



Monroe County Water Authority

Memorandum

To: Board Members

Date: November 18, 2020

From: Nicholas Noce, Executive Director

Subject: **Regular Board Meeting – Wednesday, November 25, 2020 @ 9:30 a.m.
Main Conference Room, 475 Norris Drive**

AGENDA ITEMS:

1. Personnel Items

- Resolution marking the retirement of Michael R. Piotrowicz. We appreciate his many years of dedicated service to the Water Authority and wish him a happy and fulfilling retirement.
- Title Change of Cady Joy and Brandon Miller to the title of Drafting Technician. Ms. Joy and Mr. Miller presently hold the title of Utility Worker in the Design Section of the Engineering Department. The new title of Drafting Technician is more in line with their job duties. See memorandums from Steve Savage, enclosed.

2. There is an item on the Agenda to authorize the use of New York State OGS Contract for the as-needed procurement by our Production & FFO Departments of maintenance and cleaning supplies from Hillyard, Inc. for an estimated annual amount of \$45,000 through the contract period ending September 30, 2022.

3. There is an item on the Agenda to authorize the use of New York State Contract for the as-needed rental of heavy equipment from various vendors awarded serving the Authority's service area, based on pricing and availability, for an annual estimated amount of \$300,000 through the contract period ending October 7, 2025.

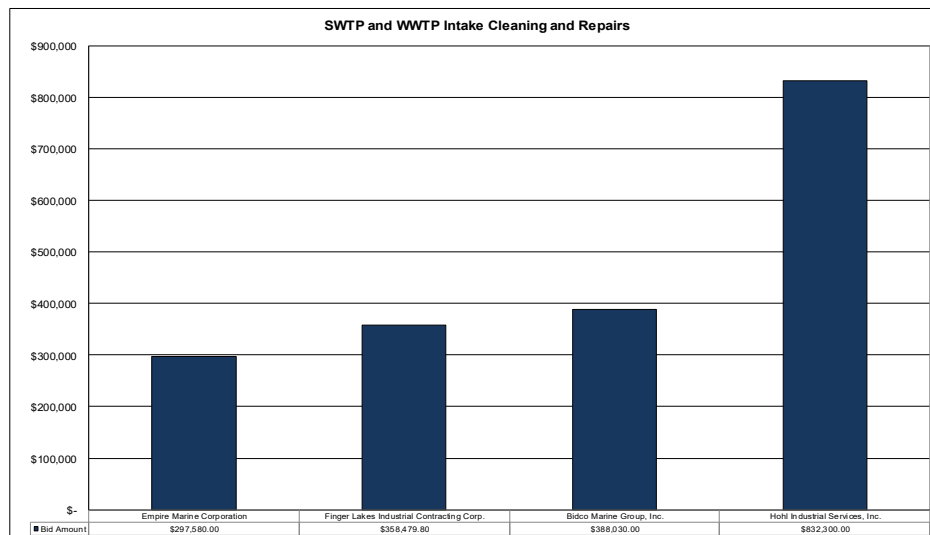
4. There is an item on the Agenda to authorize the as-needed purchase of industrial and commercial supplies and equipment from W.W. Grainger, Inc. utilizing New York State Office of General Services (NYS OGS) Group #39000, Award #22918, Contract #PC67235, for an estimated annual amount of \$125,000 through the contract period ending September 30, 2021. This contract will be utilized by the Production and FFO Departments and may be extended for an additional 12-month period through September 30, 2022 in accordance with the terms and conditions of the New York State Contract.

There is also an item on the Agenda to authorize the as-needed purchase of industrial and commercial supplies and equipment from W.W. Grainger, Inc. to be utilized by the Production Department for items not available through the New York State Contract for an estimated total cost of \$25,000 for a one-year term. These items will be purchased under our blanket order procedures.

5. There is an item on the Agenda to authorize the as-needed purchase of industrial and commercial supplies and equipment from MSC Industrial Supply Company utilizing New York State Office of General Services Contract Group #39000, Award #22918, Contract #PC67234 for an estimated total annual cost of \$12,000 through the contract period ending September 30, 2021.

There is also an item on the Agenda to authorize the purchase of industrial and commercial supplies and equipment from MSC Industrial Supply Company for items not available through the New York State Contract for an estimated total cost of \$8,000 for a one-year term. These items will be purchased under our blanket order procedures.

6. There are items on the Agenda for the as-needed procurement of various parts and supplies for maintenance and repair of Water Authority Kenworth dump and crew trucks, John Deere backhoes and loaders, and Caterpillar backhoes, each from their only authorized dealership serving the area, as stated in each resolution. These parts are original factory equipment that cannot be obtained through other vendors.
7. There is an item on the Agenda to award a unit price purchase contract for Water Service Materials from Blair Supply Corporation. See memorandum from Karin Anderson, enclosed.
8. There is an item on the Agenda to award a contract for the Shoremont Water Treatment Plant (SWTP) and Webster Water Treatment Plant (WWTP) Intake Cleaning and Repairs. This contract includes inspection, cleaning, and completing minor repairs for the SWTP and WWTP intake cribs as well as interior inspections of the Denise and Parrish Reservoirs. This is a unit price contract for an initial one year term, with the option to extend for up to four additional one year terms upon mutual consent. Four bids were received. Our recommendation is to award this contract to Empire Marine Corporation in the bid amount of \$297,580. Empire Marine Corporation has successfully completed similar work for the Authority in the past.



- 9.

9. There is an item on the Agenda to authorize a new software licensing and support agreement with AVEVA Group, PLC for Wonderware® and ThinManager® software that is utilized by the Authority's supervisory control and data acquisition (SCADA) system. The SCADA system is used to operate and monitor the Authority's treatment plants and distribution system. Also included in this item is onsite assistance to be provided to the Authority to upgrade Wonderware® software to a more current version. The software licensing and support agreement, including onsite assistance for software upgrade, is for a total cost up to \$120,000 for the three year period beginning December 30, 2020 through December 29, 2023.
10. There is an item on the Agenda to authorize the procurement off New York State Contract of VMware software and licensing from Dell Technologies for a total cost of \$16,575.34. The VMware is required for a new Dell vSan server recently purchased and includes one year of production support, which will be renewed annually. See memorandum from Larry Magguilli, enclosed.
11. There is an item on the Agenda to authorize the purchase of real property known as 195 Norris Drive in Rochester. This property has been independently appraised, and the owner has agreed to our purchase offer of \$300,000. See memorandum from Larry Magguilli, enclosed.
12. There is an item on the Agenda to authorize the purchase of a five year subscription and support for Veeam Backup and Replication Software from low responsive, responsible bidder, Zones, LLC in the estimated amount of \$16,943. See memorandum from Larry Magguilli, enclosed.
13. The Authority's standard procurement compliance resolution.
14. There are two items on the Agenda pertaining to SEQR for the construction of a 2 million gallon pre-stressed precast concrete water storage tank at the Walker Road property in the Town of Pavilion. The Walker Road property is the site of the former Village of LeRoy Water Treatment Plant. The new tank will ultimately replace three existing tanks and two pump stations within the water system.

All of the interested and involved agencies have been contacted, and there was no objection to the Authority acting as lead agency for this project.

Staff has reviewed all of the pertinent documentation associated with this project and recommends that a negative declaration be issued pursuant to the SEQR regulations.

COMPENSATION COMMITTEE REPORTING

FINANCE COMMITTEE REPORTING

15. The Authority's Finance Committee met on Thursday, November 5, 2020, and with their recommendation there are resolutions for the following:
 - Two (2) items on the Agenda regarding the approval and notification process to amend the Authority's Water Rate Schedule effective January 1, 2021. A copy of the proposed rate schedule is enclosed for your consideration, and Amy Molinari will further discuss.
 - Re-adoption of the Debt Management Policy, as enclosed, for full Board review.
16. There are items on the Agenda for approval of the Authority's 3rd Quarter Investment Report and 3rd Quarter Financial Report for period ending September 30, 2020. These reports are enclosed for Board review.
17. There is an item on the Agenda to establish the MCWA Board Meeting Schedule for 2021. The proposed dates are scheduled for Thursdays of each month, with the exception of November, which is slated for Wednesday of that month.

There may be additional items placed on the Agenda not finalized for this mailing.

BOARD DISCUSSION/NOTIFICATION ITEMS

- In Board Folders for Review:
 - Notification – Agreement with Foundation Design, PC for design of proposed Walker Road Storage Tank
 - Routine Monthly Informational Reports and/or Updates

There may be additional items presented for discussion and/or notification.

NN/ka
Enclosures

cc: Executive Staff



To: Steve Trotta Date: 11/13/2020
 From: Karin Anderson File: WA 102012
 Subject: **Recommendation for Bid Award** Copies:
November 25, 2020 Board Meeting

Bids were received on November 6, 2020, for **Water Service Materials**. This is a one year, unit price contract, based on estimated quantities, with the option to extend for up to four additional one-year terms upon mutual consent. The apparent low responsive, responsible bidder is **Blair Supply Corporation** in the amount of **\$32,858.30**.

We also received bids from: Core & Main \$33,270.37
 T. Mina Supply East \$40,189.13

I recommend that the bid be awarded to the low responsive, responsible bidder.

/ka
 Attachment: Bid tabulation

(Dis)Approved by *[Signature]* 11/16/20
 (5) Department Head Date

(Dis)Approved by *Karin Anderson* 11/13/2020
 Purchasing Manager Date

(Dis)Approved by *[Signature]* 11/16/20
 Executive Director Date

(Dis)Approved by _____
 Executive Assistant/Board Date

**MONROE COUNTY WATER AUTHORITY
WA 102012 WATER SERVICE MATERIALS**

Req. 3932

ITEM No.	QUANTITY	DESCRIPTION	(1) BLAIR SUPPLY	(2) T. MINA SUPPLY	(3) CORE & MAIN LP
1	1 EA	15" Meter Box Cover - MCWA #3300	\$122.00	\$131.00	\$57.00
2	2 EA	18" Meter Box Cover - MCWA #3321	\$246.00	\$262.00	\$238.00
3	40 EA	18" Meter Box Cover - MCWA #3320	\$2,400.00	\$5,240.00	\$2,400.00
4	160 FT	18" N-12 Pipe - MCWA #3282	\$1,704.00	\$1,696.00	\$1,696.00
5	2 EA	6" x 1.5" PVC Tapping Saddle 6.90" - MCWA #4053	\$172.00	\$170.00	\$162.00
6	12 EA	8" x 1" PVC Tapping Saddle 9.05" - MCWA #4054	\$780.00	\$801.60	\$720.00
7	4 EA	8" x 1.5" PVC Tapping Saddle 9.05" - MCWA #4055	\$400.00	\$388.60	\$372.00
8	4 EA	10" x 1" PVC Tapping Saddle 11.10" - MCWA #4056	\$700.00	\$767.40	\$648.00
9	1 EA	10" x 1.5" PVC Tapping Saddle 11.10" - MCWA #4057	\$176.00	\$191.85	\$162.00
10	1 EA	12" x 1" PVC Tapping Saddle 13.20" - MCWA #4058	\$185.00	\$206.70	\$175.00
11	1 EA	12" x 1.5" PVC Tapping Saddle 13.20" - MCWA #4059	\$188.00	\$206.70	\$175.00
12	1 EA	1/2" Grip Coupling, Dresser Style 90 - MCWA #3000	\$33.00	\$48.50	\$46.00
13	1 EA	3/4" Grip Coupling, Dresser Style 90 - MCWA #3010	\$30.00	\$50.00	\$40.00
14	1 EA	1" Grip Coupling, Dresser Style 90 - MCWA #3020	\$33.00	\$51.40	\$44.00
15	1 EA	1-1/4" Grip Coupling, Dresser Style 90 - MCWA #3030	\$35.00	\$54.25	\$46.00
16	1 EA	1-1/2" Grip Coupling, Dresser Style 90 - MCWA 3040	\$43.00	\$67.50	\$59.00
17	14 EA	2" Grip Coupling, Dresser Style 90 - MCWA #3050	\$714.00	\$905.80	\$938.00
18	1 EA	3/4" Handiband, Style 118 - MCWA #2275	\$10.50	\$15.50	\$11.00
19	1 EA	1" Handiband, Style 118 - MCWA #2271	\$10.95	\$17.05	\$12.00
20	1 EA	1-1/4" Handiband, Style 118 - MCWA #2272	\$11.60	\$18.00	\$13.00
21	1 EA	1-1/2" Handiband, Style 118 - MCWA #2274	\$12.50	\$18.65	\$14.00
22	1 EA	2" Handiband, Style 118 - MCWA #2273	\$13.50	\$19.70	\$15.00
23	12 EA	2-1/2" Buffalo Box 24" Top Section - MCWA #3340	\$370.80	\$445.80	\$444.00
24	50 EA	1-1/2" and 2" Curb Box Base Adapter - MCWA #3350	\$1,025.00	\$882.50	\$1,100.00
25	200 EA	1" Curb Box Lid - Specification #5923	\$1,540.00	\$1,650.00	\$1,600.00
26	400 EA	1-1/4" Curb Box Lid - Specification #5923	\$3,200.00	\$4,180.00	\$3,600.00
27	10 EA	1/2" CC Plug	\$126.00	\$172.50	\$130.00
28	10 EA	5/8" CC Plug	\$137.50	\$175.00	\$140.00
29	12 EA	3/4" CC Plug	\$92.40	\$102.00	\$96.00

ITEM No.	QUANTITY	DESCRIPTION	(1) BLAIR SUPPLY	(2) T. MINA SUPPLY	(3) CORE & MAIN LP
30	24 EA	1" CC Plug	\$270.00	\$296.40	\$264.00
31	4 EA	1-1/2" CC Plug	\$122.00	\$110.80	\$120.00
32	2 EA	2" CC Plug	\$101.00	\$71.80	\$104.00
33	12 EA	1" x 3/4" CC Bushing	\$147.00	\$166.80	\$156.00
34	6 EA	1-1/2" x 3/4" CC Bushing	\$216.00	\$225.30	\$204.00
35	24 EA	1-1/2" x 1" CC Bushing	\$864.00	\$903.60	\$816.00
36	1 EA	2" x 1-1/2" CC Bushing	\$40.00	\$45.85	\$41.00
37	24 EA	Pipe Lube, Quart – For Ductile Iron Pipe	\$87.60	\$93.60	\$120.00
38	12 EA	3/4" Tapping Bit – Reed #DT75 or Mueller #680539	\$1,800.00	\$1,900.80	\$1,608.00
39	12 EA	1" Tapping Bit – Reed #DT100 or Mueller #680540	\$2,460.00	\$3,606.00	\$2,136.00
40	12 EA	Tapping Grease – One (1) Pound Can, Mueller #88366 or Reed #TMTC	\$210.00	\$347.40	\$276.00
41	12 EA	Hydrant Wrench – Pollard #P66602, Reed #HW, or Wheeler Rex #8700	\$354.00	\$637.20	\$396.00
42	4 EA	36" Pipe De-Scalers – Pollard #PP575 or Reed #DS36	\$664.00	\$781.20	\$688.00
43	6 EA	3/4" Copper Tubing Re-Rounder – Reed #CSR3/4	\$570.00	\$608.10	\$900.00
44	6 EA	1" Copper Tubing Re-Rounder – Reed #CSR1	\$570.00	\$608.10	\$900.00
45	1 EA	2" Copper Tubing Re-Rounder – Reed #CSR2	\$445.00	\$506.25	\$445.00
46	2 EA	3/4" Flaring Tool – Reed #PRHF3/4, Rigid #R41330, or Mueller #MH18005F	\$84.20	\$91.50	\$82.00
47	2 EA	1" Flaring Tool – Reed #PRHF1, Rigid #R41335, or Mueller #MH18000G	\$106.20	\$116.70	\$104.00
48	2000 FT	Ductile Iron Polywrap for 4" to 8" Pipe (20" Lay Flat)	\$760.00	\$660.00	\$700.00
49	4 EA	6' Valve Box Cleaner – Pollard #P527	\$1,020.00	\$1,282.40	\$992.00
50	4 EA	6' Mud Valve Box Cleaner – Pollard #P527MUD	\$1,020.00	\$1,282.40	\$992.00
51	6 EA	Valve Box Cleaner Standard Repair Kit – Pollard #P52617	\$414.00	\$557.40	\$402.00
52	6 EA	Valve Box Cleaner Mud Repair Kit – Pollard #P52617MUD	\$414.00	\$557.40	\$402.00
53	2 EA	3/4" Copper Re-Rounding Tool – Reed #RR3/4 or Wheeler Rex #49075	\$94.00	\$79.00	\$70.00
54	2 EA	1" Copper Re-Rounding Tool – Reed #RR1 or Wheeler Rex #49100	\$102.00	\$84.70	\$76.00
55	1 EA	1-1/2" Re-Rounding Tool – Reed #RR11/2 or Wheeler Rex #49150	\$72.00	\$61.60	\$54.00
56	1 EA	2" Re-Rounding Tool – Reed #RR2 or Wheeler Rex #49200	\$85.00	\$78.20	\$69.00
57	12 EA	1" PVC Plastic Ratchet Shears – Reed #RS1 or Wheeler Rex #5290	\$768.00	\$1,176.00	\$636.00
58	1 EA	2" PVC Plastic Ratchet Shears – Reed #RS2 or Wheeler Rex #7291	\$130.00	\$187.50	\$104.00
59	12 EA	Sonoscope Water Leak Detector – Pollard #P679	\$228.00	\$276.00	\$216.00
60	6 EA	1-1/16" Extended Socket – Reed #EDS17 or Wheeler Rex #000981	\$270.00	\$288.00	\$258.00

