

MONROE COUNTY WATER AUTHORITY

Audit Committee Meeting
Thursday, May 2, 2019
8:00 a.m.

Attended:

Committee:

Joseph R. Rulison, Chairperson
Sheryal A. Volpe

Staff:

Nicholas Noce
Larry Magguilli
Diane Hendrickson
Amy Molinari
MaryAnn Hussar

Others:

R. Miller, Esq. - HS&E
E. Hebert, Atty. – HS&E
Hon. Frank Allkofer – Monroe County Leg. Liaison

Absent: Matthew J. Fero

The meeting of the Audit Committee was called to order by Chairperson Rulison at 8:02 a.m.

1. **Review of Deferred Compensation Audit** - Ms. Hendrickson addressed the Committee Members by providing an overview of the financial statements as of December 31, 2018 for the Deferred Compensation Plan for Employees of the Monroe County Water Authority. She indicated that it was a "clean audit" and that the report reflects 70% of employee participation in the program. Following the review and the discussion, the Audit Committee proceeded as follows:

Motion was made by Mrs. Volpe, seconded by Mr. Rulison, and passed unanimously to accept the audited financial statements of the Deferred Compensation Plan for the year ending December 31, 2018 as presented and to forward to the full Board for its approval.

2. **Review for recommendation on MCWA 2019 General Insurance Renewals** – Ms. Molinari provided the Committee Members an overview of the Authority's general insurance programs, recapped the RFP process and discussed the proposals received. She also provided details regarding policies, layers of coverage and a side-by-side cost comparative analysis. After discussion, the Audit Committee then proceeded as follows:

Motion was made by Mrs. Volpe, seconded by Mr. Rulison, and passed unanimously to recommend forwarding to the full Board for its approval, to authorize a Professional Services Agreement with Brown and Brown of NY, Inc. for Placement of General Insurance Coverage, to serve as Broker of Record and for provision of risk management services for a period of 1 year; the fee for this service is \$50,000. With Brown & Brown of NY, Inc. designated as Broker of Record for MCWA's general insurance program for coverage commencing July 1, 2019; and

To authorize Brown & Brown of NY, Inc. to place a number of MCWA insurance renewals with the limits of liability and deductibles as proposed and including any fees for service, for an estimated total cost of \$459,171. Additionally, direct Brown & Brown of NY, Inc. to obtain quotations for an additional \$40,000,000 of Excess Liability coverage, net of commission, due to MCWA no later than May 27, 2019. The term for insurance coverage is July 1, 2019 through June 30, 2020.

3. **Confirm Next Audit Committee Meeting** – It was agreed that the next scheduled meeting of the Audit Committee will be Thursday, October 31, 2019 at 8:00 a.m.

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There being no further business to come before the Committee, motion was made by Chairperson Rulison, seconded by Mrs. Volpe, and approved unanimously, to adjourn the meeting at 8:12 a.m.

MaryAnn Hussar, Secretary to the Authority