allkofer

Others in attendance: Randall Shepard of Bonadio & Company

Packets containing detailed information on Agenda items were distributed in advance of meeting date to each Member, Executive Staff and Counsel for their prior review.

Pledge of Allegiance to the Flag – lead by Vice Chairman Nasca

#18-038 Approve minutes of the Authority's Regular Meeting held on February 8, 2018.

On a motion made by Mr. Bernstein, seconded by Ms. Bleier-Mervis, the foregoing resolution #18-038 was put to a voice vote and unanimously carried. Ayes: 5; Nays: 0.

#18-039 Accept list of disbursements on check registers dated February 7, February 14, February 21 and February 28, 2018 which were forwarded to the Authority Members for their review.

On a motion made by Ms. Bleier-Mervis, seconded by Mr. Bernstein, the foregoing resolution #18-039 was put to a voice vote and unanimously carried. Ayes: 5; Nays: 0.

#18-040 Accept Purchase Order List of materials and supplies for the period February 1, 2018 through February 28, 2018 in the amount of \$726,462.87.

On a motion made by Mr. Bernstein, seconded by Mr. Fero, the foregoing resolution #18-040 was put to a voice vote and unanimously carried. Ayes: 5; Nays: 0.

COMMUNICATIONS – None.

~ **Item #18-041** ~ *Vice Chairman Nasca and Ms. Bleier-Mervis offered the following resolution and moved its adoption:*

#18-041

**RESOLUTION #18-041
EXPRESSING APPRECIATION FOR YEARS OF SERVICE AND
BEST WISHES OF THE MONROE COUNTY WATER AUTHORITY BOARD
TO THOMAS F. CLARK, P.E. UPON HIS RETIREMENT**

WHEREAS, Thomas F. Clark, a longtime employee of the Water Authority retired February 23, 2018; and

WHEREAS, Thomas F. Clark is a highly skilled and knowledgeable 28-year veteran of the Water Authority; and,

WHEREAS, Thomas F. Clark will be remembered for his dedicated service by his fellow employees and management of the Water Authority;

NOW THEREFORE BE IT RESOLVED, MCWA extends its appreciation and best wishes for a happy, fulfilling retirement;

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BE IT FURTHER RESOLVED, that the Secretary of the Board is hereby requested to forward a copy of this resolution to Thomas F. Clark, MCWA Retiree.

This resolution adopted unanimously

#18-042 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Appointment of Michael Flowerday, Jr. to the title of Electrical and Instrumentation Mechanic III, effective March 26, 2018, at Salary Schedule 4, Group 3, Step 1.

On a motion made by Mr. Bernstein, seconded by Mrs. Volpe, and duly put to a vote on roll call, the foregoing resolution #18-042 unanimously carried. AYES: 5 (Nasca, Volpe, Fero, Bernstein, Bleier-Mervis); NAYS: 0.

#18-043 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Provisional Appointment of Glen Lukaszewski to the title of Senior Network Technician, effective March 12, 2018, at Salary Schedule 3, Group 5.

On a motion made by Mr. Bernstein, seconded by Ms. Bleier-Mervis, and duly put to a vote on roll call, the foregoing resolution #18-043 unanimously carried. AYES: 5 (Nasca, Volpe, Fero, Bernstein, Bleier-Mervis); NAYS: 0.

#18-044 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Promotional Appointment of Jared Scata to the title of Assistant Construction Inspector, effective March 12, 2018, at Salary Schedule 5, Group 2, Step 8.

On a motion made by Ms. Bleier-Mervis, seconded by Mr. Fero and duly put to a vote on roll call, the foregoing resolution #18-044 unanimously carried. AYES: 5 (Nasca, Volpe, Fero, Bernstein, Bleier-Mervis); NAYS: 0.

#18-045 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Promotional Appointment of Francis Bodnar to the title of Fleet Maintenance Supervisor, effective March 12, 2018, at Salary Schedule 3, Group 3.

On a motion made by Mr. Bernstein, seconded by Mrs. Volpe and duly put to a vote on roll call, the foregoing resolution #18-045 unanimously carried. AYES: 5 (Nasca, Volpe, Fero, Bernstein, Bleier-Mervis); NAYS: 0.

AUDIT COMMITTEE REPORT – presented by Mrs. Volpe, Committee Member.

Mrs. Volpe gave a briefing on the Audit Committee meeting held on March 1, 2018 at 8:00 a.m., at which the first item on the agenda was review of the 2017 Audited Financial Statements. Mrs. Volpe reported that Mr. Randall Shepard and Ms. Megan Anderson of Bonadio & Company were present at this meeting, and Mr. Shepard reviewed Bonadio's letter of findings, and stated there were no sensitive disclosures or misstatements affecting the financial statements and therefore no Management Letter is being issued as a result of the audit. Further, stating it was a clean audit, an unmodified opinion, and he commended Kathleen Prestidge and the Authority's Accounting staff. Mrs. Volpe continued, reporting that Mr. Shepard then presented a complete review of the Financial Statements for the year ended December 31, 2017 and following the review and discussion, the Audit Committee voted unanimously to approve the Financial Statements and to forward to the full Board for its approval. Mrs. Volpe continued with the next item, review of the 2017 Annual Investment Audit, for which Mr. Shepard informed the Committee that Bonadio also performed an audit of the Authority's investments for 2017, as required by the State Comptroller's Office, for compliance with New York State laws & the Authority's own investment policies, and stating the Authority was in compliance in all material aspects. And the Audit Committee voted unanimously to approve as presented and forward to the full Board for its approval. Mrs. Volpe continued with the third item on the Audit Committee agenda, review of the 2017 Annual Investment Report, for which Ms. Prestidge gave an in-depth review and responded to questions from the Committee. And the Audit Committee voted unanimously to approve as presented and forward to the full Board for its approval.

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Mrs. Volpe said the last item, review of the Assessment of the Effectiveness of Internal Controls for year ended December 31, 2017 was addressed at this meeting by Ms. Prestidge and she explained Mr. Uschold's procedure for the review and stated that he found there were no inordinate risks to the Authority's assets or operations during the period of this review. The Audit Committee voted unanimously to approve as presented and forward to the full Board for its approval. Mrs. Volpe concluded this briefing by mentioning the next meeting date of the Audit Committee is scheduled for May 3, and that minutes of the March 1 meeting would be distributed as soon as they become available.

In discussion of Items #18-046 and #18-047, Mr. Shepard of Bonadio & Co. addressed the Members, copies of the 2017 Financial Statements as audited and the 2017 Investment Audit having been distributed; he provided additional detailed summary recap of the financial and investments audits to the full Board and invited any further questions from the Members.

#18-046 Upon consideration and recommendation of the Monroe County Water Authority's Audit Committee, the Board hereby approves the **2017 Annual Financial Statements** as audited by Bonadio & Co., LLP.

On a motion made by Mr. Bernstein, seconded by Mr. Fero and duly put to a vote on roll call, the foregoing resolution #18-046 unanimously carried. AYES: 5 (Nasca, Volpe, Fero, Bernstein, Bleier-Mervis); NAYS: 0.

#18-047 Upon recommendation of the Monroe County Water Authority's Audit Committee, the Board hereby approves the Authority's **2017 Investment Audit** as performed by Bonadio & Co., LLP.

On a motion made by Mr. Bernstein, seconded by Mrs. Volpe and duly put to a vote on roll call, the foregoing resolution #18-047 unanimously carried. AYES: 5 (Nasca, Volpe, Fero, Bernstein, Bleier-Mervis); NAYS: 0.

For Item #18-048, Ms. Prestidge addressed the Board in summary overview of this report which had been provided for their prior review.

#18-048 Approve the **2017 Annual Investment Report** as directed under Title 7, Section 2925 of the Public Authorities Law, issued under the Annual Statement of Investment Policy in effect through December 31, 2017.

On a motion made by Ms. Bleier-Mervis, seconded by Mrs. Volpe and duly put to a vote on roll call, the foregoing resolution #18-048 unanimously carried. AYES: 5 (Nasca, Volpe, Fero, Bernstein, Bleier-Mervis); NAYS: 0.

For Item #18-049, Mr. Uschold briefed the Board on this annual review and the assessment procedure, reporting that the review found there were no inordinate risks to Authority assets or operations during the period of this review. He invited and addressed follow up question from the Members.

#18-049 Upon recommendation of the Monroe County Water Authority's Audit Committee, the Board hereby approves **Management's Assessment of the Effectiveness of Internal Control Structure and Procedures**, as presented on this date.

On a motion made by Mr. Bernstein, seconded by Mr. Fero and duly put to a vote on roll call, the foregoing resolution #18-049 unanimously carried. AYES: 5 (Nasca, Volpe, Fero, Bernstein, Bleier-Mervis); NAYS: 0.

In discussion of Item #18-050, Mr. Metzger addressed the Members for authorization to amend this Professional Services Agreement. He explained that in March 2017, GHD was selected for this project and was authorized to complete the study and preliminary design phases, and based on the results of that work, the 2018 Budget includes funding for the implementation of the first two phases of the study's recommendations.

#18-050 Authorize the Executive Director to **amend the professional services agreement with GHD Consulting Services Inc. for Phase I of the Shoremont WTP West 1 Renovation Project** with the budget amount for the design and bid phases of \$225,000 and hourly billing rates for construction phase engineering services as proposed.

On a motion made by Mr. Bernstein, seconded by Ms. Bleier-Mervis and duly put to a vote on roll call, the foregoing resolution #18-050 unanimously carried. AYES: 5 (Nasca, Volpe, Fero, Bernstein, Bleier-Mervis); NAYS: 0.

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For Item #18-051, Mr. Savage briefed the Members; he gave an overview of the scope and location for the 2018 Lining Program project in the towns of Henrietta, Pittsford and Webster, explaining that the project involves the cleaning and cement lining or structural lining of cast iron water mains. He recapped bid results, indicated that the contractor has done work for us successfully in the past, and he addressed a follow up question from Mr. Nasca.

#18-051 Authorize the award of a **unit price contract for the 2018 Lining Program Project** to the low responsive, responsible bidder, Mainlining America, LLC in the bid amount of \$2,664,334.

On a motion made by Mr. Bernstein, seconded by Mr. Fero and duly put to a vote on roll call, the foregoing resolution #18-051 unanimously carried. AYES: 5 (Nasca, Volpe, Fero, Bernstein, Bleier-Mervis); NAYS: 0.

For Item #18-052, Mr. Benschhoff addressed the Board for authorization on this unit price Lawn Mowing Contract for lawn cutting at various WA sites listed throughout our service area. He recapped bid results, terms, and said references checked out well.

#18-052 Authorize the award of a **unit price contract for the 2018 Lawn Mowing Contract** to the low responsive, responsible bidder, Curb Solutions, Inc. in the bid amount of \$66,985. This is a one-year, unit price contract with the option to renew for up to four additional one-year periods upon mutual consent.

On a motion made by Mr. Bernstein, seconded by Mrs. Volpe and duly put to a vote on roll call, the foregoing resolution #18-052 unanimously carried. AYES: 5 (Nasca, Volpe, Fero, Bernstein, Bleier-Mervis); NAYS: 0.

For Item #18-053, Mr. Metzger addressed the Board on this purchase utilizing the County Contract. He explained that the pump currently in place is only a single speed and the motor starter has passed its useful life. Further, that a variable speed drive at that location will enable us to optimize both flow and pressure control and save energy expense.

#18-053 Authorize the **purchase of a variable speed drive for the Kreag Road Pump No 2 utilizing County of Monroe Contract No. BP 0417-16** for Square D Products held by Zeller Corporation for an amount not to exceed \$17,472.

On a motion made by Ms. Bleier-Mervis, seconded by Mr. Fero and duly put to a vote on roll call, the foregoing resolution #18-053 unanimously carried. AYES: 5 (Nasca, Volpe, Fero, Bernstein, Bleier-Mervis); NAYS: 0.

For Item #18-054, Mr. Metzger addressed the Members to authorize use of the County Contract for Variable Frequency Drive (VFD) Preventive Maintenance, currently held by EMA of NY, Inc. He explained this will enable the Authority to leverage their outside technical assistance and obtain materials and replacement parts for our VFDs.

#18-054 Authorize the **purchase of emergency repair services, preventive maintenance and related materials and replacement parts under the terms of Monroe County Contract #4700007392 for Variable Frequency Drive (VFD) Preventive Maintenance**, currently held by EMA of New York, Inc., for a one-year term, for an estimated amount of \$20,000.

On a motion made by Ms. Bleier-Mervis, seconded by Mrs. Volpe and duly put to a vote on roll call, the foregoing resolution #18-054 unanimously carried. AYES: 5 (Nasca, Volpe, Fero, Bernstein, Bleier-Mervis); NAYS: 0.

For Item #18-055, Mr. Metzger again addressed the Board for authorization on the use of this County Contract. He indicated Environmental Construction Group, Inc. has done projects for the Authority in the past. Mr. Metzger then answered additional general inquiries on asbestos remediation from Mr. Nasca.

#18-055 Authorize the **use of Monroe County Contract BP#1006-17, Asbestos Remediation Term Construction Contract**, currently awarded to Environmental Construction Group, Inc., through an initial term ending November 30, 2018, with the option to extend for up to four additional one-year periods in accordance with the terms of the Monroe County Contract, for an estimated amount of \$100,000 per year.

On a motion made by Ms. Bleier-Mervis, seconded by Mr. Bernstein and duly put to a vote on roll call, the foregoing resolution #18-055 unanimously carried. AYES: 5 (Nasca, Volpe, Fero, Bernstein, Bleier-Mervis); NAYS: 0.

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For Item #18-056, Mr. Metzger briefed the Board for purchase authorization, indicating these product support services pertain to Allen-Bradley controllers and ancillary equipment, which MCWA has standardized on, and are an integral part of our SCADA control system. He stated that Horizon Solutions is the sole authorized dealer in this region of New York State.

#18-056 Authorize the **purchase of TechConnect Product Support and Legacy Hardware Product Support services** from Horizon Solutions for Programmable Logic Controllers (PLCs) and ancillary equipment for an estimated cost of \$45,912 for a three-year term.

On a motion made by Ms. Bleier-Mervis, seconded by Mr. Bernstein and duly put to a vote on roll call, the foregoing resolution #18-056 unanimously carried. AYES: 5 (Nasca, Volpe, Fero, Bernstein, Bleier-Mervis); NAYS: 0.

For Item #18-057, Mr. Benshoff addressed the Members for authorization in purchasing these fleet vehicles through NYS OGS Vehicle Marketplace Mini-Bid award, recommendation memo and bid tabulation sheet having been provided for Board review. He indicated these are valve trucks, as part of our planned vehicle replacement program; he also answered a follow-up inquiry from Ms. Bleier-Mervis.

#18-057 Authorize the **purchase of Three (3) New 2018 Ford F450 4x4 Regular Cab Trucks with Knapheide Body** through the New York State Office of General Services (OGS) Vehicle Marketplace (Mini-Bid), Group No. 40500, Award No. 22904, Mini-Bid No. T18010011 – from low responsive, responsible bidder, Webster Ford Inc. d/b/a Henderson Ford in the bid amount of \$185,391.87.

On a motion made by Mr. Bernstein, seconded by Mr. Fero and duly put to a vote on roll call, the foregoing resolution #18-057 unanimously carried. AYES: 5 (Nasca, Volpe, Fero, Bernstein, Bleier-Mervis); NAYS: 0.

For Item #18-058, Mr. Jablonsky addressed the Board for authorization, in addition to their also having received his recommendation memo for prior review. He explained this is a continuation of our IT printer/large copier leasing program, utilizing this contract to lease these large printer/copiers for efficiencies, better maintenance & savings in the long run. Additional questions from Mr. Nasca and Mr. Bernstein regarding maintenance and supplies and the PEPPM Program overall were also addressed by Mr. Jablonsky.

#18-058 Authorize the **leasing of Fourteen (14) Xerox Printers/Large Copiers** from Xerox Corporation utilizing PEPPM Technology Bidding and Purchasing Program - Cooperative Contracts; for a three-year term under cooperative contract PEPPM MPS Lease #072729300, for an estimated total cost of \$97,000.

On a motion made by Mr. Bernstein, seconded by Mrs. Volpe and duly put to a vote on roll call, the foregoing resolution #18-058 unanimously carried. AYES: 5 (Nasca, Volpe, Fero, Bernstein, Bleier-Mervis); NAYS: 0.

#18-059 The Members of the Authority expressly make the following determinations for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

On a motion made by Ms. Bleier-Mervis, seconded by Mrs. Volpe and duly put to a vote on roll call, the foregoing resolution #18-059 unanimously carried. AYES: 5 (Nasca, Volpe, Fero, Bernstein, Bleier-Mervis); NAYS: 0.

GOVERNANCE COMMITTEE REPORT – presented by Ms. Bleier-Mervis, Committee Chairperson.

Ms. Bleier-Mervis gave a detailed briefing on the Governance Committee meeting held on March 1, 2018 at 8:30 a.m. She reported that the first item was review of the Annual Statement of Investment Policy and that Mr. Noce informed the Committee that this must be reviewed annually and revised when necessary; he stated that staff reviewed the policy and recommended no revisions at this time. The Committee voted unanimously to readopt as presented and to forward the item on to the full board for its approval at the Annual Meeting in April 2018.

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Ms. Bleier-Mervis reported that for the next item, to review and Readopt the Mission Statement, Mr. Noce informed the Committee that based on its review of the Mission Statement staff recommended no revisions since its last update in 2016. The Committee then voted unanimously to readopt the Mission Statement as presented and to forward to the full Board for its approval. She continued with the next item, Report on 2017 Performance Measurements, for which Mr. Metzger gave a detailed review, and following the review and discussion, the Governance Committee voted unanimously to accept the Report on 2017 Performance Measurements and forward on to the full Board for its approval. Ms. Bleier-Mervis continued with the next item, review of the 2018 ABO Performance Measurements. It was explained that the NYS ABO requires that the Authority establish a set of performance measures to allow the Authority to determine how well it is carrying out its mission, and to revisit the appropriateness of such measures each year. Staff initially presented the Measurements for 2018 for Committee consideration as unchanged from the prior year. Ms. Bleier-Mervis said that following further discussion, the Governance Committee recommended adding a performance measure for whether our water supply fosters economic vitality – and following that the Governance Committee voted unanimously to adopt the 2018 ABO Performance Measurements as thereby amended and to forward this item on to the full Board for its approval.

Ms. Bleier-Mervis reported the next item on the agenda was review and discussion of proposed changes to MCWA By-Laws; and that this item followed a recent Board Workshop conducted with Mr. Miller and the changes corrected certain language and incorporated additional best practices for corporate governance. She stated the Governance Committee voted unanimously to approve forwarding to the full Board for its approval in amending the By-Laws, as presented. Ms. Bleier-Mervis continued with the last item on the agenda, Board Self-Evaluation. She said that Mr. Noce informed the Committee that most of the individual Board Member Confidential Self-Evaluation Survey forms had been completed and returned and that once all were received the Summary Results would be compiled and then filed with the NYS ABO; this item was for informational purposes only and did not require any action by the Committee. Ms. Bleier-Mervis concluded this briefing by mentioning the next meeting date of the Governance Committee is scheduled for June 28, and that minutes of the March 1 meeting would be distributed as soon as they become available.

#18-060 Upon recommendation of the Monroe County Water Authority's Governance Committee, the Monroe County Water Authority Board hereby readopts **MCWA's Mission Statement**, as presented.

On a motion made by Mr. Bernstein seconded by Mr. Fero and duly put to a vote on roll call, the foregoing resolution #18-060 unanimously carried. AYES: 5 (Nasca, Volpe, Fero, Bernstein, Bleier-Mervis); NAYS: 0.

In discussion of Item #18-061, Mr. Metzger again gave a detailed review with highlights and data from each section of the report.

#18-061 Upon recommendation of the Monroe County Water Authority's Governance Committee, the Monroe County Water Authority Board hereby accepts the **Report on 2017 Performance Measurements**, as presented.

On a motion made by Ms. Bleier-Mervis, seconded by Mrs. Volpe and duly put to a vote on roll call, the foregoing resolution #18-061 unanimously carried. AYES: 5 (Nasca, Volpe, Fero, Bernstein, Bleier-Mervis); NAYS: 0.

#18-062 Resolved: The Monroe County Water Authority Board hereby adopts **Performance Measurements for 2018**, as presented on this date.

On a motion made by Ms. Bleier-Mervis, seconded by Mrs. Volpe and duly put to a vote on roll call, the foregoing resolution #18-062 unanimously carried. AYES: 5 (Nasca, Volpe, Fero, Bernstein, Bleier-Mervis); NAYS: 0.

For Item #18-063, Mr. Miller again spoke about the proposed changes to MCWA By-Laws, explaining that the changes correct certain language and incorporate additional best practices for corporate governance.

#18-063 Upon recommendation of the Monroe County Water Authority's Governance Committee, amend the **By-Laws of the Monroe County Water Authority**, in the form attached hereto and made a part of the minutes hereof.

On a motion To Table This Item made by Ms. Bleier-Mervis, seconded by Mrs. Volpe and duly put to a vote on roll call, the foregoing resolution #18-063 was unanimously Tabled. AYES: 5 (Nasca, Volpe, Fero, Bernstein, Bleier-Mervis); NAYS: 0.

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EXECUTIVE SESSION

#18-ES 10:07 a.m. Vice Chairman Nasca requested a motion to enter executive session under pursuant to Section 105(1)(f) of the New York Public Officers Law in order for the Board to discuss the employment performance history of a particular employee.

Moved by Mr. Bernstein, seconded by Mr. Fero, and put to a vote on roll call, the Board unanimously agreed to enter executive session. AYES: 5 (Nasca, Volpe, Fero, Bernstein, Bleier-Mervis; NAYS: 0.

10:22 a.m. Motion to conclude executive session: Moved by Mrs. Volpe, seconded by Ms. Bleier-Mervis, the Board upon voice vote unanimously agreed to conclude executive session. Vice Chairman Nasca called this Regular Meeting back in open session. No formal action taken.

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Presented for Board Members' informational purposes:

- Mr. Noce notified the Board of a second short-term contract extension with Justin McCarthy Consulting LLC in providing NY state lobbying services, extending the contract from March 15, 2018 through June 30, 2018.
- Notification of proposed recipients of Request for Qualifications and Proposals (RFQ/Ps) to provide Anti-Harassment & Workplace Violence Prevention training on these topics for all MCWA employees.
- Notification of proposed recipients of RFQs for Telephone Bill Audit services.
- Notification of proposed recipients of RFQs for Compensation Consultant services.
- Notification of proposed recipients of RFQs for Drug and Alcohol Testing services.
- In Board folders for review: Any routine monthly informational updates.

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There being no further business to come before the Authority, Vice Chairman Nasca adjourned the meeting at 10:25 a.m.


Kathleen A. Eisenmann, Secretary to the Authority


Scott D. Nasca, Vice Chairman