

**MONROE COUNTY WATER AUTHORITY
REGULAR MEETING
Thursday, March 8, 2018
9:30 a.m.**

Board Room, General Offices, 475 Norris Drive, Rochester, New York

Roll Call

Pledge of Allegiance

#18-038 Approve minutes of the Authority's Regular Meeting held on February 8, 2018.

Moved By:
Seconded By:
Vote:

#18-039 Accept list of disbursements on check registers dated February 7, February 14, February 21 and February 28, 2018 which were forwarded to the Authority Members for their review.

Moved By:
Seconded By:
Vote:

#18-040 Accept Purchase Order List of materials and supplies for the period February 1, 2018 through February 28, 2018 in the amount of \$726,462.87.

Moved By:
Seconded By:
Vote:

COMMUNICATIONS / NOTIFICATIONS

#18-041

**RESOLUTION #18-041
EXPRESSING APPRECIATION FOR YEARS OF SERVICE AND
BEST WISHES OF THE MONROE COUNTY WATER AUTHORITY BOARD
TO THOMAS F. CLARK, P.E. UPON HIS RETIREMENT**

WHEREAS, Thomas F. Clark, a longtime employee of the Water Authority retired February 23, 2018; and

WHEREAS, Thomas F. Clark is a highly skilled and knowledgeable 28-year veteran of the Water Authority; and,

WHEREAS, Thomas F. Clark will be remembered for his dedicated service by his fellow employees and management of the Water Authority;

NOW THEREFORE BE IT RESOLVED, MCWA extends its appreciation and best wishes for a happy, fulfilling retirement;

BE IT FURTHER RESOLVED, that the Secretary of the Board is hereby requested to forward a copy of this resolution to Thomas F. Clark, MCWA Retiree.

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#18-042 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Appointment of Michael Flowerday, Jr. to the title of Electrical and Instrumentation Mechanic III, effective March 26, 2018, at Salary Schedule 4, Group 3, Step 1.

Moved By:
Seconded By:
Roll Call Vote:

#18-043 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Provisional Appointment of Glen Lukaszewski to the title of Senior Network Technician, effective March 12, 2018, at Salary Schedule 3, Group 5.

Moved By:
Seconded By:
Roll Call Vote:

#18-044 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Promotional Appointment of Jared Scata to the title of Assistant Construction Inspector, effective March 12, 2018, at Salary Schedule 5, Group 2, Step 8.

Moved By:
Seconded By:
Roll Call Vote:

#18-045 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Promotional Appointment of Francis Bodnar to the title of Fleet Maintenance Supervisor, effective March 12, 2018, at Salary Schedule 3, Group 3.

Moved By:
Seconded By:
Roll Call Vote:

AUDIT COMMITTEE REPORT

#18-046 Upon consideration and recommendation of the Monroe County Water Authority's Audit Committee, the Board hereby approves the **2017 Annual Financial Statements** as audited by Bonadio & Co., LLP.

Moved By:
Seconded By:
Roll Call Vote:

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#18-047 Upon recommendation of the Monroe County Water Authority’s Audit Committee, the Board hereby approves the Authority’s **2017 Investment Audit** as performed by Bonadio & Co., LLP.

Moved By:
Seconded By:
Roll Call Vote:

#18-048 Approve the **2017 Annual Investment Report** as directed under Title 7, Section 2925 of the Public Authorities Law, issued under the Annual Statement of Investment Policy in effect through December 31, 2017.

Moved By:
Seconded By:
Roll Call Vote:

#18-049 Upon recommendation of the Monroe County Water Authority’s Audit Committee, the Board hereby approves **Management’s Assessment of the Effectiveness of Internal Control Structure and Procedures**, as presented on this date.

Moved By:
Seconded By:
Roll Call Vote:

#18-050 Authorize the Executive Director to **amend the professional services agreement with GHD Consulting Services Inc. for Phase I of the Shoremont WTP West 1 Renovation Project** with the budget amount for the design and bid phases of \$225,000 and hourly billing rates for construction phase engineering services as proposed.

Moved By:
Seconded By:
Roll Call Vote:

#18-051 Authorize the award of a **unit price contract for the 2018 Lining Program Project** to the low responsive, responsible bidder, Mainlining America, LLC in the bid amount of \$2,664,334.

Moved By:
Seconded By:
Roll Call Vote:

#18-052 Authorize the award of a unit price contract for the **2018 Lawn Mowing Contract** to the low responsive, responsible bidder, Curb Solutions, Inc. in the bid amount of \$66,985. This is a one-year, unit price contract with the option to renew for up to four additional one-year periods upon mutual consent.

Moved By:
Seconded By:
Roll Call Vote:

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#18-053 Authorize the **purchase of a variable speed drive for the Kreag Road Pump No 2 utilizing County of Monroe Contract** No. BP 0417-16 for Square D Products held by Zeller Corporation for an amount not to exceed \$17,472.

Moved By:
Seconded By:
Roll Call Vote:

#18-054 Authorize the **purchase of emergency repair services, preventive maintenance and related materials and replacement parts under the terms of Monroe County Contract #4700007392 for Variable Frequency Drive (VFD) Preventive Maintenance**, currently held by EMA of New York, Inc., for a one-year term, for an estimated amount of \$20,000.

Moved By:
Seconded By:
Roll Call Vote:

#18-055 Authorize the **use of Monroe County Contract BP#1006-17, Asbestos Remediation Term Construction Contract**, currently awarded to Environmental Construction Group, Inc., through an initial term ending November 30, 2018, with the option to extend for up to four additional one-year periods in accordance with the terms of the Monroe County Contract, for an estimated amount of \$100,000 per year.

Moved By:
Seconded By:
Roll Call Vote:

#18-056 Authorize the **purchase of TechConnect Product Support and Legacy Hardware Product Support services** from Horizon Solutions for Programmable Logic Controllers (PLCs) and ancillary equipment for an estimated cost of \$45,912 for a three-year term.

Moved By:
Seconded By:
Roll Call Vote:

#18-057 Authorize the **purchase of Three (3) New 2018 Ford F450 4x4 Regular Cab Trucks with Knapheide Body** through the New York State Office of General Services (OGS) Vehicle Marketplace (Mini-Bid), Group No. 40500, Award No. 22904, Mini-Bid No. T18010011 – from low responsive, responsible bidder, Webster Ford Inc. d/b/a/ Henderson Ford in the bid amount of \$185,391.87.

Moved By:
Seconded By:
Roll Call Vote:

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#18-058 Authorize the **leasing of Fourteen (14) Xerox Printers/Large Copiers** from Xerox Corporation utilizing PEPPM Technology Bidding and Purchasing Program - Cooperative Contracts; for a three-year term under cooperative contract PEPPM MPS Lease #072729300, for an estimated total cost of \$97,000.

Moved By:
Seconded By:
Roll Call Vote:

#18-059 The Members of the Authority expressly make the following determinations for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

Moved By:
Seconded By:
Roll Call Vote:

GOVERNANCE COMMITTEE REPORT

#18-060 Upon recommendation of the Monroe County Water Authority's Governance Committee, the Monroe County Water Authority Board hereby readopts **MCWA's Mission Statement**, as presented.

Moved By:
Seconded By:
Roll Call Vote:

#18-061 Upon recommendation of the Monroe County Water Authority's Governance Committee, the Monroe County Water Authority Board hereby accepts the **Report on 2017 Performance Measurements**, as presented.

Moved By:
Seconded By:
Roll Call Vote:

#18-062 Resolved: The Monroe County Water Authority Board hereby adopts **Performance Measurements for 2018**, as presented on this date.

Moved By:
Seconded By:
Roll Call Vote:

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#18-063 Upon recommendation of the Monroe County Water Authority’s Governance Committee, amend the **By-Laws of the Monroe County Water Authority**, in the form attached hereto and made a part of the minutes hereof.

Moved To Table By:

Seconded By:

Roll Call Vote: