

MONROE COUNTY WATER AUTHORITY
REGULAR MEETING
Thursday, March 14, 2019
9:30 a.m.

Board Room, General Offices, 475 Norris Drive, Rochester, New York

Roll Call

Pledge of Allegiance

#19-042 Approve minutes of the Authority's Regular Meeting held on February 14, 2019.

Moved By:
Seconded By:
Voice Vote:

#19-043 Accept list of disbursements on check registers dated February 13, February 20, February 27 and March 6, 2019, which were forwarded to the Authority Members for their review.

Moved By:
Seconded By:
Voice Vote:

#19-044 Accept Purchase Order List of materials and supplies for the period February 7, 2019 through March 6, 2019 in the amount of \$295,265.

Moved By:
Seconded By:
Voice Vote:

COMMUNICATIONS / NOTIFICATIONS

#19-045 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Provisional Appointment of David Walker to the title of Senior Programmer Analyst, effective March 18, 2019, at Salary Schedule 3, Group 5.

Moved By:
Seconded By:
Roll Call Vote:

#19-046 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Provisional Appointment of John Sokolofsky to the title of Construction Inspector, effective April 1, 2019, at Salary Schedule 5, Group 3, Step 1.

Moved By:
Seconded By:
Roll Call Vote:

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- #19-047 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Title change appointment of Jon Osucha to the title of Utility Worker effective March 4, 2019 with no change to current salary rate at this time.

Moved By:
Seconded By:
Roll Call Vote:

- #19-048 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Provisional Appointment of Anthony Cangialosi to the title of Electrical & Instrumentation Mechanic III, effective April 3, 2019 at Salary Schedule 4, Group 3, Step 1.

Moved By:
Seconded By:
Roll Call Vote:

AUDIT COMMITTEE REPORT

- #19-049 Upon consideration and recommendation of the Monroe County Water Authority's Audit Committee, the Board hereby approves the **2018 Annual Financial Statements** as audited by Bonadio & Co., LLP.

Moved By:
Seconded By:
Roll Call Vote:

- #19-050 Upon recommendation of the Monroe County Water Authority's Audit Committee, the Board hereby approves the Authority's **2018 Investment Audit** as performed by Bonadio & Co., LLP.

Moved By:
Seconded By:
Roll Call Vote:

- #19-051 Approve the **2018 Annual Investment Report** as directed under Title 7, Section 2925 of the Public Authorities Law, issued under the Annual Statement of Investment Policy in effect through December 31, 2018.

Moved By:
Seconded By:
Roll Call Vote:

- #19-052 Upon recommendation of the Monroe County Water Authority's Audit Committee, the Board hereby approves **Management's Assessment of the Effectiveness of Internal Control Structure and Procedures**, as presented on this date.

Moved By:
Seconded By:
Roll Call Vote:

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#19-053 Authorize the award of a unit price contract for **Concrete Water Storage Tank Repair Services** to the low responsive, responsible bidder, MGM Insulation, Inc. in the bid amount of \$230,204.24 with the option to extend the contract for up to four additional one-year terms upon mutual consent.

Moved By:
Seconded By:
Roll Call Vote:

#19-054 Authorize the award of a unit price contract for the **2019 Lawn Restoration Contract – East Side** to the low responsive, responsible bidder, Central Roadways, Inc. for the bid amount of \$233,000. This contract may be extended for four subsequent one-year terms with mutual, written consent.

Moved By:
Seconded By:
Roll Call Vote:

#19-055 Authorize the award of a unit price contract for the **2019 Lawn Restoration Contract – West Side** to the low responsive, responsible bidder, Central Roadways, Inc. for the bid amount of \$170,000. This contract may be extended for four subsequent one-year terms with mutual, written consent.

Moved By:
Seconded By:
Roll Call Vote:

#19-056 Authorize the **purchase of Screened Topsoil, Fill Dirt, Select Fill and Various Sands utilizing Monroe County Contract #0103-16 Highway Materials – Group II**, for an estimated amount of \$40,000 through the contract period ending February 28, 2020 – from various vendors awarded including: Brongo Contracting & Supply, Greentech, Macedon Landscaping, Monroe Roadways, Morrison Excavating, R.M. Landscaping, Taouk Development and Blake Miller Lawn.

Moved By:
Seconded By:
Roll Call Vote:

#19-057 Authorize the **purchase of Construction Stone utilizing Monroe County Contract – Highway Materials – Group II – Contract No. 0103-16** for an estimated total amount of \$400,000 through the contract period ending February 28, 2020 from various vendors awarded including: Dolomite, Hanson Aggregates and Iroquois Rock Products.

Moved By:
Seconded By:
Roll Call Vote:

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#19-058 Authorize the **purchase of Temporary Asphalt Material (Patching Material and Hot Mix Material) utilizing Monroe County Contract – Highway Materials – Group II, Contract No. 0103-16** from vendor awarded, **Rochester Asphalt Materials**, for an estimated total amount of \$125,000 through the contract period ending February 28, 2020.

Moved By:
Seconded By:
Roll Call Vote:

#19-059 Authorize the **purchase of Temporary Asphalt Material (Patching Material) utilizing Monroe County Contract – Highway Materials – Group II, Contract No. 0103-16**, from vendor awarded, **Innovative Municipal Products (US) Inc.** for an estimated total amount of \$125,000 through the contract period ending February 28, 2020.

Moved By:
Seconded By:
Roll Call Vote:

#19-060 Authorize the purchase of **pipe and plumbing supplies utilizing Monroe County Contract BP#102-19** from multiple vendors authorized by the contract, through the current term ending January 31, 2020 with the option to extend for up to four additional twelve-month terms upon mutual consent, in an estimated amount of \$140,000 per year.

Moved By:
Seconded By:
Roll Call Vote:

#19-061 Authorize a **blanket order for the purchase of various electrical materials and supplies** for maintenance and repair of the Authority's equipment and facilities, to be purchased as needed through December 31, 2019, from **Kovalsky-Carr Electrical Supply Company, Inc.**, in an estimated amount of \$20,000.

Moved By:
Seconded By:
Roll Call Vote:

#19-062 Authorize the unit price contract award, for the purchase of **small tools** from low responsive, responsible bidder, **Hanes Supply, Inc.**, in the amount of \$3,698.42 based on estimated quantities. This is a one-year contract with the option to renew for four additional one-year periods, upon mutual consent.

Moved By:
Seconded By:
Roll Call Vote:

#19-063 Authorize the purchase of **Sodium Hypochlorite from Bison Laboratories, Inc.**, the low responsive, responsible bidder for \$0.764/gallon for an initial one-year term with the option to extend the contract for four additional one-year terms, if mutually agreeable with a price escalation of no more than 3% per year for each extension.

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Moved By:
Seconded By:
Roll Call Vote:

- #19-064 Authorize the purchase of **Hydrofluosilicic Acid from DuBois Chemicals Inc.**, the low responsive, responsible bidder for \$344.76 per ton for an initial one-year term with the option to extend the contract for four additional one-year terms, if mutually agreeable with a price escalation of no more than 3% per year for each extension.

Moved By:
Seconded By:
Roll Call Vote:

- #19-065 Authorize the purchase of **Aluminum Sulfate from Chemtrade Chemicals US LLC**, the low responsive, responsible bidder for \$249.00 per ton for an initial one-year term with the option to extend the contract for four additional one-year terms, if mutually agreeable with a price escalation of no more than 3% per year for each extension.

Moved By:
Seconded By:
Roll Call Vote:

- #19-066 Authorize the following purchases under the NYS OGS umbrella contract Group 73600 Award 22802 Lot 2: An estimated twelve (**12**) **Dell desktop computers** at an estimated total cost of \$53,000.

Moved By:
Seconded By:
Roll Call Vote:

- #19-067 Authorize the following purchases from Dell under NYS OGS umbrella contract PM20820 Group 73600 Award 22802 Lot 2: An estimated thirteen (**13**) **office laptop computers** at an estimated total cost of \$36,000.

Moved By:
Seconded By:
Roll Call Vote:

- #19-068 The Members of the Authority expressly make the following determinations for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

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Moved By:
Seconded By:
Roll Call Vote:

GOVERNANCE COMMITTEE REPORT

#19-069 Upon recommendation of the Monroe County Water Authority’s Governance Committee, the Monroe County Water Authority Board hereby readopts **MCWA’s Mission Statement**, as presented on this date.

Moved By:
Seconded By:
Roll Call Vote:

#19-070 Upon recommendation of the Monroe County Water Authority’s Governance Committee, the Monroe County Water Authority Board hereby accepts the **Report on 2018 Performance Measurements**, as presented on this date.

Moved By:
Seconded By:
Roll Call Vote:

#19-071 Upon recommendation of the Monroe County Water Authority’s Governance Committee, the Monroe County Water Authority Board hereby adopts **Performance Measurements for 2019**, as presented on this date.

Moved By:
Seconded By:
Roll Call Vote:
