

**MONROE COUNTY WATER AUTHORITY
REGULAR MEETING
Thursday, April 12, 2018
9:30 a.m.**

Board Room, General Offices, 475 Norris Drive, Rochester, New York

Roll Call

Pledge of Allegiance

#18-064 Approve minutes of the Authority's Regular Meeting held on March 8, 2018.

Moved By:
Seconded By:
Vote:

#18-065 Accept list of disbursements on check registers dated March 7, March 14, March 21, March 28 and April 4, 2018 which were forwarded to the Authority Members for their review.

Moved By:
Seconded By:
Vote:

#18-066 Accept Purchase Order List of materials and supplies for the period March 1, 2018 through April 4, 2018 in the amount of \$592,070.55.

Moved By:
Seconded By:
Vote:

COMMUNICATIONS / NOTIFICATIONS

#18-067

**RESOLUTION #18-067
EXPRESSING APPRECIATION FOR YEARS OF SERVICE AND
BEST WISHES OF THE MONROE COUNTY WATER AUTHORITY BOARD
TO KATHLEEN A. PRESTIDGE UPON HER RETIREMENT**

WHEREAS, Kathleen A. Prestidge, a longtime employee of the Water Authority retired March 31, 2018; and

WHEREAS, Kathleen A. Prestidge is a highly skilled and knowledgeable 28+ year veteran of the Water Authority; and,

WHEREAS, Kathleen A. Prestidge will be remembered for her dedicated service by her fellow employees and management of the Water Authority;

NOW THEREFORE BE IT RESOLVED, MCWA extends its appreciation and best wishes for a happy, fulfilling retirement;

BE IT FURTHER RESOLVED, that the Secretary of the Board is hereby requested to forward a copy of this resolution to Kathleen A. Prestidge, MCWA Retiree.

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- #18-068 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Promotional Appointment of Benjamin Howlett to the title of Distribution Maintenance Mechanic, effective April 16, 2018, at Salary Schedule 4, Group 6, Step 9.

Moved By:
Seconded By:
Roll Call Vote:
- #18-069 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Temporary Appointment of Kevin Harman to the title of Utility Worker, effective April 16, 2018, at Salary Schedule 4, Group 3, Step 1.

Moved By:
Seconded By:
Roll Call Vote:
- #18-070 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Appointment of Michael Balistere to the title of Assistant Construction Inspector, effective April 27, 2018, at Salary Schedule 5, Group 2, Step 1.

Moved By:
Seconded By:
Roll Call Vote:
- #18-071 Resolved hereby to: **Approve Student Intern Salary Schedule Summary** in the form presented on this date; to be effective immediately.

Moved By:
Seconded By:
Roll Call Vote:
- #18-072 Resolved hereby to: **Approve Seasonal Labor Salary Schedule** in the form presented on this date; to be effective immediately.

Moved By:
Seconded By:
Roll Call Vote:
- #18-073 Authorize the Executive Director to execute a **Professional Services Agreement with O'Brien & Gere Engineers, Inc. (OBG) to undertake the duties of the Water Authority's Consulting Engineer** for an initial term of three years, with the option to extend for up to two additional one-year terms with mutual consent.

Moved By:
Seconded By:
Roll Call Vote:

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#18-074 Authorize the award of a **unit price contract for the 2017 Water Main Replacements – Phase 2** to the low, responsive, responsible bidder, Randsco Pipeline, Inc. in the bid amount of \$309,665.

Moved By:
Seconded By:
Roll Call Vote:

#18-075 Authorize the award of a **unit price purchase contract for Neptune Cold Water Meters and Large Cold Water Meters** to the low responsive responsible bidder, Neptune Technology Group, with a total Bid amount (Groups A & B) of \$2,790,812.40. Bid was separated into two groupings: Group A encompasses all the Neptune Meters; Group B covers all Neptune meter-related parts and accessories. This is a one-year, unit price contract with the option to renew for up to four additional one-year terms upon mutual consent.

Moved By:
Seconded By:
Roll Call Vote:

#18-076 Authorize the **purchase of Screened Topsoil, Fill Dirt, Select Fill and Various Sands utilizing Monroe County Contract – Highway Materials – Group II**, Contract #0103-16 for an estimated amount of \$40,000 through the contract period ending February 28, 2019 – from various vendors awarded including: Brongo Contracting & Supply (#4700007277), Greentech (#4700007285), Macedon Landscaping (#4700007291), Monroe Roadways (#4700007294), Morrison Excavating Inc. (#4700007295), R.M. Landscape Inc. (#4700007296), Taouk Development LLC (#4700007300), and Blake Miller Lawn & Landscape (#4700007445).

Moved By:
Seconded By:
Roll Call Vote:

#18-077 Authorize the **purchase of Construction Stone Products utilizing Monroe County Contract – Highway Materials – Group II** – Contract No. 0103-16, for an estimated total amount of \$400,000 through the contract period ending February 28, 2019 - from various vendors awarded including: Dolomite Products Co. Inc. (#4700007281), Hanson Aggregates NY LLC (#4700007286), and Iroquois Rock Products (#4700007288).

Moved By:
Seconded By:
Roll Call Vote:

#18-078 Authorize the **purchase of Temporary Asphalt Material (Patching Material and Hot Mix Material) utilizing Monroe County Contract – Highway Materials – Group II**, Contract No. 0103-16, from vendor awarded, Rochester Asphalt Materials (#4700007297), for an estimated total amount of \$150,000 through the contract period ending February 28, 2019.

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Moved By:
Seconded By:
Roll Call Vote:

- #18-079 Authorize the **purchase of Temporary Asphalt Material (Patching Material) utilizing Monroe County Contract – Highway Materials – Group II**, Contract No. 0103-16, from vendor awarded, Innovative Municipal Products (US) Inc. (#4700007287), for an estimated total amount of \$100,000 through the contract period ending February 28, 2019.

Moved By:
Seconded By:
Roll Call Vote:

- #18-080 Authorize the **use of Monroe County Contract – Highway Materials – Group I**, Contract No. 0102-16, #4700007325 (currently held by Terry Tree Service LLC) for **Routine & Emergency Tree Service**, work to be performed as needed, for an estimated amount of \$50,000 through the contract period ending February 28, 2019.

Moved By:
Seconded By:
Roll Call Vote:

- #18-081 Authorize the **purchase of various General Motors (GM) Parts and/or Supplies for maintenance and repair of Water Authority vehicles utilizing Monroe County Contract – General Motors, Automotive Engine & Auto Body Parts – BP #0213-16** from vendor awarded, Hoselton Chevrolet (#4700007335), for an estimated amount of \$25,000 through the contract period ending March 31, 2019.

Moved By:
Seconded By:
Roll Call Vote:

- #18-082 Authorize the **procurement of a Doosan G30N-7-LP Forklift under the terms of New York State Contract Group 40625**, Contract No. PC67141, held by Clark Equipment Co. d/b/a Doosan Infracore Construction Equipment America, for an estimated amount of \$28,531.

Moved By:
Seconded By:
Roll Call Vote:

- #18-083 Authorize the **procurement of Advanced Scientific Equipment & Instruments under the terms of New York State Contract Group 38700**, Contract No. PC67243, held by the Hach Company, for an estimated amount of \$100,000 for a one-year term with the option to extend for an additional one-year term upon mutual consent.

Moved By:
Seconded By:
Roll Call Vote:

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#18-084 Authorize the **purchase of Network equipment for 2018 from the NYS OGS Technology and Commodity Contracts** at a total estimated cost of \$50,000.

Moved By:
Seconded By:
Roll Call Vote:

#18-085 Authorize the **renewal of annual support contracts for existing Oracle licenses from Oracle Corp. under NYS OGS Contract #PM20940** for an estimated total cost of \$26,000.

Moved By:
Seconded By:
Roll Call Vote:

#18-086 The Members of the Authority expressly make the following determinations for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

Moved By:
Seconded By:
Roll Call Vote:

#18-087 The Board hereby **approves MCWA's Disposal Guidelines**, as revised and presented.

Moved By:
Seconded By:
Roll Call Vote:

#18-088 Resolved hereby to: **Amend the By-Laws of the Monroe County Water Authority**, as presented, in the form attached hereto and made a part of the minutes hereof.

Resolution Tabled at March 8, 2018 regular meeting for 1 meeting as required.

Moved to Take from Table By:
Seconded By:
Vote to Take from Table:

And thereafter:
Moved By:
Seconded By:
Roll Call Vote:

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#18-089 Resolved: The Board hereby **approves the Monroe County Water Authority’s 2017 Annual Report**, submitted in accordance with Section 2800 of the Public Authorities Law and entered electronically into the Public Authorities Reporting Information System (PARIS) as required by the New York State Authorities Budget Office.

Moved By:

Seconded By:

Roll Call Vote:

It is anticipated there will be an executive session requested under attorney-client privilege to discuss collective bargaining negotiations currently underway.