

**MONROE COUNTY WATER AUTHORITY
REGULAR MEETING
Thursday, September 13, 2018
9:30 a.m.**

Board Room, General Offices, 475 Norris Drive, Rochester, New York

Roll Call

Pledge of Allegiance

#18-184 Approve minutes of the Authority's Regular Meeting held on August 9, 2018.

Moved By:

Seconded By:

Vote:

#18-185 Accept list of disbursements on check registers dated August 8, August 15, August 22, August 29 and September 5, 2018, which were forwarded to the Authority Members for their review.

Moved By:

Seconded By:

Vote:

#18-186 Accept Purchase Order List of materials and supplies for the period August 1, 2018 through September 5, 2018 in the amount of \$235,029.23.

Moved By:

Seconded By:

Vote:

COMMUNICATIONS / NOTIFICATIONS

#18-187

RESOLUTION #18-187

**EXPRESSING APPRECIATION FOR YEARS OF SERVICE AND
BEST WISHES OF THE MONROE COUNTY WATER AUTHORITY BOARD
TO KATHLEEN A. EISENMANN UPON HER RETIREMENT**

WHEREAS, Kathleen A. Eisenmann, a longtime employee of the Water Authority has retired as of September 13, 2018; and

WHEREAS, Kathleen A. Eisenmann is a highly skilled and knowledgeable 22+ year veteran of the Water Authority; and,

WHEREAS, Kathleen A. Eisenmann will be remembered for her dedicated service by her fellow employees and management of the Water Authority;

NOW THEREFORE BE IT RESOLVED, MCWA extends its appreciation and best wishes for a happy, fulfilling retirement;

BE IT FURTHER RESOLVED, that the Secretary of the Board is hereby requested to forward a copy of this resolution to Kathleen A. Eisenmann, MCWA Retiree.

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COMPENSATION COMMITTEE REPORT

#18-188 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Appointment of MaryAnn Hussar to the title of Executive Assistant to the Authority – Corporate Secretary to the Authority, effective September 13, 2018 at Salary Schedule 6, Group 1.

Moved By:
Seconded By:
Roll Call Vote:

#18-189 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Appointment of Kevin Harman to the title of Utility Worker, effective September 17, 2018 at Salary Schedule 4, Group 3, Step 1.

Moved By:
Seconded By:
Roll Call Vote:

#18-190 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Title change of Michael Irving to the title of Maintenance Mechanic III, effective August 13, 2018 at Salary Schedule 4, Group 3, Step 7.

Moved By:
Seconded By:
Roll Call Vote:

#18-191 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Appointment of Amy Molinari to the title of Budget Analyst, effective October 15, 2018 at Salary Schedule 3, Group 5. This Resolution supersedes Resolution #18-170 (ref: 08/09/18).

Moved By:
Seconded By:
Roll Call Vote:

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#18-192 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Appointment of William Burgio to the title of Heavy Motor Equipment Operator, effective October 1, 2018 at Salary Schedule 4, Group 6, Step 1.

Moved By:
Seconded By:
Roll Call Vote:

#18-193 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Appointment of Shane McClurg to the title of Heavy Motor Equipment Operator, effective October 15, 2018 at Salary Schedule 4, Group 6, Step 1.

Moved By:
Seconded By:
Roll Call Vote:

#18-194 Authorize the Executive Director to enter into any and all agreements with the New York State Department of Transportation for the **NY-404 MbC, Helendale Road to Gravel Road, Towns of Irondequoit, Penfield and Webster, Monroe County, P.I.N. 4404.18.321.**

Moved By:
Seconded By:
Roll Call Vote:

#18-195 WHEREAS, the New York State Department of Transportation proposes the **NY-404 MbC, Helendale Road to Gravel Road, Towns of Irondequoit, Penfield and Webster, Monroe County, P.I.N. 4404.18.321,** and

WHEREAS, the State will include as part of the construction, reconstruction, or improvement of the above mentioned project **the elevation adjustments of approximately thirteen (13) water valve boxes, top sections and lids** so as to not be in conflict with the proposed construction, will be performed by the State's Contractor, pursuant to Section 10, Subdivision 24, of the State Highway Law, as shown on the contract plans and Utility Special Note relating to the project and meeting the requirements of the owner, and

WHEREAS, the service life of the adjusted and or replaced utilities has not been extended, and

WHEREAS, the State will provide for the reconstruction of the above mentioned work, as shown on the contract plans and Utility Special Notes, relating to the above mentioned project.

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NOW, THEREFORE BE IT RESOLVED, that the **Monroe County Water Authority** approves of the adjustment to water line valve boxes and the above mentioned work performed on the project and shown on the contract plans relating to the project and that the **Monroe County Water Authority** will maintain or cause to be maintained the adjusted facilities performed as above stated and as shown on the contract plans, and

BE IT FURTHER RESOLVED that the **Executive Director** has the authority to sign, with the concurrence of the **Monroe County Water Authority Board of Directors**, any and all documentation that may become necessary as a result of this project as it relates to the **Monroe County Water Authority**, and

BE IT FURTHER RESOLVED that the **Monroe County Water Authority** is hereby directed to transmit five (5) certified copies of the foregoing resolution to the New York State Department of Transportation.

Moved By:
Seconded By:
Roll Call Vote:

#18-196 Authorize the **award of a unit price contract for the 2018 Roof Rehabilitation Program** to the low responsive, responsible bidder, Weather Tight Installations, in the bid amount of \$146,250.

Moved By:
Seconded By:
Roll Call Vote:

#18-197 Authorize the **purchase of Allen Bradley Programmable Logic** network interface cards, controllers and ancillary equipment from Horizon Solutions for an estimated cost of \$30,000.

Moved By:
Seconded By:
Roll Call Vote:

#18-198 Authorize the **purchase of Network equipment to enhance the MCWA Security Infrastructure utilizing the NYS OGS Technology and Commodity contracts** for a total estimated cost of \$175,000.

Moved By:
Seconded By:
Roll Call Vote:

#18-199 Authorize the **purchase of professional services, servers, and software from Technical Systems Group Inc. (TSG)**, the sole source Lenel provider, to configure the equipment and software needed to enhance the MCWA security network for an estimated \$125,000.

Moved By:
Seconded By:
Roll Call Vote:

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#18-200 The Members of the Authority expressly make the following determinations for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

Moved By:

Seconded By:

Roll Call Vote:

NOTE: Authorization to accept the Infrastructure Renewal Evaluation Report (“100-Year Plan”) dated April 2018 as presented by the Authority’s Consulting Engineering group O’Brien & Gere Engineers at the July 2018 Board Meeting:

#18-201 WHEREAS, the Monroe County Water Authority (the “Authority”) water supply infrastructure is extensive, currently including four water treatment plants, 44 remote pumping stations, 49 storage tanks, two storage reservoirs and a water distribution network consists of approximately 3,300 miles of watermains, 36,000 valves and 26,300 hydrants, and

WHEREAS, given the age of the Authority’s infrastructure, many of these components are approaching the end of their useful life, and

WHEREAS, in response to this issue, the Authority directed it’s Consulting Engineer, O’Brien & Gere Engineers, to study and develop a renewal and replacement program for the next 100-year planning cycle; the purpose of which is to assess the anticipated life expectancy of the Authority’s infrastructure and identify the long-term replacement needs of the water system in order to achieve a sustainable level of infrastructure investment, and

WHEREAS, the Consulting Engineer has presented its findings and recommendations in a Final Report entitled “Infrastructure Renewal Evaluation” (the “Final Report”), dated April 2018, and

WHEREAS, the Authority has reviewed the Final Report with the Consulting Engineer and staff, and

NOW, THEREFORE, BE IT RESOLVED that the Authority accepts the Infrastructure Renewal Evaluation Final Report’s findings and recommendations.

Moved By:

Seconded By:

Roll Call Vote: