



To: Board Members

Date: February 5, 2021

From: Nicholas Noce, Executive Director

Subject: **Regular Board Meeting – Thursday, February 11, 2021 @ 9:30 a.m.  
Board Room, 475 Norris Drive & Stream via YouTube at  
<https://www.youtube.com/channel/UCC6e-IpAH33b0n1j5FSwQiQ/live>**

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## AGENDA ITEMS:

### 1. Personnel Items

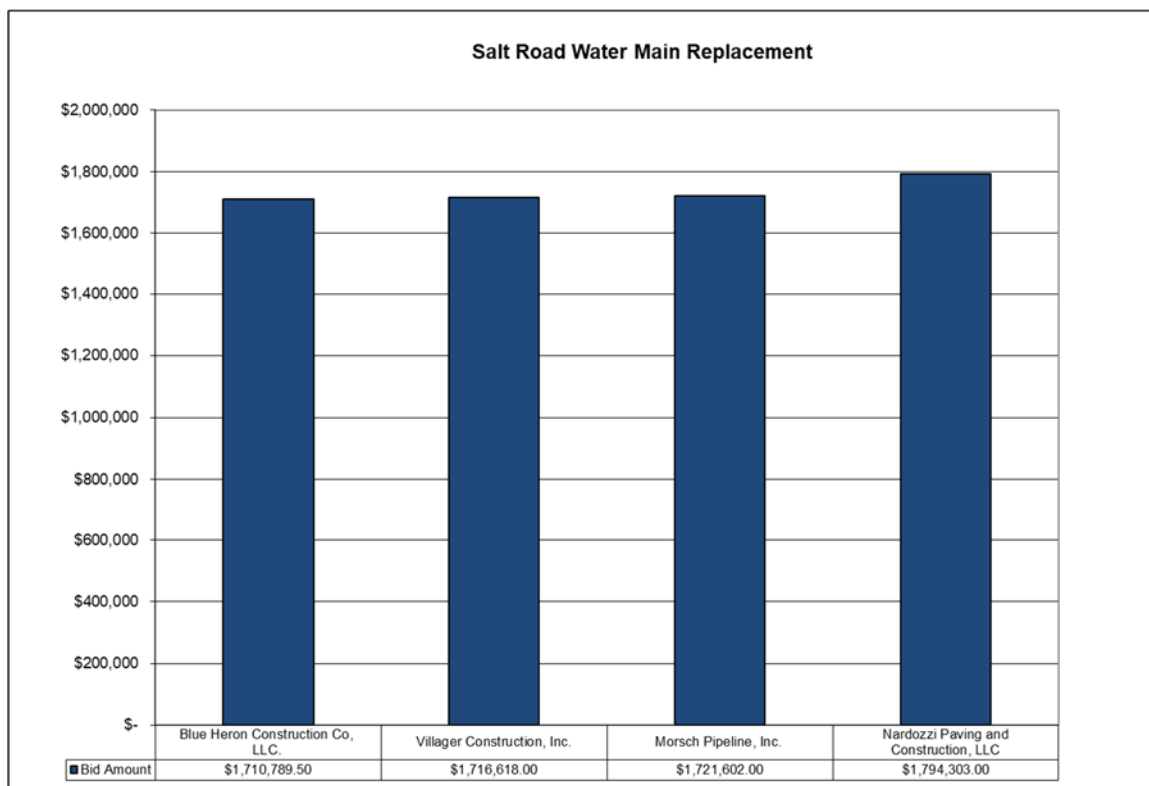
- There is an item on the Agenda marking the retirement of Michael Brooks. We appreciate his many years of dedicated service to the Authority and wish him a happy and fulfilling retirement.
- Four Promotional Appointments in our Production & Transmission Department. Each of these employees has been with the Authority for a number of years, performed well, and demonstrated the necessary capabilities to qualify for his position. See enclosed memorandums.
  - Richard Wagner to the title of Maintenance Mechanic III
  - Kenneth Matthews to the title of Utility Worker
  - Nicholas Satter to the title of Plant Mechanic
  - Erich Carlton to the title of Plant Mechanic
- Promotional Appointment of Anthony Avila to the title of Foreman of Distribution in the Facilities, Fleet and Operations Department. Mr. Avila has been working in the Operations area approximately 18 years and has done a great job. He is hard working and very knowledgeable in this area. See enclosed memorandum.

2. There is an item on the Agenda to purchase a New 2022 Five Man, Four Door Crew Cab Truck with Body based on the planned replacement program, from low responsive, responsible bidder, Regional Truck & Trailer, in the bid amount of \$139,554. The bid amount reflects the trade-in of one older, existing dump truck. Recommendation memo and bid tabulation sheet are enclosed for Board review.

3. There is an item on the Agenda to authorize the Executive Director (or his designee) to exercise a one year contract renewal with O'Donnell & Associates for New York State Legislative & Advocacy Services. In February of 2020, the Board authorized a contract with this firm to represent the Authority's interests in all New York State matters related to our daily operations, specifically possible funding as well as legislative and regulatory monitoring of any items which would affect the Authority. O'Donnell & Associates have provided consistent and informative communications with staff that have helped shape plans and policies pertaining to NYS rules,

regulations, and laws; therefore, we are requesting a one year extension from 02/21/2021 to 02/21/2022 at an estimated monthly cost of \$3,450.

- There is an item on the Agenda to award a contract for the Salt Road Water Main Replacement project in the Town of Webster. The project involves furnishing and installing approximately 10,450 linear feet of 8" ductile iron water main and appurtenances on Salt Road (County Road 6). There were four bids submitted. Our recommendation is to award this work to Blue Heron Construction Co., LLC in the bid amount of \$1,710,789.50.



- The Authority's Standard Procurement Compliance Resolution.

**There may be additional items placed on the Agenda not finalized for this mailing.**

### **BOARD DISCUSSION/NOTIFICATION ITEMS**

- In Board Folders for Review:**
  - Routine Monthly Informational Reports and/or Updates

**There may be additional items presented for discussion and/or notification.**

NN/ka

Enclosures

cc: Executive Staff



To: Nicholas Noce

Date: 01/25/2021

From: Karin Anderson

File: WA 122015

Subject: **Recommendation for Bid Award  
February 11, 2021 Board Meeting**

Copies: S. Trotta

Two Bids were received on January 19, 2021, for **One (1) New 2022 Five Man, Four Door Crew Cab Truck with Body**. The low responsive, responsible bidder is **Regional Truck & Trailer** in the amount of **\$139,554**. The bid amount reflects the trade-in of one existing dump truck.

The other bid received was from Tracey Road Equipment in the amount of \$146,622.

I recommend that the bid be awarded to the low responsive, responsible bidder.

/ka

Attachment: Bid tabulation

~~(Dis)~~Approved by Nicholas Noce 1/25/21  
Department Head Date

~~(Dis)~~Approved by Karin Anderson 1/25/21  
Purchasing Manager Date

~~(Dis)~~Approved by Nicholas Noce 1/25/21  
Executive Director Date

January 25, 2021

**MONROE COUNTY WATER AUTHORITY  
WA 122015 - ONE (1) NEW 2022 FIVE MAN, FOUR DOOR  
CREW CAB TRUCK WITH BODY**

<b>ITEM No.</b>	<b>QTY</b>	<b>DESCRIPTION</b>	<b>REGIONAL TRUCK &amp; TRAILER</b>	<b>TRACEY ROAD EQUIPMENT</b>
1	1 EA	New 2022 Five Man, Four Door Crew Cab Truck w/Body	\$156,554	\$154,122
		Less Trade-In ( <i>One 2004 International 6 Wheel Dump</i> ):	\$17,000	\$7,500
		<b>Total Bid:</b>	<b>\$139,554</b>	<b>\$146,622</b>