

MINUTES

**MONROE COUNTY WATER AUTHORITY  
REGULAR MEETING**

**Thursday, January 11, 2018**

**9:30 a.m.**

**Board Room, General Offices, 475 Norris Drive, Rochester, New York**

9:30 a.m. The Vice Chairman called this Regular Meeting to order.

Roll call of the membership of the Board and determination that a quorum was present.  
Members present (5): S. Nasca, J. Rulison, A. Bernstein, S. Volpe and W. Bleier-Mervis  
Member(s) absent (1): R. Hurlbut

Staff present:

N. Noce, Executive Director; K. Eisenmann, Secretary to the Authority; R. Metzger, P.E., Chief Engineer; R. Benschoff, Exec. Dir. of Operations; S. M. Savage, P.E., Dir. of Engineering; K. Prestidge, Dir. of Finance & Business Services; D. Hendrickson, Human Resource Manager

General Counsel present: R. Miller, Esq. of HS&E

Monroe County Legislative Liaison present: Hon. Frank X. Allkofer

Packets containing detailed information on Agenda items were distributed in advance of meeting date to each Member, Executive Staff and Counsel for their prior review.

Pledge of Allegiance to the Flag – lead by Vice Chairman Nasca

#18-001 Approve minutes of the Authority's Special Meeting held on December 7, 2017 and minutes of the Authority's Public Information Meeting held on December 13, 2017 and minutes of the Regular Meeting held on December 14, 2017.

On a motion made by Mr. Rulison, seconded by Ms. Bleier-Mervis, the foregoing resolution #18-001 was put to a voice vote and unanimously carried. Ayes: 5; Nays: 0.

#18-002 Accept list of disbursements on check registers dated December 13, December 20, December 27, 2017 and January 3, 2018 which were forwarded to the Authority Members for their review.

On a motion made by Mr. Bernstein, seconded by Mr. Rulison, the foregoing resolution #18-002 was put to a voice vote and unanimously carried. Ayes: 5; Nays: 0.

#18-003 Accept Purchase Order List of materials and supplies for the period December 7, 2017 through January 3, 2018 in the amount of \$761,834.24.

On a motion made by Mr. Rulison, seconded by Mr. Bernstein, the foregoing resolution #18-003 was put to a voice vote and unanimously carried. Ayes: 5; Nays: 0.

**COMMUNICATIONS** - Mr. Noce was pleased to share with the Members an e-mail correspondence he received from a grateful customer residing in the town of Pittsford who wished to compliment the excellent service provided by the Authority's dedicated employees in repairing a water main break on his street which occurred on Christmas Eve. Employees on the job were: Dave Pitoni, Eric Palma, Paul Czapranski, Robert Luedke and Tim Miller. The Board and Mr. Noce expressed kudos to them for representing the WA in this positive light.

#18-004 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Promotional Appointment of Daniel Driffill to the title of Superintendent of Plant Maintenance, effective January 15, 2018, at Salary Schedule 3, Group 6.

On a motion made by Mr. Rulison, seconded by Ms. Bleier-Mervis, and duly put to a vote on roll call, the foregoing resolution #18-004 unanimously carried. AYES: 5 (Nasca, Volpe, Bernstein, Bleier-Mervis, Rulison); NAYS: 0.

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#18-005 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:  
Promotional Appointment of Edward Young to the title of Supervisor of Instrumentation Maintenance, effective January 15, 2018, at Salary Schedule 3, Group 4.

On a motion made by Mr. Rulison, seconded by Mrs. Volpe, and duly put to a vote on roll call, the foregoing resolution #18-005 unanimously carried. AYES: 5 (Nasca, Volpe, Bernstein, Bleier-Mervis, Rulison); NAYS: 0.

#18-006 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:  
Promotional Appointment of Jason Bellows to the title of Assistant Instrumentation and Control System Specialist, effective January 15, 2018, at Salary Schedule 3, Group 1.

On a motion made by Mr. Bernstein, seconded by Mr. Rulison, and duly put to a vote on roll call, the foregoing resolution #18-006 unanimously carried. AYES: 5 (Nasca, Volpe, Bernstein, Bleier-Mervis, Rulison); NAYS: 0.

#18-007 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:  
Promotional Appointment of Richard Liberi to the title of Electrical and Instrumentation Mechanic II, effective January 15, 2018, at Salary Schedule 4, Group 5, Step 9.

On a motion made by Mr. Rulison, seconded by Mrs. Volpe, and duly put to a vote on roll call, the foregoing resolution #18-007 unanimously carried. AYES: 5 (Nasca, Volpe, Bernstein, Bleier-Mervis, Rulison); NAYS: 0.

#18-008 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:  
Promotional Appointment of Anthony Geraci to the title of Electrical and Instrumentation Mechanic II, effective January 15, 2018, at Salary Schedule 4, Group 5, Step 9.

On a motion made by Mr. Bernstein, seconded by Ms. Bleier-Mervis, and duly put to a vote on roll call, the foregoing resolution #18-008 unanimously carried. AYES: 5 (Nasca, Volpe, Bernstein, Bleier-Mervis, Rulison); NAYS: 0.

#18-009 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:  
Promotional Appointment of David Hendershott to the title of Mechanical Maintenance Technician, effective January 15, 2018, at Salary Schedule 4, Group 8, Step 8.

On a motion made by Mr. Rulison, seconded by Mrs. Volpe, and duly put to a vote on roll call, the foregoing resolution #18-009 unanimously carried. AYES: 5 (Nasca, Volpe, Bernstein, Bleier-Mervis, Rulison); NAYS: 0.

#18-010 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:  
Promotional Appointment of Kim Lukasiewicz to the title of Office Clerk III, effective January 15, 2018, at Salary Schedule 5, Group 2, Step 7.

On a motion made by Ms. Bleier-Mervis, seconded by Mr. Bernstein, and duly put to a vote on roll call, the foregoing resolution #18-010 unanimously carried. AYES: 5 (Nasca, Volpe, Bernstein, Bleier-Mervis, Rulison); NAYS: 0.

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In discussion of Item #18-011, Mr. Benshoff addressed the Members for purchase authorization. He indicated that as part of our renewal and replacement program, the purchase of these two new Backhoe Loaders is with the trade-in of two existing aging units. He also responded to a follow-up inquiry from Mr. Nasca.

#18-011 Authorize the **purchase of Two (2) New 2018 John Deere 310SL Backhoe Loaders**, under NYS OGS Contract #PC67075, NJPA Contract #032515-JDC, Group 40625 (Heavy Equipment) Award PGB-22792 – from John Deere Shared Services d/b/a John Deere Construction Sales (delivery by authorized reseller, Five Star Equipment Inc., Rochester NY), at an approximate net cost of \$125,200 with trade-in of two (2) existing MCWA backhoes (Unit #107 and Unit #115).

On a motion made by Mr. Rulison, seconded by Mrs. Volpe, and duly put to a vote on roll call, the foregoing resolution #18-011 unanimously carried. AYES: 5 (Nasca, Volpe, Bernstein, Bleier-Mervis, Rulison); NAYS: 0.

For Item #18-012, Mr. Benshoff again addressed the Members for purchase authorization. He indicated that this is as part of the planned replacement of an aging forklift at our West Side Operations Center.

#18-012 Authorize the **purchase of One (1) New 5000 lb. Doosan G25N-7 LP Pneumatic Tire Forklift**, under NYS OGS Contract PC67141 Group 40625 (Heavy Equipment) Award PGB-22792 – from Clark Equipment Company d/b/a Doosan Infracore Construction Equipment America, at a cost of \$21,886.

On a motion made by Mr. Bernstein, seconded by Mr. Rulison, and duly put to a vote on roll call, the foregoing resolution #18-012 unanimously carried. AYES: 5 (Nasca, Volpe, Bernstein, Bleier-Mervis, Rulison); NAYS: 0.

For Item #18-013, Mr. Benshoff briefed the Board for authorization on this item in utilizing the County Contract for Collision Repair. He stated that the Authority has previously utilized the County Contract for collision and bodywork repair for MCWA vehicles and equipment, and that the County has renewed this contract as currently awarded to Hawk Frame & Axle, Inc.

#18-013 Authorize the **use of Monroe County Contract #1104-16 – SAP Contract #4700007380 Collision Repair, Vehicle** (currently awarded to Hawk Frame & Axle, Inc.) **for collision repair of MCWA vehicles and equipment**, in an estimated amount of \$50,000 through the current contract period ending December 31, 2018.

On a motion made by Mr. Rulison, seconded by Mrs. Volpe, and duly put to a vote on roll call, the foregoing resolution #18-013 unanimously carried. AYES: 5 (Nasca, Volpe, Bernstein, Bleier-Mervis, Rulison); NAYS: 0.

In discussion of Item #18-014, Mr. Noce briefed the Board for authorization in procuring security equipment, software, product installation, systems integration and maintenance, under the terms of the NYS OGS contract, held by Technical Systems Group, Inc. He explained this will enable us to leverage their outside technical expertise, assistance and obtain equipment and replacement parts for our security systems. Mr. Noce gave examples of the types of equipment and indicated that Technical Systems Group (TSG) has previously done work successfully for the Authority.

#18-014 Authorize the **procurement of security equipment, including security equipment, software, product installation, systems integration and maintenance** under the terms of New York State Contract Group 77201, Contract No. PT64310 held by Technical Systems Group, Inc., for an estimated amount of \$150,000 per year with an initial term of one-year, with the option to extend for one additional one-year term.

On a motion made by Mr. Bernstein, seconded by Ms. Bleier-Mervis, and duly put to a vote on roll call, the foregoing resolution #18-014 unanimously carried. AYES: 5 (Nasca, Volpe, Bernstein, Bleier-Mervis, Rulison); NAYS: 0.

#18-015 The Members of the Authority expressly make the following determinations for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

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On a motion made by Mr. Rulison, seconded by Mrs. Volpe, and duly put to a vote on roll call, the foregoing resolution #18-015 unanimously carried. AYES: 5 (Nasca, Volpe, Bernstein, Bleier-Mervis, Rulison); NAYS: 0.

EXECUTIVE SESSION

#18-ES 9:44 a.m. Vice Chairman Nasca requested a motion to enter executive session under attorney-client privilege to discuss collective bargaining negotiations currently underway. Moved by Mr. Bernstein, seconded by Mr. Rulison, and put to a vote on roll call, the Board unanimously agreed to enter executive session. AYES: 5 (Nasca, Volpe, Bernstein, Bleier-Mervis, Rulison); NAYS: 0.

10:05 a.m. Motion to conclude executive session: Moved by Mr. Rulison, seconded by Ms. Bleier-Mervis, the Board upon voice vote unanimously agreed to conclude executive session. Vice Chairman Nasca called this Regular Meeting back in open session. No formal action taken.

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Presented for Board Members' informational purposes:

- In Board folders for review (along with routine monthly informational updates):
  - Annual Report to the Board on Service Area Contacts – 2017.
  - MCWA Loss Analysis Report – Period Ending December 31, 2017.

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There being no further business to come before the Authority, Vice Chairman Nasca adjourned the meeting at 10:07 a.m.

  
Kathleen A. Eisenmann, Secretary to the Authority

  
Scott D. Nasca, Vice Chairman