

**MONROE COUNTY WATER AUTHORITY
REGULAR MEETING
THURSDAY, March 12, 2020
9:30 a.m.
Board Room
General Offices, 475 Norris Drive, Rochester, New York**

Roll Call

Pledge of Allegiance

#20-036 Approve minutes of the Authority's Regular Meeting held on February 4, 2020.

Moved By:

Seconded By:

Voice Vote:

#20-037 Accept list of disbursements on check registers dated January 29, February 5, February 12, February 20, and February 26, 2020 which were forwarded to the Authority Members for their review.

Moved By:

Seconded By:

Voice Vote:

#20-038 Accept Purchase Order List of materials and supplies for the period January 29 through March 4, 2020 in the amount of \$1,159,323.84.

Moved By:

Seconded By:

Voice Vote:

COMMUNICATIONS/NOTIFICATIONS

#20-039

RESOLUTION #20-039

**EXPRESSING APPRECIATION FOR YEARS OF SERVICE AND
BEST WISHES OF THE MONROE COUNTY WATER AUTHORITY BOARD
TO JOHN B. HODGETTS UPON HIS RETIREMENT**

***WHEREAS**, John B. Hodgetts, a longtime employee of the Water Authority,
has retired as of January 30, 2020; and*

***WHEREAS**, John B. Hodgetts is a highly skilled and knowledgeable 34 year
veteran of the Water Authority; and*

***WHEREAS**, John B. Hodgetts will be remembered for his dedicated service
by his fellow employees and management of the Water Authority.*

*NOW, THEREFORE, BE IT RESOLVED, MCWA extends its appreciation
and best wishes for a happy, fulfilling retirement; and
BE IT FURTHER RESOLVED, the Recording Secretary of the Board is
hereby requested to forward a copy of this Resolution to
John B. Hodgetts, MCWA Retiree.*

Moved by:
Seconded by:
Roll Call Vote:

#20-040 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Promotional appointment of Ethan Davidson to the title of Programmer Analyst effective March 16, 2020, at Salary Schedule 3, Group 4.

Moved By:
Seconded By:
Roll Call Vote:

#20-041 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Promotional Appointment of Chad Adams to the title of Dispatcher effective March 16, 2020, at Salary Schedule 5, Group 3.

Moved By:
Seconded By:
Roll Call Vote:

#20-042 Authorize the purchase of **Clow/Eddy Hydrant Parts** from low responsive, responsible bidder, **T. Mina Supply East, Inc.** in the bid amount of \$25,104.60. This is a unit price contract based on estimated quantities and renewable for four one-year terms at the mutual, written consent of the Authority and the vendor.

Moved By:
Seconded By:
Roll Call Vote:

#20-043 Authorize the execution of Professional Services Agreements with the following firms for **Environmental Engineering Services**: **ARCADIS US, Inc.; Barton & Loguidice, P.C.; Bergmann & Associates; CHA Consulting, Inc.; Fisher Associates, P.E., L.S., L.A., D.P.C.; La Bella Associates, P.C.; Passero Associates; O'Brien & Gere Engineers, Inc., a part of Ramboll; Ravi Engineering & Land Surveying, P.C.; and Wendel.**

Moved By:

Seconded By:

Roll Call Vote:

#20-044 Authorize the Executive Director to execute **Amendment 1** to the **November 4, 2019 Water District Main Extension Agreement with the Town of Pavilion.**

Moved By:

Seconded By:

Roll Call Vote:

#20-045 Authorize the purchase of **Laboratory Supplies and Equipment**, to be ordered as needed utilizing New York State Office of General Services (NYSOGS) Contract, Group #12000, Award #23154, from **multiple vendors authorized by the Contract**, for an estimated amount of \$30,000 per term. This will be for an initial term through July 17, 2020, with an option to extend up to four additional 12-month terms through the contract period ending July 17, 2024.

Moved By:

Seconded By:

Roll Call Vote:

#20-046 Authorize the purchase of **Intelligent Facility and Security Systems and Solutions materials and services**, to be ordered as needed utilizing New York State Office of General Services (NYSOGS), Group #77201, Award #23150, Contract #PT68817, from **Johnson Controls, Inc.**, for an estimated amount of \$25,000 per contract term. This will be for an initial term through August 26, 2020, with an option to extend up to four additional 12-month terms through the contract period ending August 26, 2024.

Moved By:

Seconded By:

Roll Call Vote:

- #20-047** Authorize a commodity purchase order for the purchase of **Microbiological Testing Products** from **IDEXX Distribution, Inc.**, to be ordered as needed at the unit prices proposed for an estimated amount of \$120,000 for a term not to exceed two years beginning April 1, 2020 through March 31, 2022.

Moved By:
Seconded By:
Roll Call Vote:

- #20-048** Authorize the award of a unit price contract for **Fiberglass Shelters** to the low responsive, responsible bidder, **MEKCO, a Division of ConceptWorks**, for the bid amount of \$25,188.

Moved By:
Seconded By:
Roll Call Vote:

- #20-049** Authorize the purchase of **materials and services** for the **rehabilitation and repair of Kreag Road Booster Pump Station Pump No. 3** by **Siewert Equipment, a Division of Cummins-Wagner**, for an amount not to exceed \$18,000.

Moved By:
Seconded By:
Roll Call Vote:

AUDIT COMMITTEE REPORT

- #20-050** Upon consideration and recommendation of the Monroe County Water Authority's Audit Committee, the Board hereby approves the **2019 Annual Financial Statements** as audited by Bonadio & Co., LLP.

Moved By:
Seconded By:
Roll Call Vote:

- #20-051** Upon recommendation of the Monroe County Water Authority's Audit Committee, the Board hereby approves the **2019 Annual Investment Audit** as performed by Bonadio & Co., LLP.

Moved By:
Seconded By:
Roll Call Vote:

#20-052 Approve the **2019 Annual Investment Report** as directed under Title 7, Section 2925 of the Public Authorities Law, issued under the Annual Statement of Investment Policy in effect through December 31, 2019.

Moved By:
Seconded By:
Roll Call Vote:

#20-053 Upon recommendation of the Monroe County Water Authority's Audit Committee, the Board hereby approves **Management's Assessment of the Effectiveness of Internal Control Structure and Procedures**, as presented on this date.

Moved By:
Seconded By:
Roll Call Vote:

#20-054 Approve proposal as submitted by Broker of Record, Brown & Brown of NY, Inc., and authorize coverage for **Cyber and Privacy Insurance** through **Chubb & Son, Inc.**, with the limits of liability and deductibles, as proposed, and inclusive of fees for service, for an estimated total cost of \$18,500. The term for insurance coverage is March 13, 2020 through March 12, 2021, with an option to extend through July 1, 2021.

Moved By:
Seconded By:
Roll Call Vote:

#20-055 The Members of the Authority expressly make the following determination for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

Moved By:
Seconded By:
Roll Call Vote:

GOVERNANCE COMMITTEE REPORT

#20-056 Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby readopts MCWA's **Mission Statement**, as presented.

Moved By:
Seconded By:
Roll Call Vote:

#20-057 Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby accepts the **Report on 2019 Performance Measures**, as presented.

Moved By:
Seconded By:
Roll Call Vote:

#20-058 Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby adopts **Performance Measurements for 2020**, as presented.

Moved By:
Seconded By:
Roll Call Vote: