

**MONROE COUNTY WATER AUTHORITY
REGULAR MEETING
WEDNESDAY, April 24, 2019
9:30 a.m.**

Board Room, General Offices, 475 Norris Drive, Rochester, New York

Roll Call

Pledge of Allegiance

#19-072 Approve minutes of the Authority's Regular Meeting held on March 14, 2019.

Moved By:
Seconded By:
Voice Vote:

#19-073 Accept list of disbursements on check registers dated March 13, March 20, March 27 and April 3, 2019, which were forwarded to the Authority Members for their review.

Moved By:
Seconded By:
Voice Vote:

#19-074 Accept Purchase Order List of materials and supplies for the period March 7, 2019 through April 3, 2019 in the amount of \$1,538,234.

Moved By:
Seconded By:
Voice Vote:

COMMUNICATIONS / NOTIFICATIONS

#19-075 **Resolution: MCWA #19-075**

**EXPRESSING APPRECIATION FOR YEARS OF SERVICE
AND BEST WISHES
OF THE MONROE COUNTY WATER AUTHORITY BOARD
TO EDWARD J. HEINDL UPON HIS RETIREMENT**

WHEREAS, Edward J. Heindl a longtime employee of the Water Authority has retired as of March 29, 2019; and

WHEREAS, Edward J. Heindl is a highly skilled and knowledgeable 20+ year veteran of the Water Authority; and

WHEREAS, Edward J. Heindl will be remembered for his dedicated service by his fellow employees and management of the Water Authority.

NOW THEREFORE BE IT RESOLVED, MCWA extends its appreciation and best wishes for a happy, fulfilling retirement; and

BE IT FURTHER RESOLVED, that the Secretary of the Board is hereby requested to forward a copy of this resolution to Edward J. Heindl, MCWA Retiree.

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- #19-076 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Provisional Appointment of Nathanael Huzyk to the title of Engineering Technician, effective May 28, 2019, at Salary Schedule 5, Group 4, Step 1.

Moved By:
Seconded By:
Roll Call Vote:
- #19-077 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Provisional Appointment of Mike Kloppel to the title of Assistant Construction Inspector, effective April 29, 2019, at Salary Schedule 5, Group 2, Step 1.

Moved By:
Seconded By:
Roll Call Vote:
- #19-078 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Temporary Appointment of Amy Molinari as Acting Director of Finance and Business Services effective April 29, 2019 at Salary Schedule 6, Group 3.

Moved By:
Seconded By:
Roll Call Vote:
- #19-079 Resolved hereby to: **Approve Student Intern Salary Schedule Summary** in the form presented on this date, to be effective immediately.

Moved By:
Seconded By:
Roll Call Vote:
- #19-080 Resolved hereby to: **Approve Seasonal Labor Salary Schedule** in the form presented on this date, to be effective immediately.

Moved By:
Seconded By:
Roll Call Vote:
- #19-081 Authorize the Executive Director to **amend the Agreement for Professional Consulting Services with Arcadis of New York, Inc.** for the Emergency Generator Optimization Project in the amount of \$9,000 for additional final design and bid phase services necessary to revise the bid documents and re-bid the Project.

Moved By:
Seconded By:
Roll Call Vote:

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#19-082 Authorize the **purchase of preventative maintenance and repair services, and related materials and replacement parts from EMA of New York, Inc.** under the terms of Monroe County Contract BP#0202-17 for Variable Frequency Drive (VFD) Preventative Maintenance, through the current term ending March 31, 2020, in an estimated amount of \$30,000 per year.

Moved By:
Seconded By:
Roll Call Vote:

#19-083 Authorize the **purchase of various General Motors (GM) Parts and/or Supplies for maintenance and repair of Water Authority vehicles utilizing Monroe County Contract – General Motors, Automotive Engine & Auto Body Parts – BP #0213-16** from vendor awarded, Hoselton Chevrolet, Inc. (#4700007335), for an estimated amount of \$25,000 through the contract period ending March 31, 2020.

Moved By:
Seconded By:
Roll Call Vote:

#19-084 Authorize the **purchase of a total of ten (10) 2019 Ford Vehicles** through the New York State Office of General Services (OGS) Vehicle Marketplace (Mini-Bid) in the amount of \$340,229.84: Nine (9) vehicles totaling \$274,983.84 from low responsive, responsible bidder, Van Bortel Ford, Inc., and one (1) vehicle from low responsive, responsible bidder, Genesee Valley Ford, LLC, in the amount of \$65,246.

Moved By:
Seconded By:
Roll Call Vote:

#19-085 Authorize the award of a unit price contract for **Telog Wireless Monitoring Units** to the low responsive, responsible bidder, Telog Instrument Inc., A Trimble Water Co. in the bid amount of \$30,469.97.

Moved By:
Seconded By:
Roll Call Vote:

#19-086 Authorize the **purchase of GPS survey and conventional land survey equipment**, including related accessories and software updates, from Trimble Navigation, Ltd., (NYS Contract pricing agreement No. PT64163, Group No. 77201, Award No. 20191) supported by Waypoint Technology Group, at an estimated amount not to exceed \$25,000.

Moved By:
Seconded By:
Roll Call Vote:

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#19-087 The Members of the Authority expressly make the following determinations for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

Moved By:
Seconded By:
Roll Call Vote:

#19-088 Resolved: The Board hereby **approves the Monroe County Water Authority's 2018 Annual Report**, submitted in accordance with Section 2800 of the Public Authorities Law and entered electronically into the Public Authorities Reporting Information System (PARIS) as required by the New York State Authorities Budget Office.

Moved By:
Seconded By:
Roll Call Vote:

- In Board folders (along with any routine monthly informational updates):
- Notification of proposed recipients of Requests for Qualifications and Proposals (RFQ/Ps) for Building Code Compliance Services
 - DRAFT Rate Study Report
 - Notification from Capital Markets Advisors, LLC
 - Letter received from Lincoln Canaday
