

**MONROE COUNTY WATER AUTHORITY
REGULAR MEETING
Thursday, October 11, 2018
9:30 a.m.**

Board Room, General Offices, 475 Norris Drive, Rochester, New York

Roll Call

Pledge of Allegiance

#18-203 Approve minutes of the Authority's Regular Meeting held on September 13, 2018.

Moved By:
Seconded By:
Vote:

#18-204 Accept list of disbursements on check registers dated September 12, September 19, September 26 and October 3, 2018, which were forwarded to the Authority Members for their review.

Moved By:
Seconded By:
Vote:

#18-205 Accept Purchase Order List of materials and supplies for the period September 6, 2018 through October 4, 2018 in the amount of \$263,299.63.

Moved By:
Seconded By:
Vote:

COMMUNICATIONS / NOTIFICATIONS

COMPENSATION COMMITTEE REPORT – NO REPORT

#18-206 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Title change of Matthew Cavallaro to the title of Skilled Laborer in the Meter Services group of the Finance/Business Services Dept., effective October 15, 2018 at Salary Schedule 4, Group 2, Step 9.

Moved By:
Seconded By:
Roll Call Vote:

#18-207 **RESOLUTION AUTHORIZING EXECUTING A 40-YEAR RETAIL LEASE AGREEMENT FOR OPERATION OF WATER DISTRICTS WITH THE TOWN OF BRIGHTON**

WHEREAS, the Authority is operating the Town of Brighton’s water system in accordance with the existing Retail Lease Agreement dated July 10, 1978; and **WHEREAS**, the Town of Brighton has requested a renewal of the Retail Lease Agreement with the Authority for a new forty (40) year term.
NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY WATER AUTHORITY:
to execute a **40-year Retail Lease Agreement with the Town of Brighton.**

Moved By:
Seconded By:
Roll Call Vote:

#18-208 Authorize the Executive Director to enter into a **Professional Services Agreement** with Cardiac Life for annual on-site Cardiopulmonary Resuscitation, Heart Start Automated External Defibrillator, Preventing Disease Transmission and First Aid Training for a period of two (2) years, with the option to extend for three (3) – one (1) year terms, if mutually agreeable with both parties. The cost of said training not to exceed \$7,500 per year.

Moved By:
Seconded By:
Roll Call Vote:

#18-209 Authorize the **purchase of Wireless Network equipment to enhance the MCWA’s network infrastructure** utilizing the NYS OGS Technology and Commodity contracts for a total estimated cost of \$52,000.

Moved By:
Seconded By:
Roll Call Vote:

#18-210 Authorize a **unit price purchase contract award for Couplings** from low responsive, responsible bidder, Core & Main, with a total bid of \$42,875.02 based on estimated quantities. This is a one year, unit price contract with the option to extend for four additional one-year periods years upon mutual consent.

Moved By:
Seconded By:
Roll Call Vote:

#18-211 Authorize the **use of NYS OGS Contract No. PC68215-Group #05602, Award #23094 for the purchase of Ultra-Low Sulphur Diesel Fuel** for Authority vehicles and equipment for an estimated amount of \$475,000 through the contract period ending August 27, 2020.

Moved By:
Seconded By:
Roll Call Vote:

MONROE COUNTY WATER AUTHORITY
REGULAR MEETING – October 11, 2018

#18-212 Authorize the **purchase contract award for anticipated annual supply of Customer Bill and Payment Return Windowed Mailing Envelopes** from low responsive, responsible bidder, Buffalo Envelope, in an estimated amount of \$14,900 allowing +/- 5% for over- or under-runs in printing.

Moved By:
Seconded By:
Roll Call Vote:

#18-213 Authorize the **amendment of Resolution #17-218** (ref. 11/9/17) for implementation services, software and equipment for Stratus Fault Tolerant Servers and VMWare Virtual Machines from Wonderware North, increasing the estimated amount from \$124,000 to \$142,000.

Moved By:
Seconded By:
Roll Call Vote:

#18-214 The Members of the Authority expressly make the following determinations for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

Moved By:
Seconded By:
Roll Call Vote:

FINANCE COMMITTEE REPORT

#18-215 **RESOLVED** That the **Authority's Preliminary Budget for the calendar year 2019** totaling \$74,390,811 be and it hereby is adopted.

IT IS FURTHER RESOLVED That in accordance with the Authority's Trust Indenture dated October 1, 1991, Section 506, Paragraph #2, the Preliminary Budget so adopted shall, when it has been approved by a certificate of the Consulting Engineer, constitute for all purposes the Annual Budget for 2019.

Moved By:
Seconded By:
Roll Call Vote: