

**MONROE COUNTY WATER AUTHORITY
REGULAR MEETING
THURSDAY, June 13, 2019
9:30 a.m.**

Board Room, General Offices, 475 Norris Drive, Rochester, New York

Roll Call

Pledge of Allegiance

#19-109 Approve minutes of the Authority's Regular Meeting held on May 9, 2019.

Moved By:
Seconded By:
Voice Vote:

#19-110 Accept list of disbursements on check registers dated May 8, May 15, May 22, May 29 and June 5, 2019, which were forwarded to the Authority Members for their review.

Moved By:
Seconded By:
Voice Vote:

#19-111 Accept Purchase Order List of materials and supplies for the period May 2, 2019 through June 3, 2019 in the amount of \$479,021.

Moved By:
Seconded By:
Voice Vote:

COMMUNICATIONS / NOTIFICATIONS

#19-112

RESOLUTION #19-112

**EXPRESSING APPRECIATION FOR YEARS OF SERVICE AND
BEST WISHES OF THE MONROE COUNTY WATER AUTHORITY BOARD
TO RICHARD J. METZGER, P.E. UPON HIS RETIREMENT**

WHEREAS, Richard J. Metzger, P.E. a longtime employee of the Water Authority
has retired as of May 23, 2019; and

WHEREAS, Richard J. Metzger, P.E. is a highly skilled and knowledgeable 30+ year
veteran of the Water Authority; and

WHEREAS, Richard J. Metzger, P.E. will be remembered for his dedicated service by
his fellow employees and management of the Water Authority.

NOW THEREFORE BE IT RESOLVED, MCWA extends its appreciation and best
wishes for a happy, fulfilling retirement; and

BE IT FURTHER RESOLVED, that the Secretary of the Board is hereby requested
to forward a copy of this resolution to Richard J. Metzger, P.E., MCWA Retiree.

Moved By:
Seconded By:
Roll Call Vote:

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#19-113 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Title Change of Michael DiGrazio from Heavy Motor Equipment Operator to the title of Utility Worker effective May 20, 2019 at Salary Schedule 4, Group 3, Step 1.

Moved By:
Seconded By:
Roll Call Vote:

#19-114 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Provisional Appointment of Jeffrey Korber to the title of Engineering Technician, effective July 1, 2019 at Salary Schedule 5, Group 4, Step 1.

Moved By:
Seconded By:
Roll Call Vote:

#19-115 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Promotional Appointment of Sean Ramsey to the title of Distribution Maintenance Mechanic, effective June 17, 2019 at Salary Schedule 4, Group 6, Step 7.

Moved By:
Seconded By:
Roll Call Vote:

#19-116 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Promotional Appointment of Jeffrey Dewey to the title of Distribution Maintenance Mechanic, effective June 17, 2019 at Salary Schedule 4, Group 6, Step 6.

Moved By:
Seconded By:
Roll Call Vote:

#19-117 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Promotional Appointment of Jason Hanlon to the title of Distribution Maintenance Mechanic, effective June 17, 2019 at Salary Schedule 4, Group 6, Step 7.

Moved By:
Seconded By:
Roll Call Vote:

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#19-118 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Appointment of Joshua Stirk to the title of Laborer in the Facilities, Fleet and Operations Department working with Distribution Maintenance effective July 1, 2019 at Schedule 4, Group 1, Step 1.

Moved By:
Seconded By:
Roll Call Vote:

#19-119 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Probationary Promotion of Ulysses Ashburn to the title of Senior Construction Inspector, effective June 17, 2019 at Salary Schedule 5, Group 4, Step 9.

Moved By:
Seconded By:
Roll Call Vote:

#19-120 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Appointment of Daniel Austin to the title of Laborer in the Facilities, Fleet and Operations Department at an hourly rate of \$17.14 effective June 10, 2019. This Resolution supersedes Resolution #19-094 (ref: 5/9/19).

Moved By:
Seconded By:
Roll Call Vote:

#19-121 **Authorize the award of a unit price contract** for the Lake Road & White Road Water Main Replacement – Rebid to the low, responsive, responsible bidder, Villager Construction, Inc., in the bid amount of \$1,298,154.

Moved By:
Seconded By:
Roll Call Vote:

#19-122 **Authorize the purchase of Concrete Mixes Delivered** (Delivered Concrete to various sites as needed) utilizing Monroe County Contract – Concrete Mixes Delivered – Contract No. 0414-18, #4700007454 (currently held by Manitou Concrete) for an estimated amount of \$50,000 through the contract period ending April 30, 2020.

Moved By:
Seconded By:
Roll Call Vote:

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#19-123 **Authorize the use of Monroe County Contract – Tree Removal, Tree Trimming & Stump Removal Services** Contract No. BP-0314-19 #4700007518 (currently held by Terry Tree Service) for routine and emergency tree services as needed, for an approximate cost of \$75,000 through the contract period ending April 30, 2020.

Moved By:
Seconded By:
Roll Call Vote:

#19-124 **Authorize bid award for the purchase for two (2) new 2019 Knapheide Line Bodies**, from the low responsive, responsible bidder, CB Truck Bodies & Equipment in the bid amount, which includes the removal and disposal of old bodies and installation of new bodies, of \$102,108.

Moved By:
Seconded By:
Roll Call Vote:

#19-125 **Authorize the award of a unit price contract for Sodium Permanganate** to the low responsive, responsible bidder, Shannon Chemical, in the bid amount of \$7.77/gallon for a one-year term with the option to extend for four additional one-year terms if mutually agreeable with a price escalation of no more than 3% per year of extension.

Moved By:
Seconded By:
Roll Call Vote:

#19-126 The Members of the Authority expressly make the following determinations for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

Moved By:
Seconded By:
Roll Call Vote:

#19-127 **Authorize the Executive Director to enter into an Agreement with the New York Power Authority for Advisory Services** in connection with a proposed solar installation at MCWA's site at 2842 Penfield Road.

Moved By:
Seconded By:
Roll Call Vote:

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#19-128 **Approve proposal as submitted by broker, Brown & Brown of NY, Inc.,** for renewals of Excess Liability insurance coverage policies for an estimated cost of \$98,000. The term for insurance coverage is July 1, 2019 through June 30, 2020.

Moved By:
Seconded By:
Roll Call Vote:

#19-129 Approve the Authority's **1st Quarter Financial Report** for the period ending March 31, 2019, as presented.

Moved By:
Seconded By:
Roll Call Vote:
